

## **WELLINGTON TOWN COUNCIL**

### **Minutes of the Allotments Committee held on 21 October 2019 at 6pm in the Council Chamber, 28 Fore Street, Wellington.**

Present: Councillor J Lloyd (Chair)  
Councillors: V Stock-Williams, J Hunt, M McGuffie, C Booth,  
Assistant Clerk: Philip Johnson  
7 Allotment tenants were also present

#### **1. Apologies**

No apologies were received

#### **2. Update on Vacancies and Waiting List**

The Assistant Clerk reported that there were 16 people on the waiting list. There are 10 vacant plots (11,18,19,20,51,52,57,58,62 and 101). The person at the top of the list is interested at looking at plot 11 other persons on the waiting list are being written to and offered other vacant plots.

An inspection of plots was carried out on 3<sup>rd</sup> October 2019 and notification was sent to holders of plots that were untidy and overgrown.

***ACTION Write to persons on waiting list regarding plots available***

#### **3. Hedge Trimming**

It was reported that some hedge trimming had been carried out recently although it was suggested that further trimming will need to be carried out in selected areas around plots 93 and 101. This is to be discussed with the Community Warden

***ACTION Further trimming to be carried out***

#### **4. Rents**

Rents were due to be paid by 29<sup>th</sup> September and at the time of the meeting 67% of rents due had been collected. During the next few days tenants will be written to reminding them that payment is now overdue.

***ACTION Follow up letters regarding overdue rent***

#### **5. Entrance and Gates**

Further comment was made that the gates can still be opened when padlocked, due to a loose post. The Community Warden shall be notified, and a further inspection is to be carried out.

**ACTION**     *Further inspection of gate to be carried out*

## 6. Any items tenants wish to raise

An issue regarding Water Butts was raised regarding being left open. It was decided that the Mayor and Phil Johnson who will be attending an allotment course in November would be able to direct plot holders in this matter going forward.

An issue was raised regarding Plot 101 regarding the problems of maintaining this plot due to its location. The plot is currently vacant, and it was suggested that the plot holder neighbouring this site plot 100 should be offered the plot free of charge.

**ACTION**     *Consult with Plot holder 100*

It was noted that not all plots were visibly numbered and was noted.

**ACTION**     *Assistant Clerk to check numbering and rectify where needed.*

A comment was made regarding the combination number for the allotment gate. Those present were told that the number is to be changed early November and plot holders will be notified accordingly.

**ACTION**     *Change combination code early November notify plot holders*

An issue regarding waterlogged surfaces where plot holders get in and out of their cars. It was suggested this is a drainage issue and should be looked at if possible.

**ACTION**     *To contact Viridor regarding funds that be available for this type of project*

The question regarding bore holes was raised again and the alternatives to collecting water. It was suggested that a survey could be carried out and a feasibility study undertaken to ascertain the cost involved.

**ACTION**     *To contact Viridor regarding funds that be available for this type of project*

An issue regarding overgrown Willow adjacent to plots 18 & 19. There is no interest in harvesting the Willow so we are therefore instructing the Community warden to cut back the Willow as it is now around 12'-14' high.

**ACTION**     *Instruct warden to cut back willow adjacent to plots 18 & 19*

## 7. Date of Next Meeting

The next meeting would take place on Monday 10 February at 6pm  
The meeting ended at 18:37