

**MINUTES OF THE WELLINGTON TOWN COUNCIL FINANCE MEETING HELD ONLINE VIA ZOOM ON MONDAY 1<sup>st</sup> February 2021 AT 6.00 PM**

**PRESENT:** Councillor J Lloyd (Mayor),  
Councillors C Booth, A Govier, M Lithgow, McGuffie, S Pringle-Kosikowsky, V Stock-Williams, J Thorne

**IN ATTENDANCE:** Councillor N Powell-Brace  
David Farrow (Town Clerk), Annette Kirk (Deputy Clerk), Alice Kendall (Assistant Clerk)  
2 members of the public and 2 members of the press.

**182 APOLOGIES**

Apologies were received and accepted from Councillors M Barr, D Bradley and V Stock-Williams who advised she would be late arriving to the meeting.

**183 DECLARATIONS OF INTEREST**

Councillor Lloyd declared a personal interest in item 5b, relating to payments to MTMIT, being a former customer of MTMIT, the Council's IT consultant.

Councillor Thorne declared a personal interest in item 5b, relating to payments to MTMIT, being a personal friend of MTMIT, the Council's IT consultant.

Councillor Govier declared a personal interest in item 5b, relating to payments to MTMIT, being a customer of MTMIT, the Council's IT consultant.

Councillor Booth declared a personal interest in item 4a as a member of the SWT Community Chest panel.

At this juncture, Councillor Stock-Williams arrived at the meeting.

**184 MINUTES**

**RESOLVED** to approve and formally adopt the minutes of the Finance meeting held on 11<sup>th</sup> January 2021.

**185 TO REVIEW GRANT APPLICATIONS**

**(a) Rockwell Green War Memorial Institute Club**

The Club has applied for £5,000 for a kitchen refurbishment project. The application and supporting papers were circulated by e-mail in December 2020. Since submitting the documents, the Club have also applied to the Community Chest fund at SWT. As requested at the last meeting, further information (Community Chest award and membership numbers) was circulated by e-mail prior to the meeting.

Councillor Thorne reported that he had been informed that the application was to be withdrawn. Also, that the money awarded from the Community Chest was to be spent on external works and he believed the purpose of the application to the Town Council to have changed. The Assistant Clerk informed the meeting that

after speaking with the applicant in the previous week, she had not been informed of any changes to, or withdrawal of, the application.

**RECOMMENDED** that Full Council defer this application to the next meeting and that a representative from the Club to attend the Finance meeting to give further information on the application/project.

The Assistant Clerk will re-circulate the application form and documents, Councillors were encouraged to re-read the papers in detail prior to the next meeting.

**(b) Grants Summary**

Grants paid to date as listed below were noted.

|                                      |            |
|--------------------------------------|------------|
|                                      | £          |
| Wellington Museum                    | 500.00     |
| Angels of Hope (St John the Baptist) | 3,000.00   |
|                                      | -----      |
| Total to date                        | £ 3,500.00 |

**186 DECEMBER ACCOUNTING STATEMENTS**

**(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 31<sup>ST</sup> DECEMBER 2020**

**RESOLVED** to note and approve the bank reconciliation as at 31<sup>st</sup> December 2020

**(b) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE FOR DECEMBER**  
**RESOLVED** to note and approve the income and expenditure for December 2020

Some items of income and expenditure were queried with satisfactory explanations from the Assistant Clerk. The Mayor asked the Assistant Clerk if salary payments should be reported as one net amount or itemised. This will be checked and adjusted accordingly.

**(c) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE YEAR TO DATE AS AT 31<sup>ST</sup> DECEMBER 2020**

**RESOLVED** to note and approve the income and expenditure as at 31<sup>st</sup> December 2020

Councillor McGuffie queried a number of underspent budget codes and a large overspend on the IT budget. The Assistant Clerk explained that the general underspend was due to the impact of coronavirus restrictions on projects and meetings. She will look into the breakdown of the spend against the IT Support code.

**There being no further business, the meeting closed at 6.25 pm.**

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**Councillor Janet Lloyd Mayor**