



WELLINGTON TOWN COUNCIL

A meeting of the Staffing and Training Committee will be held in the United Reformed Church Hall, Fore Street, Wellington on Monday 5 October 2015 at 5.15p.m.

AGENDA

1. Apologies

2. Exclusion of Press and Public

To move that the press and public be excluded from the meeting as confidential information relating to a member of staff is to be discussed.

3. To consider arrangements for maternity cover.

As members will already know, the Deputy Clerk, Debbie Bere will be on maternity leave in the New Year. Together with Janet Palmer I have been working on the figures relating to Debbie's maternity leave and on the likely cost of employing someone to cover during the time that Debbie is away. Now that I have those figures I think it would be a good time for the Committee to regularise things. Subject to the Committee being satisfied with the figures we can move forward and begin the process of appointing someone to cover.

When we last had to deal with maternity cover we made initial enquiries with TDBC asking if there were any suitable candidates but no response was received. We didn't advertise any further and actually went out and found someone. They were appointed after an informal meeting with the Town Clerk, the Mayor and the Chair of the Staffing Committee. It would seem appropriate to follow the same pattern again this time.

Attached are details of the financial implications of providing cover whilst Debbie is on maternity leave.

Greg Dyke
Town Clerk

26 September 2015