WELLINGTON TOWN COUNCIL

TOWN CENTRE COMMITTEE MEETING
AGENDA

You are summoned to attend a meeting of the Wellington Town Council Town Centre Committee to be held remotely by ZOOM meeting on WEDNESDAY 20TH JANUARY 2021 at 10.30am

Members of the public are cordially invited to join this meeting:

Due to Coronavirus (Covid-19) measures Wellington Town Council is conducting its meetings remotely until further notice using 'ZOOM' technology. Members of the press and public are welcome to join this meeting using the following details. A device such as a mobile telephone, laptop or computer will be required.

https://us02web.zoom.us/j/88564506871?pwd=T2ZvQ2p5QjVrZnVpbHRUZEoyVjBNQT09

Meeting ID: 885 6450 6871
Passcode: 122155

Members of the public who wish to have the opportunity to address the Council will need to advise the Deputy Clerk in writing by no later than 12 noon on Monday 18th January 2021.

Annette Kirk
Deputy Clerk
07949 528389
Email: annette@wellingtontowncouncil.co.uk

13th January 2021

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

3. CO-OPTION OF NON-COUNCIL MEMBERS TO THE COMMITTEE

To elect Donna Munson of Rule 7 Bistro to be co-opted as non-council member for the committee.

4. IN LIEU OF PUBLIC SPEAKING TO RECEIVE ANY REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

In the absence of an in-person meeting, the usual public speaking session has temporarily been replaced with the presentation of any written submissions received from members of the public. Any written submissions received from the public no later than 12 noon on Monday 18th January 2021 will be read aloud to the meeting, with a 3-minute time limit per submission.

5. WELLINGTON FOOTFALL COUNTER

- Position – entrance to Squirrel Court
- Weekly/monthly reports

6. POP UP SHOP

- To review lettings and bookings for the shop

7. RETAIL PREMISES

- Discuss the idea of establishing a co-working space in one of the town centre's empty retail premises and brief committee members on some preliminary research undertaken by Cllrs Lithgow and Wheatley. See attached notes

8. PROMOTIONAL SPACE/STREET TRADING CONSENTS:

- Licensing at Somerset West and Taunton Council are making changes to the way which applications for street trading consents are dealt with. See attached email from John Rendell, Specialist – Licensing, Somerset West and Taunton Council
- To look at switching control of the Parking Bay in front of the Old Post Office from Somerset County Council to the Town Council.
- Eat Festivals request to hire Promotional Space – Food & Drink Festival: 4th September 2021

9. FARMERS MARKET

- Update on Licence Position
- Start negotiations with Somerset West and Taunton District Council to find a more suitable sites to encourage more stall holders e.g. North Street Car Park (Fore Street End – close 7am to 2pm Saturday mornings – twice a month)

- To purchase 2 Gazebos and sack truck/trolley to transport them to an event. Storing of the Gazebos to be found. It was suggested Longforth Toilets Store Room. Size and costing to be obtained – update Councillor Lithgow
- To purchase our own market stalls for hire – Councillor McGuffie

10. FILMS

- To purchase Projectors to show films in the street – Councillor McGuffie

11. TO RECEIVE FEEDBACK FROM SWT ON THE INDICATIVE PLAN FOR THE TCEF

- Progress of TCEF as per the project management report – to be circulated before meeting.
- Overview of Street Entertainers Events in December 2021 and how we can make improvements/changes for Christmas 2021
- Introtweet Report Social Media Results - 23rd November to 23rd December 2020 – see attached
- Other ideas for TCEF – "Living Roof" (Wild Flowers) on the town centre bus shelters could link nicely with Wellington in Bloom and Transition Town ethos – Received from Adrian Hooper

12. RESIDENTS SURVEY

- To consider undertaking a survey of residents on the future of and activities in the Town Centre to inform the development of a Town Centre Vision and Strategy and the delivery of activities for the coming year.

13. DATE OF NEXT MEETING

Members: Councillors M Lithgow, J Lloyd, J Thorne, M McGuffie, N Powell-Brace, S Pringle-Kosikowsky
Richard Coupe, Sharon Davis, Keith Wheatley