



**WELLINGTON TOWN COUNCIL**  
**28 Fore Street, Wellington, Somerset TA21 8AQ**  
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**E-mail: [info@wellingtontowncouncil.co.uk](mailto:info@wellingtontowncouncil.co.uk)**

**Members of the Public and the Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	<b>Council Meeting</b>
Time	7.00pm
Date	Monday 6 October 2025
Place	United Reformed Church Hall, Fore Street TA21 8AG

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

Yours faithfully

David Farrow  
Chief Executive Officer/Town Clerk  
01823 662855  
[info@wellingtontowncouncil.co.uk](mailto:info@wellingtontowncouncil.co.uk)

30 September 2025

**1. WELCOME BY THE MAYOR**

**2. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS GIVEN**

If you cannot attend, please send your apology and reason to the Chief Executive in advance of the meeting.

Councillors are reminded that failure to attend any Council meeting for 6 months, full council or committee/s, will result in them automatically ceasing to be a councillor irrespective of whether apologies are given.

**3. DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations). Standing declarations made by Councillors are set out at the end of the agenda.

**4. MINUTES**

To approve the minutes of the Council Meeting on 1 September 2025. A copy of the draft minutes are attached.

**5. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC**

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119.

**6. TO RECEIVE AN UPDATE FROM THE LOCAL POLICING TEAM**

A report from Sergeant Jon O'Connor will be circulated prior to the meeting.

**7. PLANNING APPLICATIONS**

To consider what comments to make on the following applications

**(a) Case Ref: 43/25/0064**

**Proposal:** Application for Outline Planning with all matters reserved, except for access, for the erection of up to 320 No. dwellings, public open space, drainage and associated infrastructure on land east of Wardleworth Way, Wellington.

**8. TO RECEIVE A REPORT FROM THE MAYOR**

The Mayor will provide an update on her activities since the last meeting.

**9. SOMERSET COUNCIL / LOCAL COMMUNITY NETWORK (LCN) UPDATE**

Somerset Council Councillors, Councillor A Govier and the Chief Executive to provide an update on any issues of interest to the Town Council.

**10. SOMERSET COUNCIL SUNDAY PARKING CONSULTATION**

To consider how the Council should respond to the consultation from Somerset Council on its proposal to introduce payments for Sunday parking in its car parks.

**11. TO RECEIVE THE CHIEF EXECUTIVE'S REPORT ON RECENT COUNCIL ACTIVITIES**

To consider a report from the Chief Executive.

**12. COMMUNITY COMMITTEE**

The draft minutes of the meeting held on 15 September 2025 are attached for information and consideration. The Committee makes the following recommendations:

- (a) That £10,700 be allocated upon a successful Accelerated Reform Fund bid application.
- (b) That the proposed changes to the Safeguarding Policy be adopted.
- (c) To approve the Community Engagement Policy
- (d) To approve the statement on the displaying of flags around the town.

**13. ENVIRONMENT COMMITTEE**

The draft minutes of the meeting held on 17 September 2025 are attached for information and consideration. The Committee makes the following recommendations:

- (a) To approve the Nature Recovery Policy

**14. POLICIES TO BE APPROVED**

To consider adopting the following policies:

- (a) Appraisal Process
- (b) Co-option Policy
- (c) Training & Development Policy

**15. CADES FARM COMMUNITY HALL – PROJECT INITIATION**

To review the attached paper and consider the following:

- (a) To agree to progress the project to build a community hall on allocated land at Cades Farm and if so
- (b) To accept the transfer of land from Persimmon Homes
- (c) To give officers delegated authority so spend against the Cades Farm Community Hall Earmarked Reserve budget and Professional Fees budget for this project.
- (d) To Proceed with pre-planning discussions
- (e) To Tender works for site preparation
- (f) To Issue design and build tender for provision of modular building

**16. DISPENSATION REQUEST – Councillor A GOVIER/COURT FIELDS COMMUNITY SCHOOL**

To consider Councillor A Govier's written request for dispensation to cover discussion and voting on any items that relate to Court Fields Community School.

**DECLARATIONS OF INTEREST**

**Members of Somerset County Council:**

Councillor Andrew Govier  
Councillor Marcus Barr  
Councillor Ross Henley

**Director of Somerset Association of Local Councils (SALC)**  
Councillor Janet Lloyd