

WELLINGTON TOWN COUNCIL

Minutes of the Allotments Committee Meeting held on Thursday 9th June 2022 at 6pm in the Council Chambers, Wellington Town Council, 28 Fore Street, Wellington. TA21 8AQ

Present: Councillor J Lloyd (Chair), C Govier, C Booth
Councillors W Battishill, M Lithgow & Kieran Canham (arrived 5 minutes late)

Annette Kirk Deputy Clerk

In attendance: Councillor J Thorne

75. TO ELECT A CHAIRMAN FOR THE FORTHCOMING YEAR

The Committee **RESOLVED** to elect Councillor J Lloyd as Chair

Proposed by: Councillor C Booth
Seconded by: Councillor C Govier

76. Apologies

No apologies

77. Declarations of interest

There were no interests to declare.

78. Minutes

RESOLVED to confirm and sign the minutes of the meeting held on 21st February 2022

79. Public participation

None

80. REVIEW OF TERMS OF REFERENCE

The Committee **RESOLVED** to recommend the acceptance of the revised Terms of Reference to the Town Council at its next meeting.

81. Update on Plot Vacancies and Waiting List

- Deputy Clerk reported:
 - No Vacant plots available at present.
 - 22 names on the waiting list for The Basins Allotments

82. General Maintenance & Inspections

- a. **Spring Inspections:** Deputy Clerk circulated a general email to all tenants regarding open waterbutts, grass cutting and removal of weeds. Warning letters and emails have been sent to tenants. The Deputy Clerk inspected three plots on Tuesday 7th June and contacted the tenants
- b. **Rubbish Clearance: RECOMMENDATION** that we support new tenants who have taken on an overgrown plot. The Council to contact the Community Warden to cut, tidy and remove rubbish.

The Committee **RESOLVED** to support new tenants who have taken on an overgrown plot. The Council to instruct the Community Warden to cut, tidy and remove rubbish.

- c. **Arboricare Ltd** – To inspect three large Ash Trees for suspected Ash Die Back in July. The Deputy Clerk to instruct Arboricare Ltd to inspect and provide a report and quotation in readiness for the next committee meeting.
- d. **Committee Members Inspection Training:** Two dates were provided by the Chair: Thursday 30th June 2022 – 6.30pm and Thursday 7th July 2022 – 6.30pm.

Councillors C Booth, M Lithgow, C Govier, W Battishill and K Canham said they could attend the attend on Thursday 7th July 2022 at 6.30pm. To meet at the Allotments Main Entrance Gate.

Councillor J Lloyd (Chair) to prepare training packs, these to be circulated in readiness for the 7th July 2022.

- e. **New Notice Board** – Deputy Clerk provided a report detailing three quotations from:
 - i. Fitzpatrick Woolmer £1,627.00 plus £325.40 VAT = £1952.40 (to include header)
 - ii. Noticeboard Company – photograph and noticeboard specification provided. Wait receipt of Quotation.
 - iii. Kedel Eco Friendly Plastic Products £440.63 plus £88.13 = £528.76.

The Committee noted that it preferred the design from The Noticeboard Company and **RESOLVED** to wait receipt of their quotation from before making a final decision. If the quotation was in line with the quotation received from Fitzpatrick Woolmer it would recommend acceptance of that quote.

83. Allotment Competition 2022

Councillor J Lloyd (Chair) confirmed the date of 1st July 2022 at 2pm. Judges being Allotment Committee Chair and Allan Cavill (Ex Regional representative of the National Society of Allotment Growers).

Councillor J Lloyd (Chair) explained the competition categories to the new committee members and what the judges look for.

84. Longforth Farm Allotments

A copy of the report was circulated to the Committee members. The Deputy Clerk read out the report. The Deputy Clerk to write to everyone on the informal waiting list advising them of the current position and to give them the opportunity to go on The Basins Allotments waiting list.

Deputy Clerk to investigate who was managing the allotment site located in Tonedale.

85. NATIONAL ALLOTMENT SOCIETY

Recommendation: To become a member and pay the annual subscription of - £55.00 Plus VAT – this will offer support and legal advice to the Town Council while managing its current site at The Basins and taking on new Allotment Sites in the future

The Committee **RESOLVED** to accept the annual subscription of £55.00 plus VAT and become a member of the National Allotment Society

86. SCRIBE – ALLOTMENTS SOFTWARE PACKAGE: Town Council to add to its current accounting software package. This will enable the Town Council Officers to manage both the finance and admin accurately. Scribe Proposal circulated prior to meeting.

Recommendation to accept the annual subscription £756.00 and one-off set up fee £197 + VAT

The Committee discussed at length, and it was felt the Scribe quotation was expensive as a bolt-on to the Council's existing Scribe finance software package. We need to show due diligence and obtain two further quotations from other allotment software companies. It was suggested we contact the National Allotment Society to recommend software companies to contact.

The Committee **RESOLVED** for the Deputy Clerk to:

- Speak to Scribe and ask them if there was any movement on their original quotation.
- Speak to the National Allotment Society to recommend software companies who have an allotment software package.
- To obtain two further quotations which will also be compatible with our current Scribe Finance Package and banking system

87. Anything Allotment Holders wish to raise

No allotment holders present.

88. Next Meeting Date:

Monday 8th August 2022 at 6pm.

Venue: The United Reformed Church Hall, Fore Street, Wellington TA21 8AG

Meeting Closed: 7.10pm

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Chair, Councillor Janet Lloyd

A large, stylized red arrow pointing diagonally upwards and to the right.

**Download
this quote**

Click 'Other Actions' to print
or save this quote as a PDF

Noticeboards Online Quote

Thank you for requesting a product quote. We have selected the most appropriate product(s) from our range and included prices for our optional installation service.

Price Promise Guarantee

We are so confident that our prices are the best that we offer the lowest price guarantee. So in the event that you find the identical product elsewhere for a lower price, we will beat it.

If you're about to buy a noticeboard from another supplier, please give us the opportunity to beat their price and we'll save you money. We offer the longest guarantees in the industry and promise to have the lowest prices.

If you would like to discuss this quote or need further information, please email us at info@noticeboard.company or call 01539 628309.

Created by:

Tom Ellison-Newton

Noticeboards Online

Noticeboard Company Cumbria Ltd

9 Garden Street,
Kendal,
Cumbria
LA9 7EB

E: info@noticeboard.company
T: 01539 628309

Wellington Town Council

Quote Date: Jun 8, 2022
Expiry Date: Jul 8, 2022

Product Name	Price	QTY	Subtotal
Man Made Wood Effect Lignum Notice Board (100% Recyclable - Double Door) - 12A4P x 2 (1982 x 1036mm) <ul style="list-style-type: none"> 10 Year Guarantee Eco-Friendly – Hardwood is scarce, costly and difficult to recycle Choice Of 4 Wood Effects With Realistic Grain Effect No Annual Maintenance (just a squirt of WD40 on the hinges) Superior Vandal & Weather Resistance Air Ducts to Minimise Condensation Magnetic Or Felt Colour Co-ordinated Inner Panels Printed Header Panel Premium High Grade Aluminium Frame Stainless Steel Key or Community Thumb Locks View Product On Website	£2,680.05	1	£2,680.05
Man Made Wood Effect Lignum Notice Board 2 x A1 (1450 x 995mm)	£2,456.00	1	£2,456.00
Man Made Wood Effect Lignum Notice Board 2 x A2 (1102 x 729mm)	£2,040.98	1	£2,040.98
Man Made Wood Effect Lignum Notice Board 6A4P x 2 (1542 x 729mm)	£2,154.45	1	£2,154.45
Man Made Wood Effect Lignum Notice Board 9A4P x 2 (1542 x 1036mm)	£2,573.94	1	£2,573.94
Man Made Wood Effect Lignum Notice Board A0P x 2 (1982 x 1343mm)	£2,888.13	1	£2,888.13
Man Made Wood Effect Lignum Notice Board A3P x 2 (836 x 555mm)	£1,814.73	1	£1,814.73

Optional Fully Insured Installation

**Noticeboard Company Cumbria Ltd**

9 Garden Street,
Kendal,
Cumbria
LA9 7EB

Wellington Town Council

E: info@noticeboard.company
T: 01539 628309

Quote Date: Jun 8, 2022
Expiry Date: Jul 8, 2022

Optional Fully Insured Installation

Installation into soft ground (grass/soil etc)	£600.00
Installation into hard ground (concrete/tarmac/paving etc)	£700.00
Installation onto wall	£450.00
Removal and legal disposal of old notice board	£100.00

Delivery Options

Standard UK mainland delivery*	FREE
Specify AM or PM delivery	£20.00
Receive call from courier with delivery time	£20.00



 info@somersetsignandprintco.co.uk

 Unit 11, Foxmoor Business Park,
Wellington, Somerset TA219RF

 01823 617 880

29/07/22

Dear Annette,

This is your quote for the A1 black aluminum poster frame depending on fixing it can have a side opening door or one to be lifted (supplied with keys no knob)

aluminum back board, including sign channel and fixing clips to be fitted to the allotment gate in Wellington.

£289.00 + VAT and fitting is £40.00 + VAT

Regards, Dan

Annette Kirk
Wellington Town Council
28 Fore Street
Wellington
Somerset
TA21 8AQ

ESTIMATE

Ref No. GW19440/3
Dated 29/07/2022
Contact Annette Kirk
Tel
Fax

Further to your recent enquiry I have pleasure in submitting our estimate as follows:-

Re : Wallmount staionless steel notice-board

Item	Qty	Pack	Description	Unit Price	Total
A	1	Unit(s)	Wallmounting Notice Board - A1 Single Door Window Size: A1 - 841mm x 594mm (8 x A4 sheets) Back board: Magnetic Material: Stainless Steel Finish: Powdercoat RAL 9005 Black (other colours available on request)	£898.00	£898.00
B	1	Unit(s)	Delivery Charge - TA21 8AQ	£56.00	£56.00
				Sub Total	£954.00
				VAT	£190.80
				TOTAL	£1,144.80

Payment: 30 days from date of invoice.

Payment can be made by cheque, BACs or credit card, payable to Fitzpatrick Woolmer Design & Publishing Ltd

Cheques should be sent to the Head Office address below

Bank transfers - Sort code: 20-54-25 - Account no: 13568490

Credit card payments - contact our accounts department on 01634 711 771

Please note all estimates are valid for 30 days

All estimates are supplied subject to Fitzpatrick Woolmer's terms and conditions

I look forward to hearing from you in due course...

Yours sincerely,

Gary Woolmer
Account Manager

Found it cheaper? Let us know and we'll smash any like for like quote!

“Ventus Outdoor Double Door Wall Mounted Notice Board” removed. Undo?

123

MENU

noticeboards online



ventus Outdoor Double Door wall Mounted Notice Board



Size:
A2 Portrait (4 x A4) x 2
Inner Panel:
Felt - Red
Frame Colour:
Black

1

£796.80

Coupon code

Apply coupon

Update basket

Subtotal	£796.80
VAT	£159.36
Total	£956.16

Pay in 3 interest-free payments of £588.16 . [Learn more](#)

Proceed to checkout



CONTACT US

Noticeboard Company Cumbria Ltd

9 Garden St
Kendal
Cumbria
LA9 7EB

T: 01539 628309

E: info@noticeboard.company

W: www.noticeboard.company

Vat No: 383 9732 52

Company No: 12914799

INFORMATION

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Notice Board Company In Nottingham

Notice Board Company In Portsmouth

Notice Board Company In Sheffield

Company: Creative Solutions Direct:

Classic Magnetic External Notice Board

8 x A4 - Black Frame = £372.37 + VAT = £446.84

Ideal for wall-mounted use outside schools, churches, offices, community halls, and restaurants, our Classic Magnetic Notice Board features a single reverse-opening door and anti-condensation vents to protect your graphics from the elements. The heavy-duty frame even comes with laser-cut mitres for a perfect fit.

Classic and discreet, the idea lockable waterproof notice board for public buildings and corporate offices. Meticulously designed to create a stylish yet practical external notice board, this frame features a durable magnetic steel backing board and comes with a five-year manufacturer's warranty.



- **Anodised aluminium or painted frame.**
- **Water-resistant elastomer seals for complete weatherproofing.**
- **Replaceable door in case of major vandalism.**
- **Vandal-resistant and shatterproof glazing.**
- **Magnetic steel backing board for creating versatile poster displays.**

Available in a choice of six frame finishes, our Classic External Wall Mounted Notice Board has been meticulously designed to create a stylish yet practical solution to creating versatile outdoor poster displays. The board features a durable magnetic steel backing board and comes with a tamperproof lock, shatterproof glazing, and full-length door hinges for increased stability and security.

