

MINUTES OF THE WELLINGTON TOWN COUNCIL FINANCE MEETING HELD AT UNTIED REFORMED CHURCH HALL ON MONDAY 16 MAY 2023 AT 5.30 PM

PRESENT: Councillor M Lithgow (Chair),
Councillors M Barr, A Govier, J Lloyd and M McGuffie
IN ATTENDANCE: David Farrow (Town Clerk), Alice Kendall (Deputy Clerk/Deputy RFO)
1 member of the press

Councillor Barr opened the meeting as Mayor and conducted the business for the first item.

24 TO APPOINT A CHAIRMAN FOR THE FORTHCOMING YEAR

RESOLVED to appoint Councillor Lithgow as Chairman for the year.

25 APOLOGIES

Apologies were received from Councillor Thorne.

26 DECLARATIONS OF INTEREST

Councillors Lloyd and Govier have a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a former customer of the company.

In addition, Councillor Govier declared an interest in item 9 (Grants) as he had previously given funding to the group from a former scheme at the County Council.

27 PUBLIC PARTICIPATION

No members of the public were present.

28 MINUTES

RESOLVED to approve and sign the minutes of the meeting held 17 April 2023.

29 TO REVIEW TERMS OF REFERENCE

RESOLVED to recommend to Full Council that the Terms of Reference be adopted unchanged.

30 TO REVIEW DATES AND TIMES OF MEETINGS

After some discussion, it was **RESOLVED** to recommend to Full Council that the Finance meetings be held on the 2nd week of the month to precede either the Town Centre or Policy and Resources Committees. The time to be half an hour before the start of those meetings (approx. 5.30pm or 3,30pm).

31 ACCOUNTING STATEMENTS

(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 9 MAY 2023

RESOLVED to note approve the bank reconciliation as presented.

(b) TO NOTE AND APPROVE EXPENDITURE FOR 11 APRIL – 9 MAY 2023

RESOLVED to note and approve the expenditure as presented.

(c) TO NOTE AND APPROVE INCOME RECEIVED FOR 11 APRIL – 9 MAY 2023

RESOLVED to note and approve the income as presented.

(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET AT 9 MAY 2023

RESOLVED to note and approve the budget report as presented.

32 GRANTS

(a) Applications

- i. **Whirlwinds Academy** – the organisation applied for a grant of £3,362.22 for their Accessibility & Disability Project. The application form and supporting documents were circulated to Councillors by e-mail.

RESOLVED to recommend to Full Council to award a grant of £3362.22.

33 YEAR END ACCOUNTS & AUDIT

(a) Internal Auditors Report 2022/23

RESOLVED to recommend to Full Council that the report (and the notes from officers) be noted.

(b) Draft copy of Sections 1 and 2 of the AGAR 2022/23

RESOLVED to recommend to Full Council that AGAR sections 1 and 2 be accepted.

(c) Draft Summary of Funds Report

RESOLVED to recommend to Full Council that the draft report be accepted.

(d) Draft Notice of Exercise of Public Rights (attached)

Resolved to recommend to Full Council that the notice of public rights be approved, the dates published being Monday 5 June to Friday 14 July.

There being no further business, the meeting closed at 6.03 pm.

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Councillor Mark Lithgow
Chairman