



## WELLINGTON TOWN COUNCIL

### AGENDA

**Members of the Public and the Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	<b>TOWN CENTRE COMMITTEE</b>
Time	6.00pm
Date	Wednesday 23 <sup>rd</sup> August 2023
Place	United Reformed Church Hall, Fore Street, Wellington TA21 8AG

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

David Farrow  
Town Clerk  
07983 697740  
[townclerk@wellingtontowncouncil.co.uk](mailto:townclerk@wellingtontowncouncil.co.uk)  
17<sup>th</sup> August 2023

Committee Membership: Councillors S Booker, M Barr, C Booth, C Govier, M Lithgow, J Lloyd, N Powell-Brace, K Wheatley.  
Sharon Davis, Sean Pringle-Kosikowsky, Zoe Old, Marion Evans.

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATIONS OF INTEREST**

To receive declarations of personal or prejudicial interests, in accordance with the Code of Conduct.

### **3. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC**

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

### **4. WELLINGTON TOWN CARNIVAL – SATURDAY 30<sup>TH</sup> SEPTEMBER 2023**

Cllr Marcus Barr (Mayor) to hold Mayor's Reception in the Community Centre from 6pm. Approximately 50 guests + partners to be invited.

a) Odette's Tea Room have been approached to provide a light buffet. Three prices provided:

- £6.75 per head for sandwiches and cakes
- £7.75 per head for sandwiches, cakes and scones
- £9.95 per head for sandwiches, cakes and pastries

**RECOMMENDATION** to approve a budget of £500.00 for Council Officers to spend to cover costs for light buffet and drinks for the Mayor's Reception.

b) The Committee to consider the cost of hiring a stage for the mayor's guests to view the carnival procession. To be positioned in front of the Old Post Office, High Street.

- Pro Sound Lighting Quotation to provide a stage(rails back and sides)  
8m x 3m flat - £680.00  
8m x 3m tiered (Step height 1<sup>st</sup> - 30cm, 2<sup>nd</sup> - 60cm, 3<sup>rd</sup> - 90cm) - £740.00

### **5. CHRISTMAS 2023**

#### **a) Christmas Expenditure**

The Committee is asked to determine a budget for the Christmas 2023 entertainment based on the reports provided by the Assets & Events Officer attached to the agenda for recommendation to September Full Council meeting.

The budget allocated for Christmas 2023 is £10,000. Options for consideration:

- Increase the entertainment for the Christmas Market & Light Switch on event on Saturday 25<sup>th</sup> November 2023.
  - i. Santa's Grotto
  - ii. Snow Globe
  - iii. Toy Set Ride
- To review and consider Fuse Performance Ltd Street entertainment schedule. In the previous two years, costs were covered by the Emergency High Street Recovery Fund.

- Free Parking in North Street, South Street and Longforth Road Car Parks on Saturday 25<sup>th</sup> November for the Christ
- To invite a guest for the switch on. Suggestion Clinton Rogers to compere the event from 4.30pm to 6pm

**b) Rockwell Green Christmas Tree**

Officers have made every effort to find a suitable location on Exeter Road as previously requested by the Committee. However, Somerset Council will no longer approve the addition of sockets to lighting columns to power the lights on a standalone tree installation. To establish a new mains connection would be complex and potentially very costly. The committee are asked to agree to changing the location of the tree to the Christian Centre. Image attached with location agreed in principle with the Centre. This will be subject to final and formal agreement.

David Farrow  
Town Clerk