

**MINUTES OF THE WELLINGTON TOWN COUNCIL FINANCE MEETING HELD AT UNITED REFORMED CHURCH HALL, FORE STREET, WELLINGTON TA21 8AG ON MONDAY 6 JUNE 2022 AT 5.30 PM**

**PRESENT:** Councillor M Lithgow (Mayor),  
Councillors M Barr, Z Barr, S Booker, A Govier (from minute 50), J Lloyd, M McGuffie, N Powell-Brace (from minute 51), and J Thorne

**IN ATTENDANCE:** Councillors Canham and Wheatley  
David Farrow (Town Clerk), Annette Kirk (Deputy Clerk), Alice Kendall (Deputy RFO) and Rebecca Hunt (Administration Assistant)  
3 members of the public

**45 TO CONFIRM THAT THE MAYOR BE ELECTED AS CHAIRMAN FOR THE FORTHCOMING YEAR**  
**RESOLVED** that the Mayor be confirmed as Chairman as per terms of reference.

**46 APOLOGIES**  
Apologies were received from Councillor Powell-Brace who arrived part way through the meeting.

**47 DECLARATIONS OF INTEREST**  
Councillors J Lloyd and A Govier have standing personal interest declarations relating to MTMIT, the Council's IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a personal friend of the company owner.

**48 PUBLIC PARTICIPATION**  
Members of the Carnival Committee were present to answer questions on their grant application.

**49 REVIEW OF TERMS OF REFERENCE**  
**RESOLVED** to recommend to Full Council that the updated Terms of Reference be accepted as presented.

At this juncture, Councillor A Govier arrived at the meeting.

**50 GRANTS**  
**(a) Applications**

- i. Life education Wessex & Thames Valley** – an application had been received requesting £555 to contribute to the yearly 'Helping Children Make Healthy Choices' programme. The application form and supporting documents were forwarded to Councillors by e-mail.

**RESOLVED** to award £555 to Life Education Wessex & Thames Valley.

- ii. Wellington Carnival** – The newly re-formed carnival committee submitted an application for £5,000 to implement the 2022 event. The application form and supporting documents were forwarded to Councillors by e-mail.

**RESOLVED** to suspend Standing Orders to allow the applicant to answer questions from Councillors.

**RESOLVED** to re-instate Standing Orders.

Councillors voiced concerns about the current constitution of the Committee as they are registered as a limited company but were also mindful that the Carnival is an asset to the Town. It was therefore **RESOLVED** and recommended to Full Council that the Council pay invoices on the Carnival Committee's behalf against those items detailed in the grant application. This responsibility will be delegated to Officers. A spending limit of £5,000 will be set aside with a dedicated budget line added to the monthly reports. This amount will be a one-off draw down from reserves and will not form part of the Council's ongoing budget for the purpose of setting the precept. Invoices for payment and spend against the budget will be reported to the Finance Committee in the normal way each month.

- iii. **Wellington Wellbeing Children and Young People Committee** – Run by the local policing team, an application had been received requesting £1,700 to contribute towards the Resilience Voyage package of workshops and The Drugs Bus at Wellington events. The application form has been forwarded to Councillors by e-mail.

**RESOLVED** to award £1,700 to the Wellington Wellbeing Children and Young People Committee.

**(b) Feedback from those unable to attend the Annual Parish Meeting**

- i. Skintight Samba (attached)
- ii. Howard Road Funday (attached)
- iii. Wellington Basins Volunteer Group (attached)
- iv. Life Education Wessex (attached)

The feedback was noted.

At this juncture, Councillor Powell-Brace arrived at the meeting.

**51 UPDATE ON SERVICE LEVEL AGREEMENTS**

**(a) Payment of 2022-23 funding**

- i. Citizen's Advice Taunton - £5,000 (payment 2 of 3)  
Note: a full report has been circulated to Councillors by e-mail
- ii. Reminiscence Learning - £4,500 (payment 2 of 3)
- iii. Wellington Community Counselling - £12,000 (payment 3 of 3)

The payments for the 22-23 year were noted. It was also noted that this did not preclude the Council increasing payment amounts during the year if it agreed to do so.

**(b) To receive an update on WHERE**

The Clerk reported that sadly, WHERE was being wound up and will no longer operate. It is understood that the last payment (which was in the previous financial year) has been spent accordingly and a final report is awaited from the CEO.

**52 ACCOUNTING STATEMENTS**

- (a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 25 MAY 2022**
- (b) TO NOTE AND APPROVE EXPENDITURE FOR 10 – 25 MAY 2022**
- (c) TO NOTE AND APPROVE INCOME RECEIVED FOR 10 – 25 MAY 2022**
- (d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2022-23 YEAR AS AT 25 MAY 2022**

**RESOLVED** to note and approve the accounting statements.

**53 UPDATE ON BANKING PROVISIONS**

**RESOLVED** to accept the officer’s recommendations as set out in the report. It is therefore recommended to Full Council that the following new accounts be opened with the balances detailed and that the signatories will be as agreed at the Annual Council Meeting i.e., the Town Clerk (David Farrow), Deputy RFO (Alice Kendall), Mayor (Cllr Mark Lithgow), Deputy Mayor (Cllr Nancy Powell-Brace) and Cllr A Govier. The mandate shall require three signatures for withdrawals comprising of one Officer and two Councillors.

- Hampshire Trust Bank – 1 Year Business Bond - £250,000
- Teachers Building Society – Charity & Community Saver 90 - £100,000
- Unity Trust Bank – Business Saver - £100,000

Councillor Thorne praised the Deputy RFO for their work on this noting that the income from interest was now nearly as much as the Promoting Wellington budget line.

**There being no further business, the meeting closed at 6.08 pm.**

.....  
**Councillor Mark Lithgow**  
**Mayor**



**Wellington Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-04-2022 and 08-07-2022)**

**Cost Centre Grants****Code Number 41 Grants**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
141	28/06/2022		Lloyds Current Acc	BACS	Grant	Life Education Wessex	X	555.00		555.00
142	28/06/2022		Lloyds Current Acc	BACS	Grant	Avon & Somerset Police	X	1,700.00		1,700.00
<u>Subtotal for Code: Grants</u>								£2,255.00		£2,255.00
<u>Subtotal for Cost Centre: Grants</u>								2,255.00		2,255.00
<b><u>TOTALS .....</u></b>								<b>£2,255.00</b>		<b>£2,255.00</b>



**Wellington Town Council**

Prepared by: Alice Kendall - Deputy RFO  
*Name and Role (Clerk/RFO etc)*

Date: 13/07/2022

Approved by: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

Date: \_\_\_\_\_

	<b>Bank Reconciliation at 12/07/2022</b>		
	Cash in Hand 01/04/2022		768,429.95
	<b>ADD</b> Receipts 01/04/2022 - 12/07/2022		599,246.77
			1,367,676.72
	<b>SUBTRACT</b> Payments 01/04/2022 - 12/07/2022		133,344.32
<b>A</b>	<b>Cash in Hand 12/07/2022</b> (per Cash Book)		<b>1,234,332.40</b>
	Cash in hand per Bank Statements		
	Petty Cash 12/07/2022	0.00	
	Nationwide 01343556 12/07/2022	200,342.41	
	Cambridge & Counties 15020773 12/07/2022	251,065.65	
	The Cambridge Building Society CI 12/07/2022	200,001.10	
	Lloyds Treasurers PC 87331468 12/07/2022	386.32	
	Lloyds Deposit Account 07788306 12/07/2022	414,415.30	
	Lloyds Current Account 2195145 12/07/2022	170,796.41	
			<b>1,237,007.19</b>
	Less unrepresented payments		2,644.79
			1,234,362.40
	Plus unrepresented receipts		-30.00
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>1,234,332.40</b>
	<b>A = B Checks out OK</b>		





## Wellington Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
79	30/05/2022		Lloyds Current Accour	BACS	Advert - Jubilee - Welly Weekh	Tindle Newspapers	S	154.80	30.96	185.76
81	30/05/2022		Lloyds Current Accour	BACS	Concrete Base Work - Roly Pol	Abacus Construction Ltd	S	1,230.00	246.00	1,476.00
82	30/05/2022		Lloyds Current Accour	BACS	Welcome Back Fund - 2 Concr	Abacus Construction Ltd	S	1,090.00	218.00	1,308.00
83	30/05/2022		Lloyds Current Accour	BACS	Street Furniture Install	Abacus Construction Ltd	S	2,047.50	409.50	2,457.00
84	30/05/2022		Lloyds Current Accour	BACS	Street Furniture Install	Abacus Construction Ltd	S	240.00	48.00	288.00
80	30/05/2022		Lloyds Current Accour	BACS	Piper	Roy McCubbin	X	150.00		150.00
85	30/05/2022		Lloyds Current Accour	BACS	Order of Service Jubilee	Carly Press	Z	190.00		190.00
86	31/05/2022		Lloyds Current Accour	BACS	Cleaning Office & Council Char	AIS Cleaners	S	80.00	16.00	96.00
87	01/06/2022		Lloyds Current Accour	BACS	Beacon Lighting & PA	DJ Steve	X	140.00		140.00
88	01/06/2022		Lloyds Current Accour	BACS	Street Fair PA Systems	DJ Steve	X	350.00		350.00
89	01/06/2022		Lloyds Treasurers PC	Card	Milk	Co-op	X	0.75		0.75
90	01/06/2022		Lloyds Current Accour	Direct Debit	electricity for Pop-Up Shop	EDF Energy	X	25.00		25.00
91	01/06/2022		Lloyds Current Accour	BACS	Town Trail Printing	Somerset Sign & Print Co	Z	65.00		65.00
94	06/06/2022		Lloyds Current Accour	BACS	Councillors Training	SALC	X	50.00		50.00
95	06/06/2022		Lloyds Current Accour	BACS	Pop-Up Shop Rent	H T Perry & Son	X	500.00		500.00
92	06/06/2022		Lloyds Current Accour	BACS	IT Support & e-mail	MTMIT	S	340.00	68.00	408.00
93	06/06/2022		Lloyds Current Accour	BACS	Zoom Subscription	Zoom	S	119.90	23.98	143.88
96	07/06/2022		Lloyds Current Accour	Direct Debit	Telephone System	Taurus Clearer Communicati	S	121.30	24.26	145.56
97	07/06/2022		Lloyds Current Accour	BACS	Beacon Lighting Hire	TJ Lighting Ltd	S	350.00	70.00	420.00
149	07/06/2022		Petty Cash	Cash	Milk	Co-op	X	1.20		1.20
98	09/06/2022		Lloyds Current Accour	BACS	War Grave Flowers	Bloomin Lovely	S	60.42	12.08	72.50
100	09/06/2022		Lloyds Current Accour	BACS	Printing	Konica Minolta	S	137.56	27.51	165.07
101	09/06/2022		Lloyds Treasurers PC	Card	HR System	Sage HR	S	24.00	4.80	28.80
99	09/06/2022		Lloyds Current Accour	BACS	Advertisement	Edge Publications	X	150.00		150.00
102	10/06/2022		Lloyds Current Accour	BACS	Art Work	Aerosol Artwork	X	3,360.00		3,360.00
104	13/06/2022		Lloyds Treasurers PC	Card	Batteries	Co-op	X	16.00		16.00
105	13/06/2022		Lloyds Treasurers PC	Card	Bunting & Balloons	Amazon	X	34.65	3.33	37.98
103	13/06/2022		Lloyds Current Accour	BACS	Stationery	Viking	S	217.82	43.56	261.38
106	21/06/2022		Lloyds Current Accour	Direct Debit	Telephone & Broadband	Chess	S	99.86	19.97	119.83
107	21/06/2022		Lloyds Current Accour	BACS	Road Closure	Bridgwater Guy Fawkes Carn	S	1,160.00	232.00	1,392.00
108	21/06/2022		Lloyds Current Accour	BACS	Remove Window Wrap	Somerset Sign & Print Co	S	30.00	6.00	36.00
109	21/06/2022		Lloyds Current Accour	BACS	Councillors Training	SALC	X	25.00		25.00
110	21/06/2022		Lloyds Current Accour	BACS	Museum Rent	Somerset West & Taunton	X	250.00		250.00
111	21/06/2022		Lloyds Current Accour	BACS	Office Rent	Somerset West & Taunton	X	315.00		315.00
112	23/06/2022		Lloyds Current Accour	BACS	Net Salaries	Various	X	7,222.34		7,222.34
113	23/06/2022		Lloyds Current Accour	BACS	Superann - June	Somerset County Council	X	2,156.53		2,156.53

## Wellington Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
114	23/06/2022		Lloyds Current Accour	BACS	Deductions - June	HMRC	X	3,833.54		3,833.54
115	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor A Govier	X	224.00		224.00
116	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor R Henley	X	224.00		224.00
117	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor Mrs J Lloyd	X	224.00		224.00
118	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor M Lithgow	X	224.00		224.00
119	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor W Battishill	X	224.00		224.00
120	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor Ms N Powell-Brace	X	224.00		224.00
121	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor C Booth	X	224.00		224.00
122	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor M McGuffie	X	224.00		224.00
123	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor J Thorne	X	224.00		224.00
124	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor S Booker	X	224.00		224.00
125	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor K Wheatley	X	224.00		224.00
126	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor Z Barr	X	224.00		224.00
127	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor C Govier	X	224.00		224.00
128	23/06/2022		Lloyds Current Accour	BACS	Councillors Allowance	Councillor K Canham	X	224.00		224.00
129	23/06/2022		Lloyds Current Accour	Direct Debit	Payroll System	Sage	S	42.50	8.50	51.00
135	23/06/2022		Lloyds Current Accour	BACS	Mayor's Allowance	Councillor M Lithgow	X	400.00		400.00
136	23/06/2022		Lloyds Current Accour	BACS	Deputy Mayor Allowance	Councillor Ms N Powell-Brace	X	160.00		160.00
132	24/06/2022		Lloyds Current Accour	Direct Debit	Electricity for Public Toilets	SSE	L	100.37	5.01	105.38
130	24/06/2022		Lloyds Current Accour	BACS	Office Cleaning	AIS Cleaners	S	80.00	16.00	96.00
131	24/06/2022		Lloyds Current Accour		Queen's Platinum Jubilee - Lar	Bay Media	S	1,043.00	208.60	1,251.60
133	24/06/2022		Lloyds Current Accour	BACS	Hire of Hall (March)	Court Fields School	X	120.00		120.00
134	24/06/2022		Lloyds Current Accour	BACS	Nook & Cranny Donation (Clr	Nook & Cranny	X	280.00		280.00
137	27/06/2022		Lloyds Current Accour	BACS	Office Parking Signage	Somerset Sign & Print Co	S	146.50	29.30	175.80
144	28/06/2022		Lloyds Current Accour	BACS	Tree Works (Tonedale Play Arc	Arboricare Ltd	S	2,310.00	462.00	2,772.00
143	28/06/2022		Lloyds Current Accour	BACS	electricity for Street Light	EDF Energy	L	211.59	10.58	222.17
138	28/06/2022		Lloyds Current Accour	BACS	SLA Agreement	Citizens Advice Taunton	X	5,000.00		5,000.00
139	28/06/2022		Lloyds Current Accour	BACS	SLA Agreement	Reminiscence Learning	X	4,500.00		4,500.00
140	28/06/2022		Lloyds Current Accour	BACS	SLA Agreement	Wellington Community Couns	X	12,000.00		12,000.00
141	28/06/2022		Lloyds Current Accour	BACS	Grant	Life Education Wessex	X	555.00		555.00
142	28/06/2022		Lloyds Current Accour	BACS	Grant	Avon & Somerset Police	X	1,700.00		1,700.00
145	29/06/2022		Lloyds Current Accour	BACS	Eye Test	R HUNT	X	25.00		25.00
146	29/06/2022		Lloyds Current Accour	BACS	Mileage (deliver July agendas)	R HUNT	X	4.50		4.50
147	29/06/2022		Lloyds Treasurers PC	Card	Tea, Coffee & Milk	Co-op	X	16.00		16.00
150	29/06/2022		Lloyds Current Accour	BACS	Allotment Society Membership	National Allotment Society	S	55.84	11.16	67.00
151	30/06/2022		Lloyds Current Accour	BACS	IT Support & e-mail	MTMIT	S	340.00	68.00	408.00
152	30/06/2022		Lloyds Current Accour	BACS	3x 12 month mobile phone cor	MTMIT	S	720.00	144.00	864.00
153	30/06/2022		Lloyds Current Accour	BACS	Security Software	MTMIT	S	180.00	36.00	216.00
157	05/07/2022		Lloyds Current Accour	BACS	Emptying Dog Bins	Somerset West & Taunton	S	1,731.60	346.32	2,077.92

**Wellington Town Council**  
**PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
158	Tone Play Area	05/07/2022		Lloyds Current Accour	BACS	Grass Cutting	Somerset West & Taunton	S	583.70	116.74	700.44
160	Telephone System	05/07/2022		Lloyds Current Accour	Direct Debit	Telephone System	Taurus Clearer Communicati	S	121.30	24.26	145.56
161	Telephone System	05/07/2022		Lloyds Current Accour	Direct Debit	Annual Admin Charge (Phone :	Taurus Clearer Communicati	S	40.00	8.00	48.00
154	Rent	05/07/2022		Lloyds Current Accour	BACS	Pop-Up Shop Rent	H T Perry & Son	X	500.00		500.00
155	Members Training	05/07/2022		Lloyds Current Accour	BACS	Councillors Training	SALC	X	15.00		15.00
156	Members Training	05/07/2022		Lloyds Current Accour	BACS	Councillors Training	SALC	X	25.00		25.00
159	Hire of Hall	05/07/2022		Lloyds Current Accour	BACS	Hall Hire April May June	Wellington URC	X	285.00		285.00
162	Overheads	05/07/2022		Lloyds Current Accour	Direct Debit	electricity for Pop-Up Shop	EDF Energy	X	25.00		25.00
163	Community Services & Priorit	08/07/2022		Lloyds Current Accour	BACS	War Grave Flowers	Bloomin Lovely	S	60.42	12.08	72.50
164	Sage Payroll & HR	08/07/2022		Lloyds Treasurers PC :	Card	HR System	Sage HR	S	24.00	4.80	28.80
168	Office Equipment	11/07/2022		Lloyds Treasurers PC :	Card	Recycling Bins	IKEA	S	25.00	5.00	30.00
165	Members Training	11/07/2022		Lloyds Current Accour	BACS	Councillors Training	SALC	X	50.00		50.00
166	Tone Play Area	11/07/2022		Lloyds Treasurers PC :	Card	Land Registry Search	HM Land Registry	X	6.00		6.00
167	Emergency High Street Fund	11/07/2022		Lloyds Current Accour	BACS	Licence Fee for Finger Posts	Somerset County Council	X	350.00		350.00
169	Additional Lights & Install	12/07/2022		Lloyds Treasurers PC :	Card	Land Registry Search	HM Land Registry	X	6.00		6.00
170	Hospitality	12/07/2022		Lloyds Treasurers PC :	Card	Milk	Co-op	X	1.30		1.30
171	Additional Street Lighting	12/07/2022		Lloyds Current Accour	BACS	Various Street Lights	Somerset County Council	X	7,748.02		7,748.02
<b>Total</b>									<b>71,061.81</b>	<b>3,020.30</b>	<b>74,082.11</b>



**Wellington Town Council**  
**RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
42 VAT Refund	01/06/2022		Lloyds Current Accour		VAT Refund	HMRC	R		7,192.86	7,192.86
38 Jubilee Stall Deposits	01/06/2022		Lloyds Current Accour		Stall Fee	Bubbles & Puppets	X	30.00		30.00
39 Jubilee Stall Deposits	01/06/2022		Lloyds Current Accour		Stall Fee	Wellington Carnival Charity	X	30.00		30.00
40 Jubilee Stall Deposits	01/06/2022		Lloyds Current Accour		Stall Fee	Corinne Worth	X	30.00		30.00
41 Bank Interest	01/06/2022		Cambridge & Counties		Interest	Cambridge & Counties	X	229.11		229.11
43 Rent	07/06/2022		Lloyds Current Accour		Pop-Up Shop	Deborah Mackenzie	X	100.00		100.00
44 Jubilee Stall Deposits	07/06/2022		Lloyds Current Accour		Stall Fee	Lucullan's Luscious Kitche	X	30.00		30.00
45 Rent	13/06/2022		Lloyds Current Accour		Pop-Up Shop	Crafting Friends	X	300.00		300.00
46 Jubilee Stall Deposits	15/06/2022		Lloyds Current Accour		Stall Fee	Avtar Indian Dance CIC	X	-30.00		-30.00
47 Jubilee Stall Deposits	24/06/2022		Lloyds Current Accour		Stall Fee Refund	Various	X	-840.00		-840.00
48 Jubilee Stall Deposits	24/06/2022		Lloyds Current Accour		Stall Fee Refund	Various	X	-300.00		-300.00
49 Bank Interest	24/06/2022		Nationwide 01343556		Interest	Nationwide	X	107.19		107.19
50 Bank Interest	24/06/2022		Lloyds Deposit Accour		Interest	Lloyds Bank	X	3.52		3.52
51 Office Rent	28/06/2022		Lloyds Current Accour		Museum Rent	Wellington Museum	X	62.50		62.50
52 Bank Interest	05/07/2022		Cambridge & Counties		Interest	Cambridge & Counties	X	284.98		284.98
53 Rents - Various	05/07/2022		Lloyds Current Accour		Allotment Rent & Deposit	Marlena Taczarek (Plot 3)	X	62.00		62.00
54 Bank Interest	08/07/2022		Nationwide 01343556		Interest	Nationwide	X	106.98		106.98
55 Photocopier	08/07/2022		Lloyds Current Accour		Printing	Wellington Museum	X	11.66		11.66
56 Rent	12/07/2022		Lloyds Current Accour		Pop-Up Shop	Linda Bennet	X	100.00		100.00
57 Bank Interest	12/07/2022		Lloyds Deposit Accour		Interest	Lloyds Bank	X	3.63		3.63
<b>Total</b>								<b>321.57</b>	<b>7,192.86</b>	<b>7,514.43</b>



## Wellington Town Council

### Summary of Receipts and Payments

All Cost Centres and Codes

#### Administration/Office running

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Office Rent	250.00	62.50	-187.50	4,000.00	565.00	3,435.00	3,247.50 (76%)
27	Photocopier		11.66	11.66	1,000.00	137.56	862.44	874.10 (87%)
28	Electricity				2,000.00	149.18	1,850.82	1,850.82 (92%)
32	Office Equipment				250.00	53.32	196.68	196.68 (78%)
34	Insurances				2,750.00		2,750.00	2,750.00 (100%)
35	Stationery & Postage				1,250.00	651.54	598.46	598.46 (47%)
36	Audit Fees				1,800.00	385.00	1,415.00	1,415.00 (78%)
37	Office Cleaning & Maintenance				2,500.00	479.80	2,020.20	2,020.20 (80%)
40	Hire of Hall				1,740.00	405.00	1,335.00	1,335.00 (76%)
95	Office Furniture Replacement							(N/A)
<b>SUB TOTAL</b>		<b>250.00</b>	<b>74.16</b>	<b>-175.84</b>	<b>17,290.00</b>	<b>2,826.40</b>	<b>14,463.60</b>	<b>14,287.76 (81%)</b>

#### Affiliation Fees

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	SALC				1,910.00		1,910.00	1,910.00 (100%)
99	SLCC				300.00		300.00	300.00 (100%)
100	CCS				100.00		100.00	100.00 (100%)
<b>SUB TOTAL</b>					<b>2,310.00</b>		<b>2,310.00</b>	<b>2,310.00 (100%)</b>

#### Christmas

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Hire of Lights				7,500.00		7,500.00	7,500.00 (100%)
115	Lights Install				8,000.00	425.00	7,575.00	7,575.00 (94%)
116	Switch on Event				10,000.00		10,000.00	10,000.00 (100%)
123	Stall Deposits							(N/A)
136	Electricity				200.00		200.00	200.00 (100%)
137	Additional Lights & Install				5,000.00	6.00	4,994.00	4,994.00 (99%)
<b>SUB TOTAL</b>					<b>30,700.00</b>	<b>431.00</b>	<b>30,269.00</b>	<b>30,269.00 (98%)</b>

#### Community Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Wellington One				11,000.00		11,000.00	11,000.00 (100%)
58	Community Safety				1,000.00		1,000.00	1,000.00 (100%)
59	Promotion of Wellington				5,000.00	65.00	4,935.00	4,935.00 (98%)
60	Community Services & Priorities				5,000.00	241.68	4,758.32	4,758.32 (95%)
61	Health & Wellbeing				30,000.00	21,730.00	8,270.00	8,270.00 (27%)
62	Museum Lease							(N/A)
64	Community Warden				17,505.00		17,505.00	17,505.00 (100%)
65	Emergency Planning				1,000.00		1,000.00	1,000.00 (100%)

**Wellington Town Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

13 July 2022 (2022 - 2023)

66 Other Payments	300.00	300.00	300.00 (100%)
67 Youth Services			(N/A)
<b>SUB TOTAL</b>	<b>70,805.00</b>	<b>22,036.68</b>	<b>48,768.32 (68%)</b>

**Cost of democracy and electic**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Mayors Allowance				500.00	500.00		(0%)
21	Councillors Allowance				4,200.00	4,200.00		(0%)
22	Members Training				500.00	165.00	335.00	335.00 (67%)
23	Members Travelling				600.00	42.20	557.80	557.80 (92%)
24	Hospitality				1,000.00	56.04	943.96	943.96 (94%)
25	Elections				1,000.00		1,000.00	1,000.00 (100%)
89	Deputy Mayor's Allowance				200.00	200.00		(0%)
<b>SUB TOTAL</b>					<b>8,000.00</b>	<b>5,163.24</b>	<b>2,836.76</b>	<b>2,836.76 (35%)</b>

**Earmarked Reserves**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
71	C.I.L		357,877.17	357,877.17	210,373.97		210,373.97	568,251.14 (270%)
73	Film Festival				8,000.00		8,000.00	8,000.00 (100%)
75	Railway Station				15,000.00		15,000.00	15,000.00 (100%)
76	Capital Projects				50,000.00		50,000.00	50,000.00 (100%)
77	Playing Pitch Strategy				9,000.00		9,000.00	9,000.00 (100%)
96	Post Office Provision				2,500.00		2,500.00	2,500.00 (100%)
97	Cades Farm Community Hall				7,000.00		7,000.00	7,000.00 (100%)
<b>SUB TOTAL</b>			<b>357,877.17</b>	<b>357,877.17</b>	<b>301,873.97</b>		<b>301,873.97</b>	<b>659,751.14 (218%)</b>

**Emergency High Street Fund**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	Emergency High Street Fund		25,000.00	25,000.00				978.15 (N/A)
79	Electrical Infrastructure Work							(N/A)
80	Related Staffing Costs							(N/A)
81	Christmas Entertainment 2020							(N/A)
82	Street Furniture					250.00	-250.00	-250.00 (N/A)
83	Maps & Signage							(N/A)
85	Marketing							(N/A)
86	Notice Boards							(N/A)
88	Farmers Market							(N/A)
98	Related Fees							(N/A)
120	Welly Welcome Weekend 2021							(N/A)
121	Town Surveys							(N/A)
124	Christmas 2021							(N/A)
125	Wellington Produce Market					475.00	-475.00	-475.00 (N/A)



**Wellington Town Council**  
**Summary of Receipts and Payments**

13 July 2022 (2022 - 2023)

All Cost Centres and Codes

<b>SUB TOTAL</b>	<b>25,000.00</b>	<b>25,000.00</b>		<b>24,746.85</b>	<b>-24,746.85</b>	<b>253.15 (N/A)</b>
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**Environment and Planning**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
47 Grasscutting				3,740.00		3,740.00	3,740.00 (100%)
48 Weedkilling				1,215.00		1,215.00	1,215.00 (100%)
49 Emptying Dog Bins				8,112.00	1,731.60	6,380.40	6,380.40 (78%)
50 Provision of Benches & Litter/Do				2,500.00	546.99	1,953.01	1,953.01 (78%)
51 Planning Administration				2,160.00		2,160.00	2,160.00 (100%)
52 Environmental Improvements				20,000.00		20,000.00	20,000.00 (100%)
113 Electricity for Street Light				450.00	211.59	238.41	238.41 (52%)
129 Additional Street Lighting				1,500.00	7,748.02	-6,248.02	-6,248.02 (-416%)
130 Land at Westford				5,000.00		5,000.00	5,000.00 (100%)
131 Green Corridor				20,000.00		20,000.00	20,000.00 (100%)
<b>SUB TOTAL</b>				<b>64,677.00</b>	<b>10,238.20</b>	<b>54,438.80</b>	<b>54,438.80 (84%)</b>

**Grants**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41 Grants				15,000.00	2,255.00	12,745.00	12,745.00 (84%)
<b>SUB TOTAL</b>				<b>15,000.00</b>	<b>2,255.00</b>	<b>12,745.00</b>	<b>12,745.00 (84%)</b>

**Grounds Maintenance and Allotments**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44 Allotments	2,470.00		-2,470.00	2,000.00	1,721.49	278.51	-2,191.49 (-49%)
45 Tone Play Area				1,000.00	2,899.70	-1,899.70	-1,899.70 (-189%)
46 Footpaths Maintenance				500.00		500.00	500.00 (100%)
92 Longforth Allotment				10,000.00		10,000.00	10,000.00 (100%)
<b>SUB TOTAL</b>	<b>2,470.00</b>		<b>-2,470.00</b>	<b>13,500.00</b>	<b>4,621.19</b>	<b>8,878.81</b>	<b>6,408.81 (40%)</b>

**Income**

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Precept		206,838.50	206,838.50				206,838.50 (N/A)
2 Bank Interest	2,000.00	1,040.08	-959.92				-959.92 (-48%)
3 Parish Grants	2,275.00		-2,275.00				-2,275.00 (-100%)
5 VAT Refund							(N/A)
6 Rents - Various	1,000.00	62.00	-938.00				-938.00 (-93%)
<b>SUB TOTAL</b>	<b>5,275.00</b>	<b>207,940.58</b>	<b>202,665.58</b>				<b>202,665.58 (3842%)</b>

**Wellington Town Council**  
**Summary of Receipts and Payments**

13 July 2022 (2022 - 2023)

All Cost Centres and Codes

**IT, Website & Internet**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Telephone & Broadband				2,690.00	1,019.58	1,670.42	1,670.42 (62%)
30	IT Equipment				1,200.00		1,200.00	1,200.00 (100%)
31	IT Support & Email Hosting				4,250.00	1,409.00	2,841.00	2,841.00 (66%)
94	IT for New Staff				1,500.00		1,500.00	1,500.00 (100%)
101	Telephone System				2,000.00	525.20	1,474.80	1,474.80 (73%)
103	Security Software				195.00	180.00	15.00	15.00 (7%)
104	Office 365				1,760.00		1,760.00	1,760.00 (100%)
105	Parish Online				450.00		450.00	450.00 (100%)
106	Zoom				120.00	119.90	0.10	0.10 (0%)
107	Scribe Accounting System				1,500.00		1,500.00	1,500.00 (100%)
108	Sage Payroll & HR				870.00	223.50	646.50	646.50 (74%)
132	Councillor Tablets				2,500.00		2,500.00	2,500.00 (100%)
<b>SUB TOTAL</b>					<b>19,035.00</b>	<b>3,477.18</b>	<b>15,557.82</b>	<b>15,557.82 (81%)</b>

**Pop Up Shop**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
117	Rent	5,850.00	1,300.00	-4,550.00	6,000.00	2,084.57	3,915.43	-634.57 (-5%)
118	Overheads				3,000.00	150.66	2,849.34	2,849.34 (94%)
119	Repairs				1,500.00	3.50	1,496.50	1,496.50 (99%)
<b>SUB TOTAL</b>		<b>5,850.00</b>	<b>1,300.00</b>	<b>-4,550.00</b>	<b>10,500.00</b>	<b>2,238.73</b>	<b>8,261.27</b>	<b>3,711.27 (22%)</b>

**Professional Services**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
54	Professional Fees				20,000.00		20,000.00	20,000.00 (100%)
<b>SUB TOTAL</b>					<b>20,000.00</b>		<b>20,000.00</b>	<b>20,000.00 (100%)</b>

**Staff Costs & Expenses**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Salaries				179,096.00	36,232.59	142,863.41	142,863.41 (79%)
17	Staff Training				500.00	70.00	430.00	430.00 (86%)
18	Staff Travelling				200.00	4.50	195.50	195.50 (97%)
19	Staff Recruitment				1,500.00		1,500.00	1,500.00 (100%)
87	Home Working Allowances				600.00		600.00	600.00 (100%)
<b>SUB TOTAL</b>					<b>181,896.00</b>	<b>36,307.09</b>	<b>145,588.91</b>	<b>145,588.91 (80%)</b>

**Wellington Town Council**  
**Summary of Receipts and Payments**

13 July 2022 (2022 - 2023)

All Cost Centres and Codes

**Town Centre**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	Longforth Road Toilets				20,017.00	1,440.50	18,576.50	18,576.50 (92%)
127	Jubilee Stall Deposits		-468.00	-468.00				-468.00 (N/A)
128	Platinum Jubilee		330.00	330.00	25,000.00	13,205.58	11,794.42	12,124.42 (48%)
133	Longforth Rd Toilet Refurb				10,000.00		10,000.00	10,000.00 (100%)
134	Co-Working Space				30,000.00		30,000.00	30,000.00 (100%)
135	Town Centre Projects				20,000.00	1,230.00	18,770.00	18,770.00 (93%)
<b>SUB TOTAL</b>			<b>-138.00</b>	<b>-138.00</b>	<b>105,017.00</b>	<b>15,876.08</b>	<b>89,140.92</b>	<b>89,002.92 (84%)</b>

**Welcome Back Fund**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
126	Welcome Back Fund					1,630.00	-1,630.00	-1,630.00 (N/A)
<b>SUB TOTAL</b>						<b>1,630.00</b>	<b>-1,630.00</b>	<b>-1,630.00 (N/A)</b>

**Summary**

<b>NET TOTAL</b>	<b>13,845.00</b>	<b>592,053.91</b>	<b>578,208.91</b>	<b>860,603.97</b>	<b>131,847.64</b>	<b>728,756.33</b>	<b>1,306,965.24 (149%)</b>
<b>V.A.T.</b>		<b>7,192.86</b>			<b>9,244.70</b>		
<b>GROSS TOTAL</b>		<b>599,246.77</b>			<b>141,092.34</b>		

