

**MINUTES OF THE WELLINGTON TOWN COUNCIL POLICY & FINANCE
COMMITTEE MONDAY 11 AUGUST 2025 AT 6.00 PM**

Present: Councillor M Lithgow (Chair)
Councillors C Booth, J Lloyd, C Penk, S Pringle-Kosikowsky and
J Thorne

In attendance: Alice Kendall – Democratic Services & Finance Manager
Wasif Choudhury – Democratic Services & Finance Officer
Councillor S Mercer
One member of the press

166 APOLOGIES

Apologies were received from Councillors J Cole, A Govier and K Wheatley.

167 DECLARATIONS OF INTEREST

Councillors A Govier and J Lloyd have a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a friend of the company owner.

168 PUBLIC PARTICIPATION

There were no members of the public in attendance.

169 MINUTES

RESOLVED to approve and sign the minutes of the meeting held on 14 July 2025.

170 ACCOUNTING STATEMENTS

**(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 5
AUGUST (attached)**

RESOLVED to approve the bank reconciliation.

**(b) TO NOTE AND APPROVE EXPENDITURE FOR 8 JULY – 5 AUGUST
(attached)**

RESOLVED to approve the expenditure.

Given Councillor M Barr's involvement with the Incredible Window Cleaning Company (used for the Office building), the Democratic Services and Finance Manager was asked to check that quotes had been received from other companies before appointing.

**(c) TO NOTE AND APPROVE INCOME RECEIVED 8 JULY – 5 AUGUST
(attached)**

RESOLVED to approve income.

**(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST
THE BUDGET FOR THE 2025-26 YEAR AS AT 5 AUGUST (attached)**

RESOLVED to note and approve the budget report.

171 TOWN BUS WORKING GROUP

Councillor S Mercer provided an update on the Town Bus project and reported that the next step was to undertake the survey that was included in the report that was presented to the May 2025 Policy & Finance Committee.

RESOLVED to approve commencement of the Town Bus Project survey.

172 AUTHORISE DEBIT CARD

RESOLVED to approve use for Democratic Services & Finance Officer (Wasif Choudhury), Community Development Officer (Laura Bacha) & Community Connect Champion (Peter Joint).

There being no further business the meeting closed at 6:22pm

Initial.....

Wellington Town Council

Prepared by: Ailce Kendall - Finance ManagerDate: 06/10/2025*Name and Role (Clerk/RFO etc)*

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 06/10/2025		
	Cash in Hand 01/04/2025		810,167.47
	ADD Receipts 01/04/2025 - 06/10/2025		1,369,446.84
	SUBTRACT Payments 01/04/2025 - 06/10/2025		2,179,614.31
			733,050.02
	Cash in Hand 06/10/2025 (per Cash Book)		1,446,564.29
B	Cash in hand per Bank Statements		
	Petty Cash 06/10/2025	0.00	
	Lloyds Current Account 2195145 06/10/2025	4,396.31	
	Lloyds Deposit Account 07788306 06/10/2025	524,105.70	
	Lloyds Treasurers PC 87331468 06/10/2025	683.73	
	The Cambridge Building Society CI 06/10/2025	210,480.03	
	Cambridge & Counties 15020773 06/10/2025	283,750.69	
	Nationwide 01343556 06/10/2025	222,767.02	
	Redwood 06/09/2025	251,239.35	
			1,497,422.83
	Less unrepresented payments		58,309.14
			1,439,113.69
	Plus unrepresented receipts		7,450.60
	Adjusted Bank Balance		1,446,564.29
	A = B Checks out OK		

Wellington Town Council
Uncashed payments\transfers out (All banks)
(Upto 06/10/2025)

Voucher	Date	Cheque No.	Description	Total	Bank
563	02/10/2024	Direct Debit	Waste Collections	44.84	Lloyds Current Account 2
385	04/07/2025	DD	Waste Collections	31.00	Lloyds Current Account 2
628	29/08/2025	DD	Electricity for Offices	195.92	Lloyds Current Account 2
676	05/09/2025	CARD	Various OS Items	31.77	Lloyds Treasurers PC 87:
716	15/09/2025	BACS	Pitch Markings		Lloyds Current Account 2
720	15/09/2025	DD	Waste Removal	177.36	Lloyds Current Account 2
760	23/09/2025	DD	Electricity for Depot	57.83	Lloyds Current Account 2
764	23/09/2025	BACS	Deductions - Sept	12,716.42	Lloyds Current Account 2
765	23/09/2025	BACS	Superann - Sept	12,266.88	Lloyds Current Account 2
766	24/09/2025	BACS	General Repairs 30 Fore Street	175.00	Lloyds Current Account 2
767	24/09/2025	BACS	Toilet Maintenance	155.00	Lloyds Current Account 2
769	25/09/2025	DD	electricity for Pop-Up Shop	87.94	Lloyds Current Account 2
771	25/09/2025	DD	electricity for Pop-Up Shop	16.30	Lloyds Current Account 2
772	25/09/2025	BACS	Plants Roses for the North Street bec	834.00	Lloyds Current Account 2
773	26/09/2025	DD	Electricity for Offices	17.37	Lloyds Current Account 2
774	26/09/2025	BACS	IT Support, hosting & domain	648.00	Lloyds Current Account 2
775	26/09/2025	BACS	Mobile Phone Upgrades	1,292.40	Lloyds Current Account 2
776	26/09/2025	BACS	Starlink Set Up & UPS	2,020.80	Lloyds Current Account 2
777	26/09/2025	BACS	Starlink Broadband & UPS	2,020.80	Lloyds Current Account 2
778	26/09/2025	BACS	Starlink Broadband & UPS	315.00	Lloyds Current Account 2
779	29/09/2025	DD	electricity for Pop-Up Shop	28.78	Lloyds Current Account 2
780	29/09/2025	DD	Electricity for Public Toilets	13.37	Lloyds Current Account 2
782	30/09/2025	BACS	CCTV	8,394.50	Lloyds Current Account 2
783	30/09/2025	BACS	Plants for the Toilet Block	1,479.42	Lloyds Current Account 2
784	30/09/2025	BACS	Gas Safety Inspection	540.00	Lloyds Current Account 2
785	01/10/2025	BACS	PPE	318.96	Lloyds Current Account 2
786	01/10/2025	BACS	Various Kings Arms Items	30.67	Lloyds Current Account 2
789	01/10/2025	DD	Waste Removal	106.84	Lloyds Current Account 2
790	01/10/2025	BACS	Professional Fees	1,748.76	Lloyds Current Account 2
792	02/10/2025	DD	Electricity (KA)	169.11	Lloyds Current Account 2
793	02/10/2025	DD	Electricity Dobree Park Pavillion	46.79	Lloyds Current Account 2
794	02/10/2025	DD	Waste Collections	24.44	Lloyds Current Account 2
795	02/10/2025	BACS	Mower Repairs	206.12	Lloyds Current Account 2
799	02/10/2025	BACS	Organist - Civic Service	75.00	Lloyds Current Account 2
800	03/10/2025	DD	Payroll System	118.80	Lloyds Current Account 2
802	03/10/2025	BACS	Kings Arms Engagement Event Refre	150.00	Lloyds Current Account 2
803	03/10/2025	CARD	Engraving	10.00	Lloyds Current Account 2
804	03/10/2025	BACS	Watering Wellington 2025	6,433.20	Lloyds Current Account 2
805	03/10/2025	BACS	Mower Parts	47.07	Lloyds Current Account 2
806	06/10/2025	DD	Tree Inspections	444.00	Lloyds Current Account 2
807	06/10/2025	DD	Electricity for Offices	133.32	Lloyds Current Account 2
808	06/10/2025	DD	Electricity Dobree Park Pavillion	163.74	Lloyds Current Account 2
809	06/10/2025	CARD	Milk	0.85	Lloyds Treasurers PC 87:
810	06/10/2025	CARD	Milk	1.85	Lloyds Treasurers PC 87:
811	06/10/2025	BACS	The Basins Allotments - Site Work	4,248.00	Lloyds Current Account 2
812	06/10/2025	DD	Electricity (Playing Field Pavilion)	222.74	Lloyds Current Account 2
813	06/10/2025	CARD	Depot Broadband	48.18	Lloyds Treasurers PC 87:
Total-----				58,309.14	

Wellington Town Council
Uncashed receipts\transfers in (All banks)
(Upto 06/10/2025)

Voucher	Date	Cheque No.	Description	Total	Bank
227	31/03/2025		Pop Up Shop		Lloyds Current Account 2
228	31/03/2025		Pop-Up Shop		Lloyds Current Account 2
19	12/05/2025		Pop Up Shop	-74.37	Lloyds Current Account 2
22	02/06/2025		Pop-Up Shop	-90.86	Lloyds Current Account 2
73	09/09/2025		Pop Up Shop	-85.96	Lloyds Current Account 2
114	22/09/2025		Pop Up Shop	-86.45	Lloyds Current Account 2
138	29/09/2025		Pop Up Shop	-57.54	Lloyds Current Account 2
163	06/10/2025		Allotment Rent	32.00	Lloyds Current Account 2
164	06/10/2025	BACS	Connect Somerset Funding	7,813.78	Lloyds Current Account 2
Total-----				7,450.60	

Wellington Town Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
543	Stationery & Postage	06/08/2025		Lloyds Current Accou	BACS	Stationery	Viking	S	44.91	8.98	53.89
535	Electricity for Street Light	06/08/2025		Lloyds Current Accou	DD	electricity for Street Light	Ecotricity	L	23.31	1.17	24.48
536	Gas	06/08/2025		Lloyds Current Accou	DD	Gas Bill	British Gas	L	54.72	2.73	57.45
534	Planned	06/08/2025		Lloyds Current Accou	BACS	28-30 Fore Street - Maintenance	M J Fletcher Property Main	X	360.00		360.00
538	Clothing & PPE	06/08/2025		Lloyds Current Accou	BACS	PPE	Buildbase	S	8.38	1.68	10.06
540	Park Water Bill	06/08/2025		Lloyds Current Accou	DD	Water bill	Water2Business	S	1,012.99	202.59	1,215.58
540	Park Water Bill	06/08/2025		Lloyds Current Accou	DD	Water bill	Water2Business	E	325.01		325.01
541	Pavilion Utilities	06/08/2025		Lloyds Current Accou	BACS	Painting Tool (Pavillion)	Screwfix	S	38.16	7.65	45.81
542	Pavilion Utilities	06/08/2025		Lloyds Current Accou	BACS	Caulk	Screwfix	S	3.47	0.70	4.17
537	Wellington Park	06/08/2025		Lloyds Current Accou	BACS	Toilet repairs	M J Fletcher Property Main	Z	4,260.00		4,260.00
539	Utilities	06/08/2025		Lloyds Current Accou	BACS	Electricity for Public Toilets	EDF Energy	L	122.97	6.15	129.12
544	Bank Interest	07/08/2025		Nationwide 0134355		Error?	None	X			
549	Hospitality	08/08/2025		Lloyds Treasurers PC	Card	Milk	Co-op	X	0.85		0.85
548	Kings Arms CIL	08/08/2025		Lloyds Current Accou	BACS	Fire Extinguisher	Screwfix	S	357.09	71.43	428.52
558	Sage Payroll & HR	08/08/2025		Lloyds Treasurers PC	Card	HR System	Sage HR	S	123.05	24.61	147.66
545	Fuel & Consumables	08/08/2025		Lloyds Current Accou	DD	Fuel	Allstar	S	132.76	26.56	159.32
552	Tree Works	08/08/2025		Lloyds Current Accou	BACS	Tree works at the REC Wellingt	Arboricare Ltd	S	495.00	99.00	594.00
551	Pavilion Utilities	08/08/2025		Lloyds Current Accou	BACS	Fob System - Maintenance	TLS Security Systems	S	359.00	71.80	430.80
546	Pavilion Utilities	08/08/2025		Lloyds Current Accou	BACS	Pavilion Sundries and Tools	Screwfix	S	50.60	10.14	60.74
547	Pavilion Utilities	08/08/2025		Lloyds Current Accou	BACS	Paint (Pavillion)	Screwfix	S	46.65	9.33	55.98
550	Utilities	08/08/2025		Lloyds Current Accou	BACS	Electricity	EDF Energy	S	491.91	98.38	590.29
553	Utilities	08/08/2025		Lloyds Current Accou	BACS	Water Bills	Water2Business	S	83.30	16.66	99.96
553	Utilities	08/08/2025		Lloyds Current Accou	BACS	Water Bills	Water2Business	X	85.59		85.59
556	Toilets	08/08/2025		Lloyds Current Accou	BACS	Electricity for Public Toilets	EDF Energy	L	183.29	9.16	192.45
557	Clothing & PPE	08/08/2025		Lloyds Current Accou	BACS	PPE	Willis and Grabham	S	60.00	12.00	72.00
557	Clothing & PPE	08/08/2025		Lloyds Current Accou	BACS	PPE	Willis and Grabham	E	269.50		269.50
554	Pavilion Utilities	08/08/2025		Lloyds Current Accou	BACS	Electricity (Rec Pavilion)	EDF Energy	L	139.48	6.97	146.45
554	Pavilion Utilities	08/08/2025		Lloyds Current Accou	BACS	Electricity (Rec Pavilion)	EDF Energy	Z	58.34		58.34
555	Pavilion Utilities	08/08/2025		Lloyds Current Accou	BACS	Electricity (Rec Pavilion)	EDF Energy	L	94.01	4.70	98.71
560	Hospitality	11/08/2025		Lloyds Treasurers PC	Card	Tea & Milk	Co-op	E	3.85		3.85
561	Kings Arms CIL	11/08/2025		Lloyds Current Accou	BACS	Plumbing to Kitchen & Activity	GRS Heating and Plumbing	S	1,300.00	260.00	1,560.00
559	Kings Arms CIL	11/08/2025		Lloyds Current Accou	BACS	Handrail	Western Fabrications Ltd	S	623.00	124.60	747.60
565	Broadband	11/08/2025		Lloyds Treasurers PC	Card	Telephone & Broadband	BT	S	40.15	8.03	48.18
564	Green Waste	11/08/2025		Lloyds Current Accou	DD	Waste Removal	Biffa	S	79.20	15.84	95.04

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
563	Signage	11/08/2025		Lloyds Current Accou	BACS	signs	Somerset Sign & Print Co	S	95.00	19.00	114.00
562	Responsive Maintenance	11/08/2025		Lloyds Current Accou	BACS	Toilet Repair	Dan Duddridge Services Lt	S	120.00	24.00	144.00
642	Rent	11/08/2025		Lloyds Current Accou	SO	Depot Rent	Indigenous Lettings	S	1,191.15	238.23	1,429.38
566	Staff Travelling	12/08/2025		Lloyds Treasurers PC	Card	Parking	PayByPhone	S	1.67	0.33	2.00
570	Kings Arms	12/08/2025		Lloyds Current Accou	BACS	Cleaning	AIS Cleaners	S	200.00	40.00	240.00
567	Kings Arms CIL	12/08/2025		Lloyds Current Accou	BACS	Deep Clean	AIS Cleaners	S	595.00	119.00	714.00
568	Office Equipment	12/08/2025		Lloyds Current Accou	BACS	IT Equipment	MTMIT	S	84.16	16.83	100.99
570	Office Cleaning & Maintenance	12/08/2025		Lloyds Current Accou	BACS	Cleaning	AIS Cleaners	S	182.40	36.48	218.88
569	Toilets	12/08/2025		Lloyds Current Accou	BACS	Cleaning	AIS Cleaners	S	1,200.00	240.00	1,440.00
572	Clothing & PPE	12/08/2025		Lloyds Current Accou	BACS	PPE	Willis and Grabham	S	74.17	14.83	89.00
571	Fuel & Consumables	12/08/2025		Lloyds Treasurers PC	Card	Van Charging	Swarco Smart Charging Ltr	S	20.52	4.10	24.62
573	Hospitality	13/08/2025		Lloyds Treasurers PC	Card	Coffee	Co-op	E	7.00		7.00
574	Youth Services	13/08/2025		Lloyds Treasurers PC	Card	Food	Asda	E	38.87		38.87
582	Hospitality	14/08/2025		Lloyds Treasurers PC	Card	Milk	Co-op	E	0.85		0.85
584	Electricity	14/08/2025		Lloyds Current Accou	DD	Electricity for Offices	Engie	L	186.59	9.33	195.92
575	Promotion of Wellington	14/08/2025		Lloyds Current Accou		Microsite	Visit Somerset	S	1,875.00	375.00	2,250.00
583	Carnival	14/08/2025		Lloyds Current Accou	BACS	Carnival First Aid	Wellington Carnival Commi	X	1,000.00		1,000.00
576	Allotment Deposits	14/08/2025		Lloyds Current Accou	BACS	Allotment Refund	Sophie Hall	X	50.00		50.00
581	Planned	14/08/2025		Lloyds Current Accou	BACS	Concrete	Buildbase	S	21.50	4.30	25.80
578	Clothing & PPE	14/08/2025		Lloyds Current Accou	BACS	PPE	Screwfix	S	54.12	10.83	64.95
580	Fuel & Consumables	14/08/2025		Lloyds Current Accou	DD	Fuel	Allstar	S	20.40	4.08	24.48
579	Pitch Marking	14/08/2025		Lloyds Current Accou	BACS	Pitch Markings	Screwfix	S	25.38	5.08	30.46
577	Tool Hire	14/08/2025		Lloyds Current Accou	BACS	Tape and Saw	Screwfix	S	4.16	0.84	5.00
585	Kings Arms CIL	15/08/2025		Lloyds Current Accou	BACS	Tools and materials	H T Perry & Son	S	158.22	31.65	189.87
585	Town Centre Projects	15/08/2025		Lloyds Current Accou	BACS	Tools and materials	H T Perry & Son	S	73.85	14.77	88.62
585	Responsive Maintenance	15/08/2025		Lloyds Current Accou	BACS	Tools and materials	H T Perry & Son	S	55.97	11.20	67.17
586	VJ Day 80th An	15/08/2025		Lloyds Current Accou	BACS	Gas Beacon Band	Feorge Plant & Fabrication	X	240.00		240.00
585	OS Responsive Maintenance	15/08/2025		Lloyds Current Accou	BACS	Tools and materials	H T Perry & Son	S	7.10	1.42	8.52
585	Pavilion Utilities	15/08/2025		Lloyds Current Accou	BACS	Tools and materials	H T Perry & Son	S	35.21	7.04	42.25
585	Responsive Maintenance	15/08/2025		Lloyds Current Accou	BACS	Tools and materials	H T Perry & Son	S	7.52	1.50	9.02
590	Telephone & Broadband	18/08/2025		Lloyds Current Accou	DD	Telephone & Broadband	Chess	S	145.45	29.09	174.54
587	VJ Day 80th An	18/08/2025		Lloyds Current Accou	BACS	Sound & Lighting Hire	DJ Steve	X	280.00		280.00
589	Pavilion Utilities	18/08/2025		Lloyds Current Accou	BACS	Gas Bill (Dobree Park)	TotalEnergies	L	72.53	3.63	76.16
588	Sundires	18/08/2025		Lloyds Current Accou	BACS	Toilet Paper	SpotOn Supplies	S	96.46	19.29	115.75
593	Salaries	19/08/2025		Lloyds Current Accou	BACS	Net Salaries	Various	X	35,747.66		35,747.66

Wellington Town Council

6 October 2025 (2025 - 2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
594	Salaries	19/08/2025		Lloyds Current Accou	BACS	Deductions - August	HMRC	X	14,736.09		14,736.09
595	Salaries	19/08/2025		Lloyds Current Accou	BACS	Superann - Aug	Somerset County Council	X	13,580.05		13,580.05
592	Kings Arms CIL	19/08/2025		Lloyds Current Accou		Buggy Roof and Snagging	M J Fletcher Property Main	X	800.00		800.00
591	Telephone System	19/08/2025		Lloyds Current Accou	DD	Telephone System	SW Comms	S	218.91	43.78	262.69
596	Responsive Maintenance	20/08/2025		Lloyds Current Accou	BACS	Remove Safe	A to Z Safes	S	250.00	50.00	300.00
597	Fuel & Consumables	21/08/2025		Lloyds Treasurers PC	Card	Parking (van charging)	PayByPhone	X	2.00		2.00
603	Hospitality	26/08/2025		Lloyds Treasurers PC	CARD	Milk	Co-op	E	1.85		1.85
604	Hospitality	26/08/2025		Lloyds Treasurers PC	CARD	Milk	Co-op	E	0.85		0.85
609	Audit Fees	26/08/2025		Lloyds Current Accou	BACS	External Audit Fees	PKF Littlejohn	S	2,100.00	420.00	2,520.00
618	Kings Arms CIL	26/08/2025		Lloyds Current Accou	BACS	Windows	K W Fancy Ltd	S	6,700.00	1,340.00	8,040.00
611	Overheads	26/08/2025		Lloyds Current Accou	DD	electricity for Pop-Up Shop	SSE	L	192.52	9.63	202.15
607	Night Walk	26/08/2025		Lloyds Current Accou	BACS	Advertisement	Carly Press	S	50.00	10.00	60.00
612	VJ Day 80th An	26/08/2025		Lloyds Current Accou	BACS	First Aid	St John Ambulance	S			
613	VJ Day 80th An	26/08/2025		Lloyds Current Accou	BACS	First Aid (Beacon Lighting)	St John Ambulance	S	114.40	22.88	137.28
614	VJ Day 80th An	26/08/2025		Lloyds Current Accou	BACS	VJ Day Event Singer	Ian Jones	X	150.00		150.00
610	Electric	26/08/2025		Lloyds Current Accou	DD	Electricity for Depot	British Gas	L	55.65	2.78	58.43
608	Fuel & Consumables	26/08/2025		Lloyds Treasurers PC	CARD	Van Charging	Swarco Smart Charging Ltr	S	21.80	4.36	26.16
605	Fuel & Consumables	26/08/2025		Lloyds Current Accou	DD	Fuel	Allstar	S	116.45	23.30	139.75
606	Green Waste	26/08/2025		Lloyds Current Accou	DD	Waste Removal	Biffa	S	40.23	8.05	48.28
616	In Bloom & Green Flag	26/08/2025		Lloyds Current Accou	BACS	In Bloom Presentation	South West In Bloom	E	60.00		60.00
615	OS Responsive Maintenance	26/08/2025		Lloyds Current Accou		Various OS Items	M J Fletcher Property Main	X	480.00		480.00
598	OS Responsive Maintenance	26/08/2025		Lloyds Current Accou	BACS	Steel Plate	Screwfix	S	10.40	2.08	12.48
599	OS Responsive Maintenance	26/08/2025		Lloyds Current Accou	BACS	Paint	Screwfix	S	16.66	3.33	19.99
600	OS Responsive Maintenance	26/08/2025		Lloyds Current Accou	BACS	Paint	Screwfix	S	16.66	3.33	19.99
601	OS Responsive Maintenance	26/08/2025		Lloyds Current Accou	BACS	Pitch Markings	Screwfix	S	25.38	5.08	30.46
602	OS Responsive Maintenance	26/08/2025		Lloyds Current Accou	BACS	Recycling Bins	Screwfix	S	8.74	1.75	10.49
615	PA Responsive Maintenance	26/08/2025		Lloyds Current Accou		Various OS Items	M J Fletcher Property Main	X	130.00		130.00
615	Wellington Park	26/08/2025		Lloyds Current Accou		Various OS Items	M J Fletcher Property Main	X	400.00		400.00
617	Responsive Maintenance	26/08/2025		Lloyds Current Accou	BACS	Toilet Maintenance	Dan Duddridge Services Lt	S	220.00	44.00	264.00
620	Training	26/08/2025		Lloyds Current Accou	BACS	Play Inspection Training	GB Sport and Leisure	S	1,110.00	222.00	1,332.00
619	Pavilion Utilities	26/08/2025		Lloyds Current Accou	BACS	Gas Bill (Dobree Park)	TotalEnergies	L	39.10	1.96	41.06
624	Professional Fees	27/08/2025		Lloyds Current Accou	BACS	LCAS Registration Fee	NALC	S	50.00	10.00	60.00
621	Electricity	27/08/2025		Lloyds Current Accou	DD	Electricity	British Gas	L	16.97	0.84	17.81
623	Clothing & PPE	27/08/2025		Lloyds Current Accou	BACS	uniform	Shirt Attack	S	28.92	5.78	34.70
625	OS Responsive Maintenance	27/08/2025		Lloyds Current Accou	BACS	Hacksaw	Screwfix	S	5.24	1.05	6.29

Wellington Town Council

6 October 2025 (2025 - 2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
622	OS Responsive Maintenance	27/08/2025		Lloyds Current Accou	BACS	Machinery repair	Willis and Grabham	S	158.00	31.60	189.60
622	Servicing	27/08/2025		Lloyds Current Accou	BACS	Machinery repair	Willis and Grabham	S	120.00	24.00	144.00
626	IT Support & Email Hosting	28/08/2025		Lloyds Current Accou	BACS	IT Support	MTMIT	S	390.00	78.00	468.00
626	IT	28/08/2025		Lloyds Current Accou	BACS	IT Support	MTMIT	S	150.00	30.00	180.00
627	OS Responsive Maintenance	28/08/2025		Lloyds Current Accou	BACS	Post Repair Wellington Park	M J Fletcher Property Main	E	105.00		105.00
628	Electricity	29/08/2025		Lloyds Current Accou	DD	Electricity for Offices	Engie	L	186.59	9.33	195.92
645	Bank Interest	01/09/2025		Lloyds Current Accou	DD	Account Fee	Lloyds Bank	X	9.47		9.47
649	Bank Interest	01/09/2025		Lloyds Treasurers PC	DD	Account Fee	Lloyds Bank	X	8.50		8.50
634	Staff Training	01/09/2025		Lloyds Current Accou	BACS	Staff Training	SALC	X	80.00		80.00
632	Staff Travelling	01/09/2025		Lloyds Treasurers PC	CARD	Parking	PayByPhone	S	3.50	0.70	4.20
636	Professional Fees	01/09/2025		Lloyds Treasurers PC	CARD	Title Register Payment	HM Land Registry	X	7.00		7.00
648	Kings Arms	01/09/2025		Lloyds Treasurers PC	CARD	Amazon Orders August	Amazon	S	34.17	6.83	41.00
633	Kings Arms	01/09/2025		Lloyds Current Accou	DD	Electricity (KA)	British Gas	L	120.17	6.00	126.17
648	Kings Arms CIL	01/09/2025		Lloyds Treasurers PC	CARD	Amazon Orders August	Amazon	S	422.52	84.50	507.02
637	Community Development & Su	01/09/2025		Lloyds Current Accou	BACS	Market Pitch	Wellington Independant M	X	30.00		30.00
647	Switch on Event	01/09/2025		Lloyds Treasurers PC	CARD	Licence Fee	Somerset Council	X	85.00		85.00
648	Office Equipment	01/09/2025		Lloyds Treasurers PC	CARD	Amazon Orders August	Amazon	S	31.89	6.40	38.29
644	Basins	01/09/2025		Lloyds Current Accou	DD	Card Transaction Fees	SumUp Payments Ltd	X	0.85		0.85
639	Depot Set Up	01/09/2025		Lloyds Current Accou	BACS	Fire Alarm System and Emerge	Coomber Security Systems	S	175.00	35.00	210.00
639	Depot Set Up	01/09/2025		Lloyds Current Accou	BACS	Fire Alarm System and Emerge	Coomber Security Systems	S	175.00	35.00	210.00
639	Contingency	01/09/2025		Lloyds Current Accou	BACS	Fire Alarm System and Emerge	Coomber Security Systems	S	1,987.00	397.40	2,384.40
648	Clothing & PPE	01/09/2025		Lloyds Treasurers PC	CARD	Amazon Orders August	Amazon	S	12.76	2.55	15.31
646	Fuel & Consumables	01/09/2025		Lloyds Current Accou	DD	Fuel	Allstar	S	94.59	18.92	113.51
631	Fuel & Consumables	01/09/2025		Lloyds Current Accou	DD	Fuel	Allstar	S	33.61	6.72	40.33
641	Fuel & Consumables	01/09/2025		Lloyds Current Accou	BACS	Line Marking Tools	Fleet Line Marker	S	49.22	9.84	59.06
635	Fuel & Consumables	01/09/2025		Lloyds Treasurers PC	CARD	Van Charging	Swarco Smart Charging Ltd	S	19.17	3.83	23.00
630	Green Waste	01/09/2025		Lloyds Current Accou	DD	Waste Removal	Biffa	S	25.72	5.14	30.86
643	Mower Leases	01/09/2025		Lloyds Current Accou	DD	Mower Lease	BNP Paribas Leasing Soluti	S	501.49	100.30	601.79
638	Servicing	01/09/2025		Lloyds Treasurers PC	BACS	Tyre Repair	Bridge Tyres & Wheels	S	100.00	20.00	120.00
629	Sundries	01/09/2025		Lloyds Current Accou	BACS	Tools	Screwfix	S	2.66	0.53	3.19
640	Pavilion Utilities	01/09/2025		Lloyds Treasurers PC	CARD	Paint	Dulux Decorator Centre	S	60.00	12.00	72.00
652	Professional Fees	02/09/2025		Lloyds Current Accou	BACS	Health & Safety Advisor	WT Consultancy	S			
657	Professional Fees	02/09/2025		Lloyds Current Accou	BACS	Health & Safety Advisor	WT Consultancy	S	350.00	70.00	420.00
655	Kings Arms CIL	02/09/2025		Lloyds Current Accou	BACS	Final finishings	M J Fletcher Property Main	Z	273.00		273.00
656	Sage Payroll & HR	02/09/2025		Lloyds Current Accou	DD	Payroll System	Sage	S	99.00	19.80	118.80

Wellington Town Council

6 October 2025 (2025 - 2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
651	Rent	02/09/2025		Lloyds Current Accou	Standing Order	Pop-Up Shop Rent	H T Perry & Son	X	500.00		500.00
653	Promotion of Wellington	02/09/2025		Lloyds Current Accou		Microsite	Visit Somerset	S	1,875.00	375.00	2,250.00
658	Longforth Rd Toilet Refurb	02/09/2025		Lloyds Current Accou	DD	Water Rates	Water2Business	S	94.98	7.53	102.51
650	Responsive Maintenance	02/09/2025		Lloyds Current Accou	BACS	General Repairs 30 Fore Street	M J Fletcher Property Main	Z	325.00		325.00
654	Fuel & Consumables	02/09/2025		Lloyds Current Accou	BACS	Various OS Items	Screwfix	S	31.64	6.33	37.97
659	Fuel & Consumables	02/09/2025		Lloyds Current Accou	DD	Vehicle Tax	DVLA	X	345.00		345.00
660	Electricity for Street Light	03/09/2025		Lloyds Current Accou	DD	electricity for Street Light	Ecotricity	L	14.40	0.72	15.12
661	Office Equipment	03/09/2025		Lloyds Current Accou	BACS	Office Equipment	MTMIT	S	69.00	13.80	82.80
667	Hospitality	04/09/2025		Lloyds Treasurers PC	CARD	Milk	Co-op	X	1.35		1.35
665	Hospitality	04/09/2025		Lloyds Treasurers PC	CARD	Milk	Co-op	X	0.85		0.85
671	Kings Arms	04/09/2025		Lloyds Current Accou	BACS	Network Implementation	MTMIT	S	4,250.00	850.00	5,100.00
663	Electricity	04/09/2025		Lloyds Current Accou	DD	Electricity for Offices	British Gas	L	98.05	4.90	102.95
668	Longforth Rd Toilet Refurb	04/09/2025		Lloyds Current Accou	BACS	Carnival Toilet Hire	Burnham Portable Toilet Hi	S	470.00	94.00	564.00
662	Toilets	04/09/2025		Lloyds Current Accou	DD	Electricity for Public Toilets	British Gas	L	4.48	0.22	4.70
669	Fuel & Consumables	04/09/2025		Lloyds Current Accou	DD	Fuel	Allstar	S	154.00	30.80	184.80
670	Fuel & Consumables	04/09/2025		Lloyds Current Accou	BACS	Wipes	Buildbase	S	8.99	1.80	10.79
664	PA Responsive Maintenance	04/09/2025		Lloyds Current Accou	BACS	Skate Park Repair	Screwfix	S	4.95	0.99	5.94
666	Utilities	04/09/2025		Lloyds Current Accou	DD	Electricity (Playing Field Pavilio	British Gas	S	160.96	32.19	193.15
673	Cleaning/Sundries	05/09/2025		Lloyds Current Accou	BACS	Depot Sundries	Tudor Environmental	S	334.45	66.90	401.35
672	Responsive Maintenance	05/09/2025		Lloyds Current Accou	BACS	New locks at the depot	Call Nigel Locksmiths	E	465.00		465.00
676	Fuel & Consumables	05/09/2025		Lloyds Treasurers PC	CARD	Various OS Items	Screwfix	S	26.47	5.30	31.77
675	Pavilion Utilities	05/09/2025		Lloyds Current Accou	DD	Electricity	British Gas	L	78.95	3.94	82.89
674	Utilities	05/09/2025		Lloyds Current Accou	DD	Electricity	British Gas	L	22.89	1.14	24.03
677	Professional Fees	08/09/2025		Lloyds Current Accou	BACS	Registration Fee	Amicus Law (South West) I	X	22.40		22.40
681	Footpaths PRoW Maintenance	08/09/2025		Lloyds Treasurers PC	CARD	Website Domain Renewal	123 Reg	S	83.88	16.78	100.66
685	Electricity for Street Light	08/09/2025		Lloyds Current Accou	BACS	electricity for Street Light	EDF Energy	L	60.55	3.03	63.58
685	Electricity for Street Light	08/09/2025		Lloyds Current Accou	BACS	electricity for Street Light	EDF Energy	Z	55.60		55.60
679	Kings Arms	08/09/2025		Lloyds Current Accou	BACS	Tools & Sundries	H T Perry & Son	S	22.52	4.50	27.02
683	Sage Payroll & HR	08/09/2025		Lloyds Treasurers PC	CARD	HR System	Sage HR	S	127.65	25.53	153.18
679	Office Equipment	08/09/2025		Lloyds Current Accou	BACS	Tools & Sundries	H T Perry & Son	S	20.43	4.09	24.52
680	Broadband	08/09/2025		Lloyds Treasurers PC	CARD	Telephone & Broadband	BT	S	40.15	8.03	48.18
678	Clothing & PPE	08/09/2025		Lloyds Current Accou	BACS	PPE	Screwfix	Z	56.99		56.99
679	Fuel & Consumables	08/09/2025		Lloyds Current Accou	BACS	Tools & Sundries	H T Perry & Son	S	120.87	24.17	145.04
682	Fuel & Consumables	08/09/2025		Lloyds Current Accou	BACS	Various OS Items	Screwfix	S	32.48	6.50	38.98
684	Pavilion Utilities	08/09/2025		Lloyds Current Accou	DD	VAT Invoice - Electricity	EDF Energy	L	10.58	0.53	11.11

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
687	Pavilion Utilities	08/09/2025		Lloyds Current Accou	BACS	Electricity (Rec Pavilion)	EDF Energy	L	62.21	3.11	65.32
688	Pavilion Utilities	08/09/2025		Lloyds Current Accou	BACS	Electricity	EDF Energy	L	488.23	24.41	512.64
689	Utilities	08/09/2025		Lloyds Current Accou	BACS	Electricity for Public Toilets	EDF Energy	L	82.32	4.12	86.44
689	Utilities	08/09/2025		Lloyds Current Accou	BACS	Electricity for Public Toilets	EDF Energy	Z	0.21		0.21
690	Utilities	08/09/2025		Lloyds Current Accou	BACS	Electricity for Public Toilets	EDF Energy	L	231.70	11.59	243.29
686	Utilities	08/09/2025		Lloyds Current Accou	BACS	Electricity (Rec Pavilion)	EDF Energy	S	285.58	57.12	342.70
686	Utilities	08/09/2025		Lloyds Current Accou	BACS	Electricity (Rec Pavilion)	EDF Energy	Z	14.78		14.78
693	Hospitality	09/09/2025		Lloyds Treasurers PC	CARD	Milk & Coffee	Co-op	X	9.65		9.65
695	Clothing & PPE	09/09/2025		Lloyds Current Accou	BACS	PPE	Screwfix	S	9.16	1.83	10.99
691	Clothing & PPE	09/09/2025		Lloyds Current Accou	BACS	Hi-Viz Vests	Shirt Attack	S	92.96	18.59	111.55
692	Fuel & Consumables	09/09/2025		Lloyds Current Accou	BACS	AntiFreeze	Motor Fuels Ltd	S	5.82	1.17	6.99
694	Fuel & Consumables	09/09/2025		Lloyds Current Accou	BACS	OS Consumables	Screwfix	S	32.48	6.50	38.98
696	Green Waste	09/09/2025		Lloyds Current Accou	DD	Waste Removal	Biffa	S	91.80	18.36	110.16
703	Footpaths PRoW Maintenance	10/09/2025		Lloyds Treasurers PC	CARD	Website Domain Renewal	123 Reg	S	37.68	7.60	45.28
703	Footpaths PRoW Maintenance	10/09/2025		Lloyds Treasurers PC	CARD	Website Domain Renewal	123 Reg	Z	0.30		0.30
699	Kings Arms CIL	10/09/2025		Lloyds Current Accou	BACS	Reception Banner	Somerset Sign & Print Co	S	148.80	29.76	178.56
698	Office Cleaning & Maintenance	10/09/2025		Lloyds Current Accou	BACS	Office Cleaning	AIS Cleaners	S	382.40	76.48	458.88
700	Allotment Deposits	10/09/2025		Lloyds Current Accou	BACS	Allotment Refund	Dennis Hobbs (Plot 8)	X	50.00		50.00
697	Toilets	10/09/2025		Lloyds Current Accou	BACS	Cleaning	AIS Cleaners	S	1,200.00	240.00	1,440.00
701	Pavilion Utilities	10/09/2025		Lloyds Current Accou	BACS	Gas Safety Inspection	MBH Industrial Services Ltd	S	150.00	30.00	180.00
702	Pavilion Utilities	10/09/2025		Lloyds Current Accou	BACS	Gas Boiler Repairs Dobree Par	MBH Industrial Services Ltd	S	24.58	4.92	29.50
704	Hospitality	11/09/2025		Lloyds Treasurers PC	CARD	Milk	Co-op	X	1.35		1.35
707	Hospitality	11/09/2025		Lloyds Treasurers PC	CARD	Milk	Co-op	X	0.85		0.85
708	Stationery & Postage	11/09/2025		Lloyds Current Accou	BACS	Stationery	Viking	S	32.57	6.50	39.07
709	Capital Projects	11/09/2025		Lloyds Current Accou	BACS	footpath repair	Wellington Association Foo	S	3,591.75	718.35	4,310.10
711	Night Walk	11/09/2025		Lloyds Current Accou	BACS	Wellington Garden Of Light	Fuse Performance	Z	6,000.00		6,000.00
710	VJ Day 80th An	11/09/2025		Lloyds Current Accou	BACS	Gas Beacon	Feorge Plant & Fabrication	S		48.00	48.00
706	Fuel & Consumables	11/09/2025		Lloyds Current Accou	DD	Fuel	Allstar	S	73.20	14.63	87.83
705	Servicing	11/09/2025		Lloyds Treasurers PC	CARD	Van Service	Wellington Motors Nissan	S	158.32	31.66	189.98
712	Salaries	12/09/2025		Lloyds Current Accou	BACS	AVCs	Prudential Assurance Comp	X	300.00		300.00
713	Responsive Maintenance	12/09/2025		Lloyds Current Accou		Window Cleaning	Marcus Barr	X	40.00		40.00
715	Telephone & Broadband	15/09/2025		Lloyds Current Accou	DD	Telephone System	Cobalt Communication	S	134.00	26.80	160.80
717	Telephone & Broadband	15/09/2025		Lloyds Current Accou	DD	Telephone & Broadband	Chess	S	94.18	18.84	113.02
719	Office Equipment	15/09/2025		Lloyds Treasurers PC	Card	Office Equipment	Vista Print	X	65.19		65.19
714	Machinery Purchase	15/09/2025		Lloyds Current Accou	DD	Vehicle Tax	DVLA	X	345.00		345.00

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
720	Green Waste	15/09/2025		Lloyds Current Accou	DD	Waste Removal	Biffa	S	147.80	29.56	177.36
716	Pitch Marking	15/09/2025		Lloyds Current Accou	BACS	Pitch Markings	TJS Gardening and Ground	S			
718	Pavilion Utilities	15/09/2025		Lloyds Current Accou	DD	Electricity (Rec Pavilion)	British Gas	L	8.39	0.41	8.80
723	Hospitality	16/09/2025		Lloyds Treasurers PC	CARD	Milk	Co-op	X	1.85		1.85
725	Telephone System	16/09/2025		Lloyds Current Accou	DD	Telephone & Broadband	SW Comms	S	180.78	36.16	216.94
722	Electricity	16/09/2025		Lloyds Current Accou	DD	Electricity for Offices	Engie	L	182.50	9.12	191.62
727	Office Equipment	16/09/2025		Lloyds Treasurers PC	Card	Key Cabinet	The Workplace Depot	S	33.99	6.80	40.79
724	Inspections	16/09/2025		Lloyds Current Accou	BACS	Flag pole Inspection and repair	PD Flagpole	X	349.00		349.00
726	Plants	16/09/2025		Lloyds Treasurers PC	CARD	Fertiliser for Plant Beds	Willowbrook Nursery	S	62.45	12.49	74.94
721	Pavilion Utilities	16/09/2025		Lloyds Treasurers PC	CARD	Cleaning Supplies	Lidl	X	3.60		3.60
739	Hospitality	17/09/2025		Lloyds Current Accou	BACS	Tea, Coffee & Milk	Lidl	S	5.83	0.33	6.16
729	Kings Arms CIL	17/09/2025		Lloyds Current Accou	BACS	Electrical Installation (KA)	Sean Reeves Electrical Ser	S	1,015.00	203.00	1,218.00
732	Kings Arms CIL	17/09/2025		Lloyds Current Accou	BACS	Entrance Mat	Screwfix	S	51.49	10.30	61.79
733	Kings Arms CIL	17/09/2025		Lloyds Current Accou		Paint and fixings	Screwfix	S	98.35	19.67	118.02
734	Kings Arms CIL	17/09/2025		Lloyds Current Accou		Floor paint and brackets	Screwfix	S	34.48	6.90	41.38
735	Kings Arms CIL	17/09/2025		Lloyds Current Accou	BACS	Guttering for Buggy Store	Screwfix	S	55.08	11.02	66.10
736	Kings Arms CIL	17/09/2025		Lloyds Current Accou	BACS	Intumescent Strips	Screwfix	S	19.16	3.83	22.99
737	Kings Arms CIL	17/09/2025		Lloyds Current Accou	BACS	Fire Signs & First Aid Box	Screwfix	S	66.28	13.27	79.55
738	Kings Arms CIL	17/09/2025		Lloyds Current Accou	BACS	Door Bells & Picture Hooks	Screwfix	S	62.36	12.48	74.84
741	Community Development & Su	17/09/2025		Lloyds Current Accou	BACS	Printing	Carly Press	S	10.00	2.00	12.00
740	Switch on Event	17/09/2025		Lloyds Current Accou	BACS	Advertisement	Carly Press	S	50.00	10.00	60.00
728	Green Corridor	17/09/2025		Lloyds Current Accou	BACS	Green Corridor Gates, posts, ra	M J Fletcher Property Main	E	785.00		785.00
740	Night Walk	17/09/2025		Lloyds Current Accou	BACS	Advertisement	Carly Press	S	50.00	10.00	60.00
730	Pitch Marking	17/09/2025		Lloyds Current Accou	BACS	Pitch Markings	TJS Gardening and Ground	S	580.00	116.00	696.00
731	Servicing	17/09/2025		Lloyds Treasurers PC	CARD	Tyre Repair	Bridge Tyres & Wheels	S	70.83	14.17	85.00
742	Clothing & PPE	18/09/2025		Lloyds Current Accou	BACS	Various OS Items	Screwfix	S	9.16	1.83	10.99
743	OS Responsive Maintenance	18/09/2025		Lloyds Current Accou	BACS	Various PA works	M J Fletcher Property Main	E	132.00		132.00
743	PA Responsive Maintenance	18/09/2025		Lloyds Current Accou	BACS	Various PA works	M J Fletcher Property Main	E	346.00		346.00
742	Sundries	18/09/2025		Lloyds Current Accou	BACS	Various OS Items	Screwfix	S	16.66	3.33	19.99
744	Hospitality	19/09/2025		Lloyds Treasurers PC	CARD	Milk	Co-op	X	0.85		0.85
745	Youth Services	19/09/2025		Lloyds Treasurers PC	CARD	Art Canvass	Buy & Save	S	32.39	6.48	38.87
746	Machinery Purchase	19/09/2025		Lloyds Current Accou	BACS	Various OS Items	Willis and Grabham	S	61.06	12.22	73.28
747	Machinery Purchase	19/09/2025		Lloyds Current Accou	BACS	Water Pump parts	Willis and Grabham	S	170.75	34.16	204.91
748	Machinery Purchase	19/09/2025		Lloyds Current Accou	BACS	Various OS Items	Willis and Grabham	S	353.78	70.76	424.54
749	Machinery Purchase	19/09/2025		Lloyds Current Accou	BACS	Mower Repairs	Willis and Grabham	S	243.38	48.69	292.07

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
748	Clothing & PPE	19/09/2025		Lloyds Current Accol	BACS	Various OS Items	Willis and Grabham	S	132.49	26.50	158.99
746	Clothing & PPE	19/09/2025		Lloyds Current Accol	BACS	Various OS Items	Willis and Grabham	S	12.08	2.42	14.50
748	Fuel & Consumables	19/09/2025		Lloyds Current Accol	BACS	Various OS Items	Willis and Grabham	S	19.17	3.83	23.00
751	Electricity	19/09/2025		Lloyds Current Accol	DD	Electricity for Offices	British Gas	L	75.26	3.76	79.02
752	Office Equipment	19/09/2025		Lloyds Treasurers PC	CARD	Office Equipment	Buy & Save	S	11.65	2.33	13.98
753	Office Cleaning & Maintenance	19/09/2025		Lloyds Treasurers PC	CARD	Handwash and Scourer	Asda	X	2.47		2.47
750	PA Responsive Maintenance	19/09/2025		Lloyds Current Accol	BACS	Play Area remove roundabout	M J Fletcher Property Main	E	440.00		440.00
753	Utilities	19/09/2025		Lloyds Treasurers PC	CARD	Handwash and Scourer	Asda	X	0.74		0.74
754	Staff Training	22/09/2025		Lloyds Treasurers PC	CARD	Food	Asda	X	44.18		44.18
755	Fuel & Consumables	22/09/2025		Lloyds Current Accol	DD	Fuel	Allstar	S	167.27	33.45	200.72
762	Hospitality	23/09/2025		Lloyds Current Accol	BACS	Travel & Expenses	L Batcha	X	1.35		1.35
758	Hospitality	23/09/2025		Lloyds Treasurers PC	CARD	Milk & Coffee	Co-op	X	9.35		9.35
763	Salaries	23/09/2025		Lloyds Current Accol	BACS	Net Salaries	Various	X	32,769.68		32,769.68
764	Salaries	23/09/2025		Lloyds Current Accol	BACS	Deductions - Sept	HMRC	X	12,716.42		12,716.42
765	Salaries	23/09/2025		Lloyds Current Accol	BACS	Superann - Sept	Somerset Council	X	12,266.88		12,266.88
762	Staff Travelling	23/09/2025		Lloyds Current Accol	BACS	Travel & Expenses	L Batcha	X	46.26		46.26
762	Stationery & Postage	23/09/2025		Lloyds Current Accol	BACS	Travel & Expenses	L Batcha	X	6.48		6.48
761	Kings Arms CIL	23/09/2025		Lloyds Current Accol	BACS	Signage	Somerset Sign & Print Co	S	398.00	79.60	477.60
757	Rent	23/09/2025		Lloyds Current Accol	SO	Depot Rent	Indigenous Lettings	S	1,191.15	238.23	1,429.38
760	Electric	23/09/2025		Lloyds Current Accol	DD	Electricity for Depot	British Gas	L	55.08	2.75	57.83
759	Alarm & CCTV Service	23/09/2025		Lloyds Current Accol	BACS	Intruder Alarm Unit 4	Coomber Security Systems	S	75.00	15.00	90.00
759	Alarm & CCTV Service	23/09/2025		Lloyds Current Accol	BACS	Intruder Alarm Unit 4	Coomber Security Systems	S	75.00	15.00	90.00
756	Responsive Maintenance	23/09/2025		Lloyds Treasurers PC	CARD	Toilet Roll Dispenser	Amazon	S	57.57	11.52	69.09
766	Responsive Maintenance	24/09/2025		Lloyds Current Accol	BACS	General Repairs 30 Fore Street	M J Fletcher Property Main	Z	175.00		175.00
767	Pavilion Utilities	24/09/2025		Lloyds Current Accol	BACS	Toilet Maintenance	LS Plumbing	Z	155.00		155.00
772	Environmental Improvements	25/09/2025		Lloyds Current Accol	BACS	Plants Roses for the North Stre	Riverside Plant Nurseries	S	695.00	139.00	834.00
769	Overheads	25/09/2025		Lloyds Current Accol	DD	electricity for Pop-Up Shop	SSE	L	83.75	4.19	87.94
771	Overheads	25/09/2025		Lloyds Current Accol	DD	electricity for Pop-Up Shop	British Gas	L	15.53	0.77	16.30
770	Fuel & Consumables	25/09/2025		Lloyds Current Accol	DD	Fuel	Allstar	S	177.60	35.52	213.12
768	OS Responsive Maintenance	25/09/2025		Lloyds Treasurers PC	CARD	Notice Board Fitting	Roman Glass Limited	S	165.00	33.00	198.00
778	Kings Arms	26/09/2025		Lloyds Current Accol	BACS	Starlink Broadband & UPS	MTMIT	S	200.00	40.00	240.00
777	Kings Arms CIL	26/09/2025		Lloyds Current Accol	BACS	Starlink Broadband & UPS	MTMIT	S	1,684.00	336.80	2,020.80
778	Telephone & Broadband	26/09/2025		Lloyds Current Accol	BACS	Starlink Broadband & UPS	MTMIT	S	62.50	12.50	75.00
774	IT Support & Email Hosting	26/09/2025		Lloyds Current Accol	BACS	IT Support, hosting & domain	MTMIT	S	390.00	78.00	468.00
773	Electricity	26/09/2025		Lloyds Current Accol	DD	Electricity for Offices	British Gas	L	16.55	0.82	17.37

Wellington Town Council

6 October 2025 (2025 - 2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
775	IT Upgrades	26/09/2025		Lloyds Current Accou	BACS	Mobile Phone Upgrades	MTMIT	S	1,077.00	215.40	1,292.40
776	IT Upgrades	26/09/2025		Lloyds Current Accou	BACS	Starlink Set Up & UPS	MTMIT	S	1,684.00	336.80	2,020.80
774	IT	26/09/2025		Lloyds Current Accou	BACS	IT Support, hosting & domain	MTMIT	S	150.00	30.00	180.00
781	Mayoral Events	29/09/2025		Lloyds Treasurers PC	CARD	Mayors Reception	Asda	S	67.97	13.85	81.82
779	Overheads	29/09/2025		Lloyds Current Accou	DD	electricity for Pop-Up Shop	British Gas	L	27.41	1.37	28.78
780	Utilities	29/09/2025		Lloyds Current Accou	DD	Electricity for Public Toilets	British Gas	L	12.74	0.63	13.37
783	Environmental Improvements	30/09/2025		Lloyds Current Accou	BACS	Plants for the Toilet Block	Rainbow Plants	S	1,232.85	246.57	1,479.42
782	CCTV	30/09/2025		Lloyds Current Accou	BACS	CCTV	Somerset Council	X	8,394.50		8,394.50
784	Pavilion Utilities	30/09/2025		Lloyds Current Accou	BACS	Gas Safety Inspection	MBH Industrial Services Ltd	S	450.00	90.00	540.00
786	Kings Arms	01/10/2025		Lloyds Current Accou	BACS	Various Kings Arms Items	Screwfix	S	25.56	5.11	30.67
787	Kings Arms	01/10/2025		Lloyds Treasurers PC	CARD	Fencing	Wadham Fencing Ltd	S	14.12	2.82	16.94
791	Rent	01/10/2025		Lloyds Current Accou	Standing Order	Pop Up Shop Rent	H T Perry & Son	X	500.00		500.00
789	Basins	01/10/2025		Lloyds Current Accou	DD	Waste Removal	Biffa	S	72.23	14.45	86.68
790	Longforth Rd Toilet Refurb	01/10/2025		Lloyds Current Accou	BACS	Professional Fees	Ravenslade	S	1,457.30	291.46	1,748.76
788	Cleaning/Sundries	01/10/2025		Lloyds Treasurers PC	CARD	Sundries	Lidl	X	11.42		11.42
785	Clothing & PPE	01/10/2025		Lloyds Current Accou	BACS	PPE	Screwfix	S	265.80	53.16	318.96
789	Green Waste	01/10/2025		Lloyds Current Accou	DD	Waste Removal	Biffa	S	16.80	3.36	20.16
799	Mayoral Events	02/10/2025		Lloyds Current Accou	BACS	Organist - Civic Service	Simon Forrester	X	75.00		75.00
796	Environmental Improvements	02/10/2025		Lloyds Treasurers PC	CARD	Plants for north street bed	Riverside Plant Nurseries	S	109.75	21.95	131.70
792	Kings Arms	02/10/2025		Lloyds Current Accou	DD	Electricity (KA)	British Gas	L	161.06	8.05	169.11
797	Basins	02/10/2025		Lloyds Current Accou	BACS	Card Transaction Fees	SumUp Payments Ltd	X	1.62		1.62
798	Basins	02/10/2025		Lloyds Current Accou	BACS	Card Transaction Fees	SumUp Payments Ltd	X	3.24		3.24
794	Responsive Maintenance	02/10/2025		Lloyds Current Accou	DD	Waste Collections	Suez	S	20.37	4.07	24.44
795	OS Responsive Maintenance	02/10/2025		Lloyds Current Accou	BACS	Mower Repairs	Vincent Tractors Ltd	S	171.77	34.35	206.12
793	Pavilion Utilities	02/10/2025		Lloyds Current Accou	DD	Electricity Dobree Park Pavillior	EDF Energy	L	44.56	2.23	46.79
801	Professional Fees	03/10/2025		Lloyds Current Accou	BACS	Health & Safety Advisor	WT Consultancy	S	350.00	70.00	420.00
802	Youth Services	03/10/2025		Lloyds Current Accou	BACS	Kings Arms Engagement Event	Young Somerset	Z	150.00		150.00
803	Community Development & Su	03/10/2025		Lloyds Current Accou	CARD	Engraving	Timpson	Z	10.00		10.00
800	Sage Payroll & HR	03/10/2025		Lloyds Current Accou	DD	Payroll System	Sage	S	99.00	19.80	118.80
805	OS Responsive Maintenance	03/10/2025		Lloyds Current Accou	BACS	Mower Parts	Vincent Tractors Ltd	S	39.23	7.84	47.07
804	Watering	03/10/2025		Lloyds Current Accou	BACS	Watering Wellington 2025	Exe Valley Maintenance Se	S	5,361.00	1,072.20	6,433.20
816	Bank Interest	06/10/2025		Lloyds Current Accou	DD	Account Fee	Lloyds Bank	X	8.50		8.50
822	Bank Interest	06/10/2025		Lloyds Treasurers PC	BACS	Account Fee	Lloyds Bank	X	8.50		8.50
818	Staff Training	06/10/2025		Lloyds Treasurers PC	Card	Staff Training	Eventbrite	X	10.00		10.00

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
819	Hospitality	06/10/2025		Lloyds Treasurers PC	Card	Milk	Esso Wellington	X	1.75		1.75
809	Hospitality	06/10/2025		Lloyds Treasurers PC	CARD	Milk	Co-op	Z	0.85		0.85
810	Hospitality	06/10/2025		Lloyds Treasurers PC	CARD	Milk	Co-op	Z	1.85		1.85
814	Kings Arms	06/10/2025		Lloyds Current Accou	DD	Waste Collections	Suez	S	11.17	2.23	13.40
813	Telephone & Broadband	06/10/2025		Lloyds Treasurers PC	CARD	Depot Broadband	BT	S	40.15	8.03	48.18
807	Electricity	06/10/2025		Lloyds Current Accou	DD	Electricity for Offices	British Gas	L	126.98	6.34	133.32
814	Responsive Maintenance	06/10/2025		Lloyds Current Accou	DD	Waste Collections	Suez	S	27.49	5.50	32.99
817	Fuel & Consumables	06/10/2025		Lloyds Treasurers PC	CARD	Fuel	Wellington Service Station	X	44.36		44.36
815	Mower Leases	06/10/2025		Lloyds Current Accou	DD	Mower Lease	BNP Paribas Leasing Soluti	S	501.49	100.30	601.79
806	Tree Inspections	06/10/2025		Lloyds Current Accou	DD	Tree Inspections	Somerset Council	S	370.00	74.00	444.00
812	Pavilion Utilities	06/10/2025		Lloyds Current Accou	DD	Electricity (Playing Field Pavilio	British Gas	L	212.14	10.60	222.74
808	Pavilion Utilities	06/10/2025		Lloyds Current Accou	DD	Electricity Dobree Park Pavillior	British Gas	L	155.95	7.79	163.74
811	Basins Allotment C.I.L	06/10/2025		Lloyds Current Accou	BACS	The Basins Allotments - Site W	R W Gale	S	3,540.00	708.00	4,248.00
824	Office Equipment	06/10/2025		Lloyds Treasurers PC	Card	Office Equipment	Amazon	S	118.12	23.62	141.74
825	Fuel & Consumables	06/10/2025		Lloyds Treasurers PC	Card	Van Charging	Lidl	X	25.85		25.85
823	Fuel & Consumables	06/10/2025		Lloyds Treasurers PC	Card	Van Charging	Lidl	X	23.32		23.32
820	Fuel & Consumables	06/10/2025		Lloyds Treasurers PC	Card	Parking	PayByPhone	X	4.20		4.20
821	Fuel & Consumables	06/10/2025		Lloyds Treasurers PC	Card	Van Charging	Lidl	X	28.30		28.30
Total									224,176.76	13,933.99	238,110.75

Wellington Town Council

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
55	Bank Interest	07/08/2025		Nationwide	0134355	Interest	Nationwide	X	665.76		665.76
56	Basins	18/08/2025		Lloyds Current Accou		Allotment Rent & Deposit	Gift Marowa	Z			
56	Allotment Deposits	18/08/2025		Lloyds Current Accou		Allotment Rent & Deposit	Gift Marowa	Z	50.00		50.00
57	Switch on Event	21/08/2025		Lloyds Current Accou		Stall Fee	Dough Bros Bakery	X	45.00		45.00
62	Switch on Event	21/08/2025		Lloyds Current Accou		Stall Fee	Isla-Rose	X	45.00		45.00
58	Rent	21/08/2025		Lloyds Current Accou		Pop Up Shop	Birch Villa Cakes	X	150.00		150.00
59	Rent	21/08/2025		Lloyds Current Accou		Pop Up Shop	Linda Bennett	X	150.00		150.00
61	Rent	21/08/2025		Lloyds Current Accou		Pop Up Shop	Wellington Monument Rot	X	150.00		150.00
61	Rent	21/08/2025		Lloyds Current Accou		Pop Up Shop	Wellington Monument Rot	X	150.00		150.00
58	Deposits	21/08/2025		Lloyds Current Accou		Pop Up Shop	Birch Villa Cakes	X	100.00		100.00
60	Deposits	21/08/2025		Lloyds Current Accou		Pop Up Shop	Wellington Film Festival	X	100.00		100.00
63	Rent	01/09/2025		Lloyds Current Accou		Pop Up Shop	Lianne Short Art	X	150.00		150.00
64	Rent	01/09/2025		Lloyds Current Accou		Pop Up Shop	Merrydays Crafts & Collect	X	150.00		150.00
63	Deposits	01/09/2025		Lloyds Current Accou		Pop Up Shop	Lianne Short Art	X	100.00		100.00
64	Deposits	01/09/2025		Lloyds Current Accou		Pop Up Shop	Merrydays Crafts & Collect	X	100.00		100.00
68	Bank Interest	02/09/2025		Lloyds Deposit Accou		Interest	Lloyds Bank	X	880.94		880.94
69	Bank Interest	02/09/2025		Cambridge & Countie		Interest	Cambridge & Counties	X	894.54		894.54
70	Bank Interest	02/09/2025		Redwood		Interest	Redwood Bank	X	452.12		452.12
65	Switch on Event	02/09/2025		Lloyds Current Accou	500306	Stall Fee	Llamedos Catering	X	45.00		45.00
66	Switch on Event	02/09/2025		Lloyds Current Accou		Stall Fee	SB Bakes	X	45.00		45.00
67	Switch on Event	02/09/2025		Lloyds Current Accou		Stall Fee	Gallery 59	X	70.00		70.00
71	Deposits	03/09/2025		Lloyds Current Accou		Pop Up Shop	Alex Williams Illustration	X	-87.92		-87.92
72	Bank Interest	08/09/2025		Nationwide	0134355	Interest	Nationwide	X	667.76		667.76
73	Deposits	09/09/2025		Lloyds Current Accou		Pop Up Shop	Weight Loss Wardrobe	X	-85.96		-85.96
77	Switch on Event	12/09/2025		Lloyds Current Accou		Stall Fee	Folkloric Follies	X	45.00		45.00
78	Switch on Event	12/09/2025		Lloyds Current Accou		Stall Fee	Lady Craftsalot	X	45.00		45.00
80	Switch on Event	12/09/2025		Lloyds Current Accou		Stall Fee	The Nomadic Barista	X	70.00		70.00
81	Rent	12/09/2025		Lloyds Current Accou		Pop Up Shop	Timely Treats	X	150.00		150.00
79	Allotment Deposits	12/09/2025		Lloyds Current Accou		Allotment Rent & Deposit	Charlotte Emma Pretty	Z	32.00		32.00
79	Allotment Deposits	12/09/2025		Lloyds Current Accou		Allotment Rent & Deposit	Charlotte Emma Pretty	Z	50.00		50.00
81	Deposits	12/09/2025		Lloyds Current Accou		Pop Up Shop	Timely Treats	X	100.00		100.00
74	Night Walk	12/09/2025		Lloyds Current Accou		Stall Fee	Crosses Food	X	70.00		70.00
75	Night Walk	12/09/2025		Lloyds Current Accou		Stall Fee	Buzzing Bee-ns	X	45.00		45.00
76	Night Walk	12/09/2025		Lloyds Current Accou		Stall Fee	SB Bakes	X	45.00		45.00

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
85	Basins	16/09/2025		Lloyds Current Accou		Allotment Rent	Anna Zrodowska	X	32.00		32.00
86	Basins	16/09/2025		Lloyds Current Accou		Allotment Rent	Louise Winborn	X	32.00		32.00
87	Basins	16/09/2025		Lloyds Current Accou		Allotment Rent	Christopher Denton	X	32.00		32.00
88	Basins	16/09/2025		Lloyds Current Accou		Allotment Rent	Katherine Bryson	X	32.00		32.00
89	Basins	16/09/2025		Lloyds Current Accou		Allotment Rent	Julia Strange	X	32.00		32.00
90	Basins	16/09/2025		Lloyds Current Accou		Allotment Rent	Jane Beagle	X	32.00		32.00
91	Basins	16/09/2025		Lloyds Current Accou		Allotment Rent	David Lee	X	32.00		32.00
92	Basins	16/09/2025		Lloyds Current Accou	500307	Allotment Rent	Jason Jenkins	X	32.00		32.00
83	Switch on Event	16/09/2025		Lloyds Current Accou		Stall Fee	Little Wax Wishes & Aroma	X	45.00		45.00
82	Night Walk	16/09/2025		Lloyds Current Accou		Stall Fee	The Nomadic Barista	X	70.00		70.00
84	Leases Income	16/09/2025		Lloyds Current Accou		Rent	Wellington Association Foo	X	741.50		741.50
93	Basins	17/09/2025		Lloyds Current Accou		Allotment Rent	Susan Mary Hughes	X	32.00		32.00
94	Basins	17/09/2025		Lloyds Current Accou		Allotment Rent	Adrian Welland	X	32.00		32.00
95	Basins	17/09/2025		Lloyds Current Accou		Allotment Rent	Robert James Walters	X	32.00		32.00
96	Basins	17/09/2025		Lloyds Current Accou		Allotment Rent	Carol Adcock	X	32.00		32.00
97	Basins	17/09/2025		Lloyds Current Accou		Allotment Rent	Amanda Ashley	X	32.00		32.00
98	Basins	17/09/2025		Lloyds Current Accou		Allotment Rent	Anna & Mark Tomasik & Bl	X	32.00		32.00
99	Basins	17/09/2025		Lloyds Current Accou		Allotment Rent	Gerald Gilbert	X	32.00		32.00
100	Basins	17/09/2025		Lloyds Current Accou		Allotment Rent	Simon Ross	X	32.00		32.00
101	Basins	18/09/2025		Lloyds Current Accou		Allotment Rent	Phillip Wignall	X	32.00		32.00
102	Basins	18/09/2025		Lloyds Current Accou		Allotment Rent	Fiona Pecorini	X	32.00		32.00
103	Basins	18/09/2025		Lloyds Current Accou		Allotment Rent	Michelle Beacon	X	32.00		32.00
104	Basins	18/09/2025		Lloyds Current Accou		Allotment Rent	William Allen	X	32.00		32.00
105	Basins	18/09/2025		Lloyds Current Accou	500308	Allotment Rent	Robert David Squibb	X	32.00		32.00
105	Basins	18/09/2025		Lloyds Current Accou	500308	Allotment Rent	Robert David Squibb	X			
105	Basins	18/09/2025		Lloyds Current Accou	500308	Allotment Rent	Robert David Squibb	X	32.00		32.00
106	Basins	18/09/2025		Lloyds Current Accou	500308	Allotment Rent	Sarah Denham	X	32.00		32.00
107	Basins	19/09/2025		Lloyds Current Accou		Allotment Rent	Sue Blake	X	32.00		32.00
108	Basins	19/09/2025		Lloyds Current Accou		Allotment Rent	Kim Norman	X	32.00		32.00
109	Basins	19/09/2025		Lloyds Current Accou		Allotment Rent	Jennifer Wheeler	X	32.00		32.00
110	Basins	19/09/2025		Lloyds Current Accou		Allotment Rent	Monika Csuzdi	X	32.00		32.00
111	Basins	19/09/2025		Lloyds Current Accou	500309	Allotment Rent	William Donald Judd	X	32.00		32.00
112	Basins	19/09/2025		Lloyds Current Accou	500310	Allotment Rent	Leslie Farthing	X	32.00		32.00
113	Basins	19/09/2025		Lloyds Current Accou	500310	Allotment Rent	Rebecca Bush	X	32.00		32.00
114	Deposits	22/09/2025		Lloyds Current Accou		Pop Up Shop	Lianne Short Art	X	-86.45		-86.45

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
115	Basins	23/09/2025		Lloyds Current Accou		Allotment Rent	Adrian Rose	X	32.00		32.00
116	Basins	23/09/2025		Lloyds Current Accou		Allotment Rent	Jennifer Anne Hicks	X	32.00		32.00
118	Basins	23/09/2025		Lloyds Current Accou		Allotment Rent	Bernard Barnes	X	32.00		32.00
119	Basins	23/09/2025		Lloyds Current Accou		Allotment Rent	Dawn Bunting	X	32.00		32.00
117	Switch on Event	23/09/2025		Lloyds Current Accou		Stall Fee	The Messy Baker	X	45.00		45.00
120	Deposits	23/09/2025		Lloyds Current Accou		Pop Up Shop	Young Somerset	X	100.00		100.00
121	Basins	24/09/2025		Lloyds Current Accou		Allotment Rent	Jules Salvati	X	32.00		32.00
121	Basins	24/09/2025		Lloyds Current Accou		Allotment Rent	Jules Salvati	X	32.00		32.00
122	Basins	24/09/2025		Lloyds Current Accou		Allotment Rent	Avtar Panesar	X	32.00		32.00
123	Basins	24/09/2025		Lloyds Current Accou		Allotment Rent	Mr & Mrs Gamlin	X	32.00		32.00
124	Basins	24/09/2025		Lloyds Current Accou		Allotment Rent	Victoria McGoun	X	32.00		32.00
125	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	Marilyn Neale	X	32.00		32.00
126	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	Toni Anne Blight	X	32.00		32.00
127	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	Wells-Trimmm - Plot 11	X	32.00		32.00
128	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	Catalina Modiga	X	32.00		32.00
129	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	Christopher Moden	X	32.00		32.00
130	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	Rob Murdock	X	32.00		32.00
131	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	Sara Fairbairn	X			
131	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	Sara Fairbairn	X	32.00		32.00
132	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	Brenda Bell	X	32.00		32.00
133	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	Chris Capell	X	32.00		32.00
134	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	David Capell	X			
134	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	David Capell	X	32.00		32.00
135	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	George Seba	X	32.00		32.00
137	Basins	29/09/2025		Lloyds Current Accou		Allotment Rent	Elizabeth Allen	X	32.00		32.00
136	Switch on Event	29/09/2025		Lloyds Current Accou		Stall Fee	Pretty Skinz	X	45.00		45.00
138	Deposits	29/09/2025		Lloyds Current Accou		Pop Up Shop	Timely Treats	X	-57.54		-57.54
139	Basins	30/09/2025		Lloyds Current Accou	500312	Allotment Rent	Louise Baker	X	32.00		32.00
140	Basins	30/09/2025		Lloyds Current Accou	500311	Allotment Rent	Jacqueline Witt	X	32.00		32.00
142	Basins	30/09/2025		Lloyds Current Accou		Allotment Rent	Vivienne Knighton	X	32.00		32.00
143	Basins	30/09/2025		Lloyds Current Accou	500313	Allotment Rent	Mike Broom	X	32.00		32.00
143	Basins	30/09/2025		Lloyds Current Accou	500313	Allotment Rent	Mike Broom	X	32.00		32.00
144	Basins	30/09/2025		Lloyds Current Accou	500313	Allotment Rent	Brian Smith	X	32.00		32.00
141	Allotment Deposits	30/09/2025		Lloyds Current Accou		Allotment Rent & Deposit	Sarah Brett	Z	32.00		32.00
141	Allotment Deposits	30/09/2025		Lloyds Current Accou		Allotment Rent & Deposit	Sarah Brett	Z	50.00		50.00

Wellington Town Council

6 October 2025 (2025 - 2026)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
145	Basins	02/10/2025		Lloyds Current Accou	500314	Allotment Rent	Kirsty Veen	X	32.00		32.00
146	Basins	02/10/2025		Lloyds Current Accou	SUMUP (25/09/25)	Allotment Rent	Kimberlynn Marshall	X	32.00		32.00
147	Basins	02/10/2025		Lloyds Current Accou	SUMUP (22/09/25)	Allotment Rent	Adam Fricker	X	32.00		32.00
148	Basins	02/10/2025		Lloyds Current Accou	SUMUP (22/09/202	Allotment Rent	Gift Marowa	X	32.00		32.00
149	Basins	02/10/2025		Lloyds Current Accou		Allotment Rent	Alistair Winearls	X	32.00		32.00
150	Basins	02/10/2025		Lloyds Current Accou		Allotment Rent	Caroline Swan	X	32.00		32.00
151	Basins	02/10/2025		Lloyds Current Accou		Allotment Rent	Joseph Koita	X	32.00		32.00
152	Basins	02/10/2025		Lloyds Current Accou		Allotment Rent	Andy Chappell	X	32.00		32.00
153	Basins	02/10/2025		Lloyds Current Accou	SUMUP 22/09/25	Allotment Rent	Aubery David	X	32.00		32.00
154	Basins	02/10/2025		Lloyds Current Accou	SUMUP 22/09/25	Allotment Rent	Mary Bradford	X	32.00		32.00
154	Basins	02/10/2025		Lloyds Current Accou	SUMUP 22/09/25	Allotment Rent	Mary Bradford	X			
154	Basins	02/10/2025		Lloyds Current Accou	SUMUP 22/09/25	Allotment Rent	Mary Bradford	X	32.00		32.00
154	Basins	02/10/2025		Lloyds Current Accou	SUMUP 22/09/25	Allotment Rent	Mary Bradford	X			
155	Basins	02/10/2025		Lloyds Current Accou	SUMUP 22/09/25	Allotment Rent	Gerry Mangeolles	X	32.00		32.00
156	Basins	02/10/2025		Lloyds Current Accou	SUMUP 22/09/25	Allotment Rent	Sarah Pritchard-Wright	X	32.00		32.00
157	Basins	02/10/2025		Lloyds Current Accou	SUMUP 22/09/25	Allotment Rent	Trevor Pritchard	X	32.00		32.00
158	Basins	05/10/2025		Lloyds Current Accou		Allotment Rent	Chartlotte Chaffe	X	32.00		32.00
159	Basins	05/10/2025		Lloyds Current Accou		Allotment Rent	Daniel James	X	32.00		32.00
160	Pitch/Pavilion Hire	05/10/2025		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
160	Pitch/Pavilion Hire	05/10/2025		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
160	Pitch/Pavilion Hire	05/10/2025		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
161	Pitch/Pavilion Hire	05/10/2025		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
161	Pitch/Pavilion Hire	05/10/2025		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
161	Pitch/Pavilion Hire	05/10/2025		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
162	Pitch/Pavilion Hire	05/10/2025		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
166	Bank Interest	06/10/2025		Lloyds Deposit Accou		Interest	Lloyds Bank	X	510.25		510.25
167	Bank Interest	06/10/2025		Cambridge & Countie		Interest	Cambridge & Counties	X	862.82		862.82
168	Bank Interest	06/10/2025		Redwood		Interest	Redwood Bank	X	765.70		765.70
164	Staff Recruitment	06/10/2025		Lloyds Current Accou	BACS	Connect Somerset Funding	Somerset Council	X	7,813.78		7,813.78
163	Basins	06/10/2025		Lloyds Current Accou		Allotment Rent	Stephen Page	X	32.00		32.00
165	Basins	06/10/2025		Lloyds Current Accou		Allotment Rent	Laurence Hasson	X	32.00		32.00
Total									19,193.79		19,193.79

Wellington Town Council
Summary of Income & Expenditure 2025 - 2026
All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

Administration

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Photocopier	70.00	10.00	-60.00	1,350.00	472.77	877.23	817.23 (57%)
34	Insurances				10,000.00	3,994.56	6,005.44	6,005.44 (60%)
35	Stationery & Postage				1,250.00	797.18	452.82	452.82 (36%)
36	Audit Fees				2,470.00	2,495.00	-25.00	-25.00 (-1%)
40	Hire of Hall				1,860.00	1,020.00	840.00	840.00 (45%)
54	Professional Fees				20,000.00	1,701.40	18,298.60	18,298.60 (91%)
SUB TOTAL		70.00	10.00	-60.00	36,930.00	10,480.91	26,449.09	26,389.09 (91%)

Affiliation Fees

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	SALC				2,700.00	2,693.67	6.33	6.33 (0%)
99	SLCC				420.00		420.00	420.00 (100%)
100	CCS				100.00		100.00	100.00 (100%)
SUB TOTAL					3,220.00	2,693.67	526.33	526.33 (100%)

Allotments

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Basins	3,040.00	2,725.00	-315.00	2,500.00	453.73	2,046.27	1,731.27 (31%)
92	Longforth	3,000.00		-3,000.00	2,500.00	425.00	2,075.00	-925.00 (-16%)
148	Allotment Deposits		214.00	214.00		150.00	-150.00	64.00 (N/A)
190	Longforth Allotments CIL							(N/A)
194	Management Software				500.00	432.00	68.00	68.00 (13%)
251	Basins Allotment C.I.L					3,540.00	-3,540.00	-3,540.00 (N/A)
SUB TOTAL		6,040.00	2,939.00	-3,101.00	5,500.00	5,000.73	499.27	-2,601.73 (N/A)

Christmas

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Hire of Lights				10,000.00		10,000.00	10,000.00 (100%)
115	Lights Install				13,000.00		13,000.00	13,000.00 (100%)
116	Switch on Event	1,320.00	545.00	-775.00	7,500.00	135.00	7,365.00	6,590.00 (74%)
123	Stall Deposits							(N/A)
136	Electricity				500.00		500.00	500.00 (100%)
137	Additional Lights & Install							(N/A)
160	Free Parking				4,750.00		4,750.00	4,750.00 (100%)
195	Smaller Trees				400.00		400.00	400.00 (100%)
SUB TOTAL		1,320.00	545.00	-775.00	36,150.00	135.00	36,015.00	35,240.00 (N/A)

CIL

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
71	C.I.L							(N/A)

Wellington Town Council
Summary of Income & Expenditure 2025 - 2026
All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

181 Committed CIL

(N/A)

SUB TOTAL**(N/A)****Community Services**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
66	Other Payments				300.00		300.00	300.00 (100%)
67	Youth Services		2,500.00	2,500.00		221.26	-221.26	2,278.74 (N/A)
97	Cades Farm Community Hall							(N/A)
134	Kings Arms				18,000.00	5,893.14	12,106.86	12,106.86 (67%)
139	Cost of Living Crisis							(N/A)
153	Charity Fundraising							(N/A)
189	Kings Arms CIL		1,500.00	1,500.00		64,152.11	-64,152.11	-62,652.11 (N/A)
196	Community Development & Suppo				11,000.00	718.20	10,281.80	10,281.80 (93%)
SUB TOTAL			4,000.00	4,000.00	29,300.00	70,984.71	-41,684.71	-37,684.71 (N/A)

Community Warden

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
161	Van Charging							(N/A)
162	Van Maintenance							(N/A)
163	Storage Unit Rental							(N/A)
164	Tools							(N/A)
165	Equip. Maintenance							(N/A)
166	Clothing/PPE							(N/A)
167	Sundries					-26.90	26.90	26.90 (N/A)
SUB TOTAL						-26.90	26.90	26.90 (N/A)

Cost of Democracy

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Mayors Allowance				387.50	387.40	0.10	0.10 (0%)
21	Councillors Allowance				11,625.00	8,718.95	2,906.05	2,906.05 (25%)
22	Members Training				250.00		250.00	250.00 (100%)
23	Members Travelling				200.00	25.00	175.00	175.00 (87%)
24	Hospitality				600.00	190.41	409.59	409.59 (68%)
25	Elections							(N/A)
89	Deputy Mayor's Expenses				200.00		200.00	200.00 (100%)
132	Councillor Tablets				850.00		850.00	850.00 (100%)
197	Mayoral Events				2,500.00	180.97	2,319.03	2,319.03 (92%)
198	Cllr 365				975.00		975.00	975.00 (100%)
SUB TOTAL					17,587.50	9,502.73	8,084.77	8,084.77 (N/A)

Economic Development

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
59	Promotion of Wellington				10,000.00	4,180.00	5,820.00	5,820.00 (58%)
65	Emergency Planning				1,000.00		1,000.00	1,000.00 (100%)

Wellington Town Council
Summary of Income & Expenditure 2025 - 2026
All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

75	Railway Station							(N/A)
76	Capital Projects				8,091.75	-8,091.75	-8,091.75	(N/A)
135	Town Centre Projects			20,000.00	1,640.82	18,359.18	18,359.18	(91%)
170	Heritage	500.00	-500.00	5,400.00		5,400.00	4,900.00	(83%)
171	Clocks			750.00	67.61	682.39	682.39	(90%)
176	CCTV			18,500.00	8,394.50	10,105.50	10,105.50	(54%)
177	Bus Shelters			7,500.00		7,500.00	7,500.00	(100%)
SUB TOTAL		500.00	-500.00	63,150.00	22,374.68	40,775.32	40,275.32	(N/A)

Environment

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46	Footpaths PRoW Maintenance				500.00	121.86	378.14	378.14 (75%)
49	Emptying Dog Bins							(N/A)
51	Planning Administration							(N/A)
52	Environmental Improvements				30,000.00	2,145.60	27,854.40	27,854.40 (92%)
113	Electricity for Street Light				1,500.00	450.17	1,049.83	1,049.83 (69%)
129	Additional Street Lighting				10,000.00		10,000.00	10,000.00 (100%)
168	Cycle Route Cont.				4,000.00		4,000.00	4,000.00 (100%)
SUB TOTAL					46,000.00	2,717.63	43,282.37	43,282.37 (N/A)

Events

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
73	Film Festival				10,000.00		10,000.00	10,000.00 (100%)
138	Carnival				1,000.00	1,000.00		(0%)
147	Remembrance & AFD				1,000.00		1,000.00	1,000.00 (100%)
179	Annual Fireworks							(N/A)
199	VE Day 80th An	280.00		-280.00	4,250.00	1,257.63	2,992.37	2,712.37 (59%)
200	Night Walk		230.00	230.00	8,000.00	6,150.00	1,850.00	2,080.00 (26%)
201	VJ Day 80th An	280.00		-280.00	4,250.00	784.40	3,465.60	3,185.60 (70%)
SUB TOTAL		560.00	230.00	-330.00	28,500.00	9,192.03	19,307.97	18,977.97 (N/A)

Fore Street

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Office Rent	250.00	125.00	-125.00				-125.00 (-50%)
28	Electricity				6,000.00	1,987.29	4,012.71	4,012.71 (66%)
32	Office Equipment				2,000.00	676.55	1,323.45	1,323.45 (66%)
37	Office Cleaning & Maintenance				4,000.00	2,121.11	1,878.89	1,878.89 (46%)
95	Office Furniture Replacement				2,000.00	375.00	1,625.00	1,625.00 (81%)
143	Internal Office Re-Decoration							(N/A)
156	Gas				3,000.00	407.39	2,592.61	2,592.61 (86%)
157	Business Rates				11,000.00	10,853.25	146.75	146.75 (1%)
158	Responsive Maintenance				5,000.00	2,531.10	2,468.90	2,468.90 (49%)
159	IT Upgrades				5,000.00	2,761.00	2,239.00	2,239.00 (44%)
191	Community Office					1,875.19	-1,875.19	-1,875.19 (N/A)
192	Water				350.00	111.97	238.03	238.03 (68%)
193	Planned				20,000.00	6,590.13	13,409.87	13,409.87 (67%)

Wellington Town Council
Summary of Income & Expenditure 2025 - 2026
All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

SUB TOTAL	250.00	125.00	-125.00	58,350.00	30,289.98	28,060.02	27,935.02 (N/A)
------------------	---------------	---------------	----------------	------------------	------------------	------------------	------------------------

Grants

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41	Grants				15,000.00	4,400.00	10,600.00	10,600.00 (70%)
152	Green Grants							(N/A)
169	Service Level Agreements				49,045.00	43,480.00	5,565.00	5,565.00 (11%)
202	Beech Grove Funding				4,000.00		4,000.00	4,000.00 (100%)
SUB TOTAL					68,045.00	47,880.00	20,165.00	20,165.00 (N/A)

Income

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	1,234,120.00	1,234,120.00					(0%)
2	Bank Interest	25,000.00	14,008.10	-10,991.90		87.94	-87.94	-11,079.84 (-44%)
3	Parish Grants							(N/A)
5	VAT Refund							(N/A)
6	Rents - Various	1,000.00	50.00	-950.00				-950.00 (-95%)
180	Misc Income							(N/A)
SUB TOTAL		1,260,120.00	1,248,178.10	-11,941.90		87.94	-87.94	-12,029.84 (N/A)

IT, Website & Internet

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Telephone & Broadband				3,550.00	1,895.63	1,654.37	1,654.37 (46%)
30	IT Equipment				2,000.00	534.82	1,465.18	1,465.18 (73%)
31	IT Support & Email Hosting				4,250.00	2,239.00	2,011.00	2,011.00 (47%)
94	IT for New Staff				2,500.00	2,443.90	56.10	56.10 (2%)
101	Telephone System				3,500.00	1,417.97	2,082.03	2,082.03 (59%)
103	Security Software				650.00	310.50	339.50	339.50 (52%)
104	Office 365				1,850.00	230.40	1,619.60	1,619.60 (87%)
105	Parish Online				450.00		450.00	450.00 (100%)
107	Scribe Accounting System				2,000.00		2,000.00	2,000.00 (100%)
108	Sage Payroll & HR				2,750.00	1,374.95	1,375.05	1,375.05 (50%)
144	Inspection Applications				2,000.00		2,000.00	2,000.00 (100%)
178	IT Impact							(N/A)
203	Other IT Licences				1,750.00	1,455.85	294.15	294.15 (16%)
SUB TOTAL					27,250.00	11,903.02	15,346.98	15,346.98 (N/A)

Open Spaces Development

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
182	Machinery Purchase					1,173.97	-1,173.97	-1,173.97 (N/A)
183	Mower Lease (3 Month)							(N/A)
184	Depot Set Up					-1,499.18	1,499.18	1,499.18 (N/A)
185	Depot Costs (5 Months)					4,094.45	-4,094.45	-4,094.45 (N/A)
186	People (excl. Salaries)							(N/A)

Wellington Town Council
Summary of Income & Expenditure 2025 - 2026
All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

187 Insurance							(N/A)
188 Contingency				1,987.00	-1,987.00		-1,987.00 (N/A)

SUB TOTAL				5,756.24	-5,756.24		-5,756.24 (N/A)
------------------	--	--	--	-----------------	------------------	--	------------------------

OS Depot

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
204	Rent				15,000.00	3,573.45	11,426.55	11,426.55 (76%)
205	Rates				10,000.00	4,178.50	5,821.50	5,821.50 (58%)
206	Broadband				1,200.00	240.90	959.10	959.10 (79%)
207	Electric				2,000.00	392.52	1,607.48	1,607.48 (80%)
208	Water				500.00	117.84	382.16	382.16 (76%)
209	Cleaning/Sundries				2,500.00	360.85	2,139.15	2,139.15 (85%)
210	Alarm & CCTV Service				1,250.00	150.00	1,100.00	1,100.00 (88%)
211	Bin Collections				1,000.00		1,000.00	1,000.00 (100%)
212	Responsive Maintenance				1,000.00	541.48	458.52	458.52 (45%)
SUB TOTAL					34,450.00	9,555.54	24,894.46	24,894.46 (88%)

OS Overheads

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
174	TC Planting							(N/A)
175	Park Planting & Security							(N/A)
213	Bin Emptying				32,000.00		32,000.00	32,000.00 (100%)
214	Bulbs				3,000.00		3,000.00	3,000.00 (100%)
215	Clothing & PPE				2,500.00	1,348.21	1,151.79	1,151.79 (46%)
216	Fuel & Consumables				10,000.00	4,007.74	5,992.26	5,992.26 (59%)
217	Green Waste				1,000.00	684.93	315.07	315.07 (31%)
218	In Bloom & Green Flag				1,250.00	123.78	1,126.22	1,126.22 (90%)
219	Inspections				3,000.00	349.00	2,651.00	2,651.00 (88%)
220	Insurance				5,000.00	2,951.20	2,048.80	2,048.80 (40%)
221	IT				3,000.00	1,132.14	1,867.86	1,867.86 (62%)
222	Locking Park				30,000.00		30,000.00	30,000.00 (100%)
223	Mower Leases				6,050.00	3,008.94	3,041.06	3,041.06 (50%)
224	OS Responsive Maintenance				5,000.00	3,349.67	1,650.33	1,650.33 (33%)
225	PA Responsive Maintenance				5,000.00	1,102.10	3,897.90	3,897.90 (77%)
226	Park Water Bill				2,500.00	1,338.00	1,162.00	1,162.00 (46%)
227	Phone Contracts				1,400.00	264.00	1,136.00	1,136.00 (81%)
228	Pitch Marking				2,500.00	605.38	1,894.62	1,894.62 (75%)
229	Plants				15,000.00	9,075.25	5,924.75	5,924.75 (39%)
230	Servicing				5,000.00	1,403.92	3,596.08	3,596.08 (71%)
231	Software				4,000.00	529.50	3,470.50	3,470.50 (86%)
232	Sundries				2,000.00	537.42	1,462.58	1,462.58 (73%)
233	Tool Hire				1,500.00	1,089.16	410.84	410.84 (27%)
234	Tractor Flailing				3,000.00		3,000.00	3,000.00 (100%)
235	Training				2,500.00	1,935.00	565.00	565.00 (22%)
236	Tree Inspections				5,750.00	370.00	5,380.00	5,380.00 (93%)
237	Tree Works				5,000.00	495.00	4,505.00	4,505.00 (90%)
238	Vehicle Sundries				1,000.00	36.90	963.10	963.10 (96%)
239	Watering				15,000.00	11,114.47	3,885.53	3,885.53 (25%)
240	Pavilion Utilities				3,500.00	4,125.60	-625.60	-625.60 (-17%)
250	Leases Income		2,896.70	2,896.70				2,896.70 (N/A)

Wellington Town Council
Summary of Income & Expenditure 2025 - 2026
All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

252 Pitch/Pavilion Hire	217.49	217.49				217.49 (N/A)
SUB TOTAL	3,114.19	3,114.19	176,450.00	50,977.31	125,472.69	128,586.88 (N/A)

OS Projects

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
50	Provision of Benches & Litter/Dog				2,500.00		2,500.00	2,500.00 (100%)
77	Playing Pitch Strategy							(N/A)
131	Green Corridor				15,000.00	3,218.70	11,781.30	11,781.30 (78%)
172	Play Area Reserve							(N/A)
241	Signage				2,000.00	1,943.30	56.70	56.70 (2%)
242	PA Planned Maintenance				10,000.00		10,000.00	10,000.00 (100%)
243	Weed Management				5,000.00	1,600.00	3,400.00	3,400.00 (68%)
244	Wellington Park				20,000.00	10,173.45	9,826.55	9,826.55 (49%)
SUB TOTAL					54,500.00	16,935.45	37,564.55	37,564.55 (N/A)

Pop Up Shop

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
117	Rent	3,500.00	1,950.00	-1,550.00	6,000.00	3,500.00	2,500.00	950.00 (10%)
118	Overheads				2,000.00	2,939.29	-939.29	-939.29 (-46%)
119	Repairs				1,000.00		1,000.00	1,000.00 (100%)
149	Deposits		753.49	753.49				753.49 (N/A)
SUB TOTAL		3,500.00	2,703.49	-796.51	9,000.00	6,439.29	2,560.71	1,764.20 (N/A)

Public Toilets

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	Longforth Road Toilets							(N/A)
133	Longforth Rd Toilet Refurb		19,110.68	19,110.68		9,509.36	-9,509.36	9,601.32 (N/A)
173	Toilets					2,587.77	-2,587.77	-2,587.77 (N/A)
245	Cleaning				30,000.00	4,800.00	25,200.00	25,200.00 (84%)
246	Sundries				1,500.00	311.09	1,188.91	1,188.91 (79%)
247	Utilities				4,000.00	3,713.30	286.70	286.70 (7%)
248	Responsive Maintenance				5,000.00	499.29	4,500.71	4,500.71 (90%)
249	Loan				20,000.00		20,000.00	20,000.00 (100%)
SUB TOTAL			19,110.68	19,110.68	60,500.00	21,420.81	39,079.19	58,189.87 (N/A)

Staff Costs & Expenses

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Salaries				699,000.00	330,401.07	368,598.93	368,598.93 (52%)
17	Staff Training				2,000.00	134.18	1,865.82	1,865.82 (93%)
18	Staff Travelling				250.00	121.64	128.36	128.36 (51%)
19	Staff Recruitment	30,000.00	54,441.34	24,441.34	3,000.00		3,000.00	27,441.34 (83%)
87	Home Working Allowances							(N/A)
SUB TOTAL		30,000.00	54,441.34	24,441.34	704,250.00	330,656.89	373,593.11	398,034.45 (N/A)

Wellington Town Council
Summary of Income & Expenditure 2025 - 2026
All Cost Centres and Codes (Between 01/04/2025 and 31/03/2026)

Restated

(N/A)

NET TOTAL	1,302,360.00	1,335,396.80	33,036.80	1,459,132.50	664,957.66	794,174.84	827,211.64 (29%)
V.A.T.		33,440.04			40,676.25		
GROSS TOTAL		1,368,836.84			705,633.91		



Title	Public Service Protection Order (PSPO)
Meeting	Policy and Finance Committee
Date of meeting	13 October 2025
Action Required	Decision
Report Author and email address	Dave Farrow townclerk@wellingtontowncouncil.co.uk

1. Introduction

1.1 The purpose of this report is for the Committee to consider whether it wishes to recommend that the Council apply for a PSPO in light of concerns raised by a member of the public at the August Council meeting

2. Background

2.1 At the August Council meeting a member of the public spoke to express concerns about the antisocial behaviour of a group of individuals gathering on a bench at the entrance to North Street Car Park. He suggested that a PSPO should be considered and I agreed to look in to this and report back to this committee. In preparing this report I have discussed the issue with Sgt Jon O'Connor

2.2 PSPOs are legal tools introduced under the Anti-Social Behaviour, Crime and Policing Act 2014 in England and Wales. They are designed to help local authorities tackle persistent anti-social behaviour in public spaces that negatively affects the quality of life for residents.

2.3 A PSPO may be enacted when the following conditions are met:

- Persistent or continuing behaviour: The conduct must be ongoing or likely to continue.
- Detrimental effect: The behaviour must have a negative impact on the local community's quality of life.
- Public space: The behaviour must occur in a public area accessible to all.

- Justification and proportionality: The restrictions must be reasonable and proportionate to the problem.

2.4 Examples of appropriate use include:

- Preventing public drinking in areas with recurring alcohol-related disorder.
- Restricting aggressive begging or drug use in town centres.
- Banning dogs from children's play areas due to repeated fouling incidents.

2.5 While PSPOs can be effective in managing widespread or recurring issues, they are not designed for one-off or isolated disputes.:

- Lack of Persistence
PSPOs require evidence of ongoing or repeated behaviour. A single or a small number of altercation or disagreement between two groups does not meet this threshold.
- Risk of Disproportionate Response
Using a PSPO for an isolated or a small number of incidents may be seen as heavy-handed and could unfairly penalise individuals who are not part of a broader pattern of anti-social behaviour.
- Potential for Misuse
Applying a PSPO in such cases could set a precedent for using legal restrictions to manage interpersonal conflicts, which are better handled through mediation, community engagement, or targeted enforcement.
- Impact on Civil Liberties
PSPOs can restrict freedoms such as assembly, movement, or expression. Imposing these on the basis of a single event or small number of incidents risks infringing on rights without sufficient justification.
- Undermining Public Trust
Communities may view the use of PSPOs for isolated incidents or small number of events as an overreach, leading to reduced trust in local authorities and enforcement bodies.

2.6 If the Town Council were to apply successfully for a PSPO it would have to bear the legal costs of applying the order and would have to seek to apply it on every occasion. Not to do so would undermine other cases it may wish to bring under the PSPO.

2.7 In discussions with Sgt O'Connor it is apparent that the issues that have led to this request are isolated and relate to a particular group and individual and by any measure the conditions for a PSPO in the town centre are not met.

3. Links to Council Vision and Place Plan

Vision

- An inclusive, safe and secure town where everybody is supportive of each other and offers particular care for the more vulnerable members of our community

Wellington Place Plan

- Pride in Place: Culture, Heritage & Belonging
- A Healthy, Sustainable & Green Town

4. Financial Implications

4.1 The cost of implementing a Public Space Protection Order (PSPO) in the UK can vary significantly depending on the scope, location, and complexity of the order. While there is no fixed national fee, here are the typical cost components involved. It is unclear at this stage which costs would be borne by the Unitary authority:

- Consultation and Engagement: Local authorities are required to consult with the police, community representatives, and the public. This may involve surveys, meetings, and publicity, which can cost several hundred to several thousand pounds depending on scale.
- Legal Drafting and Review: Preparing the legal documentation and ensuring compliance with statutory requirements often involves internal legal teams or external legal advice.
- Signage and Public Notices: Physical signs must be installed in affected areas to inform the public of the restrictions. This can cost anywhere from £50 to £200 per sign, depending on design and placement.
- Enforcement and Staffing: Training and deploying officers to monitor and enforce the PSPO adds ongoing costs. This may include overtime, additional patrols, or hiring new staff.
- Monitoring and Evaluation: Authorities must review PSPOs annually and renew them every three years if needed. This includes collecting data, assessing impact, and possibly repeating consultation.

4.2 In addition to set up costs would be the costs of actually enforcing the order which are also unclear at this stage.

5. Risks

- The risks associated with considering a PSPO for the reasons requested are primarily that a PSPO is considered to be disproportionate to the issue that it is being asked to address and are as set out in para 2.5 above.

6. Considerations

6.1 The Committee is asked to consider whether it wishes to recommend to Full Council that a PSPO be applied for to address the issues raised with the Council at its August meeting.

Council Use				Organisation Name	Funding						Financial Position				
App. No	Date Received	Quarter	Meeting		Project Cost		Other Funding		Own Money Used		Grant Request	Last YE	Inc	Expenditure	P/L
06	29/08/2025	3	Oct	NHS Somerset		£	500.00	£	-	£	500.00	£	500.00		
07	07/10/2025	3	Oct	Kiera Chard / Christmas at the Well		£	238.00	£	-	£	-	£	250.00		

Summary		
Grants Paid YTD	Budget	Balance
£ 4,400.00	£ 15,000.00	£ 10,600.00

Total Paid YTD from Other Codes
£ -



**WELLINGTON TOWN COUNCIL
STATEMENT OF INTERNAL CONTROL
FOR THE YEAR ENDING 31st MARCH 2026**

1. Scope of Responsibility

Wellington Town Council (the Council) is responsible for ensuring that its business is conducted in accordance with the law and proper standards and that public money is safeguarded and properly accounted for and used economically, efficiently and effectively.

In discharging this overall responsibility, the Council is also responsible for ensuring that there is a sound system of internal control which facilitates the effective exercise of the Council's functions and which includes arrangements for the management of risk.

2. The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of the Council's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

3. The Internal Control Environment

3.1. The Council

The Council has appointed a Mayor who is the Chairman of the Council and is responsible for ensuring that meetings are run in accordance with legislative requirements. The Council reviews its obligations and objectives and prepares a budget at its December or January meeting. This enables the determination of the level of precept required for the following financial year. The Council monitors progress against its aims and objectives at its meetings by receiving relevant reports from the Chief Executive and the RFO. The Council regularly reviews its internal controls, its policies, systems and procedures.

3.2. The Chief Executive/Responsible Financial Officer

The Council has appointed a Chief Executive of the Council who acts as the Council's Proper Officer. The Council has also appointed the role of Democratic Services and Finance Manager (DSFM) which encompasses the responsibility of Responsible Financial Officer who is responsible for administering the Council's finances. The Chief Executive is responsible for the day-to-day compliance with laws and regulations that the Council is subject to and for managing risks. They also ensure that the Council's procedures, control systems and policies are adhered to with the assistance of the DSFM.

3.3. Payments

All payments are approved by Council. All payments are subject to a three signature mandate, two Councillors and one Officer. Electronic payments are set up by an officer within the Lloyds online banking system and approval from two member signatories are required to release the payment.

3.4. Risk Management

The Council actively reviews its systems and controls and associated risk. The risk management scheme details risk to all areas of Council operations with the mitigations and supporting documents in place to reduce risks to their practicable minimum. The scheme is reviewed annually.

3.5. Risk Assessment

In order that it meets all of its obligation in relation to Health & Safety, the Council employs a specialist consultant to assist in carrying out appropriate risk assessments. Where activities are carried out with partner agencies, it ensures that each organisation is working to a shared risk assessment.

3.6. Internal Audit

The Council appoints an independent Internal Auditor who will report to the Council on the adequacy of its systems and procedures, internal controls and risk management and its reviews of these matters. The effectiveness of internal audit is reviewed annually, and recommendations considered and enacted where deemed appropriate.

The Council have appointed Kevin Rose of IAC as its internal Auditor who carries out two visits per year and produces reports for consideration by the Council.

3.7. External Audit

The Council's External Auditors submits an annual Certificate of Audit which is presented to the Council.

4. Review of Effectiveness

The Council has responsibility for conducting an annual review of the effectiveness of the system of internal control. The review of the effectiveness of the system of internal control is informed by the work of:

- The Council
- The Chief Executive and the DSFM who have responsibility for the design and maintenance of the internal control environment and managing risk
- The independent Internal Auditor who reviews the Council's systems of internal control
- The Council's External Auditors who make the final check using the Annual Return, a form completed and signed by the RFO, the Chairman and Internal Auditor

5. Significant Internal Control Issues

The Council strives for the continuous improvement of the system it had designed for internal control and is committed to addressing all of the minor issues and weaknesses raised and reported during the review process.

Chairman

Clerk of the Council

Date:

Prepared by Alice Kendall
Deputy RFO & Assistant Clerk

Reviewed and authorised by David Farrow,
Town Clerk



WELLINGTON TOWN COUNCIL

Schedule of Fees and Charges 2025 - 2026

1. Pop Up Shop

Description	Amount
Deposit*	£100
Rent Per Week	£150
Rent 4 weeks	£500

*Part refundable as per T&Cs.

2. Allotments

Description	Amount
Allotment Rent	£32
Allotment Deposit	£50

3. Promotional Space

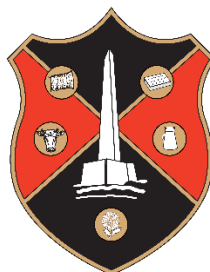
Description	Amount
Promotional Space ½ day	£25
Promotional Space Full Day	£50

4. Stalls (Christmas)

Description	Amount
Stalls (3x3m)	£45.00
Stalls (Food Truck)	£70.00

5. Pitches

Description	Amount
Adult 11v11	£57.57
Junior (any not 11v11)	£31.07



WELLINGTON TOWN COUNCIL
Schedule of Direct Debits and Standing Orders
2025 - 2026

1. Direct Debits

Supplier	Description	Amount	Frequency
Allstar	Fuel card	Variable	Weekly on receipt of invoice
Biffa	Waste Removal charges	Variable	On demand
British Gas Business	Various Energy Contracts	Variable	Monthly on receipt of invoices
BNP Paribas Leasing	Mower Lease Agreement	£601.79	Monthly
Cobalt	Broadband	£39.00	Monthly
DVLA	Vehicle Tax	£345.00	Yearly
ICO	Data Protection Registration	£47.00	Yearly
Sage	Payroll System	£118.80	Monthly
Suez R&R	Waste Collection contracts	£31.00 £24.44	Monthly
SW Comms	Telephone System	£216.94*	Monthly
Water2Business	Various Water Supplies	Variable	Quarterly on receipt of invoices

*Amount is based on number of phones in use. Is variable if extra units added for additional staff members or calls above the included allowance.

2. Standing Orders

Supplier	Description	Amount	Frequency
H T Perry & Son & Granddaughter	Pop Up Rent	£500.00	Monthly
W T Consultancy	H & S Advisor Contract	£420.00	Monthly
Thomas Newsom / Indigenous Lettings	OS Depot Rent	£1,429.38	Monthly

3. Recurring Card Charges

Supplier	Description	Amount	Frequency
Sage HR	HR System	£153.18*	Monthly

*Amount is based on number of users and modules in use. Is variable if extra users created/removed as staff numbers change.

4. Fees and Charges

Description	Amount
Pop Up Shop Deposit*	£100
Pop Up Rent Per Week	£150
Pop Up Rent 4 weeks	£500
Allotment Rent	£28
Allotment Deposit	£50
Promotional Space ½ day	£25
Promotional Space Full Day	£50

Description	Amount
Stalls (3x3m)	£45.00
Stalls (4.5x3m)	£55.00
Stalls (6x3m)	£70.00
Stalls (Food Truck)	£70.00
Stalls (Charities)	£45.00**

*Part refundable as per T&Cs.

**Refundable -15% fee. Applications reviewed on a case-by-case basis.



Title	Councillor Allowances 26/27
Meeting	Policy and Finance Committee
Date of meeting	13 October 2025
Action Required	Recommendation
Report Author and email address	Alice Kendall – Democratic Services and Finance Manager alice@wellingtontowncouncil.co.uk

1. Introduction

1.1 The Council has previously passed resolution to pay its Members an allowance in accordance with the Local Authorities (Members' Allowances) (England) Regulations 2003 Part 5 (the Legislation)¹.

1.2 To inform the relevant draft budgets, the Committee should consider the level at which to set the allowance for 26/27.

2. Background

2.1 As set in the Legislation, the Council has chosen to pay a Parish Basic Allowance to all its members but at a higher rate to the Chairman.

2.2 The Legislation requires that the Authority must have 'had regard' for recommendations from a meeting of an Independent Remuneration Panel (IRP). The last recommendations are from January 2024 and the report is attached as Appendix A.

2.3 For 25/26, the Allowance was set at £775, with an additional 50% (£387.50). These amounts are as per the recommendation of the Panel meeting in January 2024.

¹ <https://www.legislation.gov.uk/ukxi/2003/1021/part/5/made>

2.4 The recommendations from the Panel are based on Somerset Council's basic allowance of £15,500 in 23/24. In the current year (25/26), this basic allowance is set at £16,135. An increase of 4.1%²

2.5 Inflation rates currently sit at 4.1%³.

3. Financial Implications

3.1 Budget

3.1.1 The total budgets for Councillor's Basic Allowance and Chairmans Allowance is £12,012.50 (15x £775, plus £387.50).

3.1.2 A change in line with the Somerset Council Basic Allowance would see the Basic Allowance increase to £807.78 per Councillor and an additional £403.39 for the Chairman totalling £12,505.09

3.2 Funding

3.2.1 The allowances are funded by the Precept.

3.2.2 The level of impact on the precept is currently unknown until the entirety of the budget and year end forecasting has been reviewed. The forecasting will be presented with the first draft budget at the November Policy & Finance Committee meeting.

4. Considerations

4.1 The Committee is asked to consider if there should be any change to the current level of its Basic Allowance and any additional amount the Mayor/Chairman should receive. The recommendation will form part of the overall budget setting process with final sign off at the December Full Council meeting.

² <https://www.somerset.gov.uk/council-and-democracy/councillor-allowances/>

³ <https://www.ons.gov.uk/economy/inflationandpriceindices>

SOMERSET COUNCIL

RECOMMENDATIONS OF THE SOMERSET COUNCIL'S PARISH, TOWN AND CITY INDEPENDENT REMUNERATION PANEL FOR WELLINGTON TOWN COUNCIL

JANUARY 2024

1 - This report has been prepared for Wellington Town Council by the Somerset Council's Parish, Town and City Independent Remuneration Panel (the Panel) comprising four individuals drawn from the community, all of whom have significant previous experience in the work of local authorities. For ease, when "parish council" is referred to in this report, it shall mean "parish, town and city councils".

The Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended) (the Regulations) provide all parish, town and city councils with the discretion to introduce allowances schemes whereby a parish basic allowance and travelling and subsistence allowances can be paid to their elected members whether or not that election was contested. Travelling and subsistence allowances, but not a parish basic allowance, can be paid to co-opted members of those councils.

The setting of the levels of the allowances is open to parish councils to determine after first considering the recommendations of the Parish Remuneration Panel. This is in line with the Government's view that the allowances system provides for clear and transparent local accountability as parish councils, like other local authorities, will be both accountable and answerable to their local communities in terms of the allowance payments made to their members.

The Panel meets Somerset Council's obligations under Regulation 5 of the Local Authorities (Members' Allowances) (England) Regulations 2003.

The current membership of the Panel is as follows:

David Lamb – Panel Chair

Owner of a number of businesses in the Bridgwater area employing around 300 employees. Previously served as the Chair of the Sedgemoor District Council Independent Remuneration Panel.

Bryony Houlden – Panel Member

Chief Executive of South West Councils which is a membership organisation of all 29 local authorities in the South West (from April 2023). Currently sits on a number of other Independent Remuneration Panels, including Devon County, Cornwall, Plymouth, Torbay, Bristol and Bath & North East Somerset Council's, previously a member of the Joint Somerset Independent Remuneration Panel.

Mel Hillman – Panel Member

Former Corporate Services Manager at Yeovil Hospital before retiring. Also worked as a School Clerk on a local school Board of Governors in Somerset and Dorset.

Dr Paull Robathan – Panel Member

Deputy Lead Governor of the Somerset NHS Foundation Trust and a former District Councillor. Also worked for Government agency conducting independent peer reviews.

2 - The Panel is established to make recommendations on the scheme of allowances for parish, town and city councils for which Somerset Council is the establishing authority. The Panel has been appointed under Regulation 27 of the Regulations which states that an independent parish remuneration panel may be established by a responsible authority, which in this case is Somerset Council.

3 - When convened, the parish remuneration panel will produce a report making recommendations including:

- the amount of basic allowance payable to elected members.
- the amount of the chair's allowance payable (if different to the basic allowance).
- the amount of travel and subsistence allowance payable.

4 - The Regulations provides that Wellington Town Council may pay an allowance for each year (basic allowance) to (a) its chair only; or (b) to each of its members, and the amount of that allowance payable to its chair may differ from that payable to each other member of Wellington Town Council.

5 - If Wellington Town Council proposes to pay a basic allowance, whether to its chair only or to each of its members, it must have regard in setting the level or levels of such allowances, to the recommendations which have been made in respect of it by the independent remuneration panel.

6 – Wellington Town Council can choose to pay travel and subsistence allowances. The regulations allows payment of travel and subsistence allowances (Regulation 26).

7 - Regulation 29 requires that the Panel must express any recommendation for a basic allowance for town councils as a monetary sum and as a percentage of the Somerset Council's basic allowance. This is shown in paragraph 13 below.

Summary of the Panel's Review

8 - The Panel recognises the differences in both size and scale of activity of individual parish councils. This presents the Panel with some difficulty in recommending a scheme of allowances that will apply to all councils.

9 - Somerset Council has provided the Panel with benchmarking information from Chippenham Town Council, Borough Council of King's Lynn & West Norfolk Parish and Town Councils and also a countywide scheme developed by Dorset Council.

10 - The Panel recognises that it may be an historic issue that most parish councils in Somerset do not operate a scheme of allowances for their councillors.

11 - The Panel recognises that the size of a council's electorate is a significant indicator of the complexity of the role of its members. Therefore, as part of the review, councils with similar sized electorates were grouped together in 'Levels'. However, the Panel also concluded that it might be possible to accommodate special circumstances pertaining to a council by characterising it at a different level. The Panel categorised parish councils as follows. The number of authorities at each level is also indicated.

	<u>Electorate</u>	<u>Characterisation</u>
Level 1	Up to 2,499 (246)	Small, mainly rural parishes
Level 2	2,500-4,999 (14)	Large rural parishes small towns
Level 3	5,000-9,999 (11)	Small market towns
Level 4	10,000-19,999 (x4)	Larger market towns/local centres
Level 5	20,000-35,000 (2)	Significant towns
Level 6	35,001 and above (2)	Major population centres

12 - The Panel wishes to highlight that Wellington Town Council would need to consider this proposed framework scheme prior to agreeing to adopt their own Scheme of Allowances and it would be responsible for the payment of allowances to their councillors.

Recommendations

13 - The Panel therefore **recommends** that the basic allowance available to members of parish councils should be a percentage of Somerset Council basic allowance.

Somerset Council's basic allowance for 2023/2024 is £15,500. Therefore, the proposal for Wellington Town Council is as follows:

		Percentage of Basic Allowance paid to Somerset Council Councillors	2023/24 Basic allowance available per City/Town/Parish Councillor
Level 4	10,000 – 19,999	5%	£775

The Panel **recommends** that under any scheme adopted, the basic allowance available to Wellington Town councillors may increase in line with an adjustment to the Somerset Council basic allowance in the same financial year.

14 - The Panel **recommends** that if Wellington Town council pays an enhanced basic allowance to its chair, then such chair's basic allowance shall not exceed twice that basic allowance payable to other members of the town council. Each council is legally responsible to determine the basic and chair's allowances under any scheme adopted by it. The Panel recognises that an authority may take into account factors in addition to electorate size. The Panel are of the view that such factors as budget size, number and complexity of operations and breadth of commercial activity are relevant.

15 – Wellington Town Council is in the best position to make a judgement, based on individual circumstances, whether it is appropriate to pay:

- all or part of the basic allowance to reflect any incidental costs and time commitment.
- a basic allowance to all members or just the chair; or
- a higher amount to the chair if all members are entitled to receive an allowance, subject to this not exceeding twice the maximum basic allowance set out above.

16 - Where any scheme for the payment of vehicular travel allowances exceeds the allowances specified by HM Revenue and Customs Mileage Allowance Payments (**MAPs**) the excess is a taxable benefit to the claimant.

MAPs are currently:

1. Car – 45p per mile up to 10,000 and 25p per mile thereafter;
2. Passenger payments – up to 5p per mile per passenger (up to a maximum of four) to be claimed only for passengers who would otherwise be eligible for a travel allowance.
3. Motorcycle – 24p per mile; and
4. Bicycle – 20p per mile.

The Panel **recommends** that:

1. vehicular travel allowances be equal to MAPs;
2. travel by public transport (including rail and bus) - reimbursement of the standard fare or actual fare paid; and
3. parking fees – actual amount paid.

The Panel **recommends** that any subsistence allowances should be based on reimbursement of receipted expenditure within the maximum limits as set out in the Somerset Council's Scheme of Members' Allowances as set out below.

- Breakfast allowance (more than 4 hours away from the normal place of residence before 11 am) – up to a maximum of £9.01;
- Lunch allowance (more than 4 hours away from normal place of residence, including the lunchtime period between 12 noon and 2 pm) – up to a maximum of £12.40;
- Tea allowance (more than 4 hours away from normal place of residence, including the period 3 pm to 6 pm) – up to a maximum of £4.82;
- Evening meal allowance (more than 4 hours away from the normal place of residence, ending after 7 pm) – up to a maximum of £15.36.
- Overnight absence (i.e. hotel accommodation) - maximum £ 144.45 or £162.91 (within London)

These payments only apply to duties undertaken outside of Somerset. Subsistence cannot be claimed for duties undertaken in Somerset.

17 - The Panel **recommends** that Wellington Town Council agrees a list of approved duties for the payment of travel and subsistence allowances, similar to that set out in the Somerset Council's Scheme of Members' Allowances, and this be kept under regular review by Wellington Town Council. The Panel wishes to emphasise that it does not suggest that it is necessary or appropriate for Wellington Town Council to pay allowances. It will determine its

own scheme (if any) having had regard to the recommendations made in this report.

18 - The Panel **recommends** that if Wellington Town Council adopts a scheme of allowances, the commencement of such scheme should be payable from the commencement of the next financial year.

19 – The Panel wishes to emphasise that it does not suggest that it is appropriate for all parish councils to pay allowances. The Panel’s recommended guideline is a maximum figure within which each council can determine its own scheme if this is felt justified.

20 - A draft Wellington Town Council Scheme of Allowances is shown in Appendix 1 for the Town Council to consider should it adopt a Scheme of Allowances.

APPENDIX 1 – WELLINGTON TOWN COUNCIL DRAFT SCHEME OF ALLOWANCES (DECEMBER 2023)

The Panel **recommends** the maximum basic allowance payable to members of Parish, Town and City Councils be as follows calculated on a basic allowance for 2023/24 of £15,500 as set out in Somerset Council's Scheme of Members' Allowances:

	<u>Electorate</u> (The number of councils that fall within each grouping is shown in brackets)	Percentage of Basic Allowance paid to Somerset Council Councillors	2023/24 Basic allowance available per City/Town/Parish Councillor
Level 4	10,000 – 19,999	5%	£775

The Panel **recommends** that if a council pays an enhanced basic allowance to its chair, then such chair's basic allowance shall not exceed twice that basic allowance payable to other members.

In view of the number and the differences in both size and scale of activity, the Panel **recommends** that, each city, town or parish council should determine the basic and chair's allowances, subject to the maximum set out above. Each council is in the best position to make a judgement, based on individual circumstances, whether it is appropriate to pay:

- (i) all or part of the basic allowance to reflect any incidental costs and time commitment;
- (ii) a basic allowance to all members or just the chair; or
- (iii) a higher amount to the chair if all members are entitled to receive an allowance, subject to this not exceeding twice the maximum basic allowance set out above.

Where any scheme for the payment of vehicular travel allowances exceeds the allowances specified by HM Revenue and Customs Mileage Allowance Payments (MAPs), the excess is a taxable benefit to the claimant. The Panel further notes that to introduce taxable benefits into the travel allowances scheme would be a disproportionate bureaucratic burden on the council.

MAPs are currently:

- i) Car – 45p per mile up to 10,000 and 25p per mile thereafter;
- ii) Passenger payments – up to 5p per mile per passenger (up to a maximum of four) to be claimed only for passengers who would otherwise be eligible for travelling allowance;
- iii) Motorcycle – 24p per mile; and
- iv) Bicycle – 20p per mile.

The Panel **recommends** that:

- i) vehicular travel allowances be equal to MAPs;
- ii) travel by public transport (including rail and bus) reimbursement of the standard fare or actual fare paid; and
- iii) parking fees – actual amount paid.

The Panel **recommends** that any subsistence allowances should be based on reimbursement of receipted expenditure within the maximum limits as set out in Somerset Council's Scheme of Members' Allowances, as set out below.

- Breakfast allowance (more than 4 hours away from the normal place of residence before 11 am) - up to a maximum of £9.01;
- Lunch allowance (more than 4 hours away from the normal place of residence, including the lunchtime period between 12 noon and 2 pm) – up to a maximum of £12.40;
- Tea allowance (more than 4 hours away from the normal place of residence including the period 3 pm to 6 pm) – up to a maximum of £4.82;
- Evening meal allowance (more than 4 hours away from the normal place of residence, ending after 7 pm) – up to a maximum of £15.36.
- Overnight absence (i.e. hotel accommodation) - maximum £ 144.45 or £162.91 (within London)

These payments only apply to duties undertaken outside of Somerset. Subsistence cannot be claimed for duties undertaken in Somerset.

List of Approved Duties

Wellington Town Council is to define with reference to Somerset Council Scheme of Members’ Allowances 2024/25.