



WELLINGTON TOWN COUNCIL

AGENDA

**Members of the Public and the Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	TOWN CENTRE COMMITTEE
Time	6.00pm
Date	Tuesday 19 th July 2022
Place	United Reformed Church Hall, Fore Street TA21 8AG

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online and on the Council Notice Board after the meeting.

Councillors and members of the public are reminded that they shouldn't attend the meeting if they or a someone they live with has tested positive for COVID or have COVID symptoms.

David Farrow
Town Clerk
07983 697740
townclerk@wellingtontowncouncil.co.uk
13 July 2022

Committee Membership: Councillors M Lithgow, J Lloyd, N Powell-Brace, M Barr, C Booth, K Canham, C Govier, K Wheatley
Richard Coupe, Sharon Davis, Donna Munson

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To receive declarations of personal or prejudicial interests, in accordance with the Code of Conduct.

3. MINUTES

To approve and sign the minutes of the Town Centre Committee meeting held on 25th May 2022.

4. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

5. WELLINGTON FOOTFALL COUNTERS

Councillor J Lloyd (Chair) to give update:

- Footfall comparable report 2021 v 2022 – see attached report
- Third Footfall Counter installed on MJC Financial Services, South Street on 14th June 2022.
- Somerset West and Taunton District Council from their Welcome Back Fund paid for the purchase, installation costs and management fee on all three sensors. The deadline for the funding being 31st March 2022. Installation of the two new sensors being February 2022 and June 2022. As advised, from 1st April 2022 Proximity Future would then transfer the contract to Wellington Town Council, who will cover the monthly costs on all three counters until the end of the December 2023. Deputy Clerk emailed Somerset West and Taunton District Council to clarify the position regarding ongoing responsibility and management costs.

6. POP UP SHOP

To review lettings and bookings for the Shop – See attached report provided by Alice Kendall, Deputy RFO/Assistant Clerk

- a. Pop Up Shop Windows – **RECOMMENDATION:** To remove the Pop-Up Shop logo from the two large windows. To have a new Pop-Up logo on the glass door panel. This will enable a better view of window displays.

7. REMEMBRANCE EVENTS 2022:

- **Armistice Day – Friday 11th November 2022 at 11.00am**
- **Remembrance Sunday – 13th November 2022 at 3pm**

The Project Plan is attached for information. The Town Clerk will provide an update at the meeting

8. CHRISTMAS 2022 – see attached Christmas 2022 budget:

- a. Christmas Light Switch on Event – date to be agreed. Time 2pm and 6pm – Light Switch on at 5pm to include stalls, Children's and music entertainment.
- b. Tonedale, Wellington - Christmas Lights and Christmas Tree – report attached for consideration of location and possible costings.
- c. Joseph Welch Jewellers South Street – report attached.

9. TOWN CENTRE EMERGENCY HIGH STREET FUND - £25,000

Town Centre Committee to decide on what projects to spend the money on. As per the terms of the Emergency High Street Recover Fund Agreement – see attached guidance notes. Council Officers suggestions for consideration:

- a. Christmas – Street Entertainment for the “Christmas Light Switch-on” event and three Saturdays leading up to Christmas and Thursday 22nd December 2022
- b. To refurbish two planters – one outside United Reformed Church, Fore Street. One outside Kamyko Hairdressers High Street – Create Landscaping provided quotation – see attached.
- c. Community Photography Project – To Highlight Local Independent Businesses – Kathryn Gibbons, Local Photographer is working on a project to showcase the local independent businesses in Wellington. The Town Council to cover the cost of shop window wrap or bus shelter wraps – supporting document attached.
- d. High Street Safari – new AR experience in Wellington – A Local Geogaming Platform website: www.highstreetsafari.com – supporting document attached. On-line demonstration booked for 12noon on Friday 15th July 2022 – login details will be emailed separately
- e. Emergency High Street Recovery Fund £100,000: Fingerpost Project – We expect delivery of the four fingerposts at the end of July. Abacus Construction Ltd to install.

10. BUS SHELTERS

- Deputy Clerk contacted Paula Rigby at Somerset West & Taunton District Council for an update on who is responsible for the replacement/maintenance of bus shelters in the town.
- Deputy Clerk met with G W Shelter Solutions on Monday 11th July 2022 who will carry out a condition survey and quotation – see attached bus shelter schedule for information

11. STREET TREES:

- Assistant Clerk/Deputy RFO to provide a verbal update

12. QUEEN'S PLATINUM JUBILEE CELEBRATIONS – 2ND TO 5TH JUNE 2022

- Town Clerk to give verbal report.
- Expenditure report – see attached.

13. WELLINGTON IN BLOOM

Councillor J Lloyd (Chair) to give an update:

- Britain in Bloom judging took place Thursday 7th July 2022 – Councillor J Lloyd and Deputy Clerk met up with Judges, along with Ben Parker and Darren Hill from Somerset West and Taunton District Council
- Results will be out between October and Christmas 2022

14. WELCOME TO WELLINGTON SIGNS

A report with various updates and recommendations is attached.

15. DATE OF NEXT MEETING: Tuesday 20th September 2022 at 6pm – United Reformed Church Hall