



WELLINGTON TOWN COUNCIL
28 Fore Street, Wellington, Somerset TA21 8AQ
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**Members of the Public and the Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	Council Meeting
Time	7.00pm
Date	Monday 5 August 2024
Place	United Reformed Church Hall, Fore Street TA21 8AG

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

Yours faithfully

David Farrow
Town Clerk
01823 662855
info@wellingtontowncouncil.co.uk

30 July 2024

1. WELCOME AND INTRODUCTIONS

2. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS GIVEN

If you cannot attend, please send your apology and reason to the Town Clerk.

Councillors are reminded that failure to attend any Council meeting for 6 months, full council or committee/s, will result in them automatically ceasing to be a councillor irrespective of whether apologies are given.

3. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

Standing declarations made by Councillors are set out at the end of the agenda.

4. COMMUNITY AWARDS 2024

The Mayor will present the Community Awards for 2027.

5. MINUTES

To approve the minutes of the Council Meeting on 1 July 2024. A copy of the minutes are attached to the agenda.

6. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

7. TO RECEIVE AN UPDATE FROM THE LOCAL POLICING TEAM

A report from Sergeant Jon O'Connor will be circulated prior to the meeting.

8. PULSE SMART HUBS

To receive a presentation on Pulse Smart Hubs.

9. TO RECEIVE A REPORT FROM THE MAYOR

The Mayor will provide an update on her activities since the last meeting.

10. SOMERSET COUNCIL / LOCAL COMMUNITY NETWORK (LCN) UPDATE

Somerset Council Councillors, Councillor Catherine Govier and the Town Clerk to provide an update on any issues of interest to the Town Council.

11. TO RECEIVE THE CLERK'S REPORT ON RECENT COUNCIL ACTIVITIES

To consider a report from the Town Clerk.

12. POLICY & FINANCE COMMITTEE

The draft minutes of the meeting held on 8 July 2024 are attached for information.

13. DEVOLUTION WORKING GROUP

To receive an update from the meeting of the Devolution Working Group meeting held on the 24 July 2025. A copy of the Summary Action Plan is attached for information.

14. ECONOMIC DEVELOPMENT COMMITTEE

The draft minutes of the meeting held on 10 July and relevant papers for decisions are attached for information. The Committee made the following recommendation:

- (i) that a Promotion of Wellington Working Group be established to work with Visit Somerset to develop proposals for how the Town Council could promote Wellington. Councillors J Thorne, M Lithgow expressed an interest in being part of the Working Group. Draft terms of reference are attached for consideration.

15. EVENT WORKING GROUP

The notes of the meeting of the Group that took place on the 29 July 2024 are attached for information. The Group made the following recommendations in relation to the Christmas Market and Lights Switch On Event:

- (i) that a quotation from Fuse Performance Ltd for 4 Jugglers/Spinners Fire/Glow Performers at a cost of £250.00 plus travel (approx. average £30-£40) be accepted. Expenditure to be taken from the Christmas Light Switch on Event Budget Line.
- (ii) that a quotation of £2000 from Prosound and Lighting for Stage, Lighting and PA System Hire be accepted. Expenditure to be taken from the Christmas Light Switch on Event Budget Line.

16. COMMUNITY COMMITTEE

The draft minutes of the Community Committee held on the 15 July are attached for information.

17. ENVIRONMENT COMMITTEE

The draft minutes of the Environment Committee held on the 17 July and relevant papers for decisions are attached for information. The Committee made the following recommendation:

- (i) that the Town Council adopts the proposed sponsorship scheme set out in the paper circulated with the agenda so that officers can begin approaching organisations in preparation for next year's planting and budget setting.

18. COMMITTEE VACANCIES

To consider filling vacancies on the following committees:

- (i) Policy & Finance (1 vacancy)
- (ii) Environment (1 vacancy)
- (iii) Planning (1 vacancy) Councillor S Fox has expressed an interest in sitting on this Committee.

19. TWINNING REPRESENTATION

Councillor Mercer has been invited to Immenstadt in September in his capacity as the Council representative on the Twinning Association. He has asked that the Council provides guidance on themes he should mention as part of a speech he has been invited to give.

20. TO CONSIDER EXCLUDING MEMBERS OF THE PRESS AND PUBLIC

To consider passing a resolution having been duly proposed and seconded under Schedule 12A of the Local Government Act 1972 to exclude the press and public from the meeting, on the basis that if they were present during the business to be transacted there would be a likelihood of disclosure of exempt information, within the meaning of Schedule 12A to the Local Government Act 1972:

Reason taken from the legislation - Information relating to a particular individual.

21. STAFFING REVIEW

To consider recommendations arising from the Staffing Review carried out by Local Council Consulting. A copy of the review report and a supporting report are attached for consideration.

DECLARATIONS OF INTEREST

Members of Somerset County Council:

Councillor Andrew Govier

Councillor Marcus Barr

Councillor Ross Henley

Director of Somerset Association of Local Councils (SALC)

Councillor Janet Lloyd