

MINUTES OF THE WELLINGTON TOWN COUNCIL FINANCE MEETING HELD AT UNTIED REFORMED CHURCH HALL ON TUESDAY 19 SEPTEMBER 2023 AT 5.30 PM

PRESENT: Councillor M Lithgow (Chair),
Councillors M Barr, M McGuffie and J Thorne
IN ATTENDANCE: David Farrow (Town Clerk)
One member of the press

229 APOLOGIES

Apologies were received and accepted from Councillor J Lloyd.

230 DECLARATIONS OF INTEREST

Councillors Lloyd and Govier have a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a former customer of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a personal friend of the company owner.

Councillor Thorne declared a personal interest in item 5(a) as his daughter is using the Popup Shop.

231 PUBLIC PARTICIPATION

There were no members of the public present.

232 MINUTES

RESOLVED to approve and sign the minutes of the meeting held on 15 August 2023.

233 ACCOUNTING STATEMENTS

- a. TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 5 SEPTEMBER 2023**

RESOLVED to note and approve the bank reconciliation as presented.

- b. TO NOTE AND APPROVE EXPENDITURE FOR 10 AUGUST –5 SEPTEMBER 2023**

RESOLVED to note and approve the expenditure as presented.

- c. TO NOTE AND APPROVE INCOME RECEIVED FOR 10 AUGUST –5 SEPTEMBER 2023**

RESOLVED to note and approve the income as presented.

- d. TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET AT 5 SEPTEMBER 2023**

RESOLVED to note and approve the budget report as presented.

234 GRANTS

The summary of grants made to date was noted.

235 INTERNAL AUDIT ARRANGEMENTS

It was **RESOLVED** to recommend to Full Council the re-appointment of IAC as the Council's Internal Auditor for the next three years on the basis set out in the fee letter which had been circulated with the agenda.

There being no further business, the meeting closed at 5.35 pm.

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Councillor Mark Lithgow
Chairman

Wellington Town Council

Prepared by: Alice Kendall - Deputy Clerk/Deputy RFO Date: 04/10/23

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 04/10/2023		
	Cash in Hand 01/04/2023		993,335.85
	ADD Receipts 01/04/2023 - 04/10/2023		525,796.68
			1,519,132.53
	SUBTRACT Payments 01/04/2023 - 04/10/2023		319,606.17
A	Cash in Hand 04/10/2023 (per Cash Book)		1,199,526.36
	Cash in hand per Bank Statements		
	Petty Cash 04/10/2023	0.00	
	Lloyds Current Account 2195145 04/10/2023	66,135.03	
	Lloyds Deposit Account 07788306 04/10/2023	489,790.62	
	Lloyds Treasurers PC 87331468 04/10/2023	57.86	
	The Cambridge Building Society Cl 04/10/2023	200,799.46	
	Cambridge & Counties 15020773 04/10/2023	260,530.37	
	Nationwide 01343556 04/10/2023	205,292.22	
			1,222,605.56
	Less unrepresented payments		23,079.20
			1,199,526.36
	Plus unrepresented receipts		
B	Adjusted Bank Balance		1,199,526.36
	A = B Checks out OK		

Wellington Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
282 Repairs	06/09/2023		Lloyds Current Accour	BACS	New Signage	Somerset Sign & Print Co	S	335.00	67.00	402.00
285 Photocopier	07/09/2023		Lloyds Current Accour	BACS	Copier Callout	Konica Minolta	S	200.00	40.00	240.00
286 Longforth Road Toilets	07/09/2023		Lloyds Current Accour	BACS	Water for Public Toilets	Water2Business	S	171.87	16.86	188.73
283 Green Corridor	07/09/2023		Lloyds Current Accour	BACS	Green Corridor Signage	Somerset Sign & Print Co	S	21.10	4.22	25.32
284 Remembrance & AFD	07/09/2023		Lloyds Current Accour	BACS	Armed Forces Day	The Association of Crown Fo	X	300.00		300.00
287 Professional Fees	08/09/2023		Lloyds Current Accour	BACS	Building Survey	Croft Surveyors	S	2,800.00	560.00	3,360.00
288 Sage Payroll & HR	08/09/2023		Lloyds Treasurers PC	Card	HR System	Sage HR	S	40.00	8.00	48.00
289 Community Services & Priorit	08/09/2023		Lloyds Treasurers PC	Card	Scarecrow Voucher	Tim Potter & Son & Daughtei	X	20.00		20.00
290 Community Services & Priorit	08/09/2023		Lloyds Treasurers PC	Card	Scarecrow Voucher	Ruxtons Ltd	X	25.00		25.00
291 Community Services & Priorit	08/09/2023		Lloyds Treasurers PC	Card	Scarecrow Voucher	Bookshop by the Blackdowns	X	25.00		25.00
292 Community Services & Priorit	08/09/2023		Lloyds Treasurers PC	Card	Scarecrow Voucher	House of Cake	X	25.00		25.00
293 Community Services & Priorit	08/09/2023		Lloyds Treasurers PC	Card	Scarecrow Voucher	Cheese & Wine Shop	X	25.00		25.00
294 Longforth Road Toilets	13/09/2023		Lloyds Current Accour	Direct Debit	Electricity for Public Toilets	SSE	L	96.29	4.81	101.10
297 Audit Fees	13/09/2023		Lloyds Current Accour	BACS	External Audit Fees	PKF Littlejohn	S	1,680.00	336.00	2,016.00
298 Community Warden Set Up	13/09/2023		Lloyds Treasurers PC	Card	Boots	Amazon	S	29.30	5.86	35.16
300 Community Warden Set Up	13/09/2023		Lloyds Treasurers PC	Card	Trousers	Amazon	S	54.87	10.98	65.85
301 Community Warden Set Up	13/09/2023		Lloyds Treasurers PC	Card	Shorts	Amazon	S	36.54	7.31	43.85
295 Hospitality	13/09/2023		Lloyds Treasurers PC	Card	Milk	Co-op	X	1.35		1.35
302 Promotion of Wellington	13/09/2023		Lloyds Current Accour	BACS	Twining Travel	Cllr M Barr	X	330.15		330.15
296 Deposits	13/09/2023		Lloyds Current Accour		Pop Up Shop	Kirslukey Craft	X	84.00		84.00
299 Deposits	13/09/2023		Lloyds Current Accour	BACS	Pop Up Shop	Wellington Carnival Committe	X	92.33		92.33
303 Office Cleaning & Maintenanc	15/09/2023		Lloyds Current Accour	BACS	Office Cleaning	AIS Cleaners	S	88.00	17.60	105.60
304 Community Warden Set Up	15/09/2023		Lloyds Current Accour	BACS	Warden Mobile Phone	MTMIT	S	270.83	28.17	299.00
305 Office 365	15/09/2023		Lloyds Current Accour	BACS	Office 365 (Cllrs & Officers)	MTMIT	S	1,968.00	393.60	2,361.60
306 Community Warden Set Up	15/09/2023		Lloyds Current Accour	BACS	Warden Phone Plan & 365	MTMIT	S	465.60	93.12	558.72
309 Community Warden Set Up	15/09/2023		Lloyds Current Accour	BACS	Warden ID Card	The JKB Ltd	S	7.98	1.60	9.58
307 Professional Fees	15/09/2023		Lloyds Current Accour	BACS	Weavers Reach PA	Amicus Law (South West) LL	X	3,919.40		3,919.40
307 Capital Projects	15/09/2023		Lloyds Current Accour	BACS	Weavers Reach PA	Amicus Law (South West) LL	X	5,000.00		5,000.00
310 Deposits	15/09/2023		Lloyds Current Accour	BACS	Pop Up Shop	Jane Donoghue	X	86.45		86.45
308 Community Warden Set Up	15/09/2023		Lloyds Treasurers PC	Card	Key Cutting	Wellington Cobler	X	12.00		12.00
313 Electricity	19/09/2023		Lloyds Current Accour	Direct Debit	Electricity for Offices	Engie	L	223.46	11.17	234.63
312 Telephone & Broadband	19/09/2023		Lloyds Current Accour	Direct Debit	Telephone & Broadband	Chess	S	124.13	24.83	148.96

Wellington Town Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
314 Professional Fees	19/09/2023		Lloyds Current Accour	BACS	Health & Safety Advisor	WT Consultancy	S	125.00	25.00	150.00
311 Telephone System	19/09/2023		Lloyds Current Accour	Direct Debit	Telephone System	SW Comms	S	157.25	31.45	188.70
315 Salaries	19/09/2023		Lloyds Current Accour	BACS	Net Salaries	Various	X	11,548.05		11,548.05
316 Salaries	19/09/2023		Lloyds Current Accour	BACS	Deductions - Sept	HMRC	X	4,418.65		4,418.65
317 Salaries	19/09/2023		Lloyds Current Accour	BACS	Superann - Sept	Somerset County Council	X	4,447.95		4,447.95
318 Office Equipment	19/09/2023		Lloyds Treasurers PC	Card	Key Cutting	Wellington Cobler	X	4.95		4.95
319 Stationery & Postage	19/09/2023		Lloyds Treasurers PC	Card	Newspaper	Jala News	X	1.20		1.20
322 Footpaths PRoW Maintenan	20/09/2023		Lloyds Current Accour	BACS	Welly walking Website	123 Reg	S	83.88	16.78	100.66
321 Sage Payroll & HR	20/09/2023		Lloyds Current Accour	Direct Debit	Payroll System	Sage	S	45.00	9.00	54.00
320 Green Corridor	20/09/2023		Lloyds Current Accour		Green Corridor Signage	Somerset Sign & Print Co	S	44.20	8.84	53.04
320 Green Corridor	20/09/2023		Lloyds Current Accour		Green Corridor Signage	Somerset Sign & Print Co	S	18.79	3.76	22.55
323 Community Warden Set Up	22/09/2023		Lloyds Treasurers PC	Card	Cleaning Supplies	Screwfix	S	29.97	6.00	35.97
324 Community Warden Set Up	22/09/2023		Lloyds Treasurers PC	Debit Card	Tools	B & Q	S	189.17	37.83	227.00
325 Community Warden Set Up	22/09/2023		Lloyds Treasurers PC	Debit Card	Tools	Buildbase	S	20.88	4.18	25.06
326 Community Warden Set Up	22/09/2023		Lloyds Treasurers PC	Debit Card	Tools	Screwfix	S	7.07	1.42	8.49
327 Community Warden Set Up	22/09/2023		Lloyds Treasurers PC	Debit Card	Sundries	Co-op	X	1.50		1.50
330 Community Services & Priorit	02/10/2023		Lloyds Treasurers PC	Card	Folders for Civic Award	UK Office Direct	S	226.20	45.50	271.70
329 Community Warden Set Up	02/10/2023		Lloyds Treasurers PC	Card	Cleaning Supplies	Buy & Save	S	5.23	1.05	6.28
336 Professional Fees	02/10/2023		Lloyds Current Accour	BACS	Health & Safety Advisor	WT Consultancy	S	125.00	25.00	150.00
331 Promotion of Wellington	02/10/2023		Lloyds Treasurers PC	Card	Items for Carnival Reception	Buy & Save	S	10.38	2.08	12.46
332 Promotion of Wellington	02/10/2023		Lloyds Treasurers PC	Card	Items for Carnival Reception	H T Perry & Son	S	13.32	2.66	15.98
333 Promotion of Wellington	02/10/2023		Lloyds Current Accour	BACS	Notice of Vacancy Advert	Tindle Newspapers	S	250.00	50.00	300.00
328 SALC	02/10/2023		Lloyds Current Accour	BACS	Affiliation Fee	SALC	X	1,854.53		1,854.53
334 Promotion of Wellington	02/10/2023		Lloyds Current Accour	BACS	Hall Hire (Carnival)	Wellington Community Centri	X	41.00		41.00
335 Rent	02/10/2023		Lloyds Current Accour	BACS	Pop Up Shop Rent	H T Perry & Son	X	500.00		500.00
339 Office Equipment	04/10/2023		Lloyds Treasurers PC	Card	Storage	H T Perry & Son	S	6.66	1.33	7.99
343 Tone Play Area	04/10/2023		Lloyds Current Accour	BACS	Grass Cutting, Bin Emptying & I	Somerset Council	S	42.86	8.57	51.43
343 Tone Play Area	04/10/2023		Lloyds Current Accour	BACS	Grass Cutting, Bin Emptying & I	Somerset Council	S	513.64	102.73	616.37
343 Emptying Dog Bins	04/10/2023		Lloyds Current Accour	BACS	Grass Cutting, Bin Emptying & I	Somerset Council	S	1,905.80	381.16	2,286.96
342 Professional Fees	04/10/2023		Lloyds Current Accour	BACS	Professional Fees	Ravenslade	S	1,802.70	360.54	2,163.24
341 Community Warden	04/10/2023		Lloyds Current Accour	Direct Debit	Van Charging	Swarco Smart Charging Ltd	S	19.22	3.84	23.06
343 Weavers Reach Play Area	04/10/2023		Lloyds Current Accour	BACS	Grass Cutting, Bin Emptying & I	Somerset Council	S	95.29	19.06	114.35
349 Community Warden Set Up	04/10/2023		Lloyds Treasurers PC	Card	Tools	Buildbase	S	20.62	4.12	24.74
340 Community Warden Set Up	04/10/2023		Lloyds Treasurers PC	Card	Tools	Screwfix	S	6.07	1.21	7.28
337 Community Warden Set Up	04/10/2023		Lloyds Treasurers PC	Card	Tools	H T Perry & Son	S	16.66	3.33	19.99

Wellington Town Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
348	Members Training	04/10/2023		Lloyds Treasurers PC		Climate Sessions	Black Mountains College	X	75.00		75.00
338	Hospitality	04/10/2023		Lloyds Treasurers PC	Card	Milk	Co-op	X	1.35		1.35
345	Allotments	04/10/2023		Lloyds Current Accour	BACS	Donation	Musgrove Leukaemic Suppor	X	50.00		50.00
346	Cost of Living Crisis	04/10/2023		Lloyds Current Accour	BACS	Warm Refuge Contribution	Wellington Baptist Church	X	3,000.00		3,000.00
347	Cost of Living Crisis	04/10/2023		Lloyds Current Accour	BACS	Breakfast Club	Court Fields School	X	2,795.00		2,795.00
344	Allotment Deposits	04/10/2023		Lloyds Current Accour	BACS	Deposit Refund	Various	X	230.00		230.00
								Total	53,308.69	2,787.57	56,096.26

4 October 2023 (2023 - 2024)

Wellington Town Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
105 Photocopier	13/09/2023		Lloyds Current Accour		Photocopying	Wellington Museum	X	22.24		22.24
106 Office Rent	13/09/2023		Lloyds Current Accour		Museum Rent	Wellington Museum	X	62.50		62.50
110 Bank Interest	13/09/2023		Lloyds Deposit Accour		Interest	Lloyds Bank	X	564.20		564.20
107 Allotments	13/09/2023		Lloyds Current Accour		Allotment Rent	Various	X	162.00		162.00
108 Rent	13/09/2023		Lloyds Current Accour		Pop-Up Shop Rent	Crafting Friends	X	300.00		300.00
109 Allotments	13/09/2023		Lloyds Current Accour		Allotment Rent	Various	X	140.00		140.00
112 Allotments	20/09/2023		Lloyds Current Accour	BACS	Allotment Rent	Various	X	224.00		224.00
111 Deposits	20/09/2023		Lloyds Current Accour		Pop Up Shop	Wellington U3A	X	100.00		100.00
115 Bank Interest	04/10/2023		Cambridge & Counties		Interest	Cambridge & Counties	X	905.54		905.54
114 Allotments	04/10/2023		Lloyds Current Accour		Allotment Rent	Various	X	1,228.00		1,228.00
113 Deposits	04/10/2023		Lloyds Current Accour		Pop Up Shop	Claire Western Art	X	100.00		100.00
Total								3,808.48		3,808.48

Wellington Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

Administration/Office running

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Office Rent	250.00	125.00	-125.00	4,000.00		4,000.00	3,875.00 (91%)
27	Photocopier		55.61	55.61	1,000.00	794.11	205.89	261.50 (26%)
28	Electricity				2,000.00	1,356.83	643.17	643.17 (32%)
32	Office Equipment				350.00	325.67	24.33	24.33 (6%)
34	Insurances				3,500.00		3,500.00	3,500.00 (100%)
35	Stationery & Postage				1,250.00	564.33	685.67	685.67 (54%)
36	Audit Fees				2,250.00	2,110.00	140.00	140.00 (6%)
37	Office Cleaning & Maintenance				2,000.00	597.65	1,402.35	1,402.35 (70%)
40	Hire of Hall				1,100.00	570.00	530.00	530.00 (48%)
54	Professional Fees					12,141.10	-12,141.10	-12,141.10 (N/A)
143	Internal Office Re-Decoration				3,000.00	25.00	2,975.00	2,975.00 (99%)
SUB TOTAL		250.00	180.61	-69.39	20,450.00	18,484.69	1,965.31	1,895.92 (9%)

Affiliation Fees

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	SALC				1,910.00	1,854.53	55.47	55.47 (2%)
99	SLCC				300.00		300.00	300.00 (100%)
100	CCS				100.00		100.00	100.00 (100%)
SUB TOTAL					2,310.00	1,854.53	455.47	455.47 (19%)

Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Allotments	2,716.00	2,271.00	-445.00	4,716.00	355.00	4,361.00	3,916.00 (52%)
92	Longforth Allotment				10,000.00		10,000.00	10,000.00 (100%)
148	Allotment Deposits		100.00	100.00		280.00	-280.00	-180.00 (N/A)
SUB TOTAL		2,716.00	2,371.00	-345.00	14,716.00	635.00	14,081.00	13,736.00 (78%)

Christmas

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Hire of Lights				10,000.00		10,000.00	10,000.00 (100%)
115	Lights Install				10,000.00		10,000.00	10,000.00 (100%)
116	Switch on Event				10,000.00		10,000.00	10,000.00 (100%)
123	Stall Deposits							(N/A)
136	Electricity				500.00		500.00	500.00 (100%)
137	Additional Lights & Install					538.86	-538.86	-538.86 (N/A)
SUB TOTAL					30,500.00	538.86	29,961.14	29,961.14 (98%)

Wellington Town Council
Summary of Receipts and Payments

4 October 2023 (2023 - 2024)

All Cost Centres and Codes

Community Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Wellington One				11,000.00		11,000.00	11,000.00 (100%)
58	Community Safety				2,000.00		2,000.00	2,000.00 (100%)
59	Promotion of Wellington				5,000.00	644.85	4,355.15	4,355.15 (87%)
60	Community Services & Priorities				5,000.00	845.60	4,154.40	4,154.40 (83%)
61	Health & Wellbeing				33,000.00	34,612.50	-1,612.50	-1,612.50 (-4%)
62	Museum Lease							(N/A)
64	Community Warden				17,160.00	188.22	16,971.78	16,971.78 (98%)
66	Other Payments				300.00	35.00	265.00	265.00 (88%)
139	Cost of Living Crisis					5,795.00	-5,795.00	-5,795.00 (N/A)
153	Charity Fundraising		162.00	162.00				162.00 (N/A)
154	Community Warden Set Up					32,927.96	-32,927.96	-32,927.96 (N/A)
SUB TOTAL			162.00	162.00	73,460.00	75,049.13	-1,589.13	-1,427.13 (-1%)

Cost of democracy and electric

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Mayors Allowance				550.50		550.50	550.50 (100%)
21	Councillors Allowance				5,250.00	3,968.60	1,281.40	1,281.40 (24%)
22	Members Training				500.00	75.00	425.00	425.00 (85%)
23	Members Travelling				600.00		600.00	600.00 (100%)
24	Hospitality				1,000.00	85.40	914.60	914.60 (91%)
89	Deputy Mayor's Expenses				200.00		200.00	200.00 (100%)
SUB TOTAL					8,100.50	4,129.00	3,971.50	3,971.50 (49%)

Earmarked Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
25	Elections				1,500.00		1,500.00	1,500.00 (100%)
67	Youth Services							(N/A)
71	C.I.L		31,121.82	31,121.82				31,121.82 (N/A)
73	Film Festival				4,000.00		4,000.00	4,000.00 (100%)
75	Railway Station							(N/A)
76	Capital Projects					5,000.00	-5,000.00	-5,000.00 (N/A)
77	Playing Pitch Strategy							(N/A)
95	Office Furniture Replacement					345.00	-345.00	-345.00 (N/A)
96	Post Office Provision							(N/A)
97	Cades Farm Community Hall					100.00	-100.00	-100.00 (N/A)
SUB TOTAL			31,121.82	31,121.82	5,500.00	5,445.00	55.00	31,176.82 (566%)

Emergency High Street Fund

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend

Wellington Town Council

Summary of Receipts and Payments

4 October 2023 (2023 - 2024)

All Cost Centres and Codes

78 Emergency High Street Fund	90.00	-90.00	-90.00 (N/A)
79 Electrical Infrastructure Work			(N/A)
80 Related Staffing Costs			(N/A)
81 Christmas Entertainment 2020			(N/A)
82 Street Furniture	70.00	-70.00	-70.00 (N/A)
83 Maps & Signage			(N/A)
85 Marketing			(N/A)
86 Notice Boards			(N/A)
88 Farmers Market			(N/A)
98 Related Fees			(N/A)
120 Welly Welcome Weekend 2021			(N/A)
121 Town Surveys			(N/A)
124 Christmas 2021			(N/A)
125 Wellington Produce Market			(N/A)
SUB TOTAL	160.00	-160.00	-160.00 (N/A)

Environment and Planning

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46	Footpaths PRow Maintenance				500.00	117.86	382.14	382.14 (76%)
47	Grasscutting				3,740.00		3,740.00	3,740.00 (100%)
48	Weedkilling				1,215.00		1,215.00	1,215.00 (100%)
49	Emptying Dog Bins				11,500.00	3,811.60	7,688.40	7,688.40 (66%)
50	Provision of Benches & Litter/Do		63.63	63.63	2,500.00	1,724.76	775.24	838.87 (33%)
51	Planning Administration				1,500.00		1,500.00	1,500.00 (100%)
52	Environmental Improvements				18,000.00		18,000.00	18,000.00 (100%)
113	Electricity for Street Light				850.00	372.67	477.33	477.33 (56%)
129	Additional Street Lighting							(N/A)
130	Land at Westford				5,000.00	880.00	4,120.00	4,120.00 (82%)
131	Green Corridor				20,000.00	11,712.15	8,287.85	8,287.85 (41%)
SUB TOTAL			63.63	63.63	64,805.00	18,619.04	46,185.96	46,249.59 (71%)

Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41	Grants				15,000.00	8,862.22	6,137.78	6,137.78 (40%)
152	Green Grants				10,000.00	3,000.00	7,000.00	7,000.00 (70%)
SUB TOTAL					25,000.00	11,862.22	13,137.78	13,137.78 (52%)

Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept		466,332.00	466,332.00				466,332.00 (N/A)
2	Bank Interest	8,000.00	9,843.14	1,843.14				1,843.14 (23%)
3	Parish Grants	2,275.00		-2,275.00				-2,275.00 (-100%)
5	VAT Refund							(N/A)
6	Rents - Various	1,000.00	375.00	-625.00				-625.00 (-62%)

Wellington Town Council

Summary of Receipts and Payments

4 October 2023 (2023 - 2024)

All Cost Centres and Codes

SUB TOTAL	11,275.00	476,550.14	465,275.14		465,275.14 (4126%)
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IT, Website & Internet

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Telephone & Broadband				2,160.00	2,084.82	75.18	75.18 (3%)
30	IT Equipment				1,200.00	743.99	456.01	456.01 (38%)
31	IT Support & Email Hosting				4,250.00	1,749.00	2,501.00	2,501.00 (58%)
94	IT for New Staff				1,500.00	1,186.81	313.19	313.19 (20%)
101	Telephone System				2,000.00	947.55	1,052.45	1,052.45 (52%)
103	Security Software				200.00	372.00	-172.00	-172.00 (-86%)
104	Office 365				2,300.00	1,972.50	327.50	327.50 (14%)
105	Parish Online				450.00		450.00	450.00 (100%)
106	Zoom				120.00	119.90	0.10	0.10 (0%)
107	Scribe Accounting System				1,800.00		1,800.00	1,800.00 (100%)
108	Sage Payroll & HR				1,000.00	472.00	528.00	528.00 (52%)
132	Councillor Tablets				250.00		250.00	250.00 (100%)
144	Inspection Applications				2,000.00		2,000.00	2,000.00 (100%)
SUB TOTAL					19,230.00	9,648.57	9,581.43	9,581.43 (49%)

Play Areas

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45	Tone Play Area				5,000.00	1,642.14	3,357.86	3,357.86 (67%)
145	Weavers Reach Play Area				5,000.00	245.29	4,754.71	4,754.71 (95%)
146	Annual Play Inspections				500.00		500.00	500.00 (100%)
SUB TOTAL					10,500.00	1,887.43	8,612.57	8,612.57 (82%)

Pop Up Shop

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
117	Rent	4,900.00	2,100.00	-2,800.00	6,000.00	3,000.00	3,000.00	200.00 (1%)
118	Overheads				3,500.00	1,329.25	2,170.75	2,170.75 (62%)
119	Repairs				1,500.00	344.56	1,155.44	1,155.44 (77%)
149	Deposits		2,150.00	2,150.00		1,368.13	-1,368.13	781.87 (N/A)
SUB TOTAL		4,900.00	4,250.00	-650.00	11,000.00	6,041.94	4,958.06	4,308.06 (27%)

Staff Costs & Expenses

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Salaries				262,842.59	114,947.10	147,895.49	147,895.49 (56%)
17	Staff Training				1,000.00		1,000.00	1,000.00 (100%)
18	Staff Travelling				200.00	98.04	101.96	101.96 (50%)
19	Staff Recruitment				1,500.00	275.00	1,225.00	1,225.00 (81%)

Wellington Town Council
Summary of Receipts and Payments

4 October 2023 (2023 - 2024)

All Cost Centres and Codes

87 Home Working Allowances	600.00	600.00	600.00 (100%)
SUB TOTAL	266,142.59	115,320.14	150,822.45
		150,822.45	(56%)

Town Centre

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	Longforth Road Toilets				10,000.00	794.27	9,205.73	9,205.73 (92%)
127	Coronation Deposits		-120.00	-120.00		40.00	-40.00	-160.00 (N/A)
128	Jubilee & Coronation					5,266.28	-5,266.28	-5,266.28 (N/A)
133	Longforth Rd Toilet Refurb				10,000.00	8,143.01	1,856.99	1,856.99 (18%)
134	Co-Working Space				30,000.00		30,000.00	30,000.00 (100%)
135	Town Centre Projects				20,000.00	263.23	19,736.77	19,736.77 (98%)
138	Carnival				1,000.00	1,190.00	-190.00	-190.00 (-19%)
140	Summer Street Fair	1,050.00	960.00	-90.00	6,050.00	5,888.37	161.63	71.63 (1%)
141	Street Fair Refundable Deposits		-210.00	-210.00				-210.00 (N/A)
142	Riffles Event		8.45	8.45	2,500.00	8,109.77	-5,609.77	-5,601.32 (-224%)
147	Remembrance & AFD				1,000.00	763.25	236.75	236.75 (23%)
150	AFD Stalls		90.00	90.00				90.00 (N/A)
151	AFD Refundable Stalls		30.00	30.00				30.00 (N/A)
SUB TOTAL		1,050.00	758.45	-291.55	80,550.00	30,458.18	50,091.82	49,800.27 (61%)

Summary

NET TOTAL	20,191.00	515,457.65	495,266.65	632,264.09	300,133.73	332,130.36	827,397.01 (126%)
V.A.T.		10,339.03			19,472.44		
GROSS TOTAL		525,796.68			319,606.17		