



WELLINGTON TOWN COUNCIL FINANCE MEETING

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	Finance Committee
Time	5.30 pm
Date	Tuesday 12 March 2024
Place	United Reformed Church Hall, Fore Street, Wellington TA21 8AG

...

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

David Farrow
Town Clerk
07983 697740
townclerk@wellingtontowncouncil.co.uk

6 March 2024

Committee Membership: Councillors M Barr, J Cole, A Govier, C Govier, M Lithgow, J Lloyd, M McGuffie, and J Thorne (one vacancy)

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Councillors A Govier and J Lloyd have a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a personal friend of the company owner.

3 PUBLIC PARTICIPATION

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

4 MINUTES

To approve and sign the minutes of the meeting held on 21 February 2024 (attached).

5 ACCOUNTING STATEMENTS

(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 5 MARCH 2024 (attached)

(b) TO NOTE AND APPROVE EXPENDITURE FOR 15 FEBRUARY – 5 MARCH 2024 (attached)

(c) TO NOTE AND APPROVE INCOME RECEIVED FOR 15 FEBRUARY – 5 MARCH 2024 (attached)

(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2023-24 YEAR AS AT 5 MARCH 2024 (attached)

6 GRANTS

As per member's request at the last meeting, a general discussion on the Grants process is required. This is in addition to the following.

(a) Annual Review of Policy, Application Form and Guidance Notes

All documents are attached for review and approval.

(b) Applications

- i. **Somerset Bus Partnership** - an application is expected to be received before the meeting. When received, the supporting documents will be circulated by email.

(c) Summary

A Summary of payment made from the Grants budget in the current year is attached.

7 REVIEW OF DIRECT DEBITS, STANDING ORDERS AND FEES AND CHARGES

An updated schedule is attached for review and approval. Authorisation is requested for the creation of three new Standing Orders as detailed in the paper.

8 PROVISION FOR TAKING CARD PAYMENTS

Based on the decision to offer tours of Toneworks on a donation only basis, a paper is attached with options for the provision of taking card payments. This can also be used for other Council activities (allotment rent, stall fees etc).