What a BUSINESS should do when a suspected or confirmed case of COVID-19 is reported

NHS

It's important you act quickly to help protect the customer/staff member and those around them. It is your responsibility to keep others safe.

COVID-19 SYMPTOMS ARE:

A new, continuous cough

or high temperature

or a loss or change to your sense of smell or taste

What should I do with a suspected or confirmed case

▶ **Ensure the person is at home and self-isolating**

▶ Call Public Health England (PHE) immediately to get advice on **0300 303 8162**

▶ PHE will carry out a risk assessment with you and advise on the next steps

▶ Businesses should not close unless advised to do so by PHE following the risk assessment

▶ **DO NOT** send staff for testing unless they start to show symptoms

▶ **Close contacts (as determined by PHE)** need to self-isolate for 14 days, regardless of any test result

How do they book a test?

▶ Online: **www.nhs.uk/coronavirus**

▶ Call: **119**

▶ Use: **current accommodation address**

If your customer or staff member tests positive for COVID-19 they must:

▶ **Stay indoors and self-isolate**

▶ **Phone to inform you**

CHECK

☑ **Customer/staff member isolating**

☑ **Test has been arranged by symptomatic customer/staff member**

☑ **Phoned Public Health England and risk assessment actioned**

☑ **COVID-secure guidance being followed**

www.gov.uk/guidance/working-safely-during-coronavirus-covid-19
www.gov.uk/government/publications/covid-19-stay-at-home-guidance

MENDIP DISTRICT COUNCIL

Sedgemoor District Council

SOMERSET County Council

Somerset West and Taunton

South Somerset District Council