

## WELLINGTON TOWN COUNCIL

### Minutes of the Allotments Committee Meeting held on Monday 17th October 2022 at 6pm in the United Reformed Church Hall, Fore Street, Wellington TA21 8AG

Present: Councillor J Lloyd (Chair), M Lithgow, C Booth

Annette Kirk Deputy Clerk

One Allotment Tenant present

#### 311. APOLOGIES

Councillor C Govier

#### 312. DECLARATIONS OF INTEREST

There were no interests to declare.

#### 313. MINUTES

**RESOLVED** to confirm and sign the minutes of the meeting held on Monday 8<sup>th</sup> August 2022.

#### 314. PUBLIC PARTICIPATION

No public participation.

#### 315. UPDATE ON PLOT VACANCIES AND WAITING LIST

- Deputy Clerk reported that Plots 21 and 48 are available
- 23 people on waiting list

Deputy clerk said first warning letters had been sent out and follow up inspections are scheduled to be carried out by the Allotment Chair and Deputy Clerk at the end of October.

#### 316. GENERAL MAINTENANCE & INSPECTIONS

- a. Autumn Clean Up:  
After much discussion, it was agreed this would be reviewed.
- b. Main Entrance Gate Notice:  
Somerset Sign & Print. Quotation to replace £75.40 + VAT (incl. fitting)

**RESOLVED** to accept Somerset Sign & Print Quotation £75.40 +VAT (incl. fitting) to replace the main entrance gate notice.

#### 317. ALLOTMENTS SOFTWARE PACKAGE:

The Committee agreed that the Council should look at a package to streamline council services and manage staff time. After the Cloudy IT demonstration, Council Officers will present to the Council a full report with their recommendation.

**318. BUDGET SETTING:**

Deputy RFO presented Budget Considerations to the Committee. The Committee agreed with the Considerations put forward for the 2023-2024 budget . The figures presented included a projected rental income of £2,716 which is topped up by a contribution from the precept funds to give an overall expenditure budget of £4,716. It was noted that the funds allocated for the Longforth site will carry into an earmarked reserve if unspent at the year end.

**319. ANYTHING ALLOTMENTS HOLDERS WISH TO RAISE**

Councillor J Lloyd (Allotment Chair) announced that Wellington had been awarded a Silver Gilt in the Britain Bloom Competition.

As part of competition criteria Councillor J Lloyd accompanied Britain in Bloom Judges around the Allotments. She thanked all the allotment holders for their efforts. The work carried out by other Community Groups including The Basins Volunteers, Friends of Wellington Park and Transition Town Wellington were recognised which resulted in Wellington’s achievement. Somerset West & Taunton District Council to confirm when the Certificate Presentation would be.

**320. NEXT MEETING DATE:** Monday 20<sup>th</sup> February 2023 at 6pm.

Venue: The United Reformed Church Hall, Fore Street, Wellington TA21 8AG

Meeting Closed: 6.25pm

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**Chair, Councillor Janet Lloyd**