



WELLINGTON TOWN COUNCIL
28 Fore Street, Wellington, Somerset TA21 8AQ
Tel: 01823 662855
E-mail: info@wellingtontowncouncil.co.uk

**Members of the Public and the Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	Council Meeting
Time	7.00pm
Date	7 November 2022
Place	United Reformed Church Hall, Fore Street TA21 8AG

...
Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online and on the Council Notice Board after the meeting.

Councillors and members of the public are reminded that they shouldn't attend the meeting if they or someone they live with has tested positive for COVID or have COVID symptoms.

Yours faithfully

David Farrow
Town Clerk
01823 662855
info@wellingtontowncouncil.co.uk
1 November 2022

1. WELCOME AND INTRODUCTIONS

2. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN

If you cannot attend, please send your apology and reason to the Town Clerk.

Councillors are reminded that failure to attend any Council meeting for 6 months, full council or committee/s, will result in them automatically ceasing to be a councillor irrespective of whether apologies are given.

3. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

Standing declarations made by Councillors are set out at the end of the agenda.

4. MINUTES

To approve and sign the minutes of the Town Council and Planning meetings held on 3 October 2022 (copies attached).

5. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

6. TO RECEIVE AN UPDATE FROM THE LOCAL POLICING TEAM

A report from Sergeant Dan Bishop will be circulated in advance of the meeting.

7. TO RECEIVE FEEDBACK ON THE WELLINGTON CARNIVAL

Valerie Burton, Secretary for Wellington Carnival Committee to report on the Wellington Carnival held on Saturday 24 September 2022.

8. TO RECEIVE FEEDBACK ON THE WELLINGTON FILM FESTIVAL

Deb Richardson Creative Director for Somerset Film to report on The Wellington Film Festival 30 September to 2 October 2022.

9. TO RECEIVE A REPORT FROM THE MAYOR

10. SOMERSET COUNTY AND UNITARY COUNCIL PROGRESS UPDATE

Unitary councillors to provide an update on any issues of interest to the Town Council and to consider any progress reports on Local Government Reorganisation. Bill Revans, Leader of Somerset County Council will also be attending the meeting for this item.

11. TO RECEIVE THE CLERK'S REPORT ON RECENT COUNCIL ACTIVITIES

A report from the Town Clerk will be circulated in advance of the meeting.

12. FINANCE COMMITTEE

The Minutes of the meeting held on 17 October 2022 are attached for information and Councillor Lithgow will provide an update at the meeting.

13. POLICY AND RESOURCES COMMITTEE

The Minutes of the meeting held on 17 October 2022 and the background papers relating to the recommendations below are attached for information and Councillor M Lithgow will provide an update at the meeting. The Committee **RECOMMENDS**

- (a) That the Town Councils Complaints Procedure is carried forward unamended
- (b) That the amended Town Council's Staff Grievance Procedure is adopted
- (c) That the Town Council go out to tender to commission a specialist contractor to oversee the redesign and construction of the toilet block at Longforth Road.
- (d) That the Town Council ceases to provide paper copies of meeting documents to those councillors who give their consent to receiving them electronically, and that it purchases tablets on the basis set out in the paper for those councillors to access meeting documentation electronically.
- (e) That the Town Council sponsors an annual 'Contribution to the Community' prize for a pupil in each year group at Court Fields School and that the prize should consist of a trophy for each year group and a £25 token for Bookshop by the Blackdowns.
- (f) That the contract with ID Verde is reduced to 10 hours per week and that this be backdated to the 1 November 2022.

14. ALLOTMENTS COMMITTEE

The Minutes of the meeting held on 17 October 2022 are attached for information and Councillor Lloyd will provide an update at the meeting.

15. PROPOSAL TO PURCHASE A TOWN COUNCIL GAZEBO

A paper is attached for consideration. **RECOMMENDATION** to purchase a branded gazebo from Instant Promotion: £1676.50 + £335.30 VAT to include Two Medium Feather Flag Poles (incl. Bases). Large Pop-Up Counter, Weights and Storage Bag.

16. TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

The Council is asked to **RESOLVE** to exclude members of the press and public for agenda item 15 in accordance with Public Bodies (Admission to Meetings) Act 1960 as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

17. EXTRAORDINARY MEETING OF THE POLICY AND RESOURCES COMMITTEE 31 OCTOBER 2022

The confidential minutes of the meeting are attached for information along with a copy of the Local Council Consultancy (LCC) Report and Town Clerk's report considered at the meeting. The Committee **RECOMMENDS** to the Town Council that the new structure as recommended in the LCC report should be implemented from the 1 November 2022 but there was a lack of confidence in the proposed salary grading and therefore resolved to seek more assurance from the authority who wrote the report, or a third party to be decided by the Chair and the Clerk, seeking more robust information. Any subsequent increase in salary would be backdated to the 1 November 2022.

18. CONFIDENTIAL MINUTE OF THE POLICY AND RESOURCES COMMITTEE HELD ON 17 OCTOBER 2022

The confidential minute is attached for information.

DECLARATIONS OF INTEREST

Members of Somerset County Council:

Councillor Andrew Govier
Councillor Marcus Barr
Councillor Ross Henley

Members of Somerset West and Taunton Council:

Councillor Janet Lloyd
Councillor Andrew Govier
Councillor Mark Lithgow
Councillor Ross Henley
Councillor Marcus Barr
Councillor Chris Booth
Councillor Keith Wheatley