



## **WELLINGTON TOWN COUNCIL FINANCE MEETING**

You are summoned to attend a Finance Committee meeting of Wellington Town Council to be held at United Reformed Church Hall, Fore Street, Wellington, TA21 8AG on Monday 6 June 2022 at 5:30 pm.

*Members of the public are cordially invited to join this meeting. Whilst statutory COVID restrictions have been lifted we are continuing to look to minimise the number of face to face contacts so ask that members of the public only attend if there are pressing reasons to do so. Minutes are available online following the meeting.*

Councillors, members of the public and members of the press are reminded that they must not attend the meeting if they or are any of their immediate household, have COVID symptoms.

Whilst restrictions have now been lifted, we would ask anyone attending the meeting to respect social distancing and to feel free to wear a face covering whilst attending the meeting.

Members of the public who wish to have the opportunity to address the council will need to advise the Clerk in writing by no later than 12 noon on Wednesday 1 June 2022.

David Farrow  
Town Clerk  
07983 697740  
[townclerk@wellingtontowncouncil.co.uk](mailto:townclerk@wellingtontowncouncil.co.uk)

27 May 2022

Committee Membership: Councillors M Barr, Z Barr, S Booker, A Govier, M Lithgow, J Lloyd, M McGuffie, N Powell-Brace and J Thorne

## AGENDA

### 1 TO CONFIRM THAT THE MAYOR BE ELECTED AS CHAIRMAN FOR THE FORTHCOMING YEAR

As per Terms of Reference

### 2 APOLOGIES

### 3 DECLARATIONS OF INTEREST

Councillors Govier and Lloyd have a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a personal friend of the company owner.

### 4 PUBLIC PARTICIPATION

Public Attendance: If the public wish to make a comment or ask the Council a question, these must be emailed to the Town Clerk by 12.00 on Wednesday 1 June 2022. For those members of the public who have submitted any questions or statements, please note, a three-minute time limit applies to each speaker.

### 5 REVIEW OF TERMS OF REFERENCE

The committee should review its terms of reference each year. A copy is attached with recommended amendments marked accordingly. The Committee is asked to recommend to Full Council that they are accepted.

### 6 GRANTS

#### (a) Applications

- i. **Life education Wessex & Thames Valley** – an application has been received requesting £555 to contribute to their yearly 'Helping Children Make Healthy Choices' programme. The application form and supporting documents have been forwarded to Councillors by e-mail.
- ii. **Wellington Carnival** – The newly re-formed carnival committee are seeking £5,000 to implement the 2022 event. The application form and supporting documents have been forwarded to Councillors by e-mail.
- iii. **Wellington Wellbeing Children and Young People Committee** – Run by the local policing team, an application has been received requesting £1,700 to contribute towards the Resilience Voyage package of workshops and The Drugs Bus at Wellington events. The application form has been forwarded to Councillors by e-mail.

#### (b) Feedback from those unable to attend the Annual Parish Meeting

- i. Skintight Samba (attached)
- ii. Howard Road Funday (attached)
- iii. Wellington Basins Volunteer Group (attached)
- iv. Life Education Wessex (attached)

### 7 UPDATE ON SERVICE LEVEL AGREEMENTS

#### (a) Payment of 2022-23 funding

Having attended the 2022 Annual Parish meeting to provide a report on how the previous year's funding had been spent, the Committee is asked to recommend to Full Council that the following Service Level Agreement Payments are made

- i. Citizen's Advice Taunton - £5,000 (payment 2 of 3)  
Note: a full report has been circulated to Councillors by e-mail
- ii. Reminiscence Learning - £4,500 (payment 2 of 3)
- iii. Wellington Community Counselling - £12,000 (payment 3 of 3)  
Note: the full written report will be received in late June and will be circulated by e-mail.

**(b) To receive an update on WHERE**

The Clerk will give an update.

**8 ACCOUNTING STATEMENTS**

**(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 25 MAY 2022 (attached)**

**(b) TO NOTE AND APPROVE EXPENDITURE FOR 10 – 25 MAY 2022 (attached)**

**(c) TO NOTE AND APPROVE INCOME RECEIVED FOR 10 – 25 MAY 2022 (attached)**

**(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2022-23 YEAR AS AT 25 MAY 2022 (attached)**

**9 UPDATE ON BANKING PROVISIONS**

The Deputy RFO has reviewed the Council's current bank deposits and has made appropriate recommendations within the attached report.

Dave Farrow  
Town Clerk  
27 May 2022