

MINUTES OF THE WELLINGTON TOWN COUNCIL POLICY & FINANCE COMMITTEE MONDAY 14 JULY 2025 AT 6.00 PM

Present: Councillor M Lithgow (Chair)
Councillors C Booth, J Cole, J Lloyd, C Penk, S Pringle-Kosikowsky, J Thorne and K Wheatley

In attendance: Dave Farrow – CEO/Town Clerk
Alice Kendall – Finance Manager
Wasif Choudhury – Democratic Services & Finance Officer
One member of the press
Four members of public.

125 APOLOGIES

Apologies were received from Councillor A Govier.

126 DECLARATIONS OF INTEREST

Councillors A Govier and J Lloyd have a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a friend of the company owner.

Councillor M Lithgow stated he is a member of the Rotary Society but not the Club which is associated with the 1st Wellington Scouts.

127 PUBLIC PARTICIPATION

All members of the public in attendance were from organisations that had submitted grant applications so it was decided by the Chair that if necessary, Standing Orders would be suspended for Agenda Item 6 (minute ref 130) to allow representatives to answer any questions.

128 MINUTES

RESOLVED to approve and sign the minutes of the meeting held on 9 June 2025 after removing the word 'other' from line 3 of minute 69.

129 ACCOUNTING STATEMENTS

(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 7 JULY

RESOLVED to approve the bank reconciliation.

(b) TO NOTE AND APPROVE EXPENDITURE FOR 4 JUNE – 7 JULY

RESOLVED to approve the expenditure after recoding vouchers 329 & 375 from Staff Travel & Councillor Travel respectively to Community Development as they relate to the Cradle to Career project.

(c) TO NOTE AND APPROVE INCOME RECEIVED 4 JUNE – 7 JULY

RESOLVED to approve the income.

(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2025-26 YEAR AS AT 7 JULY

RESOLVED to note and approve the budget report.

130 25-26 GRANT APPLICATIONS Q2

To consider Q2 grant applications as received and detailed below. Applications will be circulated before the meeting.

- a) 1st Wellington Scout Group** – Up to £2,999 requested for replacement minibus.

RESOLVED to suspend Standing Orders to allow representative to field questions about application.

RESOLVED to reinstate Standing Orders.

RESOLVED to award a grant of £2,500.

- b) Wellington Netball Club** – £900 requested for entering a senior team into Somerset County Netball League.

RESOLVED to suspend Standing Orders to allow representative to field questions about application.

RESOLVED to reinstate Standing Orders.

RESOLVED to award a grant of £900.

- c) Wellington Youth Theatre** – £1,000 requested for increased provision for children and young people in Wellington.

RESOLVED to suspend Standing Orders to allow representative to field questions about application.

RESOLVED to reinstate Standing Orders.

RESOLVED to award a grant of £1,000.

- d) Welliestock** – £1,500 requested for refund of monies paid to Rugby Club for deposit and other items.

RESOLVED to refuse the grant as it is contrary to the Grant Policy, specifically items 3.3, 3.5 & 3.6 (related to securing funding for an

activity that has already taken place, not paying individuals and a commercial enterprise set up to generate profit).

131 LONGFORTH FARM ALLOTMENT LAND

RESOLVED to approve and sign the license as presented.

132 LOCAL COUNCIL AWARD SCHEME

The Committee discussed the award scheme and the merits of applying.

RESOLVED to recommend to Full Council that an application to register be submitted and that Officers will continue work towards the Gold accreditation.

133 WELLINGTON FOOTBALL CLUB PITCH HIRE FEES

A Paper was circulated with the agenda and noted by the Committee.

RESOLVED to recommend to Full Council that:

- (i) Pitch hire fees remain at the current level.
- (ii) Delegated authority is given to Officers to set the terms and conditions for hire including items relating to booking procedures, cancellations, facility misuse and health and safety. The Council members of the Playing Pitch Working Group will review the final copy (Councillors A Govier and J Lloyd).
- (iii) That Officers conduct a broader review covering all aspects relating to pitch hire in readiness to review the fees in 12 months for the 26/27 season.

134 LICENCE FOR WORK ON TOWN COUNCIL LAND

RESOLVED to recommend to Full Council that:

- (i) It issues Licences to Wellington AFC to allow it to install new pitch surround fencing and replace the hard standing running the length of the Clubhouse/Dressing Rooms at The Playing Field using the Somerset Council template as a basis
- (ii) Future requests for licences for work are processed by The Chief Executive or other Officers in his absence.

There being no further business the meeting closed at: 19:20

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