

**MINUTES OF THE WELLINGTON TOWN COUNCIL FINANCE MEETING HELD AT COURT FIELDS SCHOOL, MANTLE STREET, WELLINGTON, TA21 8SW ON MONDAY 7 MARCH 2022 AT 5.30 PM**

**PRESENT:** Councillor M Lithgow (Mayor),  
Councillors M Barr, A Govier, J Lloyd, M McGuffie, V Stock-Williams  
and J Thorne

**IN ATTENDANCE:** David Farrow (Town Clerk), Annette Kirk (Deputy Clerk), Alice Kendall  
(Deputy RFO) and Rebecca Hunt (Administration Assistant)  
1 member of the press  
2 members of the public

**492 APOLOGIES**

Apologies were received and accepted from Councillor Pringle-Kosikowsky.

**493 DECLARATIONS OF INTEREST**

Councillors Lloyd and Govier have standing personal interest declarations relating to MTMIT, the Council’s IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council’s IT consultant, being a personal friend of the company owner.

Councillor Vivienne Stock-Williams declared a personal interest in item 5a as the Council’s representative for the Wellington Basins Volunteer Group.

**494 MINUTES**

**RESOLVED** to approve and formally adopt the minutes of the Finance Committee meeting held on 7 February 2022.

**495 PUBLIC PARTICIPATION**

A member of the Wellington Basins Volunteer Group spoke to give further background information on their grant application.

**496 GRANTS**

**(a) Applications**

- i. Wellington Basins Volunteer Group** – In advance of the meeting, an application was forwarded to Councillors by e-mail from the Wellington Basins Volunteer Group. £1,808.40 was requested for a project to monitor and control the increasing rodent population at the Basins.

**RESOLVED** that a grant of £1,808.40 be awarded.

Councillors thanked the group for all their hard work in the area and it is hoped that the Council can work closely with the group in the future as surrounding green spaces are brought into the Council’s ownership.

**(b) Grants Summary**

A summary of grants paid to date was circulated with the agenda and noted.

**497 ACCOUNTING STATEMENTS**

**(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 28 FEBRUARY 2022**

**RESOLVED** to note and approve the bank reconciliation.

**(b) TO NOTE AND APPROVE EXPENDITURE FOR 1 - 28 FEBRUARY 2022**

**RESOLVED** to note and approve the expenditure.

**(c) TO NOTE AND APPROVE INCOME RECEIVED FOR 1 - 28 FEBRUARY 2022**

**RESOLVED** to note and approve the income.

**(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2021-22 YEAR AS AT 28 FEBRUARY 2022**

**RESOLVED** to note and approve the budget report.

Councillor Thorne asked if it was possible for notes to be added to overspent budget lines to provide more information. The Deputy RFO reported that the spend against budget lines will be reviewed as we approach the end of the current financial year with further details being given in the year-end report. The addition of notes will be considered going forward.

**498 REVIEW OF ASSET REGISTER**

**RESOLVED** to accept the asset register after adding the Deputy Mayor’s regalia and two grit bins at Springfield Road and Cornhill.

**499 UPDATE ON NEW BANK ACCOUNTS**

A paper with details of bank interest was circulated with the agenda and was so noted.

**There being no further business, the meeting closed at 5.50 pm.**

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**Councillor Mark Lithgow**  
**Mayor**

## Wellington Town Council

Prepared by: Alice Kendall - Deputy RFODate: 29/03/2022*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 28/03/2022</b>		
	Cash in Hand 01/04/2021		605,816.42
	<b>ADD</b> Receipts 01/04/2021 - 28/03/2022		608,886.23
	<b>SUBTRACT</b> Payments 01/04/2021 - 28/03/2022		1,214,702.65
			442,568.21
<b>A</b>	<b>Cash in Hand 28/03/2022</b> (per Cash Book)		<b>772,134.44</b>
	Cash in hand per Bank Statements		
	Petty Cash 28/03/2022	4.29	
	Nationwide 01343556 28/03/2022	200,000.00	
	Cambridge & Counties 15020773 28/03/2022	250,034.81	
	The Cambridge Building Society CI 28/03/2022	200,001.10	
	Lloyds Treasurers PC 87331468 28/03/2022	150.49	
	Lloyds Treasury Deposit 28/03/2022	0.00	
	Lloyds Deposit Account 07788306 28/03/2022	56,528.86	
	Lloyds Current Account 2195145 28/03/2022	75,373.47	
			<b>782,093.02</b>
	Less unrepresented payments		9,958.58
			772,134.44
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>772,134.44</b>
	<b>A = B Checks out OK</b>		



## Wellington Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
483	01/03/2022	2147	Lloyds Current Accour	BACS	Rent	H T Perry & Son	X	500.00		500.00
484	02/03/2022	MTM13575	Lloyds Current Accour	BACS	IT Support & e-mail	MTMIT	S	340.00	68.00	408.00
485	07/03/2022	78	Lloyds Current Accour	BACS	War Grave Flowers	Bloomin Lovely	S	60.42	12.08	72.50
506	08/03/2022		Petty Cash	Cash	Milk	Co-op	X	0.95		0.95
486	09/03/2022		Lloyds Current Accour	BACS	Printing	Konica Minolta	S	133.46	26.69	160.15
487	09/03/2022		Lloyds Current Accour	BACS	Sound System Hire	Denis & Ian Pearce Ltd	S	350.00	70.00	420.00
488	09/03/2022		Lloyds Treasurers PC	Card	HR System	Sage HR	S	24.00	4.80	28.80
491	09/03/2022		Lloyds Current Accour	BACS	Emergency High Street Fund	Abacus Construction Ltd	S	1,012.50	202.50	1,215.00
490	09/03/2022		Lloyds Treasurers PC	Card	Key Cutting	Wellington Cobler	X	9.90		9.90
489	09/03/2022		Lloyds Current Accour	Direct Debit	electricity for Pop-Up Shop	EDF Energy	X	25.00		25.00
492	10/03/2022	63794229	Lloyds Current Accour	BACS	Planning Officer Meeting Atten	Somerset West & Taunton	S	500.00	100.00	600.00
493	11/03/2022		Lloyds Current Accour	BACS	Grant	The Welly Hopper	X	1,100.00		1,100.00
495	14/03/2022		Lloyds Current Accour	BACS	Grant	Wellington Basins Volunteer	X	1,808.40		1,808.40
496	14/03/2022		Lloyds Current Accour		Town Centre Trail - Welcome	Lovell Johns Limited	S	860.00	172.00	1,032.00
494	14/03/2022	INV-1804	Lloyds Current Accour	BACS	Furniture Name Plates	Somerset Sign & Print Co	S	157.50	31.50	189.00
497	15/03/2022		Lloyds Current Accour	Direct Debit	Telephone & Broadband	Chess	S	91.36	18.27	109.63
498	16/03/2022		Lloyds Current Accour	BACS	Travelling Expenses	Councillor Mrs V Stock-Williar	X	34.20		34.20
503	17/03/2022		Petty Cash	Cash	Milk	Co-op	X	0.95		0.95
507	17/03/2022		Lloyds Treasurers PC	Card	Milk	Co-op	X	0.95		0.95
508	17/03/2022		Lloyds Treasurers PC	Card	Produce Market Banner	Printed Today	X	57.03		57.03
509	17/03/2022		Lloyds Current Accour		Superann Over Payment Refur	Somerset County Council	X	-5,321.32		-5,321.32
499	17/03/2022		Lloyds Current Accour	Direct Debit	Payroll System	Sage	S	42.50	8.50	51.00
510	17/03/2022	10836265	Lloyds Current Accour	BACS	Community Warden	ID Verde	S	5,399.68	1,079.94	6,479.62
511	17/03/2022	63794982	Lloyds Current Accour	BACS	Grass Cutting	Somerset West & Taunton	S	105.00	21.00	126.00
512	18/03/2022		Lloyds Current Accour	BACS	Insurance Premium	Zurich Insurance	S	2,281.50	50.00	2,331.50
513	18/03/2022		Lloyds Current Accour	BACS	Additional Insurance Premium	Zurich Insurance	X	127.67		127.67
514	22/03/2022		Lloyds Current Accour	BACS	Hire of Hall	Court Fields School	X	240.00		240.00
515	22/03/2022		Lloyds Current Accour	BACS	Window Cleaning	Purefect	X	10.00		10.00
520	22/03/2022		Lloyds Current Accour	BACS	Rates (22/23)	Somerset West & Taunton	X	1,497.00		1,497.00
522	22/03/2022		Lloyds Current Accour	BACS	Deductions - March	HMRC	X	3,087.91		3,087.91
523	22/03/2022		Lloyds Current Accour	BACS	Net Salaries	Various	X	7,695.79		7,695.79
524	22/03/2022		Lloyds Current Accour	BACS	Superann - March	Somerset County Council	X	1,806.61		1,806.61
516	22/03/2022	63797493	Lloyds Current Accour	BACS	Museum Rent	Somerset West & Taunton	X	250.00		250.00
518	22/03/2022	63793381	Lloyds Current Accour	BACS	Contribution to One Team	Somerset West & Taunton	X	11,000.00		11,000.00
519	22/03/2022		Lloyds Current Accour	BACS	Dog Bin (Westford)	Glasdon	S	212.09	42.42	254.51
521	22/03/2022		Lloyds Current Accour	BACS	Town Map	Carley Press	S	773.00	154.60	927.60

**Wellington Town Council**  
**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
517 Office Rent	22/03/2022	63797484	Lloyds Current Accour	BACS	Office Rent	Somerset West & Taunton	X	315.00		315.00
525 Telephone System	23/03/2022		Lloyds Current Accour	Direct Debit	Telephone System	Taurus Clearer Communicati	S	121.30	24.26	145.56
526 Environmental Improvement	25/03/2022		Lloyds Treasurers PC	Card	2x Wellingtonias	Chew Valley Trees	S	400.00	80.00	480.00
527 Promotion of Wellington	28/03/2022	30474	Lloyds Current Accour	BACS	Jubilee Coins	Insignia Ltd	S	4,060.00	812.00	4,872.00
<b>Total</b>								<b>41,170.35</b>	<b>2,978.56</b>	<b>44,148.91</b>

**Wellington Town Council**  
**RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
151	01/03/2022		Lloyds Current Accour		Welcome Back Fund - 2 Concr	Somerset West & Taunton	X	1,496.00		1,496.00
152	09/03/2022		Lloyds Current Accour		Stall Fee	Somerset Wildlife Trust	X	30.00		30.00
153	09/03/2022		Lloyds Current Accour		Promotional Space	Jonas Fishmonger	X	300.00		300.00
154	09/03/2022		Lloyds Current Accour		Stall Fee	T&M Arts and Crafts	X	30.00		30.00
155	09/03/2022		Lloyds Current Accour		Stall Fee	Be Just Be Design	X	30.00		30.00
156	09/03/2022		Lloyds Current Accour		Stall Fee	The Crepe Cart	X	30.00		30.00
157	11/03/2022		Lloyds Current Accour		Museum Rent	Wellington Museum	X	62.50		62.50
158	11/03/2022		Lloyds Current Accour		Photocopying	Wellington Museum	X	19.50		19.50
159	11/03/2022		Lloyds Current Accour		Electricity for Office Credit Ref	SSE	X	76.80		76.80
160	14/03/2022		Lloyds Current Accour		Pop-Up Shop	National Trust	X	100.00		100.00
161	14/03/2022		Lloyds Current Accour		Stall Fee	Zunzun	X	30.00		30.00
162	16/03/2022		Lloyds Current Accour		Jubilee Bunting	Somerset West & Taunton	X	750.00		750.00
163	17/03/2022		Lloyds Deposit Accour		Interest	Lloyds Bank	X	1.91		1.91
164	18/03/2022		Lloyds Current Accour		Town Centre Trail - Welcome I	Somerset West & Taunton	X	696.00		696.00
165	18/03/2022		Lloyds Current Accour		Welcome Back Fund	Somerset West & Taunton	X	2,385.86		2,385.86
166	25/03/2022		Lloyds Current Accour		Stall fee x4	Churches Together	X	120.00		120.00
167	25/03/2022		Lloyds Current Accour		Stall Fee x2	Richard Smith	X	60.00		60.00
168	25/03/2022		Lloyds Current Accour		VAT Refund	HMRC	X	9,365.63		9,365.63
<b>Total</b>								<b>15,584.20</b>		<b>15,584.20</b>





## Wellington Town Council

### Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2021 and 28/03/2022)

#### Administration/Office running

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Office Rent				1,265.00	1,605.33	-340.33	-340.33 (-26%)
27	Photocopier		49.30	49.30	950.00	810.15	139.85	189.15 (19%)
28	Electricity		76.80	76.80	1,155.00	970.87	184.13	260.93 (22%)
32	Office Equipment				250.00	296.09	-46.09	-46.09 (-18%)
34	Insurances				2,250.00	4,345.62	-2,095.62	-2,095.62 (-93%)*
35	Stationery & Postage				1,150.00	1,202.76	-52.76	-52.76 (-4%)
36	Audit Fees				1,700.00	1,805.00	-105.00	-105.00 (-6%)
37	Office Cleaning & Maintenance				1,821.00	127.22	1,693.78	1,693.78 (93%)
40	Hire of Hall				480.00	1,679.00	-1,199.00	-1,199.00 (-249%)
90	Ground Floor Office (30 Fore St)				2,000.00		2,000.00	2,000.00 (100%)
95	Office Furniture Replacement				5,000.00		5,000.00	5,000.00 (100%)
<b>SUB TOTAL</b>			<b>126.10</b>	<b>126.10</b>	<b>18,021.00</b>	<b>12,842.04</b>	<b>5,178.96</b>	<b>5,305.06 (29%)</b>

\*Two years (21-22 and 22-23) insurance premium paid within one financial year. Prepayment of 22-23 (amounts detailed on expenditure report) will be adjusted at year end.

#### Affiliation Fees

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	SALC				1,910.00	1,778.02	131.98	131.98 (6%)
99	SLCC				300.00	277.00	23.00	23.00 (7%)
100	CCS				100.00		100.00	100.00 (100%)
<b>SUB TOTAL</b>					<b>2,310.00</b>	<b>2,055.02</b>	<b>254.98</b>	<b>254.98 (11%)</b>

#### Christmas

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Hire of Lights				7,500.00	7,477.33	22.67	22.67 (0%)
115	Lights Install				7,000.00	8,455.50	-1,455.50	-1,455.50 (-20%)
116	Switch on Event		1,336.00	1,336.00	17,500.00	1,785.02	15,714.98	17,050.98 (97%)
123	Stall Deposits		360.00	360.00		360.00	-360.00	(N/A)
<b>SUB TOTAL</b>			<b>1,696.00</b>	<b>1,696.00</b>	<b>32,000.00</b>	<b>18,077.85</b>	<b>13,922.15</b>	<b>15,618.15 (48%)</b>

#### Codes no longer in use

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4	Allotment Rents NIU							(N/A)
12	Film Festival & Pop Up Shop NIL							(N/A)
74	Pop Up Shop NIU							(N/A)
<b>SUB TOTAL</b>								<b>(N/A)</b>

## Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2021 and 28/03/2022)

## Community Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Wellington One				11,000.00	22,000.00	-11,000.00	-11,000.00 (-100%)*
58	Community Safety				1,000.00		1,000.00	1,000.00 (100%)
59	Promotion of Wellington				5,000.00	4,587.90	412.10	412.10 (8%)
60	Community Services & Priorities				10,000.00	6,345.15	3,654.85	3,654.85 (36%)
61	Health & Wellbeing				18,000.00	196.00	17,804.00	17,804.00 (98%)
62	Museum Lease	1,000.00	250.00	-750.00	1,000.00	2,500.00	-1,500.00	-2,250.00 (-112%)
64	Community Warden				17,505.00	16,705.65	799.35	799.35 (4%)
65	Emergency Planning				1,000.00		1,000.00	1,000.00 (100%)
66	Other Payments	1,000.00		-1,000.00	300.00	1,404.00	-1,104.00	-2,104.00 (-161%)
67	Youth Services				26,000.00		26,000.00	26,000.00 (100%)
68	Section 137 Payments				550.00		550.00	550.00 (100%)
<b>SUB TOTAL</b>		<b>2,000.00</b>	<b>250.00</b>	<b>-1,750.00</b>	<b>91,355.00</b>	<b>53,738.70</b>	<b>37,616.30</b>	<b>35,866.30 (38%)</b>

\*Two years paid within one financial year. Will be adjusted at year end

## Cost of democracy and electric

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Mayors Allowance				500.00	500.00		(0%)
21	Councillors Allowance				4,200.00	3,920.00	280.00	280.00 (6%)
22	Members Training				500.00	304.27	195.73	195.73 (39%)
23	Members Travelling				600.00	96.30	503.70	503.70 (83%)
24	Hospitality				1,000.00	194.96	805.04	805.04 (80%)
25	Elections				1,000.00	1.00	999.00	999.00 (99%)
89	Deputy Mayor's Allowance				200.00	200.00		(0%)
<b>SUB TOTAL</b>					<b>8,000.00</b>	<b>5,216.53</b>	<b>2,783.47</b>	<b>2,783.47 (34%)</b>

## Earmarked Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
71	C.I.L		172,015.48	172,015.48	38,358.49		38,358.49	210,373.97 (548%)
73	Film Festival				8,000.00		8,000.00	8,000.00 (100%)
75	Railway Station				15,000.00		15,000.00	15,000.00 (100%)
76	Capital Projects				50,000.00	55,000.00	-5,000.00	-5,000.00 (-10%)
77	Playing Pitch Strategy				9,000.00		9,000.00	9,000.00 (100%)
96	Post Office Provision				2,500.00		2,500.00	2,500.00 (100%)
97	Cades Farm Community Hall				7,000.00	2,323.00	4,677.00	4,677.00 (66%)
<b>SUB TOTAL</b>			<b>172,015.48</b>	<b>172,015.48</b>	<b>129,858.49</b>	<b>57,323.00</b>	<b>72,535.49</b>	<b>244,550.97 (188%)</b>

## Emergency High Street Fund

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	Emergency High Street Fund		23,500.00	23,500.00		23,169.07	-23,169.07	330.93 (N/A)
79	Electrical Infrastructure Work							(N/A)

## Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2021 and 28/03/2022)

80 Related Staffing Costs			1,949.73	-1,949.73	-1,949.73 (N/A)
81 Christmas Entertainment 2020			200.00	-200.00	-200.00 (N/A)
82 Street Furniture			157.50	-157.50	-157.50 (N/A)
83 Maps & Signage			1,816.00	-1,816.00	-1,816.00 (N/A)
85 Marketing					(N/A)
86 Notice Boards			2,740.92	-2,740.92	-2,740.92 (N/A)
88 Farmers Market			950.00	-950.00	-950.00 (N/A)
98 Related Fees			944.33	-944.33	-944.33 (N/A)
120 Welly Welcome Weekend 2021	50.00	50.00	7,173.68	-7,173.68	-7,123.68 (N/A)
121 Town Surveys			2,748.00	-2,748.00	-2,748.00 (N/A)
124 Christmas 2021			110.00	-110.00	-110.00 (N/A)
125 Wellington Produce Market			1,127.03	-1,127.03	-1,127.03 (N/A)
<b>SUB TOTAL</b>	<b>23,550.00</b>	<b>23,550.00</b>	<b>43,086.26</b>	<b>-43,086.26</b>	<b>-19,536.26 (N/A)</b>

## Environment and Planning

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
47 Grasscutting				3,740.00		3,740.00	3,740.00 (100%)
48 Weedkilling				1,215.00		1,215.00	1,215.00 (100%)
49 Emptying Dog Bins				5,000.00	3,852.00	1,148.00	1,148.00 (22%)
50 Provision of Benches & Litter/Do				2,500.00	700.65	1,799.35	1,799.35 (71%)
51 Planning Administration				12,160.00	1,625.00	10,535.00	10,535.00 (86%)
52 Environmental Improvements				20,000.00	3,540.00	16,460.00	16,460.00 (82%)
53 Longforth Road Toilets		9,481.00	9,481.00	20,017.00	14,588.64	5,428.36	14,909.36 (74%)
113 Electricity for Street Light				400.00	530.45	-130.45	-130.45 (-32%)
<b>SUB TOTAL</b>		<b>9,481.00</b>	<b>9,481.00</b>	<b>65,032.00</b>	<b>24,836.74</b>	<b>40,195.26</b>	<b>49,676.26 (76%)</b>

## Grants

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41 Grants				15,000.00	13,644.56	1,355.44	1,355.44 (9%)
43 Coronavirus				10,000.00	3,400.00	6,600.00	6,600.00 (66%)
109 SLA (CA-T)				5,000.00	5,000.00		(0%)
110 SLA (RL)				4,000.00	4,000.00		(0%)
111 SLA (WHERE)				2,000.00	2,500.00	-500.00	-500.00 (-25%)
112 SLA (WCC)				12,000.00	12,000.00		(0%)
<b>SUB TOTAL</b>				<b>48,000.00</b>	<b>40,544.56</b>	<b>7,455.44</b>	<b>7,455.44 (15%)</b>

## Grounds Maintenance and Allotments

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44 Allotments	2,112.00	3,070.00	958.00	1,000.00	264.00	736.00	1,694.00 (54%)
45 Tone Play Area				1,000.00	651.00	349.00	349.00 (34%)
46 Footpaths Maintenance				500.00	214.36	285.64	285.64 (57%)
92 Longforth Allotment				1,500.00		1,500.00	1,500.00 (100%)

## Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2021 and 28/03/2022)

SUB TOTAL		2,112.00	3,070.00	958.00	4,000.00	1,129.36	2,870.64	3,828.64 (62%)
<b>Income</b>								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	353,354.00	353,354.00					(0%)
2	Bank Interest	582.00	230.20	-351.80				-351.80 (-60%)
3	Parish Grants	2,275.00	2,275.00					(0%)
5	VAT Refund							(N/A)
6	Rents - Various	1,700.00	1,500.00	-200.00				-200.00 (-11%)
<b>SUB TOTAL</b>		<b>357,911.00</b>	<b>357,359.20</b>	<b>-551.80</b>				<b>-551.80 (-0%)</b>
<b>IT, Website &amp; Internet</b>								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Telephone & Broadband				1,200.00	2,066.06	-866.06	-866.06 (-72%)
30	IT Equipment				1,200.00	1,208.15	-8.15	-8.15 (-0%)
31	IT Support & Email Hosting				4,250.00	4,104.99	145.01	145.01 (3%)
94	IT for New Staff				1,500.00	180.00	1,320.00	1,320.00 (88%)
101	Telephone System				2,140.00	1,019.45	1,120.55	1,120.55 (52%)
102	IT Equipment Upgrades				2,172.50	2,263.99	-91.49	-91.49 (-4%)
103	Security Software				156.00	156.00		(0%)
104	Office 365				1,500.00	1,590.00	-90.00	-90.00 (-6%)
105	Parish Online				450.00	405.00	45.00	45.00 (10%)
106	Zoom				120.00	119.90	0.10	0.10 (0%)
107	Scribe Accounting System				1,500.00	1,500.00		(0%)
108	Sage Payroll & HR				765.00	754.75	10.25	10.25 (1%)
<b>SUB TOTAL</b>					<b>16,953.50</b>	<b>15,368.29</b>	<b>1,585.21</b>	<b>1,585.21 (9%)</b>
<b>Pop Up Shop</b>								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
117	Rent	5,850.00	5,375.00	-475.00	6,000.00	7,088.81	-1,088.81	-1,563.81 (-13%)
118	Overheads		38.74	38.74	3,000.00	3,590.55	-590.55	-551.81 (-18%)
119	Repairs				1,500.00	55.82	1,444.18	1,444.18 (96%)
<b>SUB TOTAL</b>		<b>5,850.00</b>	<b>5,413.74</b>	<b>-436.26</b>	<b>10,500.00</b>	<b>10,735.18</b>	<b>-235.18</b>	<b>-671.44 (-4%)</b>
<b>Professional Services</b>								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
54	Professional Fees		120.00	120.00	20,000.00	6,406.25	13,593.75	13,713.75 (68%)
<b>SUB TOTAL</b>			<b>120.00</b>	<b>120.00</b>	<b>20,000.00</b>	<b>6,406.25</b>	<b>13,593.75</b>	<b>13,713.75 (68%)</b>

# Wellington Town Council

29 March 2022 (2021 - 2022)

## Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2021 and 28/03/2022)

### Staff Costs & Expenses

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Salaries		3,885.86	3,885.86	110,962.00	120,837.26	-9,875.26	-5,989.40 (-5%)
17	Staff Training				500.00	105.00	395.00	395.00 (79%)
18	Staff Travelling				200.00	17.10	182.90	182.90 (91%)
19	Staff Recruitment				1,500.00		1,500.00	1,500.00 (100%)
87	Home Working Allowances							(N/A)
93	CiLCA Training				1,600.00	570.00	1,030.00	1,030.00 (64%)
<b>SUB TOTAL</b>			<b>3,885.86</b>	<b>3,885.86</b>	<b>114,762.00</b>	<b>121,529.36</b>	<b>-6,767.36</b>	<b>-2,881.50 (-2%)</b>

### Town Centre

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
127	Jubilee Stall Deposits		480.00	480.00				480.00 (N/A)
<b>SUB TOTAL</b>			<b>480.00</b>	<b>480.00</b>				<b>480.00 (N/A)</b>

### Welcome Back Fund

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
126	Welcome Back Fund		6,239.00	6,239.00		3,363.00	-3,363.00	2,876.00 (N/A)
<b>SUB TOTAL</b>			<b>6,239.00</b>	<b>6,239.00</b>		<b>3,363.00</b>	<b>-3,363.00</b>	<b>2,876.00 (N/A)</b>

### Welly Welcome Weekend

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
122	Deposits		1,440.00	1,440.00		1,410.00	-1,410.00	30.00 (N/A)
<b>SUB TOTAL</b>			<b>1,440.00</b>	<b>1,440.00</b>		<b>1,410.00</b>	<b>-1,410.00</b>	<b>30.00 (N/A)</b>

### Summary

<b>NET TOTAL</b>	<b>367,873.00</b>	<b>585,126.38</b>	<b>217,253.38</b>	<b>560,791.99</b>	<b>417,662.14</b>	<b>143,129.85</b>	<b>360,383.23 (38%)</b>
<b>V.A.T.</b>		<b>23,759.85</b>			<b>24,906.07</b>		
<b>GROSS TOTAL</b>		<b>608,886.23</b>			<b>442,568.21</b>		

