

## WELLINGTON TOWN COUNCIL

### MINUTES OF THE POLICY AND RESOURCES COMMITTEE HELD AT THE UNITED REFORMED CHURCH HALL, WELLINGTON 8 August 2022 AT 4.00pm

**Present:** M Barr, A Govier, J Lloyd, M McGuffie and J Thorne  
David Farrow – Town Clerk.

Given that the Chairman of the Committee had given apologies the Committee agreed that Councillor A Govier should chair the meeting

#### **193 Apologies**

Apologies were received from Councillors M Lithgow, K Canham and K Wheatley

#### **194 Declarations of Interest**

None were declared.

#### **195 Minutes**

**RESOLVED** to approve the minutes of the meeting held on the 18 June 2022.

#### **196 Questions and Comments from Members of the Public**

No members of the public were in attendance.

#### **197 To Consider a Town Council Media Communications Policy**

After reviewing the draft circulated with the agenda the Committee **RESOLVED** to recommend that The Policy is adopted by the Town Council with the suggested drafting amendments made by Councillor Thorne.

#### **198 To Review the Town Councils Publication Scheme**

After reviewing the draft circulated with the agenda the Committee **RESOLVED** to recommend that the revised Publication Scheme is adopted by the Town Council.

#### **199 To Review the Town Councils Privacy Notice**

After reviewing the draft circulated with the agenda the Committee **RESOLVED** to recommend that the revised Privacy Notice is adopted by the Town Council.

#### **200 Refurbishment of Longforth Road Toilet Block**

Having reviewed the report circulated with the agenda it was **RESOLVED** to recommend that the refurbishment proceeds without a Changing Places facility included in the specification, subject to confirmation from The Iron Duke that its facilities were available to the general public without having to buy food/drink from the pub, and that the Clerk should revisit the options for the block and report back at the next meeting of the Committee.

#### **201 Community Review and Plan**

Having reviewed the report circulated with the agenda, it was **RESOLVED** to recommend that the Council engages with Community Council for Somerset Smarter Communities Team to undertake a Community Review.

**202 Review of Town Council Staffing Structure**

Having reviewed the report circulated with the agenda it was **RESOLVED** to commission Local Council Consultancy to undertake a review of the Council staffing requirements and make recommendations in relation to an appropriate staff structure that is fit for the future.

**There being no further business, the meeting closed at 5.10pm.**

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**Councillor Andrew Govier**  
**Chairman**