

WELLINGTON TOWN COUNCIL ELECTRONIC DECISIONS RECORD																						
CORONAVIRUS BUSINESS CONTINUITY MARCH 2020																						
ITEM	DATE	HOW CIRCULATED	Clerk approval	COUNCILLOR DECISIONS/VOTE																OUTCOME	COMMENTS	
				JL	ML	JH	VSW	WB	NS	MB	MMG	AG	JT	SPK	NPB	DB	CB	RH				
Accounts for Payment	Schedule of Payments sent to KH, JL & ML for approval	28.08.20	APK e-mailed KH, JL and ML for approval	01.09 - Approved	28.08 - Approved	28.08 - Approved															APPROVED	JL - Declared an interest in Payments to MTMIT as a former customer. Cllr Thorne authorised payments at the Bank - declared personal interest in payments to MTM.
Town Clerk recruitment details	Approval of Advert, Job Description, Person Spec, application form and introduction	28.08.20	KH e-mailed all Councillors		28.08 - Full Time	29.08 - Full Time	28.08 - Full Time	31.08 - Full Time but later	01.09 - Full Time	31.08 - Full Time	28.08 - Full Time	31.08 - Full Time	31.08 - Full Time	28.08 - Full Time but later	31.08 - Full Time	28.08 - Full Time	31.08 - Full Time				APPROVED	Documents approved and hours updated to 37 per week
Trading Licence Application	Consultee comments requested from SWT on application received from Farmers Market	14.09.20	APK e-mailed to all Councillors		17.09 - Agree with ML - too crowded at Co-Op	14.09 - Not happy with location, should be split between space and promotional space	15.09 - Support - also agree with ML comments	15.09 - Support in principle. Support for ML comments					14.09 - Support	14.09 - Support but consider splitting	14.09 - Approve, but question timeframe	14.09 - Support in principle - agree with ML comments	14.09 - Support	22.09 - Yes			Support - 4 Support Split Location - 6	Reply sent to SWT on 24/09/2020. Support application in principle but would suggest splitting between current location and Promotional Space. Also, application is stamped as being received two weeks before it was circulated, why was it delayed?
Accounts for Payment	Schedule of Payments sent to KH, JL & ML for approval	17.09.20	APK e-mailed KH, JL and ML for approval	17.09 - Approved	17.09 - Approved	17.09 - Approved															APPROVED	JL - Declared an interest in Payments to MTMIT as a former customer.
Recruitment	Approval for seeking the services of Jobseekers Recruitment Agency for the Town Clerk Vacancy. Any costs generated will be below the ESK delegated authority ceiling	17.09.20	KH emailed JL and ML for approval	17.09 approved	17.09 approved	17.09 approved															APPROVED	