



WELLINGTON TOWN COUNCIL
28 Fore Street, Wellington, Somerset TA21 8AQ
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**Members of the Public and the Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	Council Meeting
Time	6.00pm
Date	Monday 1 December 2025
Place	United Reformed Church Hall, Fore Street TA21 8AG

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

Yours faithfully

David Farrow
Chief Executive Officer/Town Clerk
01823 662855
info@wellingtontowncouncil.co.uk

25 November 2025

1. WELCOME BY THE MAYOR

2. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS GIVEN

If you cannot attend, please send your apology and reason to the Chief Executive in advance of the meeting.

Councillors are reminded that failure to attend any Council meeting for 6 months, full council or committee/s, will result in them automatically ceasing to be a councillor irrespective of whether apologies are given.

3. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations). Standing declarations made by Councillors are set out at the end of the agenda.

4. MINUTES

To approve the minutes of the Council Meeting on 3 November 2025. A copy of the draft minutes are attached.

5. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119.

6. TO RECEIVE AN UPDATE FROM THE LOCAL POLICING TEAM

A report from Sergeant Jon O'Connor will be circulated prior to the meeting.

7. CLOSURE OF SWALLOWFIELD/KDC ONE

To receive an update on the closure of Swallowfield/KDC One site and how employees will be supported by the company.

8. TO RECEIVE A REPORT FROM THE MAYOR

The Mayor will provide an update on her activities since the last meeting.

9. SOMERSET COUNCIL / LOCAL COMMUNITY NETWORK (LCN) UPDATE

Somerset Council Councillors, The Mayor and the Chief Executive to provide an update on any issues of interest to the Town Council.

10. TO RECEIVE THE CHIEF EXECUTIVE'S REPORT ON RECENT COUNCIL ACTIVITIES

To consider a report from the Chief Executive.

11. POLICY & FINANCE COMMITTEE

The draft minutes of the meeting held on 10 November 2025 are attached for information and consideration. The Committee makes the following recommendations:

- (a) To approve the proposals outlined in the draft budget papers pending any updates for draft 2 from the Committees.

12. COMMUNITY COMMITTEE

The draft minutes of the meeting held on 17 November 2025 are attached for information and consideration. The Committee makes the following recommendations:

- (a) To approve that the draft line for Youth Services (£50,000) be renamed Youth Development.
- (b) To create an additional line in the Community Services cost centre be created specifically for the Cradle to Caree project and to allocate an additional fund of £50,000.
- (c) To create an additional line in the Community Services cost centre for 2026/27 for youth provision to be delivered by In the Mix and to allocate funds of £9,000 for this.

Note that these recommendations have been implemented in the draft budget as presented below.

13. ENVIRONMENT COMMITTEE

The draft minutes of the meeting held on 19 November 2025 are attached for information and consideration. The Committee makes the following recommendations:

- (a) To approve that the Playing Field Path project is initiated as soon as possible, noting it falls outside of the current budget.
- (b) To adopt the Memorandum of Understanding with Transition Town Wellington.

14. PUMP TRACK

To consider the following recommendations:

- (a) To proceed with this project now that viability has been confirmed.
- (b) To proceed with a formal request to Somerset Council to allocate S106 Funds of £48,710.30 to the project.
- (c) To proceed with grant and funding applications for the balance of the cost.
- (d) To seek competitive tenders for the construction of the Pump Track and to ensure that it is built using sustainable methods and materials to reduce the impact on the local environment.
- (e) To seek quotations to improve footpath access from the entrance to the Recreation Ground to the play area and then on to Pump Track site as part of the project.

15. COMMITTEE MEMBERSHIP

To approve the appointment of Councillor G Williams to the Environment Committee.

16. ASSERTION 10 & PUBLICATION SCHEME

To consider the attached report including recommendations:

17. BUDGET

To consider setting the income, expenditure, and reserves budgets for 2026/27.
Paper including recommendations attached.

DECLARATIONS OF INTEREST

Members of Somerset County Council:

Councillor Andrew Govier

Councillor Ross Henley