

MINUTES OF THE WELLINGTON TOWN COUNCIL FINANCE MEETING HELD AT UNTIED REFORMED CHURCH HALL ON MONDAY 16 MAY 2023 AT 5.30 PM

PRESENT: Councillor M Lithgow (Chair),
Councillors M Barr, A Govier, J Lloyd and M McGuffie
IN ATTENDANCE: David Farrow (Town Clerk), Alice Kendall (Deputy Clerk/Deputy RFO)
1 member of the press

Councillor Barr opened the meeting as Mayor and conducted the business for the first item.

24 TO APPOINT A CHAIRMAN FOR THE FORTHCOMING YEAR

RESOLVED to appoint Councillor Lithgow as Chairman for the year.

25 APOLOGIES

Apologies were received from Councillor Thorne.

26 DECLARATIONS OF INTEREST

Councillors Lloyd and Govier have a standing personal interest declaration relating to MTMIT, the Council’s IT consultant, being a former customer of the company.

In addition, Councillor Govier declared an interest in item 9 (Grants) as he had previously given funding to the group from a former scheme at the County Council.

27 PUBLIC PARTICIPATION

No members of the public were present.

28 MINUTES

RESOLVED to approve and sign the minutes of the meeting held 17 April 2023.

29 TO REVIEW TERMS OF REFERENCE

RESOLVED to recommend to Full Council that the Terms of Reference be adopted unchanged.

30 TO REVIEW DATES AND TIMES OF MEETINGS

After some discussion, it was **RESOLVED** to recommend to Full Council that the Finance meetings be held on the 2nd week of the month to precede either the Town Centre or Policy and Resources Committees. The time to be half an hour before the start of those meetings (approx. 5.30pm or 3,30pm).

31 ACCOUNTING STATEMENTS

(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 9 MAY 2023

RESOLVED to note approve the bank reconciliation as presented.

(b) TO NOTE AND APPROVE EXPENDITURE FOR 11 APRIL – 9 MAY 2023

RESOLVED to note and approve the expenditure as presented.

(c) TO NOTE AND APPROVE INCOME RECEIVED FOR 11 APRIL – 9 MAY 2023

RESOLVED to note and approve the income as presented.

(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET AT 9 MAY 2023

RESOLVED to note and approve the budget report as presented.

32 GRANTS

(a) Applications

- i. **Whirlwinds Academy** – the organisation applied for a grant of £3,362.22 for their Accessibility & Disability Project. The application form and supporting documents were circulated to Councillors by e-mail.

RESOLVED to recommend to Full Council to award a grant of £3362.22.

33 YEAR END ACCOUNTS & AUDIT

(a) Internal Auditors Report 2022/23

RESOLVED to recommend to Full Council that the report (and the notes from officers) be noted.

(b) Draft copy of Sections 1 and 2 of the AGAR 2022/23

RESOLVED to recommend to Full Council that AGAR sections 1 and 2 be accepted.

(c) Draft Summary of Funds Report

RESOLVED to recommend to Full Council that the draft report be accepted.

(d) Draft Notice of Exercise of Public Rights (attached)

Resolved to recommend to Full Council that the notice of public rights be approved, the dates published being Monday 5 June to Friday 14 July.

There being no further business, the meeting closed at 6.03 pm.

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Councillor Mark Lithgow
Chairman

Wellington Town Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 07/06/2023		
	Cash in Hand 01/04/2023		993,335.85
	ADD Receipts 01/04/2023 - 07/06/2023		508,283.27
			1,501,619.12
	SUBTRACT Payments 01/04/2023 - 07/06/2023		99,249.67
A	Cash in Hand 07/06/2023 (per Cash Book)		1,402,369.45
	Cash in hand per Bank Statements		
	Petty Cash 07/06/2023	0.00	
	Nationwide 01343556 07/06/2023	203,850.16	
	Cambridge & Counties 15020773 07/06/2023	257,067.87	
	The Cambridge Building Society CI 07/06/2023	200,799.46	
	Lloyds Treasurers PC 87331468 07/06/2023	458.65	
	Lloyds Deposit Account 07788306 07/06/2023	694,577.99	
	Lloyds Current Account 2195145 07/06/2023	22,391.22	
			1,379,145.35
	Less unrepresented payments		7,747.72
			1,371,397.63
	Plus unrepresented receipts		30,971.82
B	Adjusted Bank Balance		1,402,369.45
	A = B Checks out OK		

Wellington Town Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
52	Jubilee & Coronation	10/05/2023		Lloyds Current Accour	BACS	Pump Track Hire	Dirt Factory Limited	S	1,522.50	304.50	1,827.00
53	Jubilee & Coronation	10/05/2023		Lloyds Current Accour	BACS	Sound System Hire	DJ Steve	X	150.00		150.00
54	Summer Street Fair	12/05/2023		Lloyds Current Accour	BACS	Banner Install	WGS Power & Lighting	S	395.00	79.00	474.00
54	Riffles Event	12/05/2023		Lloyds Current Accour	BACS	Banner Install	WGS Power & Lighting	S	395.00	79.00	474.00
55	Audit Fees	12/05/2023		Lloyds Current Accour	BACS	Internal Audit	IAC Audit and Consultancy Li	S	395.00	79.00	474.00
56	Summer Street Fair	15/05/2023		Lloyds Current Accour	BACS	Free Parking (Riffles & St Fair)	Somerset Council	S	928.00	185.60	1,113.60
57	Hospitality	15/05/2023		Lloyds Treasurers PC	Card	Milk	Co-op	X	1.40		1.40
56	Riffles Event	15/05/2023		Lloyds Current Accour	BACS	Free Parking (Riffles & St Fair)	Somerset Council	S	928.00	185.60	1,113.60
58	Jubilee & Coronation	17/05/2023		Lloyds Current Accour	BACS	Lamp Post Banners	Bay Media	S	1,249.50	249.90	1,499.40
58	Summer Street Fair	17/05/2023		Lloyds Current Accour	BACS	Lamp Post Banners	Bay Media	S	624.75	124.95	749.70
58	Riffles Event	17/05/2023		Lloyds Current Accour	BACS	Lamp Post Banners	Bay Media	S	624.75	124.95	749.70
60	Telephone System	17/05/2023		Lloyds Current Accour	Direct Debit	Phone System	SW Comms	S	157.25	31.45	188.70
59	Electricity	17/05/2023		Lloyds Current Accour	Direct Debit	Electricity for Offices	Engie	L	225.79	11.29	237.08
61	Hospitality	18/05/2023		Lloyds Treasurers PC	Card	Refreshments	Co-op	X	13.55		13.55
64	Salaries	18/05/2023		Lloyds Current Accour		Deductions - May	HMRC	X	4,382.13		4,382.13
65	Salaries	18/05/2023		Lloyds Current Accour	BACS	Superann - May	Somerset County Council	X	4,176.94		4,176.94
63	Salaries	18/05/2023		Lloyds Current Accour	BACS	Net Salaries	Various	X	9,744.36		9,744.36
62	Riffles Event	18/05/2023		Lloyds Treasurers PC	Card	Scroll Frame	Frames	X	70.00		70.00
67	Sage Payroll & HR	19/05/2023		Lloyds Current Accour	Direct Debit	Payroll System	Sage	S	45.00	9.00	54.00
69	Green Corridor	25/05/2023		Lloyds Treasurers PC	Card	Chain for gate	H T Perry & Son	S	16.67	3.33	20.00
68	Hospitality	25/05/2023		Lloyds Treasurers PC	Card	Milk	Co-op	X	1.40		1.40
71	Cades Farm Community Hall	25/05/2023		Lloyds Current Accour	BACS	Leaflets	Smart Communities Ltd	S	100.00	20.00	120.00
70	Riffles Event	25/05/2023		Lloyds Treasurers PC	Card	Badges	Trophy and Rosette	X	168.60		168.60
73	Office Cleaning & Maintenance	30/05/2023		Lloyds Current Accour	BACS	Office Cleaning	AIS Cleaners	S	88.00	17.60	105.60
77	Summer Street Fair	30/05/2023		Lloyds Current Accour	BACS	Advertisement	Tindle Newspapers	S	285.72	57.14	342.86
72	Riffles Event	30/05/2023		Lloyds Current Accour	BACS	Riffles Programme	Carly Press	Z	1,413.00		1,413.00
66	Overheads	30/05/2023		Lloyds Current Accour	Direct Debit	electricity for Pop-Up Shop	SSE	L	225.21	11.26	236.47
74	Professional Fees	30/05/2023		Lloyds Current Accour		Health & Safety Advisor	WT Consultancy	S	125.00	25.00	150.00
75	Office Equipment	30/05/2023		Lloyds Treasurers PC	Card	Cable Fire Stop	CEF	S	32.95	6.59	39.54
76	Professional Fees	30/05/2023		Lloyds Treasurers PC	Card	Grants Online Subscription	Grants Online	S	125.00	25.00	150.00
78	Stationery & Postage	31/05/2023		Lloyds Current Accour	BACS	Stationery	Viking	S	28.93	5.79	34.72
80	Telephone & Broadband	31/05/2023		Lloyds Current Accour	Direct Debit	Telephone & Broadband	Chess	S	114.14	22.83	136.97

Wellington Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
79 Hospitality	31/05/2023		Lloyds Treasurers PC	Card	Milk	Co-op	X	1.40		1.40
81 Professional Fees	31/05/2023		Lloyds Current Accour	BACS	Health & Safety Advisor	WT Consultancy	S	125.00	25.00	150.00
82 IT Equipment	01/06/2023		Lloyds Current Accour	BACS	Office iPad (inspections)	MTMIT	Z	239.00		239.00
84 IT Equipment	01/06/2023		Lloyds Current Accour	BACS	Router Upgrade	MTMIT	S	482.50	96.50	579.00
85 IT Support & Email Hosting	01/06/2023		Lloyds Current Accour	BACS	IT Support & e-mail	MTMIT	S	340.00	68.00	408.00
83 IT Support & Email Hosting	01/06/2023		Lloyds Current Accour	BACS	IT Support & e-mail	MTMIT	S	340.00	68.00	408.00
86 Green Corridor	01/06/2023		Lloyds Treasurers PC	Card	Snips	H T Perry & Son	S	7.49	1.50	8.99
87 Town Centre Projects	01/06/2023		Lloyds Treasurers PC	Card	Chalk & Watering Can	Buy & Save	S	7.07	1.41	8.48
88 Longforth Rd Toilet Refurb	01/06/2023		Lloyds Current Accour	BACS	Project Management Instalme	Ravenslade	S	1,320.00	264.00	1,584.00
90 Zoom	05/06/2023		Lloyds Current Accour	BACS	Zoom Subscription	Zoom	S	119.90	23.98	143.88
89 Community Services & Priorit	05/06/2023		Lloyds Current Accour	BACS	War Grave Flowers	Bloomin Lovely	S	60.42	12.08	72.50
91 Summer Street Fair	05/06/2023		Lloyds Treasurers PC	Card	Event Day Refreshments	Tim Potter & Son & Daughtei	X	38.70		38.70
92 IT Equipment	06/06/2023		Lloyds Treasurers PC	Card	iPad Case	Amazon	S	22.49	4.50	26.99
Total								31,857.51	2,223.75	34,081.26

**Wellington Town Council
RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
37 Street Fair Refundable Depo:	10/05/2023		Lloyds Current Accour		Stall Fee	Lodge Fidelity & Sincerity 19	X	60.00		60.00
38 Street Fair Refundable Depo:	10/05/2023		Lloyds Current Accour		Stall fee x4	Churches Together	X	120.00		120.00
39 Summer Street Fair	15/05/2023		Lloyds Current Accour		Stall Fee	Angus Mather	X	30.00		30.00
40 Summer Street Fair	15/05/2023		Lloyds Current Accour		Stall Fee	Shalkato Collars and Leads	X	30.00		30.00
42 Street Fair Refundable Depo:	15/05/2023		Lloyds Current Accour		Stall Fee	Wellington Basins Volunteer	X	30.00		30.00
41 Summer Street Fair	15/05/2023		Lloyds Current Accour		Stall Fee	Isla-Rose	X	30.00		30.00
45 Summer Street Fair	15/05/2023		Lloyds Current Accour		Stall Fee	Be Just Be Design	X	30.00		30.00
46 Summer Street Fair	15/05/2023		Lloyds Current Accour		Stall Fee	Cut, Stitched-Up & Fired	X	30.00		30.00
43 Summer Street Fair	15/05/2023		Lloyds Current Accour		Stall Fee	Dough Bros Bakery	X	30.00		30.00
44 Summer Street Fair	15/05/2023		Lloyds Current Accour		Stall Fee	Sian's Sweet Treats	X	30.00		30.00
49 Summer Street Fair	19/05/2023		Lloyds Current Accour		Stall Fee	Olive and Rosy	X	60.00		60.00
48 Street Fair Refundable Depo:	19/05/2023		Lloyds Current Accour		Stall Fee	Wellington Majorettes	X	30.00		30.00
50 Summer Street Fair	19/05/2023		Lloyds Current Accour		Stall Fee	Wellington Produce Market	X	30.00		30.00
47 Summer Street Fair	19/05/2023		Lloyds Current Accour		Stall Fee	Rheas Raw	X	30.00		30.00
52 AFD Refundable Stalls	19/05/2023		Lloyds Current Accour		Stall Fee	Kieran's Legacy	X	30.00		30.00
51 Summer Street Fair	19/05/2023		Lloyds Current Accour		Stall Fee	Mr Glow	X	30.00		30.00
56 Bank Interest	25/05/2023		Lloyds Deposit Accour		Interest	Lloyds Bank	X	318.85		318.85
54 Summer Street Fair	25/05/2023		Lloyds Current Accour		Stall Fee	Somerset Airsoft	X	30.00		30.00
53 Summer Street Fair	25/05/2023		Lloyds Current Accour		Stall Fee	Webbers Estate Agents	X	30.00		30.00
55 Allotments	25/05/2023		Lloyds Current Accour		Allotment Rent & Deposit	Mrs L Winborn (Plot 76)	Z	13.00		13.00
55 Allotment Deposits	25/05/2023		Lloyds Current Accour		Allotment Rent & Deposit	Mrs L Winborn (Plot 76)	Z	50.00		50.00
59 Coronation Deposits	31/05/2023		Lloyds Deposit Accour		Stall Refunds	Various	X	-150.00		-150.00
57 Summer Street Fair	31/05/2023		Lloyds Current Accour		Stall Fee	Beauty Glow Hair & Makeup	X	30.00		30.00
58 AFD Refundable Stalls	31/05/2023		Lloyds Current Accour		Stall Fee	Re-Act	X	30.00		30.00
61 Summer Street Fair	01/06/2023		Lloyds Current Accour		Stall Fee	Wellington Sports Centre	X	30.00		30.00
60 Summer Street Fair	01/06/2023		Lloyds Current Accour		Stall Fee	Jean Kefford	X	30.00		30.00
62 Bank Interest	07/06/2023		Cambridge & Counties		Interest	Cambridge & Counties	X	777.06		777.06
63 AFD Stalls	07/06/2023		Lloyds Current Accour		Stall Fee	Jean Kefford	X	30.00		30.00
Total								1,848.91		1,848.91

Wellington Town Council Summary of Receipts and Payments

All Cost Centres and Codes

Administration/Office running

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Office Rent	250.00		-250.00	4,000.00		4,000.00	3,750.00 (88%)
27	Photocopier				1,000.00	304.14	695.86	695.86 (69%)
28	Electricity				2,000.00	357.02	1,642.98	1,642.98 (82%)
32	Office Equipment				350.00	90.88	259.12	259.12 (74%)
34	Insurances				3,500.00		3,500.00	3,500.00 (100%)
35	Stationery & Postage				1,250.00	187.78	1,062.22	1,062.22 (84%)
36	Audit Fees				2,250.00	430.00	1,820.00	1,820.00 (80%)
37	Office Cleaning & Maintenance				2,000.00	177.41	1,822.59	1,822.59 (91%)
40	Hire of Hall				1,100.00	235.00	865.00	865.00 (78%)
143	Internal Office Re-Decoration				3,000.00	25.00	2,975.00	2,975.00 (99%)
SUB TOTAL		250.00		-250.00	20,450.00	1,807.23	18,642.77	18,392.77 (88%)

Affiliation Fees

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	SALC				1,910.00		1,910.00	1,910.00 (100%)
99	SLCC				300.00		300.00	300.00 (100%)
100	CCS				100.00		100.00	100.00 (100%)
SUB TOTAL					2,310.00		2,310.00	2,310.00 (100%)

Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Allotments	2,716.00	13.00	-2,703.00	4,716.00		4,716.00	2,013.00 (27%)
92	Longforth Allotment				10,000.00		10,000.00	10,000.00 (100%)
148	Allotment Deposits		50.00	50.00				50.00 (N/A)
SUB TOTAL		2,716.00	63.00	-2,653.00	14,716.00		14,716.00	12,063.00 (69%)

Christmas

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Hire of Lights				10,000.00		10,000.00	10,000.00 (100%)
115	Lights Install				10,000.00		10,000.00	10,000.00 (100%)
116	Switch on Event				10,000.00		10,000.00	10,000.00 (100%)
123	Stall Deposits							(N/A)
136	Electricity				500.00		500.00	500.00 (100%)
137	Additional Lights & Install					532.86	-532.86	-532.86 (N/A)
SUB TOTAL					30,500.00	532.86	29,967.14	29,967.14 (98%)

Wellington Town Council
Summary of Receipts and Payments

7 June 2023 (2023 - 2024)

All Cost Centres and Codes

Community Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Wellington One				11,000.00		11,000.00	11,000.00 (100%)
58	Community Safety				2,000.00		2,000.00	2,000.00 (100%)
59	Promotion of Wellington				5,000.00		5,000.00	5,000.00 (100%)
60	Community Services & Priorities				5,000.00	181.26	4,818.74	4,818.74 (96%)
61	Health & Wellbeing				33,000.00	34,400.00	-1,400.00	-1,400.00 (-4%)
62	Museum Lease							(N/A)
64	Community Warden				17,160.00		17,160.00	17,160.00 (100%)
66	Other Payments				300.00	35.00	265.00	265.00 (88%)
139	Cost of Living Crisis							(N/A)
SUB TOTAL					73,460.00	34,616.26	38,843.74	38,843.74 (52%)

Cost of democracy and electic

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Mayors Allowance				550.50		550.50	550.50 (100%)
21	Councillors Allowance				5,250.00		5,250.00	5,250.00 (100%)
22	Members Training				500.00		500.00	500.00 (100%)
23	Members Travelling				600.00		600.00	600.00 (100%)
24	Hospitality				1,000.00	65.90	934.10	934.10 (93%)
89	Deputy Mayor's Expenses				200.00		200.00	200.00 (100%)
SUB TOTAL					8,100.50	65.90	8,034.60	8,034.60 (99%)

Earmarked Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
25	Elections				1,500.00		1,500.00	1,500.00 (100%)
67	Youth Services							(N/A)
71	C.I.L		31,121.82	31,121.82				31,121.82 (N/A)
73	Film Festival				4,000.00		4,000.00	4,000.00 (100%)
75	Railway Station							(N/A)
76	Capital Projects							(N/A)
77	Playing Pitch Strategy							(N/A)
95	Office Furniture Replacement							(N/A)
96	Post Office Provision							(N/A)
97	Cades Farm Community Hall					100.00	-100.00	-100.00 (N/A)
SUB TOTAL			31,121.82	31,121.82	5,500.00	100.00	5,400.00	36,521.82 (664%)

Emergency High Street Fund

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	Emergency High Street Fund							(N/A)
79	Electrical Infrastructure Work							(N/A)

Wellington Town Council
Summary of Receipts and Payments

7 June 2023 (2023 - 2024)

All Cost Centres and Codes

80 Related Staffing Costs	(N/A)
81 Christmas Entertainment 2020	(N/A)
82 Street Furniture	(N/A)
83 Maps & Signage	(N/A)
85 Marketing	(N/A)
86 Notice Boards	(N/A)
88 Farmers Market	(N/A)
98 Related Fees	(N/A)
120 Welly Welcome Weekend 2021	(N/A)
121 Town Surveys	(N/A)
124 Christmas 2021	(N/A)
125 Wellington Produce Market	(N/A)

SUB TOTAL

(N/A)

Environment and Planning

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46 Footpaths PRoW Maintenance				500.00		500.00	500.00 (100%)
47 Grasscutting				3,740.00		3,740.00	3,740.00 (100%)
48 Weedkilling				1,215.00		1,215.00	1,215.00 (100%)
49 Emptying Dog Bins				11,500.00		11,500.00	11,500.00 (100%)
50 Provision of Benches & Litter/Do		63.63	63.63	2,500.00		2,500.00	2,563.63 (102%)
51 Planning Administration				1,500.00		1,500.00	1,500.00 (100%)
52 Environmental Improvements				18,000.00		18,000.00	18,000.00 (100%)
113 Electricity for Street Light				850.00	183.04	666.96	666.96 (78%)
129 Additional Street Lighting							(N/A)
130 Land at Westford				5,000.00	880.00	4,120.00	4,120.00 (82%)
131 Green Corridor				20,000.00	396.00	19,604.00	19,604.00 (98%)
SUB TOTAL		63.63	63.63	64,805.00	1,459.04	63,345.96	63,409.59 (97%)

Grants

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41 Grants				15,000.00		15,000.00	15,000.00 (100%)
152 Green Grants				10,000.00	3,000.00	7,000.00	7,000.00 (70%)
SUB TOTAL				25,000.00	3,000.00	22,000.00	22,000.00 (88%)

Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Precept		466,332.00	466,332.00				466,332.00 (N/A)
2 Bank Interest	8,000.00	2,981.08	-5,018.92				-5,018.92 (-62%)
3 Parish Grants	2,275.00		-2,275.00				-2,275.00 (-100%)
5 VAT Refund							(N/A)
6 Rents - Various	1,000.00		-1,000.00				-1,000.00 (-100%)

Wellington Town Council
Summary of Receipts and Payments

7 June 2023 (2023 - 2024)

All Cost Centres and Codes

SUB TOTAL	11,275.00	469,313.08	458,038.08		458,038.08 (4062%)
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IT, Website & Internet

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Telephone & Broadband				2,160.00	228.28	1,931.72	1,931.72 (89%)
30	IT Equipment				1,200.00	743.99	456.01	456.01 (38%)
31	IT Support & Email Hosting				4,250.00	680.00	3,570.00	3,570.00 (84%)
94	IT for New Staff				1,500.00		1,500.00	1,500.00 (100%)
101	Telephone System				2,000.00	157.25	1,842.75	1,842.75 (92%)
103	Security Software				200.00		200.00	200.00 (100%)
104	Office 365				2,300.00		2,300.00	2,300.00 (100%)
105	Parish Online				450.00		450.00	450.00 (100%)
106	Zoom				120.00	119.90	0.10	0.10 (0%)
107	Scribe Accounting System				1,800.00		1,800.00	1,800.00 (100%)
108	Sage Payroll & HR				1,000.00	150.00	850.00	850.00 (85%)
132	Councillor Tablets				250.00		250.00	250.00 (100%)
144	Inspection Applications				2,000.00		2,000.00	2,000.00 (100%)
SUB TOTAL					19,230.00	2,079.42	17,150.58	17,150.58 (89%)

Play Areas

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45	Tone Play Area				5,000.00		5,000.00	5,000.00 (100%)
145	Weavers Reach Play Area				5,000.00		5,000.00	5,000.00 (100%)
146	Annual Play Inspections				500.00		500.00	500.00 (100%)
SUB TOTAL					10,500.00		10,500.00	10,500.00 (100%)

Pop Up Shop

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
117	Rent	4,900.00	900.00	-4,000.00	6,000.00	500.00	5,500.00	1,500.00 (13%)
118	Overheads				3,500.00	1,011.13	2,488.87	2,488.87 (71%)
119	Repairs				1,500.00		1,500.00	1,500.00 (100%)
149	Deposits		950.00	950.00		583.54	-583.54	366.46 (N/A)
SUB TOTAL		4,900.00	1,850.00	-3,050.00	11,000.00	2,094.67	8,905.33	5,855.33 (36%)

Professional Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
54	Professional Fees					500.00	-500.00	-500.00 (N/A)
SUB TOTAL						500.00	-500.00	-500.00 (N/A)

Wellington Town Council
Summary of Receipts and Payments

7 June 2023 (2023 - 2024)

All Cost Centres and Codes

Staff Costs & Expenses

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Salaries				262,842.59	35,622.04	227,220.55	227,220.55 (86%)
17	Staff Training				1,000.00		1,000.00	1,000.00 (100%)
18	Staff Travelling				200.00	14.09	185.91	185.91 (92%)
19	Staff Recruitment				1,500.00		1,500.00	1,500.00 (100%)
87	Home Working Allowances				600.00		600.00	600.00 (100%)
SUB TOTAL					266,142.59	35,636.13	230,506.46	230,506.46 (86%)

Town Centre

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	Longforth Road Toilets				10,000.00		10,000.00	10,000.00 (100%)
127	Coronation Deposits		60.00	60.00				60.00 (N/A)
128	Jubilee & Coronation					4,562.11	-4,562.11	-4,562.11 (N/A)
133	Longforth Rd Toilet Refurb				10,000.00	1,320.00	8,680.00	8,680.00 (86%)
134	Co-Working Space				30,000.00		30,000.00	30,000.00 (100%)
135	Town Centre Projects				20,000.00	131.24	19,868.76	19,868.76 (99%)
138	Carnival				1,000.00		1,000.00	1,000.00 (100%)
140	Summer Street Fair	1,050.00	990.00	-60.00	6,050.00	3,817.17	2,232.83	2,172.83 (30%)
141	Street Fair Refundable Deposits		300.00	300.00				300.00 (N/A)
142	Riffles Event				2,500.00	4,321.11	-1,821.11	-1,821.11 (-72%)
147	Remembrance & AFD				1,000.00		1,000.00	1,000.00 (100%)
150	AFD Stalls		30.00	30.00				30.00 (N/A)
151	AFD Refundable Stalls		60.00	60.00				60.00 (N/A)
SUB TOTAL		1,050.00	1,440.00	390.00	80,550.00	14,151.63	66,398.37	66,788.37 (81%)

Summary

NET TOTAL	20,191.00	503,851.53	483,660.53	632,264.09	96,043.14	536,220.95	1,019,881.48 (156%)
V.A.T.		4,431.74			3,206.53		
GROSS TOTAL		508,283.27			99,249.67		

Wellington Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2023 and 07-06-2023)

Cost Centre Grants

Code Number 152 Green Grants

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
41	03/05/2023			Lloyds Current Acc	BACS	Grant	Transition Town Wellington	X	3,000.00		3,000.00
							Subtotal for Code: Green Grants		£3,000.00		£3,000.00
							Subtotal for Cost Centre: Grants		3,000.00		3,000.00
TOTALS									£3,000.00		£3,000.00