

MINUTES OF THE WELLINGTON TOWN COUNCIL FINANCE MEETING HELD AT UNTIED REFORMED CHURCH HALL ON TUESDAY 21 MARCH 2023 AT 3.30 PM

PRESENT: Councillor M Lithgow (Mayor),
Councillors M Barr, A Govier, J Lloyd, M McGuffie, and J Thorne
IN ATTENDANCE: David Farrow (Town Clerk), Alice Kendall (Deputy Clerk/Deputy RFO)
1 member of the press

570 APOLOGIES

Apologies were received and accepted from Councillor Z Barr

571 DECLARATIONS OF INTEREST

Councillors Lloyd and Govier have a standing personal interest declaration relating to MTMIT, the Council’s IT consultant, being a former customer of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council’s IT consultant, being a personal friend of the company owner. He declared an additional personal interest in the list of income as his daughter is named as have paid rent at the Pop Up Shop.

572 PUBLIC PARTICIPATION

No members of the public were present.

573 MINUTES

RESOLVED to approve and sign the minutes of the meeting held 20 February 2023.

574 ACCOUNTING STATEMENTS

(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 14 MARCH 2023

RESOLVED to note and approve the bank reconciliation.

(b) TO NOTE AND APPROVE EXPENDITURE FOR 10 FEBRUARY – 14 MARCH 2023

RESOLVED to note and approve the expenditure as presented.

(c) TO NOTE AND APPROVE INCOME RECEIVED FOR 10 FEBRUARY – 14 MARCH 2023

RESOLVED to note and approve the income received as presented.

(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2022-23 YEAR AS AT 14 MARCH 2023

RESOLVED to note and approve the budget report.

575 GRANTS

(a) Applications

- i. **Avon and Somerset Constabulary (Airsoft Youth Diversionary Project)** – An application had been received for £2,982 for the abovementioned project. The application form was circulated to Councillors in advance of the meeting.

RESOLVED to grant £2,982 to the Airsoft Project with the condition that monthly updates and reports on numbers attending be given in Sgt Forest’s reports to Full Council.

- ii. **Wellington Methodist Church (0-5 Clothes Swap)** – The Church applied for a grant of £300 to support the Clothes Swap initiative. The application and supporting documents were circulated by e-mail in advance of the meeting.

RESOLVED to award a £300 grant. The Deputy Clerk was asked to reach out to the organisers to discuss their possible future needs.

(b) Summary of grants paid to date (attached)

The summary was noted.

576 REVIEW OF EARMARKED RESERVES & COMMUNITY INFRASTRUCTURE LEVY (CIL)

A paper detailing the current balances of each earmarked reserve was circulated with the agenda.

It was **RECOMMENDED** to Full Council that;

- i. The balance of the Railway Station and Post Office Provision reserves be maintained to show the Council’s commitment to these projects.
- ii. The Neighbourhood Plan reserve be closed, and the remaining balance be put back into the general reserve.
- iii. The Professional Services line be returned to a revenue budget.
- iv. That no more commitments are made to fund items from the CIL reserve until costs for the Longforth Road Toilets are known.

The balance for Youth Services was noted and Councillors expressed concern about the lack of service for young people in the town. The Clerk reported that a report will be presented to the next Policy and Resources meeting to take this forward.

All other reserve balances and updates were noted.

There being no further business, the meeting closed at 4.05 pm.

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Councillor Mark Lithgow
Mayor

Wellington Town Council

Prepared by: Alice Kendall - Deputy Clerk/Deputy RFODate: 31/03/2023*Name and Role (Clerk/RFO etc)*

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/03/2023		
	Cash in Hand 01/04/2022		768,429.95
	ADD Receipts 01/04/2022 - 31/03/2023		884,712.75
			1,653,142.70
	SUBTRACT Payments 01/04/2022 - 31/03/2023		659,806.85
A	Cash in Hand 31/03/2023 (per Cash Book)		993,335.85
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2023	0.00	
	Nationwide 01343556 31/03/2023	202,899.59	
	Cambridge & Counties 15020773 31/03/2023	255,567.17	
	The Cambridge Building Society CI 31/03/2023	200,799.46	
	Lloyds Treasurers PC 87331468 31/03/2023	355.20	
	Lloyds Deposit Account 07788306 31/03/2023	315,149.12	
	Lloyds Current Account 2195145 31/03/2023	30,418.24	
			1,005,188.78
	Less unrepresented payments		11,882.93
			993,305.85
	Plus unrepresented receipts		30.00
B	Adjusted Bank Balance		993,335.85
	A = B Checks out OK		

**Wellington Town Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
535 Community Services & Priorit	15/03/2023		Lloyds Current Accour	BACS	Notice Board Install	Abacus Construction Ltd	S	980.00	196.00	1,176.00
537 Telephone & Broadband	15/03/2023		Lloyds Current Accour	Direct Debit	Telephone & Broadband	Chess	S	114.14	22.83	136.97
535 Green Corridor	15/03/2023		Lloyds Current Accour	BACS	Notice Board Install	Abacus Construction Ltd	S	640.00	128.00	768.00
536 IT Support & Email Hosting	15/03/2023		Lloyds Treasurers PC	Card	Adobe PDF Subscription	Adobe Systems Software Irel	S	130.74	26.15	156.89
538 Emergency High Street Fund	16/03/2023		Lloyds Current Accour		Emergency High Street Fund	Clean City Air Ltd	S	2,466.84	493.37	2,960.21
539 Riffles Event	17/03/2023		Lloyds Current Accour	BACS	Hall Hire	1st Wellington Scout Group	X	30.00		30.00
541 Professional Fees	20/03/2023		Lloyds Current Accour	BACS	Legal Fees for Weavers Reach	Amicus Law (South West) LL	S	800.00	150.00	950.00
543 C.I.L	20/03/2023		Lloyds Current Accour	BACS	Toneworks C.I.L.	Somerset West & Taunton	X	50,000.00		50,000.00
540 Hospitality	20/03/2023		Lloyds Treasurers PC	Card	Milk	Co-op	X	1.40		1.40
542 Professional Fees	20/03/2023		Lloyds Treasurers PC	Card	Land Registry Search	HM Land Registry	X	3.00		3.00
545 Town Centre Projects	21/03/2023		Lloyds Current Accour	BACS	Town Crier Costume	Masquerade Costume Hire &	S	253.00	50.60	303.60
544 Summer Street Fair	21/03/2023		Lloyds Treasurers PC	Card	Trading Permit	Somerset West & Taunton	X	70.00		70.00
548 Sage Payroll & HR	22/03/2023		Lloyds Current Accour	Direct Debit	Payroll System	Sage	S	45.00	9.00	54.00
546 Telephone System	22/03/2023		Lloyds Current Accour	Direct Debit	Telephone System	SW Comms	S	121.30	24.26	145.56
547 Office Rent	22/03/2023		Lloyds Current Accour	BACS	Office Rent	Somerset West & Taunton	X	1,000.00		1,000.00
550 Salaries	22/03/2023		Lloyds Current Accour	BACS	Deductions - March	HMRC	X	3,782.02		3,782.02
551 Salaries	22/03/2023		Lloyds Current Accour	BACS	Superann - March	Somerset County Council	X	3,569.91		3,569.91
549 Salaries	22/03/2023		Lloyds Current Accour	BACS	Net Salaries	Various	X	10,056.64		10,056.64
552 Emergency High Street Fund	23/03/2023		Lloyds Current Accour	BACS	Banner Printing	Carly Press	S	515.00	103.00	618.00
553 Emergency High Street Fund	23/03/2023		Lloyds Current Accour	BACS	Remove, Refurb and Refill Plar	Create Landscaping Ltd	S	3,245.60	649.12	3,894.72
554 Grants	23/03/2023		Lloyds Current Accour	BACS	Grant (Airsoft)	Avon & Somerset Police	X	2,982.00		2,982.00
555 Grants	23/03/2023		Lloyds Current Accour	BACS	Grant (0-5 Clothes Swap)	Wellington Methodist Church	X	300.00		300.00
558 IT for New Staff	24/03/2023		Lloyds Current Accour	BACS	IT Equipment for New Starter	MTMIT	S	702.00	140.40	842.40
556 Planning Administration	24/03/2023		Lloyds Current Accour	BACS	Planning Officer Meeting Atten	Somerset West & Taunton	S	375.00	75.00	450.00
559 IT Support & Email Hosting	24/03/2023		Lloyds Current Accour	BACS	IT Support & e-mail	MTMIT	S	340.00	68.00	408.00
557 Riffles Event	24/03/2023		Lloyds Current Accour	BACS	Leaflets	Carly Press	Z	146.00		146.00
561 Tone Play Area	27/03/2023		Lloyds Current Accour	BACS	Grass & Bin (Tonedale Play)	Somerset West & Taunton	S	260.12	52.02	312.14
564 Staff Recruitment	27/03/2023		Lloyds Current Accour	BACS	Job Advert (Community Warde	Tindle Newspapers	S	275.00	55.00	330.00
562 Professional Fees	27/03/2023		Lloyds Current Accour	BACS	Health & Safety Advisor	WT Consultancy	S	20.83	4.17	25.00
563 Jubilee & Coronation	27/03/2023		Lloyds Current Accour	BACS	Pump Track Hire	Dirt Factory Limited	S	507.50	101.50	609.00
560 Hospitality	27/03/2023		Lloyds Treasurers PC	Card	Milk	Co-op	X	1.40		1.40
567 Longforth Road Toilets	28/03/2023		Lloyds Current Accour	Direct Debit	Electricity for Public Toilets	SSE	L	103.64	5.18	108.82

Wellington Town Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
565	Emptying Dog Bins	28/03/2023		Lloyds Current Accour	BACS	Emptying Dog Bins	Somerset West & Taunton	S	1,731.60	346.32	2,077.92
566	Emergency High Street Fund	28/03/2023		Lloyds Current Accour	BACS	Banner Printing	Carly Press	S	515.00	103.00	618.00
568	Green Corridor	28/03/2023		Lloyds Treasurers PC i	Card	Planning Fee for Container	Somerset West & Taunton	X	69.00		69.00
570	Rent	28/03/2023		Lloyds Current Accour		Pop-Up Shop Refund	Louise Winborn	X	35.10		35.10
571	Emergency High Street Fund	28/03/2023		Lloyds Current Accour	BACS	Artwork	Word Gets Around	X	275.00		275.00
569	Rent	28/03/2023		Lloyds Current Accour		Pop-Up Shop Refund	Crafting Friends	X	68.58		68.58
569	Rent	28/03/2023		Lloyds Current Accour		Pop-Up Shop Refund	Crafting Friends	X	23.35		23.35
574	Insurances	30/03/2023		Lloyds Current Accour	Direct Debit	Insurance Premium	Zurich Insurance	S	3,789.68	55.00	3,844.68
576	Emergency High Street Fund	30/03/2023		Lloyds Current Accour	BACS	Banner Printing	Carly Press	S	980.00	196.00	1,176.00
575	Emergency High Street Fund	30/03/2023		Lloyds Current Accour		Emergency High Street Fund	Create Landscaping Ltd	S	2,723.79	544.76	3,268.55
572	Rent	30/03/2023		Lloyds Current Accour		Pop-Up Shop Refund	Alice Burns	X	6.66		6.66
577	Jubilee & Coronation	30/03/2023		Lloyds Current Accour	BACS	Advertisement	Edge Publications	X	200.00		200.00
573	Rent	30/03/2023		Lloyds Current Accour		Pop-Up Shop Refund	National Trust	X	100.00		100.00
578	Office Cleaning & Maintenance	31/03/2023		Lloyds Current Accour	BACS	Office Cleaning	AIS Cleaners	S	80.00	16.00	96.00
579	Staff Recruitment	31/03/2023		Lloyds Current Accour	BACS	Job advert	Working Planet	S	249.00	49.80	298.80
580	Hospitality	31/03/2023		Lloyds Treasurers PC i	Card	Milk	Co-op	X			
Total									94,684.84	3,664.48	98,349.32

11 April 2023 (2022 - 2023)

Wellington Town Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
151 Photocopier	17/03/2023		Lloyds Current Accour		Photocopying	Wellington Museum	X	13.75		13.75
152 Summer Street Fair	22/03/2023		Lloyds Current Accour		Stall Fee	Neil's Coffee Stop	X	30.00		30.00
153 Summer Street Fair	22/03/2023		Lloyds Current Accour		Stall Fee	Bubbles & Puppets	X	30.00		30.00
154 VAT Refund	23/03/2023		Lloyds Current Accour		VAT Refund	HMRC	R		24,010.83	24,010.83
155 Office Rent	24/03/2023		Lloyds Current Accour		Museum Rent	Wellington Museum	X	62.50		62.50
156 Rents - Various	30/03/2023		Lloyds Current Accour		Promotional Space	Jonas Fishmonger	X	100.00		100.00
156 Rents - Various	30/03/2023		Lloyds Current Accour		Promotional Space	Jonas Fishmonger	X	100.00		100.00
156 Rents - Various	30/03/2023		Lloyds Current Accour		Promotional Space	Jonas Fishmonger	X	125.00		125.00
157 Rents - Various	30/03/2023		Lloyds Current Accour		Promotional Space	Jonas Fishmonger	X	100.00		100.00
157 Rents - Various	30/03/2023		Lloyds Current Accour		Promotional Space	Jonas Fishmonger	X	125.00		125.00
157 Rents - Various	30/03/2023		Lloyds Current Accour		Promotional Space	Jonas Fishmonger	X	100.00		100.00
159 Bank Interest	31/03/2023		Cambridge & Counties		Interest	Cambridge & Counties	X	667.91		667.91
158 Rents - Various	31/03/2023		Lloyds Current Accour		Allotment Rent & Deposit	Samantha Bradbury	X	13.00		13.00
158 Rents - Various	31/03/2023		Lloyds Current Accour		Allotment Rent & Deposit	Samantha Bradbury	X	50.00		50.00
160 Summer Street Fair	31/03/2023		Lloyds Current Accour		Stall Fee	Ford Nursery	X	30.00		30.00
Total								1,547.16	24,010.83	25,557.99

Wellington Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

Administration/Office running

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Office Rent	250.00	250.00		4,000.00	5,785.59	-1,785.59	-1,785.59 (-42%)
27	Photocopier		66.41	66.41	1,000.00	820.00	180.00	246.41 (24%)
28	Electricity				2,000.00	675.33	1,324.67	1,324.67 (66%)
32	Office Equipment				250.00	1,294.32	-1,044.32	-1,044.32 (-417%)
34	Insurances				2,750.00	3,890.77	-1,140.77	-1,140.77 (-41%)
35	Stationery & Postage				1,250.00	1,836.46	-586.46	-586.46 (-46%)
36	Audit Fees				1,800.00	2,080.00	-280.00	-280.00 (-15%)
37	Office Cleaning & Maintenance				2,500.00	1,549.37	950.63	950.63 (38%)
40	Hire of Hall				1,740.00	1,001.00	739.00	739.00 (42%)
SUB TOTAL		250.00	316.41	66.41	17,290.00	18,932.84	-1,642.84	-1,576.43 (-8%)

Affiliation Fees

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	SALC				1,910.00	1,789.12	120.88	120.88 (6%)
99	SLCC				300.00	270.00	30.00	30.00 (10%)
100	CCS				100.00		100.00	100.00 (100%)
SUB TOTAL					2,310.00	2,059.12	250.88	250.88 (10%)

Christmas

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Hire of Lights				7,500.00	7,477.33	22.67	22.67 (0%)
115	Lights Install				8,000.00	7,301.00	699.00	699.00 (8%)
116	Switch on Event				10,000.00	4,284.55	5,715.45	5,715.45 (57%)
123	Stall Deposits							(N/A)
136	Electricity				200.00		200.00	200.00 (100%)
137	Additional Lights & Install		250.00	250.00	5,000.00	5,447.73	-447.73	-197.73 (-3%)
SUB TOTAL			250.00	250.00	30,700.00	24,510.61	6,189.39	6,439.39 (20%)

Community Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Wellington One				11,000.00	11,000.00		(0%)
58	Community Safety				1,000.00		1,000.00	1,000.00 (100%)
59	Promotion of Wellington				5,000.00	815.29	4,184.71	4,184.71 (83%)
60	Community Services & Priorities				5,000.00	2,394.28	2,605.72	2,605.72 (52%)
61	Health & Wellbeing				30,000.00	29,082.00	918.00	918.00 (3%)
62	Museum Lease							(N/A)
64	Community Warden				17,505.00	12,599.25	4,905.75	4,905.75 (28%)
65	Emergency Planning				1,000.00		1,000.00	1,000.00 (100%)
66	Other Payments		52.73	52.73	300.00	182.73	117.27	170.00 (56%)

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2022 - 2023)

All Cost Centres and Codes

139	Cost of Living Crisis		35,000.00	4,800.00	30,200.00	30,200.00 (86%)		
SUB TOTAL			52.73	52.73	105,805.00	60,873.55	44,931.45	44,984.18 (42%)

Cost of democracy and electric

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Mayors Allowance				500.00	500.00	(0%)	
21	Councillors Allowance				4,200.00	4,200.00	(0%)	
22	Members Training				500.00	165.00	335.00 (67%)	
23	Members Travelling				600.00	42.20	557.80 (92%)	
24	Hospitality				1,000.00	159.20	840.80 (84%)	
25	Elections				1,000.00		1,000.00 (100%)	
89	Deputy Mayor's Allowance				200.00	200.00	(0%)	
SUB TOTAL					8,000.00	5,266.40	2,733.60 (34%)	

Earmarked Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
67	Youth Services				26,000.00		26,000.00 (100%)	
71	C.I.L		357,877.17	357,877.17	210,373.97	124,145.00	86,228.97	444,106.14 (211%)
73	Film Festival				8,000.00	8,000.00	(0%)	
75	Railway Station				15,000.00		15,000.00 (100%)	
76	Capital Projects				50,000.00		50,000.00 (100%)	
77	Playing Pitch Strategy				9,000.00		9,000.00 (100%)	
95	Office Furniture Replacement				3,000.00		3,000.00 (100%)	
96	Post Office Provision				2,500.00		2,500.00 (100%)	
97	Cades Farm Community Hall				7,000.00		7,000.00 (100%)	
SUB TOTAL			357,877.17	357,877.17	330,873.97	132,145.00	198,728.97	556,606.14 (168%)

Emergency High Street Fund

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	Emergency High Street Fund		25,350.00	25,350.00		62,861.17	-62,861.17	-37,511.17 (N/A)
79	Electrical Infrastructure Work							(N/A)
80	Related Staffing Costs							(N/A)
81	Christmas Entertainment 2020							(N/A)
82	Street Furniture					250.00	-250.00	-250.00 (N/A)
83	Maps & Signage					776.00	-776.00	-776.00 (N/A)
85	Marketing							(N/A)
86	Notice Boards							(N/A)
88	Farmers Market							(N/A)
98	Related Fees							(N/A)
120	Welly Welcome Weekend 2021							(N/A)
121	Town Surveys							(N/A)
124	Christmas 2021							(N/A)
125	Wellington Produce Market					475.00	-475.00	-475.00 (N/A)

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2022 - 2023)

All Cost Centres and Codes

SUB TOTAL		25,350.00	25,350.00		64,362.17	-64,362.17	-39,012.17 (N/A)
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Environment and Planning

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
47	Grasscutting				3,740.00	3,740.00	3,740.00 (100%)	
48	Weedkilling				1,215.00	1,215.00	1,215.00 (100%)	
49	Emptying Dog Bins				8,112.00	6,926.40	1,185.60 (14%)	
50	Provision of Benches & Litter/Do		1,262.00	1,262.00	2,500.00	3,403.35	-903.35 (36%)	
51	Planning Administration				2,160.00	1,500.00	660.00 (30%)	
52	Environmental Improvements				20,000.00	3,749.00	16,251.00 (81%)	
113	Electricity for Street Light				450.00	822.64	-372.64 (-82%)	
129	Additional Street Lighting				1,500.00	7,748.02	-6,248.02 (-416%)	
130	Land at Westford				5,000.00	1,550.00	3,450.00 (69%)	
131	Green Corridor				20,000.00	8,055.97	11,944.03 (59%)	
SUB TOTAL			1,262.00	1,262.00	64,677.00	33,755.38	30,921.62 (49%)	

Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41	Grants				15,000.00	13,681.42	1,318.58 (8%)	
SUB TOTAL					15,000.00	13,681.42	1,318.58 (8%)	

Grounds Maintenance and Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Allotments	2,470.00	2,878.00	408.00	2,000.00	3,702.70	-1,702.70 (-28%)	
45	Tone Play Area		10,000.00	10,000.00	1,000.00	13,626.78	-12,626.78 (-262%)	
46	Footpaths Maintenance				500.00	166.38	333.62 (66%)	
92	Longforth Allotment				10,000.00	10,000.00	10,000.00 (100%)	
SUB TOTAL		2,470.00	12,878.00	10,408.00	13,500.00	17,495.86	-3,995.86 (29%)	

Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept		413,677.00	413,677.00			413,677.00 (N/A)	
2	Bank Interest	2,000.00	9,630.96	7,630.96			7,630.96 (381%)	
3	Parish Grants	2,275.00	2,275.00				(0%)	
5	VAT Refund						(N/A)	
6	Rents - Various	1,000.00	1,475.00	475.00			475.00 (47%)	
SUB TOTAL		5,275.00	427,057.96	421,782.96			421,782.96 (7995%)	

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2022 - 2023)

All Cost Centres and Codes

IT, Website & Internet

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Telephone & Broadband				2,690.00	2,220.58	469.42	469.42 (17%)
30	IT Equipment				1,200.00	1,459.47	-259.47	-259.47 (-21%)
31	IT Support & Email Hosting				4,250.00	4,599.74	-349.74	-349.74 (-8%)
94	IT for New Staff				1,500.00	2,018.43	-518.43	-518.43 (-34%)
101	Telephone System				2,000.00	1,374.30	625.70	625.70 (31%)
103	Security Software				195.00	225.00	-30.00	-30.00 (-15%)
104	Office 365				1,760.00	2,005.20	-245.20	-245.20 (-13%)
105	Parish Online				450.00	405.00	45.00	45.00 (10%)
106	Zoom				120.00	119.90	0.10	0.10 (0%)
107	Scribe Accounting System				1,500.00	1,500.00		(0%)
108	Sage Payroll & HR				870.00	814.00	56.00	56.00 (6%)
132	Councillor Tablets				2,500.00	3,744.80	-1,244.80	-1,244.80 (-49%)
SUB TOTAL					19,035.00	20,486.42	-1,451.42	-1,451.42 (-7%)

Pop Up Shop

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
117	Rent	5,850.00	4,050.00	-1,800.00	6,000.00	6,941.58	-941.58	-2,741.58 (-23%)
118	Overheads				3,000.00	523.32	2,476.68	2,476.68 (82%)
119	Repairs				1,500.00	26.77	1,473.23	1,473.23 (98%)
SUB TOTAL		5,850.00	4,050.00	-1,800.00	10,500.00	7,491.67	3,008.33	1,208.33 (7%)

Professional Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
54	Professional Fees				6,000.00	2,803.00	3,197.00	3,197.00 (53%)
SUB TOTAL					6,000.00	2,803.00	3,197.00	3,197.00 (53%)

Staff Costs & Expenses

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Salaries				179,096.00	161,185.23	17,910.77	17,910.77 (10%)
17	Staff Training				500.00	250.00	250.00	250.00 (50%)
18	Staff Travelling				200.00	31.59	168.41	168.41 (84%)
19	Staff Recruitment		1,500.00	1,500.00	1,500.00	888.00	612.00	2,112.00 (140%)
87	Home Working Allowances				600.00		600.00	600.00 (100%)
SUB TOTAL			1,500.00	1,500.00	181,896.00	162,354.82	19,541.18	21,041.18 (11%)

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2022 - 2023)

All Cost Centres and Codes

Town Centre

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	Longforth Road Toilets				20,017.00	5,995.80	14,021.20	14,021.20 (70%)
127	Jubilee Stall Deposits		-528.00	-528.00				-528.00 (N/A)
128	Jubilee & Coronation		330.00	330.00	25,000.00	21,914.08	3,085.92	3,415.92 (13%)
133	Longforth Rd Toilet Refurb				10,000.00	750.00	9,250.00	9,250.00 (92%)
134	Co-Working Space				30,000.00		30,000.00	30,000.00 (100%)
135	Town Centre Projects				20,000.00	5,098.20	14,901.80	14,901.80 (74%)
138	Carnival				5,000.00	3,536.00	1,464.00	1,464.00 (29%)
140	Summer Street Fair		450.00	450.00		70.00	-70.00	380.00 (N/A)
141	Street Fair Refundable Deposits		270.00	270.00				270.00 (N/A)
142	Riffles Event					470.95	-470.95	-470.95 (N/A)
SUB TOTAL			522.00	522.00	110,017.00	37,835.03	72,181.97	72,703.97 (66%)

Welcome Back Fund

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
126	Welcome Back Fund					1,630.00	-1,630.00	-1,630.00 (N/A)
SUB TOTAL						1,630.00	-1,630.00	-1,630.00 (N/A)

Summary

NET TOTAL	13,845.00	831,116.27	817,271.27	915,603.97	605,683.29	309,920.68	1,127,191.95 (121%)
V.A.T.		53,596.48			54,123.56		
GROSS TOTAL		884,712.75			659,806.85		

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2023 - 2024)

All Cost Centres and Codes

Administration/Office running

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Office Rent	250.00		-250.00	4,000.00		4,000.00	3,750.00 (88%)
27	Photocopier				1,000.00		1,000.00	1,000.00 (100%)
28	Electricity				2,000.00		2,000.00	2,000.00 (100%)
32	Office Equipment				350.00		350.00	350.00 (100%)
34	Insurances				3,500.00		3,500.00	3,500.00 (100%)
35	Stationery & Postage				1,250.00		1,250.00	1,250.00 (100%)
36	Audit Fees				2,250.00	35.00	2,215.00	2,215.00 (98%)
37	Office Cleaning & Maintenance				2,000.00		2,000.00	2,000.00 (100%)
40	Hire of Hall				1,100.00	235.00	865.00	865.00 (78%)
143	Internal Office Re-Decoration				3,000.00		3,000.00	3,000.00 (100%)
SUB TOTAL		250.00		-250.00	20,450.00	270.00	20,180.00	19,930.00 (96%)

Affiliation Fees

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	SALC				1,910.00		1,910.00	1,910.00 (100%)
99	SLCC				300.00		300.00	300.00 (100%)
100	CCS				100.00		100.00	100.00 (100%)
SUB TOTAL					2,310.00		2,310.00	2,310.00 (100%)

Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Allotments	2,716.00		-2,716.00	4,716.00		4,716.00	2,000.00 (26%)
92	Longforth Allotment				10,000.00		10,000.00	10,000.00 (100%)
148	Allotment Deposits							(N/A)
SUB TOTAL		2,716.00		-2,716.00	14,716.00		14,716.00	12,000.00 (68%)

Christmas

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Hire of Lights				10,000.00		10,000.00	10,000.00 (100%)
115	Lights Install				10,000.00		10,000.00	10,000.00 (100%)
116	Switch on Event				10,000.00		10,000.00	10,000.00 (100%)
123	Stall Deposits							(N/A)
136	Electricity				500.00		500.00	500.00 (100%)
137	Additional Lights & Install					532.86	-532.86	-532.86 (N/A)
SUB TOTAL					30,500.00	532.86	29,967.14	29,967.14 (98%)

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2023 - 2024)

All Cost Centres and Codes

Community Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Wellington One				11,000.00		11,000.00	11,000.00 (100%)
58	Community Safety				2,000.00		2,000.00	2,000.00 (100%)
59	Promotion of Wellington				5,000.00		5,000.00	5,000.00 (100%)
60	Community Services & Priorities				5,000.00		5,000.00	5,000.00 (100%)
61	Health & Wellbeing				33,000.00		33,000.00	33,000.00 (100%)
62	Museum Lease							(N/A)
64	Community Warden				17,160.00		17,160.00	17,160.00 (100%)
66	Other Payments				300.00	35.00	265.00	265.00 (88%)
139	Cost of Living Crisis							(N/A)
SUB TOTAL					73,460.00	35.00	73,425.00	73,425.00 (99%)

Cost of democracy and electic

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Mayors Allowance				550.50		550.50	550.50 (100%)
21	Councillors Allowance				5,250.00		5,250.00	5,250.00 (100%)
22	Members Training				500.00		500.00	500.00 (100%)
23	Members Travelling				600.00		600.00	600.00 (100%)
24	Hospitality				1,000.00	1.40	998.60	998.60 (99%)
89	Deputy Mayor's Expenses				200.00		200.00	200.00 (100%)
SUB TOTAL					8,100.50	1.40	8,099.10	8,099.10 (99%)

Earmarked Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
25	Elections				1,500.00		1,500.00	1,500.00 (100%)
67	Youth Services							(N/A)
71	C.I.L							(N/A)
73	Film Festival				4,000.00		4,000.00	4,000.00 (100%)
75	Railway Station							(N/A)
76	Capital Projects							(N/A)
77	Playing Pitch Strategy							(N/A)
95	Office Furniture Replacement							(N/A)
96	Post Office Provision							(N/A)
97	Cades Farm Community Hall							(N/A)
SUB TOTAL					5,500.00		5,500.00	5,500.00 (100%)

Emergency High Street Fund

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	Emergency High Street Fund							(N/A)
79	Electrical Infrastructure Work							(N/A)

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2023 - 2024)

All Cost Centres and Codes

80 Related Staffing Costs		(N/A)
81 Christmas Entertainment 2020		(N/A)
82 Street Furniture		(N/A)
83 Maps & Signage		(N/A)
85 Marketing		(N/A)
86 Notice Boards		(N/A)
88 Farmers Market		(N/A)
98 Related Fees		(N/A)
120 Welly Welcome Weekend 2021		(N/A)
121 Town Surveys		(N/A)
124 Christmas 2021		(N/A)
125 Wellington Produce Market		(N/A)

SUB TOTAL

(N/A)

Environment and Planning

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46 Footpaths PRoW Maintenance				500.00		500.00	500.00 (100%)
47 Grasscutting				3,740.00		3,740.00	3,740.00 (100%)
48 Weedkilling				1,215.00		1,215.00	1,215.00 (100%)
49 Emptying Dog Bins				11,500.00		11,500.00	11,500.00 (100%)
50 Provision of Benches & Litter/Do				2,500.00		2,500.00	2,500.00 (100%)
51 Planning Administration				1,500.00		1,500.00	1,500.00 (100%)
52 Environmental Improvements				19,000.00		19,000.00	19,000.00 (100%)
113 Electricity for Street Light				850.00		850.00	850.00 (100%)
129 Additional Street Lighting							(N/A)
130 Land at Westford				5,000.00		5,000.00	5,000.00 (100%)
131 Green Corridor				20,000.00		20,000.00	20,000.00 (100%)
SUB TOTAL				65,805.00		65,805.00	65,805.00 (100%)

Grants

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41 Grants				15,000.00		15,000.00	15,000.00 (100%)
SUB TOTAL				15,000.00		15,000.00	15,000.00 (100%)

Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Precept							(N/A)
2 Bank Interest	8,000.00	482.51	-7,517.49				-7,517.49 (-93%)
3 Parish Grants	2,275.00		-2,275.00				-2,275.00 (-100%)
5 VAT Refund							(N/A)
6 Rents - Various	1,000.00		-1,000.00				-1,000.00 (-100%)
SUB TOTAL	11,275.00	482.51	-10,792.49				-10,792.49 (-95%)

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2023 - 2024)

All Cost Centres and Codes

IT, Website & Internet

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Telephone & Broadband				2,160.00		2,160.00	2,160.00 (100%)
30	IT Equipment				1,200.00		1,200.00	1,200.00 (100%)
31	IT Support & Email Hosting				4,250.00		4,250.00	4,250.00 (100%)
94	IT for New Staff				1,500.00		1,500.00	1,500.00 (100%)
101	Telephone System				2,000.00		2,000.00	2,000.00 (100%)
103	Security Software				200.00		200.00	200.00 (100%)
104	Office 365				2,300.00		2,300.00	2,300.00 (100%)
105	Parish Online				450.00		450.00	450.00 (100%)
106	Zoom				120.00		120.00	120.00 (100%)
107	Scribe Accounting System				1,800.00		1,800.00	1,800.00 (100%)
108	Sage Payroll & HR				1,000.00	30.00	970.00	970.00 (97%)
132	Councillor Tablets				250.00		250.00	250.00 (100%)
144	Inspection Applications				2,000.00		2,000.00	2,000.00 (100%)
SUB TOTAL					19,230.00	30.00	19,200.00	19,200.00 (99%)

Play Areas

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45	Tone Play Area				5,000.00		5,000.00	5,000.00 (100%)
145	Weavers Reach Play Area				5,000.00		5,000.00	5,000.00 (100%)
146	Annual Play Inspections				500.00		500.00	500.00 (100%)
SUB TOTAL					10,500.00		10,500.00	10,500.00 (100%)

Pop Up Shop

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
117	Rent	4,900.00	300.00	-4,600.00	6,000.00		6,000.00	1,400.00 (12%)
118	Overheads				3,500.00	785.92	2,714.08	2,714.08 (77%)
119	Repairs				1,500.00		1,500.00	1,500.00 (100%)
149	Deposits		100.00	100.00		500.00	-500.00	-400.00 (N/A)
SUB TOTAL		4,900.00	400.00	-4,500.00	11,000.00	1,285.92	9,714.08	5,214.08 (32%)

Professional Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
54	Professional Fees					125.00	-125.00	-125.00 (N/A)
SUB TOTAL						125.00	-125.00	-125.00 (N/A)

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2023 - 2024)

All Cost Centres and Codes

Staff Costs & Expenses

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Salaries				262,842.59		262,842.59	262,842.59 (100%)
17	Staff Training				1,000.00		1,000.00	1,000.00 (100%)
18	Staff Travelling				200.00	4.01	195.99	195.99 (98%)
19	Staff Recruitment				1,500.00		1,500.00	1,500.00 (100%)
87	Home Working Allowances				600.00		600.00	600.00 (100%)
SUB TOTAL					266,142.59	4.01	266,138.58	266,138.58 (100%)

Town Centre

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	Longforth Road Toilets				10,000.00		10,000.00	10,000.00 (100%)
127	Coronation Deposits		30.00	30.00				30.00 (N/A)
128	Jubilee & Coronation							(N/A)
133	Longforth Rd Toilet Refurb				10,000.00		10,000.00	10,000.00 (100%)
134	Co-Working Space				30,000.00		30,000.00	30,000.00 (100%)
135	Town Centre Projects				20,000.00		20,000.00	20,000.00 (100%)
138	Carnival				1,000.00		1,000.00	1,000.00 (100%)
140	Summer Street Fair	1,050.00	60.00	-990.00	6,050.00	1,545.00	4,505.00	3,515.00 (49%)
141	Street Fair Refundable Deposits		30.00	30.00				30.00 (N/A)
142	Riffles Event				2,500.00		2,500.00	2,500.00 (100%)
147	Remembrance & AFD				1,000.00		1,000.00	1,000.00 (100%)
SUB TOTAL		1,050.00	120.00	-930.00	80,550.00	1,545.00	79,005.00	78,075.00 (95%)

Summary

NET TOTAL	20,191.00	1,002.51	-19,188.49	623,264.09	3,829.19	619,434.90	600,246.41 (93%)
V.A.T.		4,431.74			137.57		
GROSS TOTAL		5,434.25			3,966.76		

Wellington Town Council

Prepared by: Alice Kendall - Deputy Clerk/Deputy RFO Date: 11/04/2023

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 11/04/2023		
	Cash in Hand 01/04/2023		993,335.85
	ADD Receipts 01/04/2023 - 11/04/2023		5,434.25
			998,770.10
	SUBTRACT Payments 01/04/2023 - 11/04/2023		3,966.76
A	Cash in Hand 11/04/2023 (per Cash Book)		994,803.34
	Cash in hand per Bank Statements		
	Petty Cash 11/04/2023	0.00	
	Nationwide 01343556 11/04/2023	203,382.10	
	Cambridge & Counties 15020773 11/04/2023	255,567.17	
	The Cambridge Building Society CI 11/04/2023	200,799.46	
	Lloyds Treasurers PC 87331468 11/04/2023	319.20	
	Lloyds Deposit Account 07788306 11/04/2023	315,149.12	
	Lloyds Current Account 2195145 11/04/2023	27,721.53	
			1,002,938.58
	Less unrepresented payments		8,135.24
			994,803.34
	Plus unrepresented receipts		
B	Adjusted Bank Balance		994,803.34
	A = B Checks out OK		

11 April 2023 (2023 - 2024)

Wellington Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 Hire of Hall	03/04/2023		Lloyds Current Accour	BACS	Hire of Hall	Wellington URC	X	235.00		235.00
2 Deposits	03/04/2023		Lloyds Current Accour	BACS	Pop-Up Shop Rent	H T Perry & Son	X	500.00		500.00
4 Staff Travelling	03/04/2023		Lloyds Current Accour	BACS	Staff travel	Various	X	4.01		4.01
3 Other Payments	03/04/2023		Lloyds Current Accour	BACS	Eye Test	A Kendall/Specsavers	Z	35.00		35.00
5 Overheads	03/04/2023		Lloyds Current Accour	BACS	Rates for Pop Up Shop	Somerset Council	X	785.92		785.92
8 Sage Payroll & HR	11/04/2023		Lloyds Treasurers PC i	Card	HR System	Sage HR	S	30.00	6.00	36.00
10 Professional Fees	11/04/2023		Lloyds Current Accour	BACS	Health & Safety Advisor	WT Consultancy	S	125.00	25.00	150.00
11 Additional Lights & Install	11/04/2023		Lloyds Current Accour	BACS	Tonedale Tree Socket	Enerveo	S	532.86	106.57	639.43
12 Riffler Event	11/04/2023		Lloyds Current Accour	BACS	Toilet hire	Event Hire Solutions Ltd	S	420.00	84.00	504.00
7 Summer Street Fair	11/04/2023		Lloyds Deposit Accour	BACS	Street Entertainment	Fuse Performance	X	1,545.00		1,545.00
9 Audit Fees	11/04/2023		Lloyds Current Accour	Direct Debit	Data Protection Registration	ICO	X	35.00		35.00
6 Hospitality	11/04/2023		Lloyds Treasurers PC i	Card	Milk	Co-op	X	1.40		1.40
Total								4,249.19	221.57	4,470.76

Wellington Town Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1 VAT Refund	03/04/2023		Lloyds Current Accour		VAT Refund	HMRC	R		4,431.74	4,431.74
2 Bank Interest	06/04/2023		Nationwide 01343556		Interest	Nationwide	X	482.51		482.51
3 Rent	11/04/2023		Lloyds Current Accour		Pop Up Shop Rent	Crafting Friends	X	300.00		300.00
3 Deposits	11/04/2023		Lloyds Current Accour		Pop Up Shop Rent	Crafting Friends	X	100.00		100.00
5 Summer Street Fair	11/04/2023		Lloyds Current Accour		Stall Fee	The Magic Fairy	X	30.00		30.00
4 Street Fair Refundable Deposits	11/04/2023		Lloyds Current Accour		Stall Fee	Young Lives Versus Cancer	X	30.00		30.00
6 Coronation Deposits	11/04/2023		Lloyds Current Accour		Stall Fee	Wellington Petanque Club	X	30.00		30.00
7 Summer Street Fair	11/04/2023		Lloyds Current Accour		Stall Fee	Bluebell Gems	X	30.00		30.00
Total								1,002.51	4,431.74	5,434.25

Wellington Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

Administration/Office running

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Office Rent	250.00		-250.00	4,000.00		4,000.00	3,750.00 (88%)
27	Photocopier				1,000.00		1,000.00	1,000.00 (100%)
28	Electricity				2,000.00		2,000.00	2,000.00 (100%)
32	Office Equipment				350.00		350.00	350.00 (100%)
34	Insurances				3,500.00		3,500.00	3,500.00 (100%)
35	Stationery & Postage				1,250.00		1,250.00	1,250.00 (100%)
36	Audit Fees				2,250.00	35.00	2,215.00	2,215.00 (98%)
37	Office Cleaning & Maintenance				2,000.00		2,000.00	2,000.00 (100%)
40	Hire of Hall				1,100.00	235.00	865.00	865.00 (78%)
143	Internal Office Re-Decoration				3,000.00		3,000.00	3,000.00 (100%)
SUB TOTAL		250.00		-250.00	20,450.00	270.00	20,180.00	19,930.00 (96%)

Affiliation Fees

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	SALC				1,910.00		1,910.00	1,910.00 (100%)
99	SLCC				300.00		300.00	300.00 (100%)
100	CCS				100.00		100.00	100.00 (100%)
SUB TOTAL					2,310.00		2,310.00	2,310.00 (100%)

Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Allotments	2,716.00		-2,716.00	4,716.00		4,716.00	2,000.00 (26%)
92	Longforth Allotment				10,000.00		10,000.00	10,000.00 (100%)
148	Allotment Deposits							(N/A)
SUB TOTAL		2,716.00		-2,716.00	14,716.00		14,716.00	12,000.00 (68%)

Christmas

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Hire of Lights				10,000.00		10,000.00	10,000.00 (100%)
115	Lights Install				10,000.00		10,000.00	10,000.00 (100%)
116	Switch on Event				10,000.00		10,000.00	10,000.00 (100%)
123	Stall Deposits							(N/A)
136	Electricity				500.00		500.00	500.00 (100%)
137	Additional Lights & Install					532.86	-532.86	-532.86 (N/A)
SUB TOTAL					30,500.00	532.86	29,967.14	29,967.14 (98%)

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2023 - 2024)

All Cost Centres and Codes

Community Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Wellington One				11,000.00		11,000.00	11,000.00 (100%)
58	Community Safety				2,000.00		2,000.00	2,000.00 (100%)
59	Promotion of Wellington				5,000.00		5,000.00	5,000.00 (100%)
60	Community Services & Priorities				5,000.00		5,000.00	5,000.00 (100%)
61	Health & Wellbeing				33,000.00		33,000.00	33,000.00 (100%)
62	Museum Lease							(N/A)
64	Community Warden				17,160.00		17,160.00	17,160.00 (100%)
66	Other Payments				300.00	35.00	265.00	265.00 (88%)
139	Cost of Living Crisis							(N/A)
SUB TOTAL					73,460.00	35.00	73,425.00	73,425.00 (99%)

Cost of democracy and electric

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Mayors Allowance				550.50		550.50	550.50 (100%)
21	Councillors Allowance				5,250.00		5,250.00	5,250.00 (100%)
22	Members Training				500.00		500.00	500.00 (100%)
23	Members Travelling				600.00		600.00	600.00 (100%)
24	Hospitality				1,000.00	1.40	998.60	998.60 (99%)
89	Deputy Mayor's Expenses				200.00		200.00	200.00 (100%)
SUB TOTAL					8,100.50	1.40	8,099.10	8,099.10 (99%)

Earmarked Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
25	Elections				1,500.00		1,500.00	1,500.00 (100%)
67	Youth Services							(N/A)
71	C.I.L							(N/A)
73	Film Festival				4,000.00		4,000.00	4,000.00 (100%)
75	Railway Station							(N/A)
76	Capital Projects							(N/A)
77	Playing Pitch Strategy							(N/A)
95	Office Furniture Replacement							(N/A)
96	Post Office Provision							(N/A)
97	Cades Farm Community Hall							(N/A)
SUB TOTAL					5,500.00		5,500.00	5,500.00 (100%)

Emergency High Street Fund

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	Emergency High Street Fund							(N/A)
79	Electrical Infrastructure Work							(N/A)

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2023 - 2024)

All Cost Centres and Codes

80 Related Staffing Costs		(N/A)
81 Christmas Entertainment 2020		(N/A)
82 Street Furniture		(N/A)
83 Maps & Signage		(N/A)
85 Marketing		(N/A)
86 Notice Boards		(N/A)
88 Farmers Market		(N/A)
98 Related Fees		(N/A)
120 Welly Welcome Weekend 2021		(N/A)
121 Town Surveys		(N/A)
124 Christmas 2021		(N/A)
125 Wellington Produce Market		(N/A)

SUB TOTAL

(N/A)

Environment and Planning

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46 Footpaths PRoW Maintenance				500.00		500.00	500.00 (100%)
47 Grasscutting				3,740.00		3,740.00	3,740.00 (100%)
48 Weedkilling				1,215.00		1,215.00	1,215.00 (100%)
49 Emptying Dog Bins				11,500.00		11,500.00	11,500.00 (100%)
50 Provision of Benches & Litter/Do				2,500.00		2,500.00	2,500.00 (100%)
51 Planning Administration				1,500.00		1,500.00	1,500.00 (100%)
52 Environmental Improvements				19,000.00		19,000.00	19,000.00 (100%)
113 Electricity for Street Light				850.00		850.00	850.00 (100%)
129 Additional Street Lighting							(N/A)
130 Land at Westford				5,000.00		5,000.00	5,000.00 (100%)
131 Green Corridor				20,000.00		20,000.00	20,000.00 (100%)
SUB TOTAL				65,805.00		65,805.00	65,805.00 (100%)

Grants

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41 Grants				15,000.00		15,000.00	15,000.00 (100%)
SUB TOTAL				15,000.00		15,000.00	15,000.00 (100%)

Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Precept							(N/A)
2 Bank Interest	8,000.00	482.51	-7,517.49				-7,517.49 (-93%)
3 Parish Grants	2,275.00		-2,275.00				-2,275.00 (-100%)
5 VAT Refund							(N/A)
6 Rents - Various	1,000.00		-1,000.00				-1,000.00 (-100%)
SUB TOTAL	11,275.00	482.51	-10,792.49				-10,792.49 (-95%)

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2023 - 2024)

All Cost Centres and Codes

IT, Website & Internet

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Telephone & Broadband				2,160.00		2,160.00	2,160.00 (100%)
30	IT Equipment				1,200.00		1,200.00	1,200.00 (100%)
31	IT Support & Email Hosting				4,250.00		4,250.00	4,250.00 (100%)
94	IT for New Staff				1,500.00		1,500.00	1,500.00 (100%)
101	Telephone System				2,000.00		2,000.00	2,000.00 (100%)
103	Security Software				200.00		200.00	200.00 (100%)
104	Office 365				2,300.00		2,300.00	2,300.00 (100%)
105	Parish Online				450.00		450.00	450.00 (100%)
106	Zoom				120.00		120.00	120.00 (100%)
107	Scribe Accounting System				1,800.00		1,800.00	1,800.00 (100%)
108	Sage Payroll & HR				1,000.00	30.00	970.00	970.00 (97%)
132	Councillor Tablets				250.00		250.00	250.00 (100%)
144	Inspection Applications				2,000.00		2,000.00	2,000.00 (100%)
SUB TOTAL					19,230.00	30.00	19,200.00	19,200.00 (99%)

Play Areas

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45	Tone Play Area				5,000.00		5,000.00	5,000.00 (100%)
145	Weavers Reach Play Area				5,000.00		5,000.00	5,000.00 (100%)
146	Annual Play Inspections				500.00		500.00	500.00 (100%)
SUB TOTAL					10,500.00		10,500.00	10,500.00 (100%)

Pop Up Shop

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
117	Rent	4,900.00	300.00	-4,600.00	6,000.00		6,000.00	1,400.00 (12%)
118	Overheads				3,500.00	785.92	2,714.08	2,714.08 (77%)
119	Repairs				1,500.00		1,500.00	1,500.00 (100%)
149	Deposits		100.00	100.00		500.00	-500.00	-400.00 (N/A)
SUB TOTAL		4,900.00	400.00	-4,500.00	11,000.00	1,285.92	9,714.08	5,214.08 (32%)

Professional Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
54	Professional Fees					125.00	-125.00	-125.00 (N/A)
SUB TOTAL						125.00	-125.00	-125.00 (N/A)

Wellington Town Council
Summary of Receipts and Payments

11 April 2023 (2023 - 2024)

All Cost Centres and Codes

Staff Costs & Expenses

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Salaries				262,842.59		262,842.59	262,842.59 (100%)
17	Staff Training				1,000.00		1,000.00	1,000.00 (100%)
18	Staff Travelling				200.00	4.01	195.99	195.99 (98%)
19	Staff Recruitment				1,500.00		1,500.00	1,500.00 (100%)
87	Home Working Allowances				600.00		600.00	600.00 (100%)
SUB TOTAL					266,142.59	4.01	266,138.58	266,138.58 (100%)

Town Centre

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	Longforth Road Toilets				10,000.00		10,000.00	10,000.00 (100%)
127	Coronation Deposits		30.00	30.00				30.00 (N/A)
128	Jubilee & Coronation							(N/A)
133	Longforth Rd Toilet Refurb				10,000.00		10,000.00	10,000.00 (100%)
134	Co-Working Space				30,000.00		30,000.00	30,000.00 (100%)
135	Town Centre Projects				20,000.00		20,000.00	20,000.00 (100%)
138	Carnival				1,000.00		1,000.00	1,000.00 (100%)
140	Summer Street Fair	1,050.00	60.00	-990.00	6,050.00	1,545.00	4,505.00	3,515.00 (49%)
141	Street Fair Refundable Deposits		30.00	30.00				30.00 (N/A)
142	Riffles Event				2,500.00	420.00	2,080.00	2,080.00 (83%)
147	Remembrance & AFD				1,000.00		1,000.00	1,000.00 (100%)
SUB TOTAL		1,050.00	120.00	-930.00	80,550.00	1,965.00	78,585.00	77,655.00 (95%)

Summary

NET TOTAL	20,191.00	1,002.51	-19,188.49	623,264.09	4,249.19	619,014.90	599,826.41 (93%)
V.A.T.		4,431.74			221.57		
GROSS TOTAL		5,434.25			4,470.76		