



## WELLINGTON TOWN COUNCIL FINANCE MEETING

Dear Councillors,

You are hereby summoned to attend the following meeting:

<b>Meeting</b>	<b>Finance Committee</b>
Time	3.00 pm
Date	12 December 2022
Place	United Reform Church Hall, Fore Street, Wellington TA21 8AG

...  
Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online and on the Council Notice Board after the meeting.

Councillors and members of the public are reminded that they shouldn't attend the meeting if they or a someone they live with has tested positive for COVID or have COVID symptoms.

David Farrow  
Town Clerk  
07983 697740  
[townclerk@wellingtontowncouncil.co.uk](mailto:townclerk@wellingtontowncouncil.co.uk)

6 December 2022

Committee Membership: Councillors M Barr, Z Barr, S Booker, A Govier, M Lithgow, J Lloyd, M McGuffie, N Powell-Brace and J Thorne

## AGENDA

### 1 APOLOGIES

### 2 DECLARATIONS OF INTEREST

Councillors Govier and Lloyd have a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a personal friend of the company owner.

### 3 PUBLIC PARTICIPATION

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

### 4 MINUTES

To approve and sign the minutes of the meeting held 15 November 2022 (attached).

### 5 ACCOUNTING STATEMENTS

(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 5 DECEMBER 2022 (attached)

(b) TO NOTE AND APPROVE EXPENDITURE FOR 5 NOVEMBER - 5 DECEMBER 2022 (attached)

(c) TO NOTE AND APPROVE INCOME RECEIVED FOR 5 NOVEMBER - 5 DECEMBER 2022 (attached)

(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2022-23 YEAR AS AT 5 DECEMBER 2022 (attached)

### 6 INTERIM INTERNAL AUDIT REPORT

Following their interim visit on 1 November, the Internal Auditor's report is attached. The Deputy RFO has made comments in the last column with some matters already addressed and new processes implemented.

### 7 GRANTS

#### (a) Applications

- i. **The People's Plot (t/a eat:Festivals)** – the group have applied for a £750 grant to fund various items required for the annual eat:Wellington festival (detailed breakdown provided in the application form). The Application form and supporting documents have been circulated to Councillors by e-mail.
- ii. **Wellington Cricket Club** – the club are applying for a grant of £696.42 for the hire of the sports hall for their annual youth cricket training sessions. The Application form and supporting documents have been circulated to Councillors by e-mail.

### 8 REVIEW OF SLAS

(a) **Wellington Community Counselling CIC** – following and initial review meeting with the Managing Director, Town Clerk and Deputy RFO, a short paper is attached.

### 9 2023 – 2024 PRECEPT

The first draft of the 23-24 budget was agreed at the last meeting and was accepted at Full Council. The Tax Base required to calculate the Precept is due to be received by 9 December. A paper will follow as soon as possible.