

WELLINGTON TOWN COUNCIL

MINUTES OF A MEETING OF THE STAFFING AND TRAINING COMMITTEE HELD ON MONDAY 5 OCTOBER 2015 AT 5.15P.M. IN THE COUNCIL CHAMBER, 28 FORE STREET, WELLINGTON

Present: Councillor Stock-Williams (Chair)
Councillors Bowrah, Critchard, Govier, Lloyd, Reed, Sparrow and Thorne

Greg Dyke (Town Clerk)

Arrangements for maternity cover

Reported that the Deputy Clerk, Debbie Bere would be on maternity leave in the New Year. Details of the financial implications of providing cover whilst Debbie was on maternity leave were submitted. Consideration was therefore given to beginning the process of appointing someone to cover.

When the Council last had to deal with maternity cover initial enquiries were made with TDBC asking if there were any suitable candidates but no response was received. The Council didn't advertise any further and actually went out and found someone. They were appointed after an informal meeting with the Town Clerk, the Mayor and the Chair of the Staffing Committee. It was considered appropriate to follow the same pattern again this time.

RESOLVED that:

- i) the staged approach to dealing with maternity cover as set out above be agreed. In the event of no suitable candidate being identified, the maternity cover vacancy be advertised more widely;
- ii) the person appointed be employed for 20 hours a week for one year with effect from 1 February 2016 on scp 11;
- iii) The Mayor, Chair of Staffing Committee and the Town Clerk be authorised to make a suitable appointment.

The meeting ended at 5.30 p.m.