



## WELLINGTON TOWN COUNCIL

### AGENDA

**Members of the Public and the Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	<b>TOWN CENTRE COMMITTEE</b>
Time	6.00pm
Date	Tuesday 14 <sup>th</sup> November 2023
Place	United Reformed Church Hall, Fore Street, Wellington TA21 8AG

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

David Farrow  
Town Clerk  
07983 697740  
[townclerk@wellingtontowncouncil.co.uk](mailto:townclerk@wellingtontowncouncil.co.uk)  
8<sup>th</sup> November 2023

Committee Membership: Councillors S Booker, M Barr, C Booth, C Govier, M Lithgow, J Lloyd, K Wheatley. (1 Vacancy)  
Sharon Davis, Sean Pringle-Kosikowsky, Zoe Old, Marion Vincent.

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATIONS OF INTEREST**

To receive declarations of personal or prejudicial interests, in accordance with the Code of Conduct.

### **3. MINUTES**

To approve and sign the minutes of the Town Centre Committee meeting held on 19<sup>th</sup> September 2023.

### **4. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC**

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

### **5. POP UP SHOP**

A report from the Deputy Clerk is attached to the agenda. The Committee should review the charges and documents as set out in the report.

### **6. NORTH STREET CAR PARK – Pedestrian footpath**

Councillor K Wheatley raised concerns over the number of pedestrians that walk from Wellington Football Club up through North Street Car Park to the entrance at Fore Street. Town Centre Committee to discuss how the public safe can be kept safe, by putting a footpath in place and how to reduce the speed vehicles enter the car park. Location plan was circulated prior to the meeting.

### **7. EVENTS 2023/2024/2025**

#### **a. CHRISTMAS MARKET & LIGHTS SWITCH ON – 25<sup>th</sup> November 2023**

The committee to note the expenditure for the event to date as detailed in the attached report.

**RECOMMENDATION:** to approve en bloc quotations and invoices received as detailed on the attached report.

#### **b. REMEMBRANCE 2023**

Remembrance Sunday 12<sup>th</sup> November 2023 – to note the quotation from Carly Press in the sum of £257.00 plus VAT for 500 copies of the Order of Service.

#### **c. 2024 - 300<sup>th</sup> ANNIVERSARY OF DANIEL DEFOE VISITING THE TOWN**

In 1724 Daniel Defoe visited Wellington as part of his tour of Great Britain.

Councillor Thorne would like the committee to consider how this anniversary could be marked. The Town Council to consider a number of suggestions:

- A blue plaque which will serve as a historical marker to be installed in the town centre to commemorate the link between Wellington and Daniel Defoe.
- To ask if the Film Festival could show “Robinson Crusoe” film at the April 2024 festival.

- Engagement with the Schools – How will they mark 300<sup>th</sup> anniversary?

**d. 2025 – 810<sup>th</sup> ANNIVERSARY OF THE TOWN BEING GRANTED ITS ROYAL CHARTER**

The Town was granted its Royal Charter in 1215. Councillor Thorne would like the committee to consider how this anniversary should be marked.

**8. FUTURE ROAD CLOSURES FOR EVENTS**

Full Council asked that this was referred back to the Committee for further discussion on how one Temporary Traffic Order Regulation Order can cover several events from 1<sup>st</sup> April for an 18-month period at a cost of £1,375.00. The Committee to consider recommending to Full Council including both Town Council events and Wellington Produce Market monthly markets. Market dates for 2024 circulated prior to meeting.

Town Council Committee to consider inviting the organisers of the Produce Market to an informal meeting with two delegated committee members and the Assets and Events Officer in the Council Chamber to highlight their concerns with moving to the High Street.

**9. THE EDGE – DECEMBER/JANUARY 2024 EDITION**

To consider putting in the December/January 2024 edition of the Edge a Christmas and New Year message from the Town Council – Half page: £50.00 plus VAT. Full page: £100 plus VAT. Proofs of this message will be circulated in advance of the meeting.

**10. DATE OF NEXT MEETING:** Tuesday 16<sup>th</sup> January 2024 at United Reformed Church Hall, Fore Street, Wellington.

David Farrow  
Town Clerk