

**MINUTES OF THE WELLINGTON TOWN COUNCIL FINANCE MEETING HELD AT UNTIED REFORMED CHURCH HALL ON TUESDAY 15 NOVEMBER 2022 AT 6.30 PM**

**PRESENT:** Councillor M Lithgow (Mayor),  
Councillors M Barr, Z Barr, S Booker, A Govier, J Lloyd, M McGuffie and J Thorne

**IN ATTENDANCE:** David Farrow (Town Clerk), Alice Kendall (Deputy RFO), Annette Kirk (Deputy Clerk)

**376 APOLOGIES**

Apologies were received and accepted from Councillor Powell-Brace.

**377 DECLARATIONS OF INTEREST**

Councillors Govier and Lloyd have a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a personal friend of the company owner.

**378 PUBLIC PARTICIPATION**

No members of the public were present.

**379 MINUTES**

**RESOLVED** to approve and sign the minutes of the meeting held 17 October 2022.

**380 ACCOUNTING STATEMENTS**

**(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 4 NOVEMBER 2022**

**RESOLVED** to note and approve the bank reconciliation.

**(b) TO NOTE AND APPROVE EXPENDITURE FOR 12 OCTOBER – 4 NOVEMBER 2022**

**RESOLVED** to note and approve the expenditure as presented.

**(c) TO NOTE AND APPROVE INCOME RECEIVED FOR 12 OCTOBER – 4 NOVEMBER 2022**

**RESOLVED** to note and approve the income received as presented.

**(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2022-23 YEAR AS AT 4 NOVEMBER 2022**

**RESOLVED** to note and approve the budget report.

**381 REVIEW OF DIRECT DEBITS, STANDING ORDERS AND FEES AND CHARGES**

**RESOLVED** to approve the schedule of Direct Debits, Standing orders and Fees and Charges.

**382 REVIEW OF SLAs**

(a) Reminiscence Learning

A report was circulated with information on a request for further funding following a meeting with the Chief Executive. After some discussion, it was **RECOMMENDED** to Full Council that;

- i. The current Service Level Agreement be terminated by giving three months' notice in writing.
- ii. A new three-year agreement be drawn up to come into effect on 1st April 2023 with funding of £12,000 per year to include the Carers Support Group.
- iii. Funding of £3,125 be paid to support the Carers Group for the five months to the end of the financial year.

**383 2023 – 2024 BUDGET**

A short paper was circulated with the first draft of the proposed budget. As detailed in the report, it was noted that Precept calculations will be presented to the December meeting for approval at the January Full Council meeting. The budget table was reviewed by each section with input and explanations from the Clerk and Deputy RFO.

It was **RECOMMENDED** to Full Council that the draft budget be accepted as circulated with the following changes implemented.

- i. Councillor's Allowances be increased to £350 each per year (total £5,250) for 23-24 while a remuneration panel review is arranged.
- ii. £1,000 added to the Carnival line should the group need additional funding for next years event
- iii. Remembrance line to be renamed 'Remembrance and Armed Forces Day' and £1,000 total budgeted for both events.

**There being no further business, the meeting closed at 8.00 pm.**

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**Councillor Mark Lithgow**  
**Mayor**