

WELLINGTON TOWN COUNCIL

Minutes of a meeting of the Wellington Town Centre Committee held at Wellington Baptist Church, South Street, Wellington TA21 8NR on Wednesday 12th January 2022 at 6pm

Present: Councillors M Lithgow (Chair), J Lloyd, V Stock-Williams, S. Pringle-Kosikowsky
Richard Coupe
Annette Kirk – Deputy Town Clerk

422 APOLOGIES

Councillor J Thorne
Keith Wheatley – joined the meeting via telephone at Item 11. Film Festival 2022

423 DECLARATIONS OF INTEREST

None

424 WELLINGTON FOOTFALL COUNTER

Councillor Lloyd gave an update:

- Monthly reports for November and December were circulated to the committee prior to the meeting. The reports showed footfall in December 7.03% down based on November figures. Daily Footfall figures did show an increase on the lead up to Christmas Eve. These figures are based on the Footfall in Fore Street only.
- Deputy Clerk still waiting confirmation from the Somerset West and Taunton District Council Planning Department whether Listed Building Consent and Planning Permission was needed to install the Sensors in High Street and South Street.
- Councillor Lloyd said there was no further information from Somerset West and Taunton District Council with regards to HUQ mobile phone and wi-fi data platform. Deputy Clerk confirmed to the committee that Wellington Town Council would have no future financial responsibility.

425 POP UP SHOP

- The Pop-Up Shop update was circulated to the Committee prior to the meeting. There were no bookings for February at the moment. In general bookings were from repeat users.
- The Committee would like to see more promotion of the Pop-Up Shop to attract new users. To contact local community groups, such as Wellington Choral Society to see if they wished to hire the shop to promote their planned performances etc.,

426 CHRISTMAS

- Christmas Light Switch On scheduled for Saturday 27th November 2021 – Cancelled due adverse weather conditions. The Committee agreed this was the right decision.
- The Deputy Clerk to confirm when the Christmas Tree was to be removed. To confirm with Somerset West and Taunton District Council that the tree would be recycled.
- Fuse Performance Ltd Street Entertainers entertained the people of Wellington between 10am and 1pm on 4th, 11th, 18th and 23rd December 2021. Cost to be met by the Welcome Back Fund - Councillor Lithgow reported that the entertainment was well received from people in the town.

427 RETAIL PREMISES – Co Working Space

Councillor Lithgow (Chair) gave an update:

- Councillor Lithgow reported that no further news to date on the plans for the Kings Arms Building.
- The Deputy Clerk confirmed she had contact details for Falcon Rural Housing and would make contact to confirm the Council's interest in the Ground Floor Space.

428 FARMERS MARKET

Deputy Clerk gave an update

- Wellington Produce Market ("WPM")
 - First market scheduled for 19th February 2022 – South Street to be closed.
 - WPM have put their road closure application into Somerset West & Taunton District Council
 - Window Wrap, Posters, Wellington Weekly News Advert and Traffic Management Contractor Cost for February and March 2022 markets to be covered from the Emergency High Street Fund.
 - The market to be promoted on Town Council's Facebook page and Instagram and shared with local community groups.

429 QUEEN'S PLATINUM JUBILEE CELEBRATIONS – 2ND TO 5TH JUNE 2022

- Events Working Group to convene a Zoom Meeting at 6pm on Tuesday 18th January 2022 to put together a four-day event – a report will provide at the next Town Centre Committee Meeting on the 9th March 2022.
- Councillor Stock-Williams asked that we contact James Mcwilliam of the National Trust to discuss where the beacon will go at The Monument.
- Councillor Stock-Williams asked Council Officers to investigate the possibility of a cannon being fired.

430 FILM FESTIVAL 2022

Keith Wheatley to give update via phone report:

- Film Festival dates confirmed Friday 30th September and 1st & 2nd October 2022
- Pop Up Shop booked from Sunday 26th September 2022 to Sunday 2nd October
- Film Festival Publicity prior to the event will include posters and an editorial in the Town Guide.
 - Carly Press Ltd to create the programme. They will provide the printing and paper free of charge.
- A programme of films has been organised for Friday, Saturday and Sunday at venues in the town, St. Johns Church, Art Centre, Library, Wellesley Cinema, Odette's Tearoom and Wellington Private School.
- Committee members asked could we approach Public Houses and the Conservative Club in the town to see if they would be interested in showing films.
- The Committee asked could a trailer be made and shown before films start at the Wellesley Cinema promoting the Film Festival Programme
- Somerset Films Ltd had put their grant application into Somerset West and Taunton District Council

431 TOWN CENTRE EMERGENCY HIGH STREET AND WELCOME BACK FUNDS

- Deputy Clerk gave an update on Town Centre Emergency High Street Fund.
- Deputy Clerk went through the Emergency High Street Fund and Welcome Back Fund Indicative Plans and made updates which would be submitted to Somerset West and Taunton District Council for approval.
- Both Councillor Lloyd and the Deputy Clerk re-iterated to the Committee that the deadline date 31st March 2022 and that we needed to get our orders in for projects before the end of January 2022.
- The Welcome Back Fund – There would be no extension to complete projects beyond 31st March 2022. All invoices to be received and paid for by 31st March 2022
- The Town Centre Emergency High Street Fund – We would need to apply to Somerset West and Taunton if an extension was needed to complete a project.
- Coach Park Update
 - Garden Area work completed by Create Landscaping
 - Bollards painted a cream colour by Somerset West & Taunton District Council
 - New Bus Shelter to be placed in Bay One of Car Park subject to the results of the Cat Scan Survey to be carried out by CRM Safety Services. The Cat Scan will identify any underground services that may affect the installation of the shelter.
- Annette Kirk, Deputy Clerk met with Create Landscaping in November 2021 and wait for quotations for the following projects:
 - “Roly Poly” Green, Victoria Street - to lay a concrete base for a picnic bench – bench spec provided already
 - Town Centre – Square Planters x 7:
 - To refurbish e.g., Refurbish wooden panels and paint frame etc.,
 - To replace with new planters' same shape and height

- To plant each planter
 - To provide an ongoing watering/planting/maintenance contract
- Town Centre – High Street – large tree planters:
 - To paint and replace with trees and plants – provide some examples of tree types we can use
 - To provide an ongoing watering/planting/maintenance contract
- “Living Wall” – Wait for confirmation regarding delivery of plant displays and future maintenance contract for watering, replanting and maintenance etc.,
- Deputy Clerk clarified that the “Living Walls” project would be something we could look at if we could not deliver any of the projects on the Emergency High Street Indicative Plan.

RESOLVED: To agree quotations via an email vote. Deputy Clerk to email quotations to the Committee. This will enable the projects to be progressed and completed quicker

RESOLVED: The Committee agreed and accepted the Quotation from Somerset Sign & Print for Four Poster Case Notice boards – cost £2740.92 plus VAT. To be paid from the EHSF.

432 Green Roofing on Bus Shelter

Correspondence received from a member of the public:

- To consider Green Roofing on Town’s Bus Shelters – As adopted by Leicester Council. The Committee agreed that we need to establish who owned the Town Centre bus shelters before we could progress this project.

433 Community Centre, White Hart Lane

Councillor Lithgow (chair) to give update:

Mural Art Project with Courtfields School – on the boundary wall

Estimated Funding in the region of £3,000

- David Mitton from Community Centre approached Councillor Lithgow with the idea that the white boundary wall could be used to create a mural.
- The owner of the wall had been approached and given permission for the mural to be done. Councillor Lithgow to obtain written permission from the owner.
- Councillor Lithgow said the Aerosol Artist was DBS checked and would work directly with Jo Binmore of Courtfields School to create the artwork and complete the project
- The Committee was in full support in getting children involved in community projects. They would like to see the artwork based on a historical theme of Wellington

RECOMMENDATION to Full Council to support the Mural Art Project and provide estimated funding in the region of £3,000.00. The funds to be taken from the Town Council’s Youth Services Budget.

434 DATE OF NEXT MEETING:

Wednesday 9th March 2022 at 4pm – United Reformed Church Hall.

The meeting ended at approx. 8.00pm

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Councillor Mark Lithgow
Chairman