



WELLINGTON TOWN COUNCIL
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**Members of the Public and the Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	Policy and Resources Committee
Time	6.30pm
Date	15 June 2022
Place	United Reform Church Hall Fore Street, Wellington TA21 8AG

...

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online and on the Council Notice Board after the meeting.

Councillors and members of the public are reminded that they shouldn't attend the meeting if they or someone they live with has tested positive for COVID or have COVID symptoms.

Yours faithfully

Dave Farrow
Town Clerk
01823 662855
info@wellingtontowncouncil.co.uk
9 June 2022

Committee members: Councillors M Barr, S Booker, K Canham, A Govier, M Lithgow, J Lloyd, M McGuffie, J Thorne and K Wheatley

1. To receive apologies for absence and to approve the reasons given

2. To receive any Declarations of Interest

3. Minutes

To approve and sign the minutes of the Policy and Resources Committee Meeting held on 15 March 2022

4. Questions and Comments from Members of the Public

Members of the public attending the meeting are invited to speak to the Committee for no longer than three minutes.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119.

5. To Review the Terms of Reference for the Committee.

The Town Council has asked that each committee review its terms of reference at its first meeting of the year and propose any changes for consideration by the Town Council at its next meeting. A draft set of Terms of Reference is attached for the committee to consider with suggested changes highlighted

6. To Review the Town Councils Standing Orders

The Town Council Standing Orders have not been reviewed since 2019. Since then the National Association of Local Councils has revised its model Standing Orders. A copy is attached with a suggested additional point in relation to using secret ballots where voting is required to determine the appointment of councillor/s to a representative role or committee. The Committee is asked to consider **RECOMMENDING** that these revised Standing Orders are adopted by the Town Council

7. To Review the Town Councils Financial Regulations

The Committee has been asked by the Town Council to review the Council's Financial regulations. A draft copy is attached with recommended changes. The Committee is asked to consider **RECOMMENDING** that these revised Financial Regulations are adopted by the Town Council

8. Review of Council Policies and Procedures

The Committee has been asked by the Town Council to review all policies and procedures over the course of the first year of the Council and to agree a programme of review at its first meeting. A draft programme is attached for the Committee's consideration.

9. Future Accommodation Requirements

To consider options in relation to how the future accommodation needs of the Town Council could be met with a view to making a recommendation to the Town Council for next steps. A specific recommendation is required in relation to whether we wish to take up the offer of shared accommodation space in the refurbished library. A paper is attached summarising options.

9. Assets of Community Value (ACV)

The Town Clerk will provide an update on The Dolphin following the Committee's last meeting. The Committee is also asked to consider whether it wishes to recommend to the Council pursuing ACV status for the Former WHERE Centre, the former Linden School Building at Coram's Lane and 28-30 Fore Street.

10 To Consider Arrangements for Remembrance Sunday 2022

The Town Clerk met with a delegation of veterans who are asking for the timing of the ceremony on Remembrance Sunday to be moved to the morning to coincide with 11.00. He agreed he would bring the request to the Council for consideration. The Committee is asked whether it wishes to make a recommendation to the Council that the timing of the ceremony should be changed. A paper is attached summarising the issue and the history as this has been considered previously.

11. Local Government Reorganisation (LGR)/Local Community Networks (LCN)

To consider the Town Councils position in relation to the establishment of an LCN. A paper is attached for consideration.

12. Additional Street Lighting

Requests have been received for additional street lighting at Orchard Close, Bulford Lane and Clifford Terrace. Details and quotations from the Somerset County Council Highways Team are attached to the agenda. The Committee is asked to consider how it wishes to proceed.

13. Delegated Planning Agreement

To review the attached draft delegated Planning Agreement and consider recommending it for acceptance by the Town Council

14. Town Council Vision/Work Programme

To review the revised Council Work Plan for 2022/3 (copy attached) and to consider a proposal for the Council to hold a workshop to further develop the Vision and work supporting it.

Dave Farrow
Town Clerk
9 June 2022