



WELLINGTON TOWN COUNCIL Town Centre Committee

EXTRAORDINARY MEETING

You are summoned to attend a meeting of Wellington Town Centre Committee to be held at United Reform Church Hall, Fore Street, Wellington TA21 8AG on Thursday 21st October 2021 at 6.00pm

Members of the public are cordially invited to join this meeting.

Councillors, members of the public and members of the press are reminded that they must not attend the meeting if they have been advised to self-isolate through Test and Trace or by Public Health or if they or any of their immediate household have COVID symptoms and/or have had a positive COVID test.

Those who are attending the meeting are reminded that social distancing of 2m is required before, during and after the meeting and that face coverings must be worn when entering the hall or moving around in the hall or school building. They can only be removed when seated.

All those attending will be required to provide their names and contact details for test and trace purposes. These will be held securely by the Town Council for a period of 30 days.

Members of the public who wish to have the opportunity to address the council will need to advise the Deputy Clerk in writing by no later than 12 noon on Tuesday 19th October 2021.

Annette Kirk
Deputy Clerk
07496 528389
annette@wellingtontowncouncil.co.uk

14th October 2021

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

3. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC

Public Attendance: If the public wish to make a comment or ask the Council a question, these must be emailed to the Town Clerk by 12.00 on Monday 6th September 2021. For those members of the public who have submitted any questions or statements, please note, a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 1

4. TERMS OF REFERENCE - WELCOME BACK FUND £36,660

The Committee is asked to consider a **Recommendation** to Full Council to change the current Town Centre Committee Terms of Reference to enable the Town Centre Committee to have the powers to act as the Council's delegated body for the receipt of and spend against the Government's Welcome Back Fund award for Wellington Town Council of £36,660.00. In doing so to manage the fund in line with associated regulations, terms of acceptance or guidance relating to the funds given and to carry out all required administration in respect of the award.

5. WELCOME BACK FUND – Benches

i) Recommendation:

To buy 11 x Lowther Seat Enviropol 10 Slats (Brown) – length 1903mm from Glasdon UK Ltd to be located at (See attached Quotations, Suggested Locations, Current Benches):

- 1) Mantle Street between planters – 1 Bench
- 2) United Reform Church left recess – 2 benches
- 3) United Reform Church right side – replace double bench – 2 benches
- 4) Entrance to North Street Car Park Left Side – 1 bench
- 5) Fore Street – recess in front of Community Office – 1 bench
- 6) Monmouth Gardens – replace 3 Wooden Benches – 3 bench
- 7) Old Post Office, High Street – replace bench – 1 bench

Approximate Quotation: £5810.09 + £1162.02 VAT – free delivery and fixing bolts
Plus installation costs -surface mounted.

The Benches previously bought and situated in Longforth Road, outside WHERE, North Street and the entrance to North Street Car Park – these are low maintenance and still in good condition. Need to factor in costs twice a year cleaning for all benches.

ii) Picnic Tables – to purchase and agree locations for picnic tables. Suggested Location:

- a. "Roly-Poly Green" – Victoria Street, Wellington

6. STREET FURNITURE – CORNER OF SOUTH STREET/FORE STREET

Recommendation: To agree the design and cost for the street furniture in the area on the corner of Fore Street and South Street from three options details below:

OPTION 1:

- Benchmark Ltd – Shoreline Curved Bench
- Shoreline Planters x 2 Iroko hardwood and Redwood softwood: see attached detailed quotations marked red – Agreed Originally by Town Centre Committee
Extra Options To Be Considered – see quotations marked yellow
- Benchmark Ltd – Shoreline Seat
- Benchmark Ltd (to replace current seating and to include finger post fitted in planter):
 - Shoreline Planter to take fingerpost
 - Shoreline curved bench to fit around planter

NOTE: Timber suppliers have provided Benchmark Ltd with alternatives to the Iroko timber. The US Redwood (Sequia) version would not require any treatment and is commonly used for outdoor furniture it is a softwood but is resistant to rot and insects. The other alternative is in Sapele which is an African hardwood similar to Mahogany in appearance.

OPTION 2:

- Street Design Ltd – Spalding Curved Bench with 2no. arm rests
- Swithland Design Plant Container Redwood left natural
Extra Options To be Considered – see quotations
- Street Design Ltd – Straight Seat with back and 2no. armrests
- Spalding Planter with Circular Bench
- Spalding Square Seat to include back and Planter

See attached details quotations - Based on Redwood softwood.

OPTION 3:

- Broxap Street Furniture – Square seating with planter
- Broxap Street Furniture – Circular seating with planter
Quotations to be forwarded prior to meeting

OPTION 4:

- Cost Cutters UK – Recycled Plastic Square Seating with Planters

OPTION 5:

- Two Benches and Two Planters along the wall of Amicus Law Solicitors –
Need to consider Wellington Produce Market

Note: Finger Post to be installed in this area – this could stand alone or set in planter or sitting

EXTRAS:

To consider installing straight seat at:

- 1) Between notice board and hanging basket post

7. COACH PARK – LONGFORTH ROAD

To agree and progress quotations submitted for the following work:

- 1) Landscape garden area to the left side of Coach Park Quotations from:
Riley Garden Works, Wellington
Create Landscaping, Wellington
D Greenslade Landscape Gardener, Wellington
Quotations to be circulated prior to meeting
- 2) New Bus Shelter Quotations from:
Shelter Solutions
Go Shelters
Broxap Street Furniture
Glasdon UK Ltd
Quotations to be circulated prior to meeting
- 3) Bollards – replace with new or remove and get them powder coated
Quotations to be circulated prior to meeting
- 4) Planters and Seating adjacent to bus shelter
Quotations to be circulated prior to meeting.

8. EMERGENCY HIGH STREET INDICATIVE PLAN AND WELCOME BACK INDICATIVE PLAN

To agree changes to both indicative plans to reflect the expenditure above.

Members: Councillors M Lithgow, J Lloyd, J Thorne, M McGuffie, N Powell-Brace, S Pringle-Kosikowsky, V Stock-Williams
Richard Coupe, Sharon Davis, Keith Wheatley, Donna Munson