



**WELLINGTON TOWN COUNCIL
STAFFING AND TRAINING COMMITTEE 27 November 2018 at 12 noon
in the Town Council Chamber.**

AGENDA

1. Apologies

2. Assistant Town Clerk Remuneration (Gill Croucher)

Whilst covering the present maternity leave for the Deputy Clerk, the Assistant has effectively been “acting up” and is playing a helpful role in the new Town Clerk’s induction into her new role. The Committee may wish to consider offering an enhanced pay award up to the end of the temporary contract in March 2019.

3. Recruitment of Deputy Town Clerk (Debby Bere)

Following the birth of her second child the Deputy Town Clerk notified the Council that she would not be returning to her post at the end of her maternity leave, and gave notice to terminate her employment. A decision is required as to how this vacancy (currently 30 hours per week) will be managed. Attached are documents relating to the Deputy Town Clerk post.

Kathryn Hemensley
Town Clerk

20 November 2018