



**WELLINGTON TOWN COUNCIL**  
**28 Fore Street, Wellington, Somerset TA21 8AQ**  
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**Members of the Public and the Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	Policy and Resources Committee
Time	4.00pm
Date	15 August 2023
Place	United Reform Church Hall Fore Street, Wellington TA21 8AG

...

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

Yours faithfully

Dave Farrow  
Town Clerk  
01823 662855  
[info@wellingtontowncouncil.co.uk](mailto:info@wellingtontowncouncil.co.uk)

9 August 2023

Committee members: Councillors M Barr, K Canham, A Govier, C Govier, M Lithgow, J Lloyd, M McGuffie, J Thorne and K Wheatley

**1. TO RECEIVE APOLOGIES AND APPROVE THE REASONS GIVEN**

**2. MINUTES**

To approve and sign the minutes of the Policy and Resources Committee Meeting held on 20 June 2023.

**3. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC**

Members of the public attending the meeting are invited to speak to the Committee for no longer than three minutes.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119.

**4. LONGFORTH ROAD TOILET BLOCK UPDATE**

A copy of the Project Plan and Risk Register developed by Ravenslade will be available at the meeting. The Town Clerk will provide an update on progress.

**5. TOWN COUNCIL 50<sup>TH</sup> ANNIVERSARY**

To consider how to mark the 50th anniversary of the Town Council being formed on 1 April 1974.

**6. NATIONAL ASSOCIATION OF LOCAL COUNCILS' (NALC) CIVILITY AND RESPECT PLEDGE**

To consider recommending to Full Council that the Council signs up to the NALC Civility and Respect Pledge. A paper is attached for consideration.

**7. DIGNITY AT WORK POLICY**

To consider recommending to Full Council the adoption of the draft Dignity at Work Policy (attached to the agenda) to replace the current Bullying and Harassment Policy.

**8. COUNCILLOR - OFFICER PROTOCOL**

To consider recommending to the Full Council the adoption of the draft Councillor - Officer Protocol attached to the agenda.

**9. THE RIFLES REGIMENT FREEDOM LEGACY**

The Committee is asked to consider whether it wishes to recommend to Full Council that it should undertake further work to develop a legacy arising for the granting of the Freedom of the Town to The Rifles Regiment. A letter from Chris Penney is attached for consideration.

**10. SOMERSET COUNCIL PENSION FUND – CONSULTATION ON FUNDING STRATEGY STATEMENT**

To consider whether the Committee wishes to make any comment on Somerset Council's Funding Strategy Document. The Strategy and an explanatory email from the Council's Funds and Investment manager is attached for information.

**11. TORRES VEDRAS TWINNING VISIT 26<sup>th</sup> – 30<sup>th</sup> OCTOBER 2023**

To consider an invitation from Torres Vedras Municipality for councillors to form part of a group with the Twinning Association (maximum of 10 people) to visit Torres Vedras for the carnival celebrations as part of celebrating the 25<sup>th</sup> Anniversary of the twinning arrangements between the two towns. The Committee is asked to consider:

- (i) How many and which councillors should attend.

- (ii) Should travel expenses of those attending on behalf of the Council be paid for by the Council or a contribution made toward costs. Details of the potential costs will be available at the meeting.

## **12. TOWN HALL CLOCKS**

To consider recommending to Full Council that it takes on responsibility for the costs of running and maintaining the clocks on the old Town Hall from Somerset Council. The annual costs are estimated at £250pa for an annual service and £200pa for electricity costs.

## **13. TO CONSIDER RESOLVING TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

To resolve: that under section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press be excluded from the meeting. The reason for this is that item 14 refers to matters which are commercially sensitive and confidential.

## **14. TOWN COUNCIL ACCOMODATION**

To consider options for the future accommodation of the Town Council. A confidential paper is attached for consideration.

Dave Farrow  
Town Clerk  
9 August 2023