



WELLINGTON TOWN COUNCIL

AGENDA

**Members of the Public and the Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	Allotments Committee
Time	6.00pm
Date	Monday 17 th October 2022
Place	United Reformed Church Hall, Fore Street TA21 8AG

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online and on the Council Notice Board after the meeting.

Councillors and members of the public are reminded that they shouldn't attend the meeting if they or a someone they live with has tested positive for COVID or have COVID symptoms.

David Farrow
Town Clerk
07983 697740
info@wellingtontowncouncil.co.uk

11th October 2022

1. APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES

To approve and sign the minutes of the Allotment Committee meeting on Monday 8th August 2022 (copies attached).

4. PUBLIC PARTICIPATION

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

5. UPDATE ON PLOT VACANCIES AND WAITING LIST

6. GENERAL MAINTENANCE & INSPECTIONS

a) Autumn Clean Up:

Discuss support for tenants to tidy their plots for winter.

b) Main Entrance Gate: Notice Damage – Cost to replace £75.40 +Vat (incl. fitting). Somerset Sign & Print Quotation circulated prior to meeting.

7. ALLOTMENTS SOFTWARE PACKAGE:

Council Officers and Committee members were invited to see software demonstrations from Scribe, AdvantageEDGE (inc. InspectEDGE) and Rialtas (inspection BBits App).

Council Officers recognise we need a package to streamline council services and manage staff time. Cloudy IT are currently supporting over 100 councils in England and Wales and address the specific needs of Councils. They have their own app suite to cover Park Inspections, Allotments, Asset Manager and Green Spaces. A demonstration is booked. Council Officers will then present a full report to include costings.

8. BUDGET SETTING

The Committee needs to consider any items they wish to include in the 23-24 budget. A report is attached detailing the current budget line the Committee often spend from, the current spend to date and an estimated year-end balance figure. Committees need to make recommendations to the next Finance Committee meetings (November) where the budget will be developed.

9. ANYTHING ALLOTMENTS HOLDERS WISH TO RAISE

10. NEXT MEETING DATE: Monday 20th February 2023 at 6pm

Venue: The United Reformed Church Hall, Fore Street, Wellington TA21 8AG

Committee members: Councillors J Lloyd , M. Lithgow, C. Govier. C.Booth. K.Canham. W. Battishill.