



WELLINGTON TOWN COUNCIL
28 Fore Street, Wellington, Somerset TA21 8AQ
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COUNCIL MEETING

You are summoned to attend a meeting of Wellington Town Council to be held at Court Fields School, Mantle Street, Wellington TA21 8SW on **Monday 7 February 2022 at 7.00pm.**

Members of the public are cordially invited to join this meeting. However, given the current situation with COVID rates in the town we are looking to minimise the number of face to face contacts so ask that members of the public only attend if there are pressing reasons to do so. Minutes are available online following the meeting.

Councillors, members of the public and members of the press are reminded that they must not attend the meeting if they have been advised to self-isolate through Test and Trace or by Public Health or if they or are any of their immediate household have COVID symptoms and/or have had a positive COVID test.

Those who are attending the meeting are reminded that social distancing of 2m is required before, during and after the meeting and that face coverings must be worn when entering the hall or moving around it. They can only be removed when seated.

All those attending will be required to provide their names and contact details for test and trace purposes. These will be held securely by the Town Council for a period of 30 days.

Members of the public who wish to have the opportunity to address the council will need to advise the Clerk in writing by no later than 12 noon on Friday 4 February 2022.

David Farrow
Town Clerk
01823 682855
info@wellingtontowncouncil.co.uk
1 February 2022

1. TO OFFER WELCOME AND INTRODUCTIONS

2. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN

If you cannot attend, please send your apology and reason to the Town Clerk.

Councillors are reminded that failure to attend any Council meeting for 6 months, full council or a committee/s on which the councillor is a member, will result in them automatically ceasing to be a councillor irrespective of whether apologies are given.

3. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

Standing declarations made by Councillors are set out at the end of the agenda.

4. MINUTES

To approve and sign the minutes of the Planning and Full Council meetings held on 10 January 2022 and the Extraordinary Meeting of the Town Council held on the 26 January 2022 (copies attached).

5. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC

Public Attendance: If the public wish to make a comment or ask the Council a question must inform the Town Clerk by 12.00 on Friday 4 February 2022. For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

6. TO RECEIVE A REPORT FROM THE MAYOR

7. TO RECEIVE THE CLERK'S REPORT ON RECENT COUNCIL ACTIVITIES

The report is attached to the agenda for information

8. TO RECEIVE AN UPDATE FROM THE LOCAL POLICING TEAM

A report from Sergeant Dan Bishop will be circulated in advance of the meeting.

9. TO RECEIVE AN UPDATE RELATING TO THE PROPOSED DEVELOPMENT ON LAND ADJACENT TO THE A38 AND M5 SPUR

Following the presentation to the December Council a representative of Tetra tech Planning and Mr Simon Coles of Chelston Heath LLP will provide an update on progress. A copy of the submitted Indicative Masterplan is attached for information.

10. TO RECEIVE AN UPDATE FROM REMINISCENCE LEARNING ON ITS CHRYSALIS BUTTERFLY EVENTS

Fiona Mahoney, Chief Executive Reminiscence Learning will brief the Council on its Chrysalis Butterfly Campaign. It is **RECOMMENDED** that the Town Council support the campaign by purchasing two butterflies at a cost of £120 with the funding to be taken from the Health and Wellbeing Budget.

11. MEETING OF THE TOWN CENTRE COMMITTEE HELD ON THE 12 JANUARY 2022

Councillor Lithgow will provide a briefing on the meeting and the draft minutes of the meeting are attached to the agenda.

12. MEETING OF THE POLICY AND RESOURCES COMMITTEE MEETING HELD ON THE 20 JANUARY 2022.

Councillor Lithgow will provide a briefing on the meeting and the draft minutes of the meeting are attached to the agenda.

The Committee **RECOMMEND:**

(a) That the Terms of reference for The Rifles Freedom of the Town – Working Group as amended by the Committee be approved.

(b) That the Council appoint a Town Crier and Portreeve as voluntary roles with costs of uniform and expenses to be paid from the Promoting Wellington Budget.

13. LONGFORTH ROAD TOILETS

To consider a **PROPOSAL** from Councillor Barr that the cleaning of the Longforth Road Toilets be put out to competitive tender.

14. TO CONSIDER ARRANGEMENTS FOR THE QUEENS PLATINUM JUBILEE CELEBRATIONS

A report is attached to the agenda setting out proposals for events to mark the Queens Platinum Jubilee from the 2 to the 5 June 2022. The Town Council is asked to consider that:

(a) The Town Centre Committee is given delegated responsibility to approve expenditure against the Queens Platinum Jubilee budget line.

(b) the Town Council assume responsibility for setting up and managing the Street Fair proposed for the 4 June and that stalls are offered free of charge as they were at the Welly Welcome Weekend.

(c) a Beacon is placed on Hilly Head as part of the national Beacon Lighting Ceremony on the 2nd June.

(d) Recognising that these events will require staff support over bank holidays and a weekend the Council agree that through the Town Clerk staff be asked to work with appropriate recompense either through taking time off in lieu or through additional payment in accordance with national conditions of service.

15. GRANTS

Depending on the amount awarded, the Finance Committee may make a recommendation on the following;

(a) Wellington Produce Market – An application has been forward to Councillors by e-mail from the Wellington Produce Market who are seeking a grant of £3,300 towards first year costs as detailed.

16. RENEWAL OF PHOTOCOPIER RENTAL & PRINTING AGREEMENT

The Finance Committee will make a recommendation on a report circulated with that agenda on the renewal of the Office's photo copier lease and printing costs.

DECLARATIONS OF INTEREST

Members of Somerset County Council:

Councillor Andrew Govier

Councillor James Hunt

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Councillor John Thorne

Members of Somerset West and Taunton Council:

Councillor Janet Lloyd

Councillor Andrew Govier

Councillor Mark Lithgow

Councillor Ross Henley

Councillor Vivienne Stock-Williams

Councillor Marcus Barr

Councillor Chris Booth