

**MINUTES OF THE WELLINGTON TOWN COUNCIL COMMUNITY COMMITTEE MEETING
HELD AT UNITED REFORMED CHURCH HALL ON WEDNESDAY 20 MAY 2024 AT 6.00PM**

PRESENT: Councillor C. Govier (Chair),
Councillors C Booth, A Govier, J Lloyd and M McGuffie

IN ATTENDANCE: David Farrow – Town Clerk
Peter Joint – Community One Team Co-ordinator/Area Community Connect
Champion

As Mayor Councillor J Lloyd opened the meeting.

51 TO ELECT A CHAIRMAN FOR THE FORTHCOMING YEAR

RESOLVED to elect Councillor C Govier as Chairman.

52 TO ELECT A VICE CHAIRMAN FOR THE FORTHCOMING YEAR

RESOLVED to elect Councillor C. Booth as Vice Chairman.

53 APOLOGIES

Apologies were received from Councillor J Cole. Councillor M Lithgow was absent.

54 DECLARATIONS OF INTEREST

No declarations of interest.

55 PUBLIC PARTICIPATION

No members of the public were present.

56 TO APPROVE TERMS OF REFERENCE OF SUB COMMITTEES/WORKING GROUPS

RESOLVED to approve the terms of reference for the Kings Arms Working Group.

57 COMMITTEE WORK PLAN

After some discussion **RESOLVED** that the following would constitute the Committee's Work Plan for 2024/5:

- (i) The development of a Community Development Plan
- (ii) The development of a Children and Young People's Plan
- (iii) The development of a Community Engagement Plan
- (iv) The Kings Arms Community Hub Project
- (v) Council Offices – maintenance plan development and to consider commissioning a review of how to improve the energy efficiency of the building.
- (vi) Twinning – to consider the Council's role in twinning arrangements going forward.
- (vii) Emergency Plan Implementation (when approved by Council)
- (viii) To consider the Council's role in early help/intervention in light of Somerset Council's ongoing financial situation.

It was further **RESOLVED** that following the Climate Change Workshops officers should develop proposals and costings for further consideration by the Committee for carrying out an energy efficiency audit of the Council's offices. The commission to include estimated costs of any proposed work.

58 POP-UP SHOP

The Town Clerk reported that the Pop-Up Shop was fully booked for the remainder of this year.

59 TO RECEIVE AN UPDATE FROM THE WELLINGTON ONE TEAM/COMMUNITY CONNECT CHAMPION

It was agreed that this had been covered in discussions about the Work Plan under agenda item 7.

60 WELLINGTON 'TOGETHER' EVENT

Papers had not been received prior to the meeting so had not been circulated. The Town Clerk explained that Somerset Diverse Communities were interested in running a Together Event in Wellington similar to events they are running and have run in other towns in Somerset including Yeovil, Taunton and Bridgwater celebrating the cultural diversity of the towns.

RESOLVED to recommend to the Town Council that it supports the proposal to hold a Together Event in Wellington in principle and that Councillor C Govier act as the councillor link with the project along with the Town Clerk.

There being no further business the meeting closed at 7.30 pm.

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Councillor C Govier - Chair

Wellington Town Council
Summary of Income & Expenditure 2024 - 2025
All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

28-30 Fore Street

| Code | Title | Income | | | Expenditure | | | Net Position |
|------------------|-------------------------------|---------------|-----------------|-----------------|------------------|------------------|------------------|------------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 26 | Office Rent | 250.00 | 2,100.00 | 1,850.00 | | | | 1,850.00 (740%) |
| 28 | Electricity | | | | 6,000.00 | 747.09 | 5,252.91 | 5,252.91 (87%) |
| 32 | Office Equipment | | | | 2,000.00 | 129.50 | 1,870.50 | 1,870.50 (93%) |
| 37 | Office Cleaning & Maintenance | | 140.00 | 140.00 | 2,500.00 | 1,014.11 | 1,485.89 | 1,625.89 (65%) |
| 143 | Internal Office Re-Decoration | | | | 5,000.00 | 416.23 | 4,583.77 | 4,583.77 (91%) |
| 156 | Gas | | | | 3,000.00 | 447.68 | 2,552.32 | 2,552.32 (85%) |
| 157 | Business Rates | | | | 2,000.00 | 10,542.87 | -8,542.87 | -8,542.87 (-427%) |
| 158 | Responsive Maintenance | | | | 5,000.00 | 1,460.16 | 3,539.84 | 3,539.84 (70%) |
| 159 | IT Upgrades | | | | 5,000.00 | | 5,000.00 | 5,000.00 (100%) |
| SUB TOTAL | | 250.00 | 2,240.00 | 1,990.00 | 30,500.00 | 14,757.64 | 15,742.36 | 17,732.36 (93%) |

Community Services

| Code | Title | Income | | | Expenditure | | | Net Position |
|------------------|---------------------------------|----------|--------|----------|------------------|-----------------|------------------|------------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 55 | Wellington One | | | | | | | (N/A) |
| 58 | Community Safety | | | | 2,000.00 | 518.00 | 1,482.00 | 1,482.00 (74%) |
| 59 | Promotion of Wellington | | | | 5,000.00 | 2,371.44 | 2,628.56 | 2,628.56 (52%) |
| 60 | Community Services & Priorities | | | | 5,000.00 | 206.26 | 4,793.74 | 4,793.74 (95%) |
| 61 | Health & Wellbeing | | | | 4,000.00 | | 4,000.00 | 4,000.00 (100%) |
| 64 | Community Warden | | | | | -42.76 | 42.76 | 42.76 (N/A) |
| 65 | Emergency Planning | | | | 1,000.00 | | 1,000.00 | 1,000.00 (100%) |
| 66 | Other Payments | | | | 300.00 | 39.00 | 261.00 | 261.00 (87%) |
| 153 | Charity Fundraising | | | | | | | (N/A) |
| 154 | Community Warden Set Up | | | | | | | (N/A) |
| SUB TOTAL | | | | | 17,300.00 | 3,091.94 | 14,208.06 | 14,208.06 (N/A) |

Pop Up Shop

| Code | Title | Income | | | Expenditure | | | Net Position |
|------------------|-----------|-----------------|-----------------|------------------|------------------|-----------------|-----------------|-----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 117 | Rent | 4,500.00 | 900.00 | -3,600.00 | 6,000.00 | 2,000.00 | 4,000.00 | 400.00 (3%) |
| 118 | Overheads | | | | 3,500.00 | 1,400.50 | 2,099.50 | 2,099.50 (59%) |
| 119 | Repairs | | | | 1,500.00 | | 1,500.00 | 1,500.00 (100%) |
| 149 | Deposits | | 1,100.00 | 1,100.00 | | 541.07 | -541.07 | 558.93 (N/A) |
| SUB TOTAL | | 4,500.00 | 2,000.00 | -2,500.00 | 11,000.00 | 3,941.57 | 7,058.43 | 4,558.43 (N/A) |

Town Centre

| Code | Title | Income | | | Expenditure | | | Net Position |
|------|---------------------------------|----------|----------|----------|-------------|-----------|------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 53 | Longforth Road Toilets | | | | 11,000.00 | 1,097.01 | 9,902.99 | 9,902.99 (90%) |
| 133 | Longforth Rd Toilet Refurb | | | | 10,000.00 | 52,669.20 | -42,669.20 | -42,669.20 (-426%) |
| 134 | Kings Arms | | | | 18,000.00 | | 18,000.00 | 18,000.00 (100%) |
| 135 | Town Centre Projects | | | | 20,000.00 | 2,879.29 | 17,120.71 | 17,120.71 (85%) |
| 138 | Carnival | | | | 1,000.00 | | 1,000.00 | 1,000.00 (100%) |
| 140 | Summer Street Fair | 2,000.00 | 2,160.00 | 160.00 | 7,000.00 | 9,870.05 | -2,870.05 | -2,710.05 (-30%) |
| 141 | Street Fair Refundable Deposits | | 540.00 | 540.00 | | | | 540.00 (N/A) |
| 147 | Remembrance & AFD | | | | 1,000.00 | 45.00 | 955.00 | 955.00 (95%) |

Wellington Town Council
Summary of Income & Expenditure 2024 - 2025
All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

| | | | | | | | |
|----------------------|-----------------|-----------------|-----------------|-------------------|-------------------|------------------|------------------------|
| 170 Heritage | 413.89 | 413.89 | 5,400.00 | 0.59 | 5,399.41 | 5,813.30 (107%) | |
| 171 Clocks | | | 500.00 | | 500.00 | 500.00 (100%) | |
| 179 Annual Fireworks | | | 2,000.00 | | 2,000.00 | 2,000.00 (100%) | |
| SUB TOTAL | 2,000.00 | 3,113.89 | 1,113.89 | 75,900.00 | 66,561.14 | 9,338.86 | 10,452.75 (N/A) |
| Restated | | | | | | | (N/A) |
| NET TOTAL | 6,750.00 | 7,353.89 | 603.89 | 134,700.00 | 88,352.29 | 46,347.71 | 46,951.60 (33%) |
| V.A.T. | | | | | 13,792.92 | | |
| GROSS TOTAL | | 7,353.89 | | | 102,145.21 | | |