



WELLINGTON TOWN COUNCIL
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**Members of the Public and the Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	Policy and Resources Committee
Time	4.00pm
Date	17 April 2023
Place	United Reform Church Hall Fore Street, Wellington TA21 8AG

...

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

Yours faithfully

Dave Farrow
Town Clerk
01823 662855
info@wellingtontowncouncil.co.uk

11 April 2023

Committee members: Councillors M Barr, S Booker, K Canham, A Govier, M Lithgow, J Lloyd, M McGuffie, J Thorne and K Wheatley

1. To receive apologies for absence and to approve the reasons given

2. Minutes

To approve and sign the minutes of the Policy and Resources Committee Meeting held on 27 March 2023.

3. Questions and Comments from Members of the Public

Members of the public attending the meeting are invited to speak to the Committee for no longer than three minutes.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119.

4. Youth Provision in Wellington

Peter Joint, Community One Team Co-ordinator will join the meeting to discuss the work of the Community One Team's Children and Young Peoples Wellbeing Group to inform discussion about future youth provision in the town.

5. To Review the Town Council Disciplinary Procedure

The Town Council Disciplinary Procedure was last updated in 2019 and requires reviewing as part of the Councils Policy Review timetable. The Committee is asked to consider **RECOMMENDING** that the revised Procedure, as attached, is adopted.

6. To Review the Town Councils Absence Management Procedure

The Town Council Absence Management Procedure was adopted in 2019 and requires reviewing as part of the Council's Policy Review timetable. On review, the Town Clerk's opinion is that no changes are necessary. The Committee is asked to consider **RECOMMENDING** to Full Council that the procedure remain as is.

7. Request for Additional Street Lighting

- i. Footpath between Eight Acre Lane and Wellesley Park
- ii. White Hart Lane

8. Health and Safety Policy

To consider recommending adoption of the attached Health and Safety Policy drafted by WT Consultancy (SW) Ltd the Council Health and Safety Consultants.

9. Public Open Spaces

Following the decision at Full Council on 3 April 2023; to nominate two Councillors to join officers in discussions with developers relating to the management of public open spaces on the Longforth Farm Development.

10. Community Warden Update

The Town Clerk will provide an update on the recruitment of a Community Warden.

11. To Exclude Members of the Press and Public

To resolve: that under section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press be excluded from the meeting.

12. Longforth Road Toilet Block

Correspondence has been received and is attached for Councillors to review and discuss a way forward.

Dave Farrow
Town Clerk
11 April 2023