

WELLINGTON TOWN COUNCIL

Minutes of the Allotments Committee Meeting held online via Zoom on Monday 21st September 2020 at 6.00 pm

Present: Councillor J Lloyd (Chair)

Councillors: M McGuffie, V. Stock-Williams, C. Booth

Deputy Clerk: Annette Kirk

1. Apologies

No apologies received.

2. Inspections

Inspections were completed by the committee week commencing 17th August 2020.

Action: AK sent out 15 warning letters to plot holders. AK to arrange revisit to see Plot condition in two weeks.

3. Update on Plot Vacancies and Waiting List

- Two plots available – Plot 19 and Plot 88 from 29th September 2020
- Approximately 20 people on waiting list with more enquiries coming in daily
- Plot 93: The committee were given an update that the tenant “Wellington One” had agreed for Marion Vincent to look after plot, we have found out that she has proceeded to dig out an area and lay a concrete base and put in breeze-block walls, removed back hedgerow – we have instructed “Wellington One” to get the plot back to its original condition

Action: AK to follow up progress on Plot 93.

4. Rent – Rent due 29th September 2020:

Rent Request letters were sent to tenants on Friday 11th September 2020. New Rent £22.00

New Application Form, Tenancy Agreement and new deposit of £50.00 will commence from new allotment year 29th August 2020

5. Change of Lock

It was agreed that the lock code would be changed to XXXX from 1st November 2020. All tenants were notified in their rent request letter dated 11th September 2020

Action: AK to arrange for lock code to be changed on 1st November 2020

6. Hire of Skips, Tidy Up, Hedgerows

It was agreed that two skips (medium size) would be situated in the parking area week commencing 12th October 2020. Annette Kirk Deputy Clerk to organise. This will enable tenants to tidy up their plots.

Hedgerows and Tracks – Instruct community warden

Action: AK to obtain quotes for two skips to be delivered

7. To consider making smaller plots:

It was agreed to make some smaller plots on Plot 19 and Plot 18 when it becomes available.

Action: AK Arrangements to be made to clear plots

8. Any items tenants may wish to raise:

- a) Two emails received from plots holders – these were read out to the committee members.

Action: Councillor J Lloyd (Chair) will reply to emails directly.

9. Next meeting Date: 15th February 2021 at 6pm

Meeting Closed: 6.30pm

The Committee remained in situ at the request of the Chair for an informal discussion regarding the progression on Longforth Farm Allotments. There had been a site meeting on Friday 18th September 2020 with Alan Cavill, ex-regional allotments secretary, Michael Tucker, the Town Clerk and Councillor Janet Lloyd. It was suggested that the Town Council registers these allotments as a statutory site under the Allotment Acts of 1908 & 1950.