

WELLINGTON TOWN COUNCIL

MINUTES OF THE POLICY AND RESOURCES COMMITTEE HELD AT THE WELLINGTON COMMUNITY CENTRE 20 JANUARY 2022 at 6.30pm

Present: Councillors Lithgow (Chair), Govier, Hunt, Lloyd, Stock-Williams and Thorne as Committee Members and Councillor Bradley
David Farrow – Town Clerk.

435 Apologies

No apologies were received.

436 Declarations of Interest

None were declared.

437 Minutes

RESOLVED to approve the minutes of the meeting held on the 14 October 2021.

438 Questions and Comments from Members of the Public

None had been received.

439 Review of Policies and Procedures

A paper detailing the Council's Policies and Procedures and their current status had been circulated with the agenda along with a list of policies that needed to be implemented. It was noted that some required reviewing either because they had been in place for some time and it is good practice to review regularly or because they needed updating. It was also noted that in some cases it would be best to leave the review until the new Council was in place in May. The Clerk will provide regular updates on progress.

440 Preparation for Town Council Elections in May 2022

It was noted that there are only two ordinary Council meetings in February and March before the Pre-Election Period means that the Council's ability to make decisions is curtailed. The Town Clerk said that he will be working with other staff to ensure that any decisions needed before April and May are brought to these meetings.

The Town Clerk also noted the importance of promoting the elections and encouraging people to stand as councillors from a point of view of promoting the democratic process in the town and recognising the potentially exciting changes that the move to a unitary council would bring. He also noted that to retain the General Power of Competence two thirds of councillors needed to be elected.

The Town Clerk reported that he would be using the Pop-Up Shop and local press over the coming weeks to promote the Town Council and becoming a councillor.

441 The Rifles Freedom of the Town – Working Group

Draft terms of Reference had been circulated with the agenda. With a couple of minor changes and the addition of a section on Frequency of Meetings it was agreed to **RECOMMEND** to the Town Council that they be adopted.

442 Vision for Wellington Town Council

A draft paper had been circulated with the agenda and notes from Councillor Thorne were circulated at the meeting. It was agreed that the time the Council has in the Pop-Up Shop would be a useful way of gauging public opinion on what the Vision should look like. It was also agreed that there should be a one-line summary statement. The Town Clerk will do more work on this.

443 Town Crier

The Committee agreed to **RECOMMEND** to the Town Council that it should appoint a Town Crier and Portreeve. These to be voluntary roles with expenses paid and uniform provided. The cost to come from the Promoting Wellington Budget.

There being no further business, the meeting closed at 7.30pm

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Councillor Mark Lithgow
Chairman