



WELLINGTON TOWN COUNCIL MEETING AGENDA

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	Policy & Finance Committee
Time	6.00 pm
Date	Monday 13 May 2024
Place	United Reformed Church Hall, Fore Street, Wellington TA21 8AG

...

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

David Farrow
Town Clerk
07983 697740
townclerk@wellingtontowncouncil.co.uk

7 May 2024

Committee Membership: Councillors M Barr, C Cole, A Govier, C Govier, M Lithgow, J Lloyd, S Mercer, S Pringle-Kosikowsky and J Thorne.

AGENDA

1 TO ELECT A CHAIRMAN FOR THE FORTHCOMING YEAR

2 TO ELECT A VICE CHAIRMAN FOR THE FORTHCOMING YEAR

3 APOLOGIES

4 DECLARATIONS OF INTEREST

Councillors A Govier and J Lloyd have a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a friend of the company owner.

5 PUBLIC PARTICIPATION

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

6 MINUTES

To approve and sign the minutes of the Finance and Policy and Resources Committees held on 17 April 2024 (attached).

7 SUB-COMMITTEE AND WORKING GROUP TERMS OF REFERENCE AND MEMBERSHIP

The Committee has appointed the following sub-committees and working groups as part of its Terms of Reference which were adopted at the annual meeting. It should approve their memberships and Terms of Reference; draft documents are attached for consideration.

- (a) HR Sub-Committee
- (b) SLA Review Working Group
- (c) Audit Working Group
- (d) Devolution Working Group *

* Membership for the DWG has already been set as Councillors J Cole, C Govier and J Lloyd.

8 ACCOUNTING STATEMENTS

(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 7 MAY 2024 (attached)

(b) TO NOTE AND APPROVE EXPENDITURE FOR 10 APRIL – 7 MAY 2024 (attached)

(c) TO NOTE AND APPROVE INCOME RECEIVED FOR 10 APRIL – 7 MAY 2024 (attached)

(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2024-25 YEAR AS AT 7 MAY 2024 (attached)

(e) TO NOTE THE ANNUAL CIL RETURN (ATTACHED)

9 BANKING ARRANGEMENTS

The Committee is asked to approve the following changes to the Council's accounts as detailed:

- (a)** Addition of Councillors S Mercer and S Pringle-Kosikowsky as Lloyds signatories
- (b)** Confirmation that the Mayor (Councillor J Lloyd) and Deputy Mayor (Councillor C Govier) be confirmed as signatories for the Council's saving accounts held with Nationwide, the Cambridge Building Society and Cambridge and Counties
- (c)** To order a debit card for the Open Spaces Manager

10 DEVOLUTION WORKING GROUP

Notes from the meeting held on 26 April 2024 are attached, Councillor J Cole and the Town Clerk will provide an update on the meeting and any subsequent work undertaken.

11 ST JOHN'S CROSSING PATROL

To note and approve that the shortfall of funding for the Crossing Patrol at St John's Primary School is £460. The Council had previously agreed allocation of £690 from the Community Services & Priorities budget.

12 LONGFORTH ROAD TOILET BLOCK

- (a)** To consider additional project management requirements.
- (b)** To consider design options for replacement buildings to inform work on costings.
- (c)** To consider placing the Monument Planter on the site as part of any landscaping scheme.

13 WORK PLAN 24/25

Paper to be circulated prior to the meeting.

14 TO CONSIDER EXCLUDING MEMBERS OF THE PRESS AND PUBLIC

To consider passing a resolution having been duly proposed and seconded under Schedule 12A of the Local Government Act 1972 to exclude the press and public from the meeting, on the basis that if they were present during the business to be transacted there would be a likelihood of disclosure of exempt information, within the meaning of Schedule 12A to the Local Government Act 1972:

Reason: taken from legislation Information relating to the financial or business affairs of any particular person (including the authority holding that information).

15 UPDATE ON IVY HOUSE AND THE OLD VICARAGE

The Town Clerk will provide a verbal update.

16 EQUIPMENT UPDATE

A verbal update will be given.