

MINUTES OF THE MEETING OF WELLINGTON TOWN COUNCIL HELD AT THE UNITED REFORMED CHURCH HALL, WELLINGTON ON MONDAY 3 NOVEMBER 2025 AT 7.00 PM

PRESENT: Councillor J Lloyd (Chair),
Councillors C Booth, A Govier, R Henley, M McGuffie, M Lithgow, S Mercer,
C Penk, S Pringle-Kosikowski, J Thorne and K Wheatley

IN ATTENDANCE: David Farrow – CEO/Town Clerk
Wasif Choudhury – Democratic Services & Finance Officer
Sergeant Jon O'Connor, Wellington Community Policing Team (for minute 310)
One member of the press
Two members of the public

305. WELCOME BY THE MAYOR

The Mayor opened the meeting and welcomed those attending and noted the Britain in Bloom National Sustainability Award awarded to Transition Town Wellington

306. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS GIVE

Apologies were received from Councillors J Cole and C Govier-Wiggins.

Councillor S Fox has previously been granted a leave of absence for all Council and committee meetings until the end of December 2025.

307. DECLARATIONS OF INTEREST

There were no additional interests other than those identified on the agenda.

308. MINUTES

RESOLVED to approve and sign the minutes of the Full Council Meeting on 6 October 2025.

309. QUESTION AND COMMENTS FROM MEMBERS OF THE PUBLIC

None.

310. TO RECEIVE AN UPDATE FROM THE LOCAL POLICING TEAM

Sgt O'Connor presented his report, which had been circulated prior to the meeting and was duly noted.

311. PLANNING APPLICATIONS

The following planning applications were discussed.

(a) Case Ref: 43/25/0088

Proposal: Application for Approval of Reserved Matters following Outline Application 43/23/0056 for the layout, landscaping, scale and appearance of the erection of 161 No. dwellings and associated infrastructure on land north of Taunton Road, Longforth Park, Wellington.

RESOLVED to note.

(b) Case Ref: 43/25/0085

Proposal: Erection of 67 No. dwellings with landscaping and associated infrastructure on land within the approved development area (43/14/0130) for part Phases 4 and 5 on land at Jurston Farm, Wellington.

RESOLVED to raise no objection.

(c) Case Ref: 43/25/0086

Proposal: Approval of reserved matters following Outline Application 43/14/0130 for the appearance, landscaping, scale and layout for the erection of 268 No. dwellings, associated drainage and infrastructure at Phases 4, 5, 6 and 7 on land at Jurston Farm, Wellington.

RESOLVED to raise no objection.

312. PLANNING OFFICER RECRUITMENT

The report from the Chief Executive proposing the creation of a post of Planning Officer was noted.

Councillors J Thorne and S Pringle-Kosikowski were supportive of this proposal but noted that going forward, the Planning Committee would need to be reinstated if this post is created.

Councillor K Wheatley noted that this position would have no fixed role within the various stakeholders within the planning process and would therefore have little power/impact. The public would perceive this role as having statutory powers and would be dismayed upon learning that it did not.

Councillor S Mercer proposed that instead of a planning officer role, the council should employ an officer instead on a part-time basis to identify concerns and issues regarding infrastructure within Wellington.

It was proposed by Councillor J Thorne that the proposals in the paper be approved but this was not seconded.

After much discussion, it was **RESOLVED** not to move forward with the proposal to employ a Planning Officer, but Council Officers would explore the feasibility of recruiting for an alternative role that advises on infrastructure.

313. TO RECEIVE A REPORT FROM THE MAYOR

The Mayor provided an update on her activities which was noted.

314. SOMERSET COUNCIL / LOCAL COMMUNITY NETWORK (LCN) UPDATE

Councillor A Govier stated that there was a lot of positive news about the growth of Court Fields Community School. The school now has two extra classrooms, in addition to this a performance space has just been built and the canteen area has been extended. Somerset Council is also exploring further bids for additional classrooms to ensure there are enough secondary school places in Wellington going forward.

Councillor R Henley noted the LCN meeting was well attended. The police provided a report on modern forensic techniques used to catch criminals and potential plans for cycle routes between Wellington and Taunton was discussed.

Councillor J Lloyd noted the comments from Highways England and Active Travel on the proposed developments in Wardleworth Way. Highways England have commented that the

traffic impact assessment is unacceptable and Active Travel recommended deferral at this time.

315. TO RECEIVE THE CHIEF EXECUTIVE'S REPORT ON RECENT COUNCIL ACTIVITIES

The Chief Executive's report had been circulated prior to the meeting and was noted.

The success of the recent Garden of Light event was noted and it was confirmed that the event produced an income of over £2,000 based purely on donations.

Following an incident at the Kings Arms Community Hub, a review of security measures will take place.

Finally, the In The Mix youth provision delivery at the Kings Arms Community Hub held over the October half-term was a massive success garnering over 50 participants.

316. POLICY & FINANCE COMMITTEE

The draft minutes of the meeting held on 13 October 2025 were noted.

Councillor Lithgow noted and thanked the Committee for its flexibility in finding alternative ways to support a grant application that did not meet the criteria for a grant.

Councillor A Govier noted an incorrect figure for Mayor/Chairman allowance, it should be £403.89 instead of the £403.39 quoted in the minutes.

317. COUNCILLOR ALLOWANCES

It was **RESOLVED** to set the Councillors' Basic Allowance at £807.78, with the additional payment to the Mayor/Chairman remaining at an additional 50% (£403.89) for 2026/27.

318. ECONOMIC DEVELOPMENT COMMITTEE

The minutes of the meeting held on 15 October 2025 were noted.

319. COMMUNITY COMMITTEE

The minutes of the meeting held on 20 October 2025 were noted.

320. ENVIRONMENT COMMITTEE

The minutes of the meeting held on 22 October 2025 were noted.

321. CONSIDER AMENDING START TIME OF FULL COUNCIL

It was **RESOLVED** to amend the start time of Full Council to 6pm.

322. BUDGET OVERSPEND

It was **RESOLVED** to note and approve the forecasted overspends as detailed in the report.

There being no further business the meeting closed at 20:30.

STANDING DECLARATIONS OF INTEREST

Members of Somerset Council:

Councillor Andrew Govier

Councillor Ross Henley

Mayor

.....

Date.....

Initial



Title	Chief Executive's Report
Meeting	Full Council
Date of meeting	1 December 2025
Action Required	For noting
Report Author and email address	Dave Farrow townclerk@wellingtontowncouncil.co.uk

1. Introduction

1.1 This report will update councillors on matters not covered elsewhere on the agenda.

2. Other Matters

- Remembrance events took place in the town on Remembrance Sunday and Armistice Day. Remembrance Sunday was the wettest that many people could remember but was still well supported by the community. Thanks to all the staff involved in organising the two events both in advance of and on the days and to those councillors who were able to attend.
- The Community Development Officer and I had a very useful meeting with Emma Grovesnor, the Head of Centre for the new Therapeutic Education Centre in Corams Lane and Cally Hargrave, Head of Service for Fostering and Kinship Somerset Council to discuss the new centre and how we might be able to support the integration of the young people attending it in to the community. They were very impressed by the Kings Arms and are thinking about how they might utilise it.
- Interviews have been held for the part time Receptionist post in the Kings Arms and I am delighted to say that Cliff Marsh has been appointed and will be starting in the new year.
- Interviews have also been held for the Coordinator role for Together in Tone music project and I am delighted to say that we have appointed Caz Besterman to the role and she will be starting on the project immediately.
- On 19 November the Project Officer and I met with Stuart Todd who is supporting Somerset Council with their Playing Pitch and Sports Facilities review as part of its Local Plan work. We discussed the issues facing current provision and the expected growth of the town in the coming years. The Project Officer has also completed a detailed survey on all of our pitches and facilities and submitted it as part of the review. The Open Spaces Manager will be

accompanying a member of staff from Somerset Council when they undertake a visual inspection of pitches and pavilions in December.

- The Community Development Officer held a workshop on the to support the development of an Emergency Plan for the town. She will be providing a draft for consideration. In the meantime, we are putting in short term plans to deal with any severe weather or other issues that may come our way.
- Cades Farm Community Hall – we are still waiting for a response from Persimmon in relation to the transfer of land for the hall. It is rather frustrating as they instigated the process but are now not responding to our communications. We will continue to chase.
- Work has started on repairing the roof of the shelter in Wellington Park – the battens supporting the roof tiles are rotten.
- On the 24 November the Democratic Services and Finance Manager and I attended a meeting of Tiverton Town Council's Policy and Finance Committee to share our experiences of the devolution of assets and services as Devon faces local government reorganisation.
- The Council offices will be closing at lunchtime on the 24 December 2025 and reopening on Friday 2 January 2026.

3. Communications and Social Media

In the period from 27th October to 24th November 2025 our social media posts have reached an estimated 55k people. We have received 2.9k content interactions, a 15.9% increase on the previous month. Our Facebook page netted 76 new followers, bringing our total up to 3,937. These are promising numbers and it is possible that we will reach 4,000 followers by the end of 2025.

Our top five posts in this period were:

1. Christmas Tree Delivery – 308 reactions, 24,745 reach
2. "In case you missed it" TTW award win – 290 reactions, 20,024 reach
3. Announcement of TTW award win – 228 reactions, 10,204 reach
4. Gareth Williams elected South Ward Councillor – 208 reactions, 8,286 reach
5. Detailed South Ward poll results – 97 reactions, 8,225 reach

The Kings Arms' social media is also performing well with 571 followers and regular post from the Community Hub Manager about upcoming events.

The Wellington Town Council Newsletter continues to grow with 256 subscribers and an open rate of 77.4%, above the average of similar newsletters which sits at 42.3%.

4. December Meetings/Events

Date	Time	Event	Location	Who Involved
1 December	6.00pm	Full Council	URC Hall	All
2 December	10.00am	Bus Users Stakeholder Group	Virtual	Cllr Mercer and CEO
3 December	4.00pm	Meeting with NHS Somerset re Community Services	tbc	All

5 December	10.00am	Promotion of Wellington Working Group	Chamber	Members of group
8 December	6.00pm	Policy and Finance Committee	URC Hall	Committee members
10 December	6.00pm	Economic Development Committee meeting	URC Hall	Committee members
12 December	2.00pm	Metro Board	Virtual	Cllr M Lithgow and CEO
17 December	7.00pm	Environment Committee	URC Hall	Committee members
24 December	12.00pm	Office closes until 2 January 2026		

5. SLT Annual Leave

CEO – 4, 11 and 18 December

DSFO – 17 – 24 December

Community Development Officer – 2 – 8 December

6. Links to Council Vision and Place Plan

Vision

- An inclusive, safe and secure town where everybody is supportive of each other and offers particular care for the more vulnerable members of our community
- A town with a diverse, thriving, and resilient local economy
- A town with vibrant cultural, sporting, and social communities
- Proud and protective of our heritage, green spaces, and biodiversity
- Committed to becoming a net carbon neutral town
- A destination of choice for people to live and work and for businesses to be located.
- Connected with the Blackdown Hills National Landscape and surrounding communities

Wellington Place Plan

- Inclusive Access and Connected Communities
- Pride in Place: Culture, Heritage & Belonging
- A Healthy, Sustainable & Green Town
- Youth, Learning & Lifelong Support
- Housing, Inclusion & Community Safety
- Enterprise, Skills & Local Economies

7. Financial Implications

None

8. Risks

None

9. Considerations

The Council is asked to note the report.

**MINUTES OF THE WELLINGTON TOWN COUNCIL POLICY & FINANCE
COMMITTEE HELD AT UNITED REFORM CHURCH HALL ON MONDAY 10
NOVEMBER 2025 AT 6.00 PM**

Present: Councillor M Lithgow (Chair)
Councillors C Booth, J Cole, A Govier, J Lloyd, C Penk, S
Pringle-Kosikowski, J Thorne

In attendance: Dave Farrow – Town Clerk/CEO
Alice Kendall – Democratic Services & Finance Manager
(DFSM)
Wasif Choudhury – Democratic Services & Finance Officer
Councillor G Williams
One member of the press

323 APOLOGIES

Apologies were received from Councillor K Wheatley.

324 DECLARATIONS OF INTEREST

Councillors A Govier and J Lloyd have a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a friend of the company owner.

325 PUBLIC PARTICIPATION

There were no members of the public in attendance.

326 MINUTES

RESOLVED to approve and sign the minutes of the meeting held on 13 October 2025.

327 ACCOUNTING STATEMENTS

**(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 4
NOVEMBER**

RESOLVED to approve the bank reconciliation.

**(b) TO NOTE AND APPROVE EXPENDITURE FOR 6 OCTOBER – 4
NOVEMBER**

RESOLVED to approve the expenditure.

**(c) TO NOTE AND APPROVE INCOME RECEIVED 6 OCTOBER – 4
NOVEMBER**

RESOLVED to approve income.

(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2025-26 YEAR AS AT 4 NOVEMBER

RESOLVED to note and approve the budget report.

(e) TO NOTE RESERVE BALANCES AS AT 4 NOVEMBER

RESOLVED to note and approve the reserve balances.

328 26/27 BUDGET

At this juncture, Council J Cole arrived at the meeting.

The DSFM delivered a brief presentation on the draft budget and precept figures that have been calculated as per the budget report, with each cost centre examined thoroughly which was noted.

There was some discussion on how to allocate staff costs. Councillor J Thorne was in favour of having a dedicated cost centre. After much discussion, it was **AGREED** that it is more visible to see them within each department (as presented) as this best illustrates the spending across the Council's activities.

It was **AGREED** that the Community and Environment Committees should make a final review of their draft budgets at the November meetings to ensure there is provision to achieve plans for next year. Any updates to the draft to be made via recommendation to Full Council and the DSFM will update the draft accordingly before final circulation.

DSFM will review Business Rates forecast for Fore Street cost centre.

It was agreed that costs involved with locking the playing field and toilets should be reviewed in the next year, bearing in mind efficiencies that can be brought by the implementation of other projects. For example, making sure doors on toilets are upgraded to a time locking system during any possible refurbishment.

It was **RESOLVED** to remove Deputy Mayor Expenses line from the Cost of Democracy cost centre as any expenses would be met by the Members Travelling code.

It was **RESOLVED** to recommend to Full Council the proposals outlined in the draft budget papers presented, pending any updates for draft 2 from the Committees.

There being no further business the meeting closed at 19:55pm

Signed

Date

**MINUTES OF THE WELLINGTON TOWN COUNCIL COMMUNITY COMMITTEE
AT UNITED REFORM CHURCH ON MONDAY 17 NOVEMBER 2025 AT 6.00 PM**

Present: Councillor C Govier-Wiggins (Chair)
Councillors J Cole, A Govier, J Lloyd, M Lithgow, M McGuffie.

In attendance: Dave Farrow – CEO/Town Clerk
Wasif Choudhury – Democratic Services & Finance Officer
Laura Batcha – Community Development Officer
Councillor G Williams

329 CHAIR TO WELCOME MEMBERS

The Chair welcomed members to the committee.

330 TO RECEIVE APOLOGIES AND APPROVE THE REASONS GIVEN

Apologies were received from Councillor C Penk.

331 DECLARATIONS OF INTEREST

None declared.

332 PUBLIC PARTICIPATION

No members of the public in attendance.

333 MINUTES

It was **RESOLVED** to approve the minutes of the Community Committee meeting held 20 October 2025.

334 COMMUNITY CONNECT CHAMPION UPDATE

A report was circulated beforehand which was noted.

335 SALC MID-POINT EVALUATION

A report was circulated on the evaluation findings and progress of the Kings Arms Community Hub (KACH) since opening in July 2025 which was noted.

Councillors noted the success of the KACH and how quickly it has become a recognised facility within Wellington Town for community purposes.

At this juncture, Councillor J Cole entered the meeting.

336 CHRISTMAS YOUTH DELIVERY

It was **RESOLVED** to approve a spend of £400 from Wellington Community Support Services to expand delivery capacity for the In the Mix Christmas youth sessions on 29 and 30 December 2025.

It was further **RESOLVED** to support the inclusion of discretionary places for young people who may not meet HAF criteria. It was **AGREED** that Council Officers be granted delegated spend to ensure that the costs for this can be met.

At this juncture, Councillor M McGuffie gave apologies and left the meeting.

It was **RESOLVED** to agree that the outcomes and feedback from these sessions will be used to inform future youth provision planning and partnership delivery in 2026.

337 APPRENTICESHIP

The report on the requirement for an apprenticeship was circulated and noted.

It was **RESOLVED** to approve the creation a Business Administration Apprentice post within the Community Development function. It was **AGREED** that Council Officers will manage the recruitment process to determine the most appropriate start date for this post.

It was **RESOLVED** to approve the post to be funded through the Community Budget (26/27) as per the first draft previously presented.

338 YOUTH DEVELOPMENT BUDGET

At this juncture, Council M Lithgow gave apologies and left the meeting.

After much discussion, it was **RESOLVED** to recommend to Full Council that the draft line for Youth Services (£50,000) be renamed Youth Development.

It was further **RESOLVED** to recommend to Full Council that an additional line in the Community Services cost centre be created specifically for the Cradle to Caree project and to allocate an additional fund of £50,000.

It was **RESOLVED** to recommend to Full Council to create an additional line in the Community Services cost centre for 2026/7 for youth provision to be delivered by In the Mix to ensure that this can continue beyond October 2026. The funds required will be calculated by the Community Development Officer in advance of the December 2025 Full Council meeting.

The resolutions above are made within the context that the Community Services cost centre is delegated to and controlled by this Committee.

339 COMMUNITY KITCHEN & CAFÉ

It was **RESOLVED** to allocate the remaining £8,000 from the 2025–26 Community Development Budget to develop the Kings Arms Community Kitchen and Café pending confirmation that associated activities will be covered through the pre-existing insurance.

340 COMMUNITY DEVELOPMENT BUDGET

It was **RESOLVED** to approve the proposed Community Development Budget 2026–27 (£14,000) however the allocation of funds should be determined by the Community Development Officer across the five streams identified.

It was **AGREED** that delivery will be managed by the Community Development Officer in line with the priorities of the pending Community Development Plan.

341 UPDATED INCOME REPORT FOR KINGS ARMS COMMUNITY HUB (KACH)

The confirmed annual income position of £15,495.60 for the Kings Arms Community Hub based on current verified bookings was noted.

It was **RESOLVED** to approve the introduction of a standard room hire charging policy for all organisations using the Hub from April 2026.

It was **AGREED** that voluntary and charitable organisations will be supported to access external funding to cover hire costs.

It was **AGREED** that all decisions relating to whether the Council will absorb hire costs for organisations where funding is not secured will be presented to and determined by the Community Committee.

It was noted that there will be opportunities throughout the year to generate additional income through funding bids, partnership projects, and the future operation of the Hub Café (either via a Service Level Agreement with a third-party operator or a voluntary-run café model).

There being no further business the meeting closed at: 19:30.

Sign.....

Date.....

MINUTES OF THE WELLINGTON TOWN COUNCIL ENVIRONMENT COMMITTEE HELD AT THE UNITED REFORMED CHURCH HALL, WEDNESDAY 19 NOVEMBER 2025 AT 7.00 PM

Present: Councillor C Booth (Chair)
Councillors M Lithgow, J Lloyd, M McGuffie and S Pringle-Kosikowsky

In attendance: Dave Farrow – Town Clerk/CEO
Darren Hill – Open Spaces Manager
Wasif Choudhury – Democratic Services and Finance Officer
Steven Saunders – Footpath Volunteer Coordinator
One member of the press
One member of the public

342. APOLOGIES

There were no apologies.

343. DECLARATIONS OF INTEREST

There were no declarations of interest.

344. MINUTES

It was **RESOLVED** to approve and sign the minutes of the meeting held on 22 October 2025.

345. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC

None.

346. FOOTPATH UPDATE

Steve Saunders confirmed that checks are being undertaken to ensure that all signposts on footpaths are clear and legible. He wanted to thank the Basins Volunteer Group for their efforts in clearing the footpaths around the Basins area.

347. OPEN SPACES MANAGER REPORT

The report had been circulated in advance of the meeting which was noted.

It was noted that the risk assessment of the Green Corridor has taken place and that the recommendations made will be shared with councillors following this meeting.

It was noted that Somerset Council have been informed that road sweeping had not been undertaken by IDVerde despite assurances that these would take place on a fortnightly basis. A meeting has been arranged with the contract manager which will take place in a fortnight and will be attended by the Open Spaces Manager, the Town Clerk and Councillor M Lithgow.

At this juncture, Councillor M McGuffie and Town Clerk, Dave Farrow joined the meeting.

The Open Spaces Manager confirmed that he will contact Lidl regarding their section 106 obligation to maintain hedgerows on its site.

348. OPEN SPACES MATTERS FOR CONSIDERATION

The papers circulated with the agenda were considered.

It was **RESOLVED** to approve delegated spend request of up to £10,000 for Play Area repairs funded through the PA Responsive Maintenance budget line.

349. PLAYING FIELD PATHS

It was **RESOLVED** to recommend to Full Council that this project is initiated as soon as possible

350. PUMP TRACK

A progress report was circulated and noted. A verbal update was provided by the CEO/Town Clerk which was noted.

It was **RESOLVED** to recommend to Full Council the following:

1. To proceed with this project now that viability has been confirmed.
2. To proceed with a formal request to Somerset Council to allocate S106 Funds of £48,710.30 to the project.
3. To proceed with grant and funding applications for the balance of the cost.
4. To seek competitive tenders for the construction of the Pump Track and to ensure that it is built using sustainable methods and materials to reduce the impact on the local environment.
5. To seek quotations to improve footpath access from the entrance to the Recreation Ground to the play area and then on to Pump Track site as part of the project.

351. MEMORANDUM OF UNDERSTANDING - TRANSITION TOWN WELLINGTON

It was **RESOLVED** to recommend to Full Council that is adopts the proposed Memorandum of Understanding with Transition Town Wellington.

352. WESTFORD STREAM NATURAL FLOOD MANAGEMENT STATEMENT

It was **RESOLVED** to approve the statement of support for the Natural Flood Management scheme in Westford.

353. BUDGETS

The budget report was circulated in advance of the meeting and noted.

There being no further business the meeting closed at 19:29pm

Sign.....

Date.....



Title	Assertion 10 – IT & Website Requirements for AGAR
Meeting	Full Council
Date of meeting	01/12/2025
Action Required	Approval
Report Author and email address	Wasif Choudhury – Democratic Services & Finance Officer wasif@wellingtontowncouncil.co.uk Alice Kendall – Democratic Service & Finance Manager (DFSM) alice@wellingtontowncouncil.co.uk

1. Introduction

- 1.1. A new requirement for the Annual Governance and Accountability Return (AGAR) known as Assertion 10 which relates to digital and data compliance has been introduced. This new requirement places a clear and strengthened focus on how authorities manage their digital presence, data protection, and IT systems. The new Assertion will feature on the AGAR for the 2025/26 (current) year Audit, although the specific wording has yet to be confirmed.
- 1.2. The Freedom of Information Act requires every public authority to have a publication scheme, approved by the Information Commissioner's Office (ICO), and to publish information covered by the scheme. Every public authority must have a publication scheme, but the ICO has now created a model publication scheme that all public authorities must use.

2. Background

- 2.1. The Practitioners' Guide 2025 gives instruction on the requirements in order to answer 'yes' to the new assertion¹: NB the items below are those that need to

¹ The Practitioners' Guide 2025 Published jointly by the Smaller Authorities Proper Practices Panel with National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) (<https://www.slcc.co.uk/site/wp-content/uploads/2025/04/Practitioners-Guide-2025.pdf>)

be addressed in this paper, there are other items required that the Council already complies with (publication of documents in line with the Transparency Code², and compliance with data protection and GDPR regulations, etc.)

- Councils must operate their website and e-mail addresses from a Council owned, sector specific, domain i.e. 'wellingtontowncouncil.gov.uk' rather than 'wellingtontowncouncil.co.uk'.
- The website must continue to meet accessibility regulations, currently WCAG2.2AA³ and the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (where applicable)⁴.
- Councils must have an IT policy.

3. Links to Council Vision and Place Plan

Vision

- An inclusive, safe and secure town where everybody is supportive of each other and offers particular care for the more vulnerable members of our community

By ensuring the Council website meets **WCAG 2.2 AA accessibility standards**, the paper supports equal access to information for all residents, including those with visual or mobility impairments who rely on assistive technologies. This directly promotes inclusivity and community support.

- A town with a diverse, thriving, and resilient local economy.

A secure, compliant IT infrastructure and domain (.gov.uk) enhance trust and credibility, which benefits local businesses and residents interacting with the Council online.

- Committed to becoming a net carbon neutral town

Digital compliance and streamlined IT policies can reduce inefficiencies and reliance on paper-based processes, indirectly supporting sustainability goals.

Wellington Place Plan

- Inclusive Access and Connected Communities

Accessibility improvements ensure that all community members can engage with Council services and information online, fostering connectedness.

² <https://www.gov.uk/government/publications/transparency-code-for-smaller-authorities>

³ <https://www.w3.org/TR/WCAG22/>

⁴ <https://www.legislation.gov.uk/uksi/2018/952/contents>

- Pride in Place: Culture, Heritage & Belonging

A professional, compliant digital presence reflects well on the town's identity and reputation, reinforcing pride in local governance.

- Housing, Inclusion & Community Safety

Secure IT systems and policies reduce risks of data breaches, protecting residents' personal information and promoting safety.

4. Financial Implications

4.1. Implementing new domain and website to cost £1,600 in current financial year causing an overspent on the IT Support & Hosting line which has already been presented to Full Council.

4.2. Year two costs are lower than current hosting costs at £499 per year vs £1,080 at present.

5. Risks

The council may incur additional auditor fees, delays, or enhanced audit work. For example, Oakham parish council was charged extra £1,457.50 on top of the fixed audit fee when repeated failures/incomplete monitoring were found.

While not a "fine", increased audit costs consume limited budgets and divert resources from service delivery.

Not being complaint would ensure that individuals requiring a screen reader would be excluded from accessing information on

Reputational risks associated with not being complaint.

6. Considerations

DSFM **recommends** that:

1. The Council appoints Aubergine to create and host its new website under a new .gov.uk domain
2. The updated Accessibility Statement be adopted (as per requirements for the WCAG guidance).
3. The IT policy be adopted.
4. Adopt the model ICO Publication Scheme.

7. Background Papers

Appendix 1: Presentation to Council Form – costings relating to new website and domain registrations.

Appendix 2: Accessibility Statement.

Appendix 3: IT policy

Appendix 4: ICO Model Publication Scheme



WELLINGTON TOWN COUNCIL



Presentation of Quotes to Council

This form is to be used to present quotations for works that do not necessarily require full background papers.

General Information	
Completed By	Alice Kendall – Democratic Services & Finance Manager alice@wellingtontowncouncil.co.uk
Presented To	Full Council
Brief Introduction and Description	<p>Presented with a briefing paper on new Assertion 10 to Full Council, to review how the Council manage their digital presence, data protection, and IT systems.</p> <p>Current website is not accessibility compliant, is slow* due to level of content and uses a domain intended for companies rather than Local Authorities.</p> <p>The website is currently hosted and managed via the Council's existing IT consultant, moving to a Council specific supplier will free up support time which is under increasing pressure at the Council grows.</p> <p>Town Council to retain ownership of the '.co.uk' domain in order to provide staged transition and automatic redirection of web pages and email addresses.</p> <p>*at present, servers are somewhat congested with old content, all pages to be reviewed before start of transfer. Old event pages for example to be removed/condensed to free up space.</p>
Implications (eg. H&S)	Various links to the Town Council Vision and Place Plan
Financial	
Specification	<ul style="list-style-type: none"> • Register, and renew each year, new 'wellingtontowncouncil.gov.uk' domain. • Create new Council website, compliant with Web Content Accessibility Guidelines (WCAG) 2.2 including transfer of data from current website. • Be able to work with Council's existing IT Consultant to manage 365/exchange e-mail. • Ongoing training & support for existing and new staff.

Quote 1 Aubergine		Quote 2 Vision ICT		Quote 3 Hugio Fox	
Year 1 (inc. transfer)	£1,600	Year 1 (inc. transfer)	c£2,000	Year 1 (inc. transfer)	Awaited
Year 2 and beyond	£399 £499 with planning portal extra (see below)	Year 2 and beyond	£390 Training charged at additional cost £75 per two hours	Year 2 and beyond	£360 Planning option price awaited.
Budget Code & Notes		IT, Website & Internet > IT Support & Hosting Budget is anticipated to be overspent at year end as presented previously to Full Council. Year 2 costs lower than current provision (£1,080). There will be some crossover in costs to suppliers while the new site is being prepared before hosting is withdrawn for the current one.			
Budget Total		£4,250	Budget YE Forecast	£6,179	
For Office Use					
Reviewed by Town Clerk/RFO?		Presented by RFO	Date of Meeting Presented		1 st December 2025
Lead Officer		Alice Kendall – Democratic Services & Finance Manager			



WELLINGTON TOWN COUNCIL



Presentation of Quotes to Council

Photos & Other information

Aubergine

- leaders in specialist websites for town and parish councils, supplying a large number across the country (<https://www.aubergine262.com/parish-town-council-websites/map/>) including [Taunton Town Council](#).
- Automatic Planning info add on – additional £100 per year for a page on the Town Council website which automatically updates with local planning application info and links directly to the application on the unitary authority website (assuming compatibility) - <https://www.berkhamsted-tc.gov.uk/our-services/planning-applications/>
- Regular training and refresher session included.

Vision ICT

- Some support included, but training only supplied at additional cost.
- Planning custom component offered but unclear on what it does.

Accessibility statement

This accessibility statement applies to wellingtontowncouncil.co.uk, run by Wellington Town Council.

The content on this website is designed for everyone to find, read, and understand. It is compatible with assistive technologies and developed to meet the accessibility standards outlined in this statement.

View the site your way

There are a number of customisation options for your browser and device that could help you use this website and other websites more effectively.

[AbilityNet](#) provide advice on making your device easier to use if you have a disability.

Feedback and contact information

Email info@wellingtontowncouncil.co.uk if you have an accessibility query including:

- if you are experiencing issues with accessing information or using the website
- if you find an accessibility problem not listed on this statement
- if you have positive feedback on the accessibility considerations made.

When you contact us there is a process in place that will acknowledge your contact. We will tell you who is dealing with it and give you a timescale when to expect a reply.

Alternative formats

Translation tools

If you or someone you know needs information in a different language, browsers like Edge, Chrome and Safari can translate pages into over 100 languages.

Find out how to change languages and translate web pages in:

- [Google Chrome](#)
- [Microsoft Edge](#)
- [Safari on Mac](#)

You could also [download the Microsoft Translator app](#) to have real-time translated conversations.

Other formats

If you need us to provide information in an alternative format, such as braille or a language other than English contact us:

Email

info@wellingtontowncouncil.co.uk

Phone

01823 662855

Use the contact form on the [contact us](#) page.

Visit us at the Wellington Town Council Head Office (28-30 Fore Street, Wellington, TA21 8AQ)

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations').

If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

Technical information about this website's accessibility

Wellington Town Council is committed to making this website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

Compliance status

This website has been designed to be compliant with the [Web Content Accessibility Guidelines \(WCAG\) version 2.2](#) AA standard.

Non-accessible content

We formally test the accessibility of key user journeys that represent the breadth of content across our website on a regular basis against [Web Content Accessibility Guidelines \(WCAG\) version 2.2](#) AA standard.

Some parts of the website may not work for everyone. If you find something that does not work that we missed, remember to [contact us](#).

Website wide and content specific issues

Low quality images at high zoom levels

Our website is designed to correctly layout content when zoomed at up to 400%.

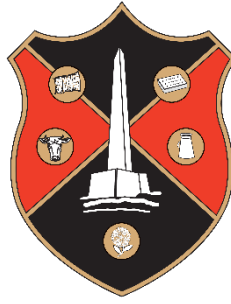
However, at this level of magnification the quality of some images will be lessened.

Providing larger quality images to allow for clear viewing at 400% would have a significant performance impact.

Documents designed for printing

Some documents on our site are not designed for reading online, for example; posters, leaflets or digital image files. These documents may not be accessible.

We will offer a text-alternative for these documents, identify them as printable documents, and offer users an alternative format if requested.



WELLINGTON TOWN COUNCIL INFORMATION TECHNOLOGY POLICY

Introduction	2
Purpose of the IT Policy	ERROR! BOOKMARK NOT DEFINED.
Monitoring of IT use	2
Scope of this policy	2
Computer use	2
Equipment	3
Health and safety	4
Password and authentication policy	4
Monitoring	6
Remote working	7
Email	8
Use of the internet	8
Use of social media	9

Introduction

The purpose of an IT policy is to establish clear parameters for how councillors, staff, and other authorised users use council-provided technology or equipment in the course of their duties. A well-defined policy helps to:

- Set expectations for appropriate use of equipment and systems;
- Raise awareness of risks associated with IT use;
- Safeguard the council's data and digital assets;
- Clarify what constitutes acceptable and unacceptable use;
- Outline the consequences of policy breaches.

Councils will also need to determine and clearly state whether limited personal use of IT equipment is permitted (for example, checking personal email or online shopping during lunch breaks).

Monitoring of IT Use

As an IT provider, the council has the right to monitor the use of its IT equipment and systems, provided there is a legitimate reason for doing so and councillors, employees and other authorised users are informed that such monitoring may take place. Any monitoring must be proportionate and comply with relevant data protection and privacy laws. Other persons may be included if they access or use council systems e.g. if they have a council e-mail address

Scope of this policy

This policy applies to all councillors, staff, and other authorised users, regardless of their working location or pattern, including those who are home-based, office-based, or work on a flexible or part-time basis. It sets out the expectations for the appropriate use of IT equipment and systems provided by the council.

Computer use

1.1 Hardware

1.1.1 Wellington Town Council computer equipment is provided for council purposes, however reasonable personal use is permitted (reasonable interpreted as in the opinion of the Town Clerk). Any personal use of our computers and systems should not interrupt our daily council work in any way. Councillors, staff, and other authorised users are asked to restrict any personal use to official lunch breaks or before or after working hours.

1.1.2 All councillors, staff, and other authorised users must lock their computers when leaving their desks to prevent unauthorised access. This applies to all council and personal devices used for work. Failure to comply may lead to disciplinary action.

1.1.3 All computer and other electronic equipment supplied should be treated with good care at all times. Computer equipment is expensive, and any damage sustained to any equipment will have a financial impact on the council.

1.1.4 Computer and electronic hardware should be kept clean, and every precaution taken to prevent food and drink being dropped or spilled onto it.

1.1.5 All computer and mobile equipment will carry a number which is logged against the current owner of that equipment. A database of equipment issued will be kept.

1.1.6 Equipment should not be dismantled or reassembled without seeking advice.

1.1.7 Councillors, staff, and other authorised users are not to purchase any computer or mobile equipment (including software) unless previously authorised.

1.1.8 Personal disks, USB stick, CDs, DVDs, data storage devices etc cannot be used on council computers without the prior approval of the Democratic Service & Finance Manager (DSFM).

1.1.9 The council has a number of wireless networks. Using a portable device to make personal Wi-Fi hot spots which bypass existing networks is not allowed.

1.1.10 Any faults or necessary repairs must be reported to the DFSM and if necessary, repairs will be completed by the IT company contracted by Wellington Town Council.

Equipment

2.1 Portable equipment

2.1.1 Portable equipment includes laptop computers, netbooks, tablets, mobile and smart phones with email capability and access to the internet etc.

2.1.2 It is particularly emphasised that council back-up procedures specific to portable equipment should be followed at all times.

2.1.3 All portable computers must be stored safely and securely when not in use in the office, i.e. when travelling or when working from home. Portable equipment (unless locked in a secure cabinet or office) should be kept with or near the user at all times; should not be left unattended when away from council premises and should never be left in parked vehicles or at any council or non-council premises.

2.1.4 It is important to ensure all portable devices are protected with encryption in case they are lost or stolen. All smartphones or tablets that hold council data, including emails and files, must be protected with a pin code. Where possible, these devices should also be programmed to erase all content after several unsuccessful attempts to break in. Any security set on these devices must not be disabled or removed.

2.1.5 Multi-Factor Authentication (MFA) is a security process that requires users to verify their identity using two or more independent methods—for example, entering a password (something you know) and confirming a code sent to your mobile device (something you have). This significantly reduces the risk of unauthorised access to systems and sensitive data. NALC recommends implementing MFA as a best practice to enhance information

security and support compliance with data protection obligations under the UK GDPR and the Data Protection Act 2018. Council Officers may choose to deploy an MFA system if deemed necessary.

2.1.6 If an item of portable equipment is lost or damaged this should be reported immediately to the DSFM. If the loss or damage is due to an act of negligence, the individual responsible may be liable to meet a portion or entirety of the loss/damage.

2.1.7 To protect confidential information, unless it is a requirement of the job and this has been authorised, it is forbidden for photographs or videos to be taken on council premises, without the prior written permission of the DSFM or the Town Clerk. This includes mobile telephones with camera function, camcorder, tape or other recording device for sound or pictures - moving or still.

2.1.8 Under no circumstances should any non public meeting or conversation be recorded without the permission of those present. This does not affect statutory rights (under The Openness of Local Government Regulations 2014).

2.1.9 In addition, the council does not permit webcams (which may be pre-installed on many laptops) to be used in the workplace, other than for conference calls for council purposes. If there is any doubt as to whether a device falls under this clause, advice should be sought from the DSFM.

2.2 Use of own devices

2.2.1 Personal laptops and other computers or other devices should not be brought into work and used to access council IT systems during working hours, unless this has been authorised by the employee's line manager. This is to ensure that no viruses enter the system, to prevent time being wasted during working hours on personal use and to assist in maintaining security, confidentiality, and data protection. Where use has been approved connection to the WiFi is strictly limited to Guest networks.

Health and safety

3.1.1 Councillors, staff, and other authorised users who work in council offices will be provided with an appropriate workstation.

3.1.2 The council has a duty to ensure that regular appropriate eye tests, carried out by a competent person, are offered to employees using display screen equipment. Further details are set out in the council's health and safety policy.

3.1.3 Any VDU user who feels that their workstation requires changes to make it compliant must speak to their line manager.

If any hazards are detected at a workstation, including 'noises' from the IT equipment, this should be reported immediately to the DSFM who can alert this to the IT provider.

Password and Authentication Policy

4.1.1 All user accounts must be protected by strong, secure passwords. The council follows the National Cyber Security Centre (NCSC) recommendations for creating passwords using three random words (e.g. PurpleCandleRiver). This method helps create passwords that are both strong and easy to remember, while offering effective protection against common cyber threats such as brute-force attacks. This approach is endorsed in NALC guidance.

In addition to strong passwords, Multi-Factor Authentication (MFA) may be enabled. MFA requires users to provide two or more independent forms of verification—for example, a password (something you know) and a code sent to your phone (something you have). This significantly reduces the risk of unauthorised access to systems and personal data.

To further strengthen account security:

- Initial user account passwords must be generated by the IT provider.
- Default passwords provided by vendors must be changed immediately upon installation or setup.
- Service or System (e.g. Website) account passwords are generated and managed by the IT provider.
- The council recommends these practices as part of its commitment to robust information security and to support compliance with the UK GDPR and the Data Protection Act 2018.

For more guidance, see the NCSC's advice on password security: [NCSC Password Guidance](#)

4.1.2 Access to Passwords

- Passwords are personal and must not be shared under any circumstances.
- Only the assigned user of an account may access or use the associated password.
- In exceptional cases (e.g., incident response or employee offboarding), access to system credentials may be granted to authorised personnel from the IT provider with appropriate approvals and logging.
- Administrative credentials must be stored securely and only accessible to authorised personnel with a copy provided to the Town Clerk, in a sealed envelope, only to be accessed in an emergency.

4.1.3 Password Storage and Management

- Passwords must not be stored in plain text or written down in insecure locations.
- Passwords must be stored using a council-approved, encrypted password manager (e.g., Dashlane)

4.1.4 Password Change Requirements

- Immediately change password if compromise is suspected.

4.1.5 Password Access Control and Logging

- All access to administrative or shared credentials must be logged and auditable.
- Attempts to access unauthorized passwords will be treated as a security incident.

4.1.6 Responsibility

- Users are responsible for creating and maintaining secure passwords for their accounts.

The IT security provider is responsible for:

- Managing system/service credentials.
- Enforcing password policies. Auditing and monitoring password-related security practices.

Monitoring

5.1.1 The council reserves the right to monitor and maintain logs of computer usage and inspect any files stored on its network, servers, computers, or associated technology to ensure compliance with this policy as well as relevant legislation. Internet, email, and computer usage is continually monitored as part of the council's protection against computer viruses, ongoing maintenance of the system, and when investigating faults.

5.1.5 The council will monitor the use of electronic communications and use of the internet in line with the Investigatory Powers (Interception by Councils etc for Monitoring and Record-keeping Purposes) Regulations 2018.

5.1.6 Monitoring of an employee's email and/or internet use will be conducted in accordance with an impact assessment that the council has carried out to ensure that monitoring is necessary and proportionate. Monitoring is in the council's legitimate interests and is to ensure that this policy is being complied with.

5.1.7 The information obtained through monitoring may be shared internally, including with relevant councillors and IT staff if access to the data is necessary for performance of their roles. The information may also be shared with external HR or legal advisers for the purposes of seeking professional advice. Any external advisers will have appropriate data protection policies and protocols in place.

5.1.8 The information gathered through monitoring will be retained only long enough for any breach of this policy to come to light and for any investigation to be conducted.

5.1.9 Councillors, staff, and other authorised users have a number of rights in relation to their data, including the right to make a subject access request and the right to have data rectified or erased in some circumstances. You can find further details of these rights and how to exercise them in the council's data protection policy.

5.1.10 Such monitoring and the retrieval of the content of any messages may be for the purposes of checking whether the use of the system is legitimate, to find lost messages or to retrieve messages lost due to computer failure, to assist in the investigation of wrongful acts, or to comply with any legal obligation.

5.1.11 The council has software and systems in place that can monitor and record all internet usage. This will be reference as and when deemed appropriate by the Town Clerk.

5.1.12 The council reserves the right to inspect all files stored on its computer systems to assure compliance with this policy. The council also reserves the right to monitor the types of sites being accessed and the extent and frequency of use of the internet at any time, both inside and outside of working hours to ensure that the system is not being abused and to protect the council from potential damage or disrepute.

5.1.13 Any use that the council considers to be 'improper', either in terms of the content or the amount of time spent on this, may result in disciplinary proceedings.

5.1.14 All computers will be periodically checked and scanned for unauthorised programmes and viruses.

Remote working

6.1.1 Increased IT security measures apply to those who work away from their normal place of work (e.g. whilst travelling, working from home or any other different venue), as follows:

- if logging into the council's systems or services remotely, using computers that either do not belong to the council or are not owned by the user, any passwords must not be saved, and the user must log out at the end of the session deleting all logs and history records within the browser used. If the configuration of the device does not clearly support these actions (for example at an internet café), council services should not be accessed from that device;
- the location and direction of the screen should be checked to ensure confidential information is out of view. Steps should be taken to avoid messages being read by other people, including other travellers on public transport etc;
- any data printed should be collected and stored securely;
- all electronic files should be password protected and the data saved to the council's system/services when accessible;
- papers, files or computer equipment must not be left unattended at any non-council premises unless arrangements have been made with a responsible person at a non-council premises for them to be kept in a locked room or cabinet if they are to be left unattended at any time;
- any data should be kept safely and should only be disposed of securely;
- papers, files, data sticks/storage, flash drive or backup hard drives should not be left unattended in cars, except where it is entirely unavoidable for short periods, in which case they must be locked in the boot of the car. If staying away overnight, council data should be taken into the accommodation, care being taken that it will not be interfered with by others or inadvertently destroyed;
- where possible the ability to remotely wipe any mobile devices that process sensitive information should be retained in the case of loss or theft;
- Councillors, staff, and other authorised users who work away from the office with sensitive data should be equipped with a screen privacy filter for mobile devices and should use this at all times when accessing such data away from the office.

6.1.2 Those issued with a 'dongle' to enable internet access from a laptop via 4G or 5G networks whilst away from their normal workplace should note that the cost of internet

access can be very high. Dongles should therefore be used for essential council purposes only, especially if abroad. Dongles are not to be used within council property where specific WiFi is provided.

6.1.3 Similarly, use of paid for Wi-Fi access, for example at airports should be carefully monitored and restricted to essential council use.

Email

7.1.1 Council email facilities are intended to promote effective and speedy communication on work-related matters. Although we encourage the use of email, it can be risky. Councillors, staff, and other authorised users need to be careful not to introduce viruses onto council systems and should take proper account of the security advice below.

7.1.2 On occasion, it will be quicker to action an issue by telephone or face to face, rather than via protracted email chains. Emails should not be used as a substitute for face to face or telephone conversations. Councillors, staff, and other authorised users are expected to decide which is the optimum channel of communication to complete their tasks quickly and effectively.

7.1.3 These rules are designed to minimise the legal risks run when using email at work and to guide councillors, staff, and other authorised users as to what may and may not be done. If there is something which is not covered in the policy, councillors, staff, and other authorised users should ask the IT provider, rather than assuming they know the right answer.

7.1.4 All councillors, staff, and other authorised users who need to use email as part of their role will normally be given their own council email address and account. The council may, at any time, withdraw email access, should it feel that this is no longer necessary for the role or that the system is being abused.

7.1.5 Email messages sent on the council's account are for council use only. Personal use is not permitted.

Use of the Internet

8.1 Copyright

8.1.1 Much of what appears on the Internet is protected by copyright. Any copying without permission, including electronic copying, is illegal and therefore prohibited. The Copyright, Designs and Patents Act 1988 set out the rules. The copyright laws not only apply to documents but also to software. The infringement of the copyright of another person or organisation could lead to legal action being taken against the council and damages being awarded, as well as disciplinary action, including dismissal, being taken against the perpetrator.

8.1.2 It is easy to copy electronically, but this does not make it any less an offence. The council's policy is to comply with copyright laws, and not to bend the rules in any way.

8.1.3 Councillors, staff, and other authorised users should not assume that because a document or file is on the Internet, it can be freely copied. There is a difference between information in the 'public domain' (which is no longer confidential or secret information but is still copyright protected) and information which is not protected by copyright (such as where the author has been dead for more than 70 years).

8.1.4 Usually, a website will contain copyright conditions; these warnings should be read before downloading or copying.

8.1.5 Copyright and database right law can be complicated. Councillors, staff, and other authorised users should check with the Town Clerk if unsure about anything.

8.2 Trademarks, links and data protection

8.2.1 The council does not permit the registration of any new domain names or trademarks relating to the council's names or products anywhere in the world, unless authorised to do so. Nor should they add links from any of the council's web pages to any other external sites without checking first with senior officers.

8.2.2 Special rules apply to the processing of personal and sensitive personal data. For further guidance on this, see the council's data protection policy, a copy of which is available on the website.

8.3 Accuracy of information

8.3.1 One of the main benefits of the internet is the access it gives to large amounts of information, which is often more up to date than traditional sources such as libraries. Be aware that, as the internet is uncontrolled, much of the information may be less accurate than it appears.

Use of social media

9.1.1 Social media includes blogs; Wikipedia and other similar sites where text can be posted; multimedia or user generated media sites (YouTube); social networking sites (such as Facebook, LinkedIn, X (formerly known as Twitter), Instagram, TikTok, etc.); virtual worlds (Second Life); text messaging and mobile device communications and more traditional forms of media such as TV and newspapers. Care should be taken when using social media at any time, either using council systems or at home.

9.1.2 Personal use of social networking/media and chat sites are not permitted during working hours.

9.1.3 The council recognises the importance of councillors, staff, and other authorised users joining in and helping to shape sector conversation and enhancing its image through blogging and interaction in social media. Therefore, where it is relevant to use social networking sites as part of the individual's position, this is acceptable.

However, inappropriate comments and postings can adversely affect the reputation of the council, even if it is not directly referenced. If comments or photographs could reasonably be interpreted as being associated with the council, or if remarks about external stakeholders and members of the public could be regarded as abusive, humiliating, sexual harassment, discriminatory or derogatory, or could constitute bullying or harassment, the council will treat this as a serious disciplinary offence. Councillors, staff, and other authorised users should be aware that parishioners or other local organisations may read councillors, staff, and other authorised users' personal weblogs, to acquire information, for example, about their work, internal council business, and employee morale. Therefore, even if the council is not named, care should be taken with any views expressed.

9.1.4 To protect both the council and its interests, everyone is required to comply with the following rules about social media, whether in relation to their council role or personal social networking sites, and irrespective of whether this is during or after working hours:

[Tailor the following list to suit]

- Contacts from any of the council's databases should not be downloaded and connected with on LinkedIn or other social networking sites with electronic address book facilities, unless this has been authorised.
- Any blog that mentions the council, its current work, councillors, employees, other users associated with the council, partner organisations, local groups, suppliers, parishioners, should identify the author as one of its councillors or employees and state that the views expressed on the blog or website are theirs alone and do not represent the views of Wellington Town Council. Even if the council is not mentioned, care should be taken with any views expressed on social media sites and any views should clearly be stated to be the writer's own (e.g. via a disclaimer statement such as: "The comments and other content on this site are my own and do not represent the positions or opinions of my employer/ the council.") Writers must not claim or give the impression that they are speaking on behalf of the council.
- Any employee who is developing a site or writing a blog that will mention the council, our current or potential plans, councillors, staff, and other authorised users, must inform the Town Clerk that they are writing this and gain agreement before going 'live'.
- The council expects councillors, staff, and other authorised users to be respectful about the council and its current or potential staff and not to engage in any name calling or any behaviour that will reflect negatively on its reputation. Any unauthorised use of copyright materials, any unfounded or derogatory statements, or any misrepresentation is not viewed favourably and could constitute gross misconduct.
- Photos or videos that include employees or other workers wearing uniforms or clothing displaying the council's name or logo should not be posted on social media if they could reflect negatively on the individual, their role, their colleagues, or the council. Additionally, photos, videos, or audio recordings must not be taken on council premises without explicit permission
- Comments posted by councillors, staff, and other authorised users on any sites should be knowledgeable, accurate and professional and should not compromise the council in any way.

- Inappropriate conversations with external stakeholders and members of the public should not take place on any social networking sites, including forums.
- Any writing about or displaying photos or videos of internal activities that involves current councillors, staff, and other authorised persons, might be considered a breach of data protection and a breach of privacy and confidentiality. Therefore, their permission should be gained prior to uploading any such material. Details of any kind relating to any events, conversations, materials or documents that are meant to be private, confidential or internal to the council should not be posted. This may include manuals; procedures; training documents; non-public financial or operational information; personal information regarding other councillors, staff, and other authorised users anything to do with a disciplinary case, grievance, allegation of bullying/harassment or discrimination, or legal issue; any other secret, confidential, or proprietary information or information that is subject to confidentiality agreements. This does not affect statutory requirements to publish information including under the Freedom of Information Act.
- Councillors, staff, and other authorised users must be aware that they are personally liable for anything that they write or present online (including on an online forum or blog, post, feed or website). Councillors should always be mindful of the Members Code of Conduct and Nolan Principles. Employees may be subject to disciplinary action for comments, content, or images that are defamatory, embarrassing, pornographic, proprietary, harassing, libellous, or that can create a hostile work environment. They may also be sued by other organisations, and any individual or council that views their comments, content, or images as defamatory, pornographic, proprietary, harassing, libellous or creating a hostile work environment. In addition, other councillors, staff, and other authorised users can raise grievances for alleged bullying and/or harassment.
- Postings to websites or anywhere on the internet and social media of any kind, or in any press or media of any kind, should not breach copyright or other law or disclose confidential information, defame or make derogatory comments about the council or its [specify e.g. "councillors, staff, and other authorised users"], or disclose personal data or information about any individual that could breach data protection legislation.
- Contacts by the media relating to the council, should be referred to the Town Clerk.
- Councillors, staff, and other authorised users who use sites such as LinkedIn and Facebook must ensure that the information on their profile is accurate and up to date and must update their profile on leaving the council.
- Councillors, staff, and other authorised users who use X.com, LinkedIn, or other social media/networking sites for council development purposes must ensure they provide the council with login details, including password(s), so that these sites can be accessed and updated in their absence.
- Councillors, staff, and other authorised users who have left the council must not post any inappropriate comments about the council or its councillors, staff, and other authorised users on LinkedIn, Facebook, X.com or any other social media/networking sites.
- During your employment/ involvement with the council, you may create or obtain access to a variety of professional contacts and confidential information. This includes, but is not limited to, contacts made through professional networking platforms such as LinkedIn, where those contacts have been established or maintained in your capacity as a councillor, member of staff, or other authorised user.

All such contacts will be considered council property and may be subject to disclosure upon request.

9.1.5 Note that the council may, from time to time, monitor external postings on social media sites. Any employee who has a profile (for example on LinkedIn or Facebook) must not misrepresent themselves or their role with the council. Councillors, staff, and other authorised users are also advised that social media sites are not an appropriate place to air council concerns or complaints: these should be raised with the council or formally through the grievance procedure.

9.1.6 It is important to note that external stakeholders' contact details and information remain the property of the council. In addition, councillors, staff, and other authorised users leaving the council will be required to delete all council-related data including external stakeholders contact details from any personal device/equipment.

Misuse

Misuse of IT systems and equipment is not in line with the council's standards of conduct and will be taken seriously. Any inappropriate or unauthorised use may lead to formal action, including disciplinary proceedings or, in serious cases, dismissal.

Freedom of Information Act 2000

Guide to Information provided by Parish/Community Councils under the model publication scheme

This template guide is written for the use of Parish and Community Councils.

It gives examples of the kind of information the Information Commissioner's Office (ICO) would expect you to provide in order to meet your commitment under the model publication scheme, introduced through the Freedom of Information Act 2000 (FOIA). In 2008, the ICO introduced a generic model publication scheme, for adoption by all public authorities that are subject to FOIA.

The model publication scheme commits you to 'produce and publish the method by which the specific information will be available so that it can be easily identified and accessed by members of the public'.

The [model publication scheme](#) is available on the ICO website. Further details are available in ICO guidance: [Using the definition documents](#).

You must adopt the model scheme in full, unedited and promoted alongside the guide to information. You do not need to tell the ICO that you have adopted the scheme; we will assume they have done so unless we hear otherwise.

You are in breach of FOIA if you have not adopted the model scheme or are not publishing in accordance with it.

Information included in the guide to information

The template lists the information that the ICO thinks you are likely to hold and should make proactively available within each class. When completed, this will provide a list of all the information you will routinely make available, explain how it can be accessed and whether or not a charge will be made for it. You must:

- complete the relevant columns in the template guide;

- state how an applicant can obtain the specific information and if there is a cost involved;
- ensure the public can access the completed guide and the information listed in it.

The ICO expects you to make the information in this template guide available unless:

- you do not hold the information;
- the information is exempt under one of the FOIA exemptions or Environmental Information Regulations 2004 (EIR) exceptions, or its release is prohibited by another statute (eg UK GDPR);
- the information is readily and publicly available from an external website; such information may have been provided by you or on your behalf. You must provide a direct link to that information;
- the information is archived, out of date or otherwise inaccessible; or,
- it would be impractical or resource-intensive to prepare the material for routine release.

If the information is only held by another public authority, you should provide details of where to obtain it.

This guidance is not meant to give an exhaustive or definitive list of everything that should be covered by a publication scheme. The legal commitment is to the model publication scheme, and you should look to provide as much information as possible on a routine basis, which must include all information that is required by statute.

This guidance now incorporates those key principles, which were not already included, from the Department for Levelling Up, Housing and Communities (DLUHC, originally known as the Department for Communities and Local Government [DCLG]), [Transparency Code for Smaller Authorities](#). The aligning of this document with this Code provides a harmonised approach to data transparency for you and avoids unnecessary duplication

Publishing datasets for re-use

As a public authority, you must publish under your publication scheme any dataset you hold that has been requested, together with any updated versions, unless you are satisfied that it is not appropriate to do so. So far as reasonably practicable, you must publish it in an electronic form that is capable of re-use.

If the dataset or any part of it is a relevant copyright work and you are the only owner, you must make it available for re-use under the

terms of a specified licence. Datasets in which the Crown owns the copyright or the database rights are not relevant copyright works.

The [2018 section 45 Code of Practice](#) recommends that public authorities make datasets available for re-use under the [Open Government Licence](#).

The term 'dataset' is defined in section 11(5) of FOIA. The terms 'relevant copyright work' and 'specified licence' are defined in section 19(8) of FOIA. The ICO has published [guidance on Datasets \(section 11, 19 & 45\)](#). This explains what is meant by "not appropriate" and "capable of re-use".

Fees and Charging

Information available through your publication scheme should be readily available at a low cost or at no cost to the public. If you do charge for this information, the ICO expects the charges to be justifiable, clear and kept to a minimum.

You can charge for activities such as printing, photocopying and postage as well as information that you are legally authorised to charge for. You must inform anyone requesting information of any charge before you provide the information. You must ask for payment before providing the information. Guidance on the ICO website provides more details about [charging for information in a publication scheme](#).

If you charge a fee for licensing the re-use of datasets, you should state in the guide to information how this is calculated and whether the charge is made under the Re-use Fees Regulations or under other legislation. You cannot charge a re-use fee if they make the datasets available for re-use under the [Open Government Licence](#).

Model Publication Scheme

The table below identifies the specific information the ICO expects you to publish under each of the seven classes of information set out in the [model publication scheme](#).

Information available from (*insert name of Parish or Community Council*) under the Freedom of Information Act model publication scheme

This template guide covers only information we currently hold. If we do not hold some of the information listed below, we will mark it as 'not held' in the table.

Information to be published	How the information can be obtained	Cost
Class 1 - Who we are and what we do (Organisational information, structures, locations and contacts) Current information only	(hard copy or website)	
List of Council members and their responsibilities as well a list of Council Committees Details of any representation on local public bodies		
Postal and email address Contact details for Parish Clerk and Council members Where possible, provide named contacts including contact phone numbers and email addresses		
Location of main Council office and accessibility details		
Staffing structure		

Class 2 – What we spend and how we spend it (Financial information about projected and actual income and expenditure, procurement, contracts and financial audit) Current and previous financial year as a minimum	(hard copy or website)	
Statement of accounts and internal audit report in the format included in the Annual Return form		
Finalised budget		
Precept		
Borrowing Approval letter		
All items of expenditure above £100		
Financial Standing Orders and Regulations		
Grants given and received		
List of current contracts awarded and value of contract		
Members' allowances and expenses		
Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews) Current and previous year as a minimum	(hard copy or website)	
Annual governance statement in format included in the Annual Return form		
Parish Plan		

Annual Report to Parish or Community Meeting		
Quality status		
Local charters drawn up in accordance with DLUHC's guidelines		
Data Protection impact assessments (in full or summary format) or any other impact assessment (eg Health & Safety Impact Assessment, Equality Impact Assessments etc), as appropriate and relevant		
Class 4 – How we make decisions (Decision making processes and records of decisions) Current and previous council year as a minimum	(hard copy or website)	
Timetable of meetings (Council and any committee/sub-committee meetings and parish meetings)		
Agendas of meetings (as above)		
Minutes of meetings (as above) – exclude material that is properly considered to be exempt from disclosure		
Reports presented to council meetings – exclude material that is properly considered to be exempt from disclosure		
Responses to consultation papers		
Responses to planning applications		
Bye-laws		

<p>Class 5 – Our policies and procedures</p> <p>(Current written protocols, policies and procedures for delivering our services and responsibilities)</p> <p>Current information only</p>	(hard copy or website)	
<p>Policies and procedures for the conduct of Council business:</p> <ul style="list-style-type: none"> • Procedural standing orders • Committee and sub-committee terms of reference • Delegated authority in respect of officers • Code of Conduct • Policy statements 		
<p>Policies and procedures for the provision of services and about the employment of staff:</p> <ul style="list-style-type: none"> • Internal instructions to staff and policies relating to the delivery of services • Equality and diversity policy • Health and safety policy • Recruitment policies and details of current vacancies • Policies and procedures for handling requests for information • Complaints procedures (including those covering requests for information and operating the publication scheme) 		
<p>Records management, personal data and access to information policies</p> <p>Include information security policies, records retention, destruction and archive policies, and data protection (including data sharing and CCTV usage) policies</p>		

Class 6 – Lists and Registers Currently maintained lists and registers only.	(hard copy or website; some information may only be available by inspection)	
Information legally required to hold in publicly available registers (in most circumstances existing access provisions will suffice)		
Assets register, including details of public land and building assets		
Disclosure log indicating the information provided in response to FOIA and EIR requests. These are recommended as good practice		
Register of members' interests		
Register of gifts and hospitality		
Class 7 – The services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses) Current information only	(hard copy or website; some information may only be available by inspection)	
Allotments		
Burial grounds and closed churchyards		
Community centres and village halls		
Parks, playing fields and recreational facilities		
Seating, litter bins, clocks, memorials and lighting		
Bus shelters		
Markets		
Public conveniences		
Agency agreements		
Services for which we are entitled to		

recover a fee and details of those fees (eg burial fees)		
Additional Information Information not itemised in the lists above		

Schedule of charges

This describes how the charges have been arrived at and should be published as part of the guide.

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
Disbursement cost	Photocopying @ ..p per sheet (black & white)	Actual cost *
	Photocopying @ ..p per sheet (colour)	Actual cost
	Postage	Actual cost of Royal Mail standard 2 nd class
Statutory Fee		In accordance with the relevant legislation (quote the actual statute)
Other		

* the actual cost incurred



Title	2026/27 Budget
Meeting	Full Council
Date of meeting	1 December 2025
Action Required	Approval
Report Author and email address	Alice Kendall – Democratic Services & Finance Manager (RFO) alice@wellingtontowncouncil.co.uk

1. Introduction

- 1.1. This paper serves to present the final draft of the 2026/27 budget for approval; in turn this will inform the Precept Demand to Somerset Council which will be approved at the January 2026 meeting.

2. Background

- 2.1. As a Local Precepting Authority, the Council must calculate the aggregate of its expected income and expenditure for the year, contingencies and appropriate levels of financial reserves¹.
- 2.2. In preparation for the calculation of the Precept, Officers and each Committee have reviewed their delegated budgets. First draft proposals were reviewed by the Policy & Finance meeting on 10th November. Since this meeting, the Community Committee have further reviewed the requirements for what it wants to achieve in 26/27 and beyond.
- 2.3. A summary of changes to the draft budget between Draft 1 and 2 are attached at Appendix 1.
- 2.4. Draft 2 of the Budget is attached at Appendix 2.

¹ Local Government Finance Act 1992, Section 49A
(<https://www.legislation.gov.uk/ukpga/1992/14/section/49A>)

2.5. Appendix 3 details information on the Council's Reserves.

3. Links to Council Vision and Place Plan

- 3.1. The Council's vision and place plan outline long-term objectives—such as improving infrastructure, supporting communities, and driving economic growth. The budget ensures that funding is allocated to projects and services that deliver on these priorities.

4. Financial Implications

- 4.1. The updated draft budget figures are summarised below.

Cost Centre	Amount
Admin	£348,052
Affiliation	£3,380
Allotments	£5,500
ARF	£40,500
Christmas	£41,750
CIL	£0
Community Services	£257,262
Cost of Democracy	£18,020
Economic Development	£59,250
Environment	£10,860
Events	£27,630
Fore St (Facilities)	£210,143
Grants	£64,045
IT	£26,060
Kings Arms	£91,036
OS Depot	£25,400
OS Overheads	£413,523
OS Projects	£33,500
Pitches & Pavilions	£18,750
Pop Up Shop	£10,250
Public Toilets	£40,000
TIT	£7,500
Total	£1,752,411

- 4.2. It has been calculated that there is enough surplus to fund the shortfall required for the Longforth Road Toilets. This has been included in the calculations in this section.

4.3. The updated **DRAFT** precept is calculated as follows

Anticipated Closing Bank Balance at 31 March 26	£786,524
(-) Anticipated Earmarked Reserve Balance	£408,815
(-) General Reserve	£250,000
(=) Surplus (S)	£127,709
26/27 Expenditure	£1,752,411
26/27 Payments into Reserves	£72,592
Payment Total (P)	£1,825,003
26/27 Income (I)	£127,535
Shortfall = Precept Required (P-I-S)	£1,569,759

Assuming that there is a 2% increase in the Tax Base, this Precept figure converts to a Band D equivalent (average) of £263, an increase of 24% (£0.98 per week) on the previous year.

NB – the increase amounts and related percentages are strictly draft supplied for information only at this point. Somerset Council will issue the Tax Base data in the second week of December, with the final information being published at the January meeting.

5. Risks

Risk	Mitigation
Precept not received from Somerset Council.	General Reserve amount to cover essential costs. Likely hood is very low given legal requirements.
Inflation and cost pressures	Inflationary increases have been applied at 4.1% where required.
Income Shortfall	Only known income has been accounted for. If grant funding is not received, those related items of expenditure would not be carried out.

Reputational Risk	<p>The level of Precept increase may carry reputational risks. Officers to manage positive press, etc., on the Council's growing activities.</p> <p>The infographic at Appendix 4 will hopefully help public understanding of the Council's budget.</p>
Project Delivery & Overspending	<p>Policy & Finance Committee review overall spending against the budget.</p> <p>Each Committee reviews its own budgets at each meeting.</p> <p>Spending regulated by the Council's Standing Orders, Financial Regulations and Scheme of Delegation.</p> <p>Forecasted overspends can only be approved by scrutiny at Full Council.</p>

6. Considerations

It is recommended that the Council make resolution to:

- i) Approve the Income & Expenditure budget for 26/27 as presented noting the income at £127,535 and the expenditure at £1,.
- ii) Approve the payments into reserve for 26/27 as presented at £72,592.
- iii) Set the general reserve figure at £250,000

All figures in the section are as presented in the draft documents attached.

7. Background Papers

7.1. Appendices attached:

- 7.1.1. Summary of Changes Report
- 7.1.2. Income & Expenditure Budget Draft 2
- 7.1.3. Reserves
- 7.1.4. Summary Infographic

7.2. Relevant Documents not attached:

- 7.2.1. First draft budget, reserves, and notes report presented at item 6 in the [November Policy & Finance Documents](#).



Title	2026/27 Budget – Summary of Changes – Appendix 1
Report Author and email address	Alice Kendall – Democratic Services & Finance Manager (RFO) alice@wellingtontowncouncil.co.uk

1. Introduction

- 1.1. This appendix details all changes to the draft budget and reserves as presented at the Policy & Finance meeting on 10th November 2025.

Amendments (+)		Amendments (-)	
Item/Notes	£	Item/Notes	£
Staffing – Error identified in formulas now fixed and amounts updated (look up referring to current year salary amounts, not adjusted figure for following year). Amendment made so scale of existing employee by Chief Executive.	42,008	Deputy Mayor Expenses – removed at P&F meeting as causes duplication with other lines covering expenses.	200
Cradle to Career – added by recommendation from Community Committee	50,000	Youth Services Reserve – removed payment into reserve (legacy from previous years)	24,000
In the Mix – as per recommendation from Community Committee	9,000	General Reserve – after reviewing essential lines, the RFO deemed the original figure to have been over estimated. By removing this amount, there is more surplus to	50,000

	offset the Precept demand.
Community Development – 3,000 increased as per Community Committee	

2. Related Documents

2.1. [Community Committee Meeting Minutes](#)

WELLINGTON TOWN COUNCIL
INCOME AND EXPENDITURE BUDGET

Administration		Last Year				Current Year				Next Year		Year 2		Year 3	
Delegation: Officers															
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
27	Photocopier	£ -	£ 55 28	£ 1 300 00	£ 979 55	£ 70 00	£ 60 00	£ 1 350 00	£ 1 100 00	£ -	£ 1 500 00	£ -	£ 1 750 00	£ -	£ 1 750 00
34	Insurances	£ -	£ -	£ 6 000 00	£ 6 768 83	£ -	£ -	£ 10 000 00	£ 5 000 00	£ -	£ 22 500 00	£ -	£ 25 000 00	£ -	£ 27 500 00
35	Stationery & Postage	£ -	£ -	£ 1 000 00	£ 707 71	£ -	£ -	£ 1 250 00	£ 1 250 00	£ -	£ 1 500 00	£ -	£ 1 500 00	£ -	£ 1 500 00
36	Audit Fees	£ -	£ -	£ 2 505 00	£ 2 155 00	£ -	£ -	£ 2 470 00	£ 2 890 00	£ -	£ 3 000 00	£ -	£ 3 000 00	£ -	£ 3 000 00
40	Hire of Hall	£ -	£ -	£ 1 620 00	£ 800 00	£ -	£ -	£ 1 860 00	£ 2 310 00	£ -	£ 1 860 00	£ -	£ 1 860 00	£ -	£ 1 860 00
54	Professional Fees	£ -	£ -	£ 20 000 00	£ 18 669 01	£ -	£ -	£ 20 000 00	£ 13 400 00	£ -	£ 20 000 00	£ -	£ 20 000 00	£ -	£ 20 000 00
16	Salaries	£ -	£ -	£ 481 255 00	£ 369 527 63	£ -	£ -	£ 699 000 00	£ 660 805 00	£ -	£ -	£ -	£ -	£ -	£ -
17	Staff Training	£ -	£ -	£ 2 000 00	£ 433 37	£ -	£ -	£ 2 000 00	£ 2 000 00	£ -	£ 3 000 00	£ -	£ 3 000 00	£ -	£ 3 000 00
18	Staff Travelling	£ -	£ -	£ 200 00	£ 351 98	£ -	£ -	£ 250 00	£ 630 00	£ -	£ 500 00	£ -	£ 500 00	£ -	£ 500 00
19	Staff Recruitment	£ 30 000 00	£ 30 053 00	£ 3 000 00	£ 2 453 40	£ 30 000 00	£ 62 255 12	£ 3 000 00	£ 2 000 00	£ -	£ 3 000 00	£ -	£ 3 000 00	£ -	£ 3 000 00
87	Home Working Allowances	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
192	Agency Staff	£ -	£ -	£ -	£ 7 607 88	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	Core Staffing	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 289 942 00	£ -	£ 294 082 00	£ -	£ 310 502 00
65	Emergency Planning	£ -	£ -	£ 1 000 00	£ -	£ -	£ -	£ 1 000 00	£ -	£ -	£ 1 000 00	£ -	£ 1 000 00	£ -	£ 1 000 00
	Bank Fees	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 250 00	£ -	£ 250 00	£ -	£ 250 00
Total		£ 30 000 00	£ 30 108 28	£ 519 880 00	£ 410 454 36	£ 30 070 00	£ 62 315 12	£ 742 180 00	£ 691 385 00	£ -	£ 348 052 00	£ -	£ 354 942 00	£ -	£ 373 862 00

Affiliation Fees		Last Year				Current Year				Next Year		Year 2		Year 3	
Delegation: None															
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
38	SALC	£ -	£ -	£ 2 000 00	£ 1 950 11	£ -	£ -	£ 2 700 00	£ 2 700 00	£ -	£ 2 800 00	£ -	£ 3 000 00	£ -	£ 3 200 00
99	SLCC	£ -	£ -	£ 357 00	£ 418 00	£ -	£ -	£ 420 00	£ 480 00	£ -	£ 480 00	£ -	£ 450 00	£ -	£ 475 00
100	CCS	£ -	£ -	£ 100 00	£ -	£ -	£ -	£ 100 00	£ -	£ -	£ 100 00	£ -	£ 100 00	£ -	£ 100 00
Total		£ -	£ -	£ 2 457 00	£ 2 368 11	£ -	£ -	£ 3 220 00	£ 3 180 00	£ -	£ 3 380 00	£ -	£ 3 550 00	£ -	£ 3 775 00

Allotments		Last Year				Current Year				Next Year		Year 2		Year 3	
Delegation: Environment Committee															
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
44	Basins	£ 2 910 00	£ 2 860 00	£ 2 910 00	£ 1 288 36	£ 3 040 00	£ 3 255 00	£ 2 500 00	£ 1 900 00	£ 3 230 00	£ 2 500 00	£ 3 420 00	£ 2 500 00	£ 3 610 00	£ 2 500 00
92	Longforth	£ 3 000 00	£ -	£ 3 000 00	£ 4 650 00	£ 3 000 00	£ -	£ 2 500 00	£ 425 00	£ 3 000 00	£ 2 500 00	£ 3 000 00	£ 2 500 00	£ 3 000 00	£ 2 500 00
194	Management Software	£ -	£ -	£ -	£ -	£ -	£ -	£ 500 00	£ 432 00	£ -	£ 500 00	£ -	£ 500 00	£ -	£ 500 00
148	Allotment Deposits	£ -	£ 1 000 00	£ -	£ 100 00	£ -	£ 214 00	£ -	£ 250 00	£ -	£ -	£ -	£ -	£ -	£ -
190	Longforth Allotments CIL	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 5 000 00	£ -	£ -	£ -	£ -	£ -	£ -
251	Basins Allotment CIL	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 6 500 00	£ -	£ -	£ -	£ -	£ -	£ -
Total		£ 5 910 00	£ 3 860 00	£ 5 910 00	£ 6 038 36	£ 6 040 00	£ 3 469 00	£ 5 500 00	£ 14 507 00	£ 6 230 00	£ 5 500 00	£ 6 420 00	£ 5 500 00	£ 6 610 00	£ 5 500 00

ARF		Last Year				Current Year				Next Year		Year 2		Year 3	
Delegation: Community Committee															
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
266	Grant Income	£ -	£ -	£ -	£ -	£ -	£ 11 200 00	£ -	£ -	£ 29 800 00	£ -	£ -	£ -	£ -	£ -
267	Staffing	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 9 750 00	£ -	£ 29 250 00	£ -	£ -	£ -	£ -
268	Directory	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 5 000 00	£ -	£ -	£ -	£ -
269	Volunteer Support	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 750 00	£ -	£ 250 00	£ -	£ -	£ -	£ -
270	Carer Compaign	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 700 00	£ -	£ 6 000 00	£ -	£ -	£ -	£ -
Total		£ -	£ -	£ -	£ -	£ -	£ 11 200 00	£ -	£ 11 200 00	£ 29 800 00	£ 40 500 00	£ -	£ -	£ -	£ -

Christmas		Last Year				Current Year				Next Year		Year 2		Year 3	
Delegation: Ec Dev Committee															
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
114	Hire of Lights	£ -	£ -	£ 10 000 00	£ 10 000 00	£ -	£ -	£ 10 000 00	£ 10 000 00	£ -	£ 11 000 00	£ -	£ 11 000 00	£ -	£ 11 000 00
115	Lights Install	£ -	£ -	£ 11 900 00	£ 12 076 68	£ -	£ -	£ 13 000 00	£ 13 000 00	£ -	£ 13 500 00	£ -	£ 13 500 00	£ -	£ 13 500 00
116	Switch on Event	£ 1 350 00	£ 1 106 75	£ 10 000 00	£ 7 387 21	£ 1 320 00	£ 875 00	£ 7 500 00	£ 5 600 00	£ 1 000 00	£ 8 500 00	£ 1 000 00	£ 9 000 00	£ 1 000 00	£ 9 000 00
123	Stall Deposits	£ -	£ 65 25	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
136	Electricity	£ -	£ -	£ 500 00	£ 96 75	£ -	£ -	£ 500 00	£ 250 00	£ -	£ 500 00	£ -	£ 500 00	£ -	£ 500 00
137	Additional Lights & Install	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
160	Free Parking	£ -	£ -	£ 5 500 00	£ 4 438 00	£ -	£ -	£ 4 750 00	£ 4 435 00	£ -	£ 4 750 00	£ -	£ 5 000 00	£ -	£ 5 200 00
195	Christmas Trees	£ -	£ -	£ -	£ -	£ -	£ -	£ 400 00	£ 400 00	£ -	£ 3 500 00	£ -	£ 3 500 00	£ -	£ 3 500 00
Total		£ 1 350 00	£ 1 172 00	£ 37 900 00	£ 33 998 64	£ 1 320 00	£ 875 00	£ 36 150 00	£ 33 685 00	£ 1 000 00	£ 41 750 00	£ 1 000 00	£ 42 500 00	£ 1 000 00	£ 42 700 00

CIL		Last Year				Current Year				Next Year		Year 2		Year 3	
Delegation: None															
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
71	C.I.L					£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
181	Committed CIL				£ 150 000 00	£ -	£ -	£ -	£ 17 200 00	£ -	£ -	£ -	£ -	£ -	£ -
Total		£ -	£ -	£ -	£ 150 000 00	£ -	£ -	£ -	£ 17 200 00	£ -	£ -	£ -	£ -	£ -	£ -

Community Services

Delegation: Community Committee

		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
58	Community Safety	£ -	£ -	£ 2 000 00	£ 518 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
60	Community Services & Priorities	£ -	£ -	£ 5 000 00	£ 697 36	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
61	Health & Wellbeing	£ -	£ -	£ 4 000 00	£ 59 95	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
196	Community Development & Support	£ -	£ -	£ -	£ -	£ -	£ -	£ 11 000 00	£ 11 000 00	£ -	£ 14 000 00	£ -	£ 14 000 00	£ -	£ 14 000 00
66	Other Payments	£ -	£ -	£ 300 00	£ 65 92	£ -	£ -	£ 300 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
67	Youth Development	£ -	£ -	£ -	£ -	£ -	£ 2 500 00	£ -	£ 2 500 00	£ -	£ 50 000 00	£ -	£ 50 000 00	£ -	£ 50 000 00
97	Cades Farm Community Hall	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 5 000 00	£ -	£ 5 000 00	£ -	£ -	£ -	£ -
139	Cost of Living Crisis	£ -	£ -	£ -	£ 11 927 50	£ -	£ -	£ -	£ 12 000 00	£ -	£ 10 000 00	£ -	£ 10 000 00	£ -	£ 10 000 00
	Staffing	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 119 262 00	£ -	£ 113 990 00	£ -	£ 120 157 00
	Staffing Funding	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 31 255 00	£ -	£ 31 255 00	£ -	£ 31 255 00	£ -
	Cradle to Career	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 50 000 00	£ -	£ 50 000 00	£ -	£ 50 000 00
	In the Mix	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 9 000 00	£ -	£ 9 000 00	£ -	£ 9 000 00
Total		£ -	£ -	£ 11 300 00	£ 13 268 73	£ -	£ 2 500 00	£ 11 300 00	£ 30 500 00	£ 31 255 00	£ 257 262 00	£ 31 255 00	£ 246 990 00	£ 31 255 00	£ 253 157 00

Community Warden

Delegation: None (Old Cost Centre)

		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
64	Community Warden	£ -	£ -	£ 0	£ (42 76)	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
161	Van Charging	£ -	£ -	£1 560 00	£ 794 51	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
162	Van Maintenance	£ -	£ -	£750 00	£ 741 64	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
163	Storage Unit Rental	£ -	£ 136 80	£1 500 00	£ 816 69	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
164	Tools	£ -	£ -	£2 000 00	£ 2 627 30	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
165	Equip. Maintenance	£ -	£ -	£1 000 00	£ 971 05	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
166	Clothing/PPE	£ -	£ -	£750 00	£ 642 18	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
167	Sundries	£ -	£ -	£3 000 00	£ 903 25	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Total		£ -	£ 136 80	£ 10 560 00	£ 7 453 86	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -

Cost of Democracy

Delegation: None

		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
20	Mayors Allowance	£ -	£ -	£ 550 50	£ 550 50	£ -	£ -	£ 387 50	£ 387 50	£ -	£ 403 39	£ -	£ 420 00	£ -	£ 440 00
21	Councillors Allowance	£ -	£ -	£ 5 250 00	£ 4 781 00	£ -	£ -	£ 11 625 00	£ 11 625 00	£ -	£ 12 116 70	£ -	£ 12 613 50	£ -	£ 13 131 00
22	Members Training	£ -	£ -	£ 250 00	£ 90 00	£ -	£ -	£ 250 00	£ 100 00	£ -	£ 250 00	£ -	£ 250 00	£ -	£ 250 00
23	Members Travelling	£ -	£ -	£ 150 00	£ 387 55	£ -	£ -	£ 200 00	£ 420 00	£ -	£ 400 00	£ -	£ 400 00	£ -	£ 400 00
24	Hospitality	£ -	£ -	£ 300 00	£ 296 38	£ -	£ -	£ 600 00	£ 460 00	£ -	£ 600 00	£ -	£ 600 00	£ -	£ 600 00
89	Deputy Mayor's Expenses	£ -	£ -	£ 200 00	£ -	£ -	£ -	£ 200 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
197	Mayoral Events	£ -	£ -	£ -	£ -	£ -	£ -	£ 2 500 00	£ 1 000 00	£ -	£ 2 500 00	£ -	£ 2 500 00	£ -	£ 2 500 00
25	Elections	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 6 000 00	£ -	£ -	£ -	£ -	£ -	£ -
198	Clr 365	£ -	£ -	£ -	£ -	£ -	£ -	£ 975 00	£ 850 00	£ -	£ 900 00	£ -	£ 900 00	£ -	£ 900 00
132	Councillor Tablets	£ -	£ -	£ 850 00	£ 825 20	£ -	£ -	£ 850 00	£ 800 00	£ -	£ 850 00	£ -	£ 850 00	£ -	£ 850 00
Total		£ -	£ -	£ 7 550 50	£ 6 930 63	£ -	£ -	£ 17 587 50	£ 21 642 50	£ -	£ 18 020 09	£ -	£ 18 533 50	£ -	£ 19 071 00

Economic Development

Delegation: Ec Dev Committee

		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
59	Promotion of Wellington	£ -	£ 20 00	£ 5 000 00	£ 3 899 97	£ -	£ -	£ 10 000 00	£ 9 180 00	£ -	£ 10 000 00	£ -	£ 10 000 00	£ -	£ 10 000 00
75	Railway Station	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
76	Capital Projects	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 8 091 75	£ -	£ -	£ -	£ -	£ -	£ -
135	Town Centre Projects	£ -	£ -	£ 20 000 00	£ 3 251 32	£ -	£ -	£ 20 000 00	£ 20 000 00	£ -	£ 20 000 00	£ -	£ 20 000 00	£ -	£ 20 000 00
170	Heritage	£ -	£ 576 51	£ 5 400 00	£ 1 10	£ 500 00	£ -	£ 5 400 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
171	Clocks	£ -	£ -	£ 500 00	£ 306 60	£ -	£ -	£ 750 00	£ 500 00	£ -	£ 750 00	£ -	£ 750 00	£ -	£ 750 00
176	CCTV	£ -	£ -	£ 25 000 00	£ 16 789 00	£ -	£ -	£ 18 500 00	£ 16 789 00	£ -	£ 18 500 00	£ -	£ 20 500 00	£ -	£ 20 500 00
177	Bus Shelters	£ -	£ -	£ 5 000 00	£ -	£ -	£ -	£ 7 500 00	£ 7 500 00	£ -	£ 10 000 00	£ -	£ 10 000 00	£ -	£ 10 000 00
Total		£ -	£ 596 51	£ 60 900 00	£ 24 247 99	£ 500 00	£ -	£ 62 150 00	£ 62 060 75	£ -	£ 59 250 00	£ -	£ 61 250 00	£ -	£ 61 250 00

Environment

Delegation: Environment Committee

		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
46	Footpaths PRoW Maintenance	£ -	£ 33 30	£ 500 00	£ 323 85	£ -	£ -	£ 500 00	£ 325 00	£ -	£ 500 00	£ -	£ 500 00	£ -	£ 500 00
49	Emptying Dog Bins	£ -	£ -	£ 12 600 00	£ 10 572 64	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
52	Environmental Improvements	£ -	£ -	£ -	£ 24 634 82	£ -	£ -	£ 30 000 00	£ 10 000 00	£ -	£ 10 000 00	£ -	£ 10 000 00	£ -	£ 10 000 00
113	Electricity for Street Light	£ -	£ -	£ 850 00	£ 1 230 87	£ -	£ -	£ 1 500 00	£ 650 00	£ -	£ 360 00	£ -	£ 360 00	£ -	£ 360 00
129	Additional Street Lighting	£ -	£ -	£ -	£ -	£ -	£ -	£ 10 000 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
168	Cycle Route Cont.	£ -	£ -	£ 10 000 00	£ -	£ -	£ -	£ 4 000 00	£ 3 900 00	£ -	£ -	£ -	£ -	£ -	£ -
Total		£ -	£ 33 30	£ 23 950 00	£ 36 762 18	£ -	£ -	£ 46 000 00	£ 14 875 00	£ -	£ 10 860 00	£ -	£ 10 860 00	£ -	£ 10 860 00

Events

Delegation: Ec Dev Committee

		Last Year				Current Year				Next Year		Year 2		Year 3	
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Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
73	Film Festival	£ -	£ -	£ -	£ 8 000 00	£ -	£ -	£ 10 000 00	£ 10 000 00	£ -	£ 5 000 00	£ -	£ 5 000 00	£ -	£ 5 000 00
138	Carnival	£ -	£ -	£ 1 000 00	£ 1 000 00	£ -	£ -	£ 1 000 00	£ 1 000 00	£ -	£ 1 000 00	£ -	£ 1 000 00	£ -	£ 1 000 00
140	Summer Street Fair	£ 2 000 00	£ 2 160 00	£ 7 000 00	£ 10 520 05	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
141	Street Fair Refundable Deposits	£ -	£ 42 75	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
147	Remembrance & AFD	£ -	£ -	£ 1 000 00	£ 397 00	£ -	£ -	£ 1 000 00	£ 500 00	£ -	£ 1 250 00	£ -	£ 1 250 00	£ -	£ 1 250 00
179	Annual Fireworks	£ -	£ -	£ 2 000 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
199	VE Day 80th	£ -	£ -	£ -	£ -	£ 280 00	£ -	£ 4 250 00	£ 1 260 00	£ -	£ -	£ -	£ -	£ -	£ -
200	Garden of Light	£ -	£ -	£ -	£ -	£ -	£ 230 00	£ 8 000 00	£ 8 000 00	£ -	£ 8 000 00	£ -	£ 8 000 00	£ -	£ 8 000 00
201	VJ Day 80th	£ -	£ -	£ -	£ -	£ 280 00	£ -	£ 4 250 00	£ 935 00	£ -	£ -	£ -	£ -	£ -	£ -
	Wellington Day	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 7 500 00	£ 2 250 00	£ 15 000 00	£ 2 250 00	£ 15 000 00
	Jumble Trail	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 200 00	£ 500 00	£ 200 00	£ 500 00	£ 200 00	£ 500 00
	Event Staffing	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 4 380 00	£ -	£ 4 560 00	£ -	£ 4 750 00
Total		£ 2 000 00	£ 2 202 75	£ 11 000 00	£ 19 917 05	£ 560 00	£ 230 00	£ 28 500 00	£ 21 695 00	£ 200 00	£ 27 630 00	£ 2 450 00	£ 35 310 00	£ 2 450 00	£ 35 500 00

Fore Street (Facilities & Reception)

Delegation: Officers		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
26	Office Rent	£ 250 00	£ 7 187 50	£ -	£ -	£ 250 00	£ 250 00	£ -	£ -	£ 250 00	£ -	£ 250 00	£ -	£ 250 00	£ -
28	Electricity	£ -	£ -	£ 6 000 00	£ 5 189 99	£ -	£ -	£ 6 000 00	£ 5 000 00	£ -	£ 6 000 00	£ -	£ 5 500 00	£ -	£ 5 500 00
32	Office Equipment	£ -	£ -	£ 2 000 00	£ 1 638 28	£ -	£ -	£ 2 000 00	£ 1 700 00	£ -	£ 2 000 00	£ -	£ 2 000 00	£ -	£ 2 000 00
37	Office Cleaning & Maintenance	£ -	£ 1 050 00	£ 2 500 00	£ 3 794 78	£ -	£ -	£ 4 000 00	£ 4 800 00	£ -	£ -	£ -	£ -	£ -	£ -
95	Office Furniture Replacement	£ -	£ -	£ -	£ 2 134 00	£ -	£ -	£ 2 000 00	£ 875 00	£ -	£ 1 000 00	£ -	£ 1 000 00	£ -	£ 1 500 00
143	Internal Office Re-Decoration	£ -	£ -	£ 5 000 00	£ 3 962 88	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
156	Gas	£ -	£ -	£ 3 000 00	£ 3 587 47	£ -	£ -	£ 3 000 00	£ 3 500 00	£ -	£ 3 500 00	£ -	£ 3 500 00	£ -	£ 3 500 00
157	Business Rates	£ -	£ -	£ 2 000 00	£ 10 542 87	£ -	£ -	£ 11 000 00	£ 10 854 00	£ -	£ 11 500 00	£ -	£ 11 500 00	£ -	£ 11 500 00
158	Responsive Maintenance	£ -	£ -	£ 5 000 00	£ 5 952 94	£ -	£ -	£ 5 000 00	£ 4 050 00	£ -	£ 3 750 00	£ -	£ 3 750 00	£ -	£ 3 750 00
159	IT Upgrades	£ -	£ -	£ 5 000 00	£ 4 000 00	£ -	£ -	£ 5 000 00	£ 3 290 00	£ -	£ -	£ -	£ -	£ -	£ -
191	Community Office	£ -	£ -	£ -	£ 10 776 16	£ -	£ -	£ -	£ 1 872 04	£ -	£ -	£ -	£ -	£ -	£ -
192	Water	£ -	£ -	£ -	£ -	£ -	£ -	£ 350 00	£ 320 00	£ -	£ 350 00	£ -	£ 350 00	£ -	£ 350 00
193	Planned Improvements	£ -	£ -	£ -	£ -	£ -	£ -	£ 20 000 00	£ 17 970 00	£ -	£ 20 000 00	£ -	£ 15 000 00	£ -	£ 10 000 00
	Routine Maintenance	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 9 000 00	£ -	£ 9 000 00	£ -	£ 9 000 00
	F&R Staffing	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 153 043 00	£ -	£ 153 151 00	£ -	£ 161 073 00
Total		£ 250 00	£ 8 237 50	£ 30 500 00	£ 51 579 37	£ 250 00	£ 250 00	£ 58 350 00	£ 54 231 04	£ 250 00	£ 210 143 00	£ 250 00	£ 204 751 00	£ 250 00	£ 208 173 00

Grants

Delegation: None		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
41	Grants	£ -	£ -	£ 15 000 00	£ 11 660 00	£ -	£ -	£ 15 000 00	£ 9 000 00	£ -	£ 15 000 00	£ -	£ 15 000 00	£ -	£ 15 000 00
152	Green Grants	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
169	Service Level Agreements	£ -	£ -	£ 47 305 00	£ 47 305 00	£ -	£ -	£ 49 045 00	£ 49 045 00	£ -	£ 49 045 00	£ -	£ 49 045 00	£ -	£ 49 045 00
202	Beech Grove Funding	£ -	£ -	£ -	£ -	£ -	£ -	£ 4 000 00	£ 4 000 00	£ -	£ -	£ -	£ -	£ -	£ -
Total		£ -	£ -	£ 62 305 00	£ 58 965 00	£ -	£ -	£ 68 045 00	£ 62 045 00	£ -	£ 64 045 00	£ -	£ 64 045 00	£ -	£ 64 045 00

Income

Delegation: None		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
1	Precept	£ 945 392 00	£ 945 392 00	£ -	£ -	£ 1 234 120 00	£ 1 234 120 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
2	Bank Interest	£ 20 000 00	£ 33 342 24	£ -	£ 35 10	£ 25 000 00	£ 28 641 18	£ -	£ 210 00	£ 25 000 00	£ -	£ 25 000 00	£ -	£ 25 000 00	£ -
3	Parish Grants	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
5	VAT Refund	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
6	Rents - Various	£ 1 000 00	£ 1 000 00	£ -	£ -	£ 1 000 00	£ 1 050 00	£ -	£ -	£ 1 000 00	£ -	£ 1 000 00	£ -	£ 1 000 00	£ -
180	Misc Income	£ -	£ 311 77	£ -	£ (1 180 00)	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Total		£ 966 392 00	£ 980 046 01	£ -	£ (1 144 90)	£ 1 260 120 00	£ 1 263 811 18	£ -	£ 210 00	£ 26 000 00	£ -	£ 26 000 00	£ -	£ 26 000 00	£ -

IT, Website & Internet

Delegation: Officers		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
29	Telephone & Broadband	£ -	£ -	£ 3 500 00	£ 3 478 41	£ -	£ -	£ 3 550 00	£ 2 605 00	£ -	£ 3 250 00	£ -	£ 3 400 00	£ -	£ 3 550 00
30	IT Equipment	£ -	£ -	£ 1 200 00	£ 1 503 31	£ -	£ -	£ 2 000 00	£ 1 550 00	£ -	£ 2 000 00	£ -	£ 2 000 00	£ -	£ 2 000 00
31	IT Support	£ -	£ -	£ 4 250 00	£ 4 080 00	£ -	£ -	£ 4 250 00	£ 4 579 00	£ -	£ 4 750 00	£ -	£ 4 750 00	£ -	£ 4 750 00
94	IT for New Staff	£ -	£ -	£ 1 500 00	£ 1 327 99	£ -	£ -	£ 2 500 00	£ 2 445 00	£ -	£ 2 500 00	£ -	£ 2 500 00	£ -	£ 2 500 00
101	Telephone System	£ -	£ -	£ 2 400 00	£ 2 398 01	£ -	£ -	£ 3 500 00	£ 2 450 00	£ -	£ 2 500 00	£ -	£ 2 100 00	£ -	£ 2 100 00
103	Security Software	£ -	£ -	£ 560 00	£ 379 50	£ -	£ -	£ 650 00	£ 310 50	£ -	£ 325 00	£ -	£ 325 00	£ -	£ 325 00
104	Office 365	£ -	£ -	£ 3 100 00	£ 3 062 40	£ -	£ -	£ 1 850 00	£ 1 850 00	£ -	£ 2 750 00	£ -	£ 2 750 00	£ -	£ 2 750 00
105	Parish Online	£ -	£ -	£ 450 00	£ 405 00	£ -	£ -	£ 450 00	£ 450 00	£ -	£ 475 00	£ -	£ 475 00	£ -	£ 475 00
107	Scribe Accounting System	£ -	£ -	£ 1 800 00	£ 1 800 00	£ -	£ -	£ 2 000 00	£ 1 800 00	£ -	£ 2 000 00	£ -	£ 2 000 00	£ -	£ 2 000 00
108	Sage Payroll & HR	£ -	£ -	£ 1 830 00	£ 1 326 37	£ -	£ -	£ 2 750 00	£ 2 700 00	£ -	£ 3 510 00	£ -	£ 3 510 00	£ -	£ 3 510 00
144	Inspection Applications	£ -	£ -	£ 2 000 00	£ 711 00	£ -	£ -	£ 2 000 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
203	Other IT Licences	£ -	£ -	£ -	£ -	£ -	£ -	£ 1 750 00	£ 1 750 00	£ -	£ 2 000 00	£ -	£ 2 000 00	£ -	£ 2 000 00
178	IT Impact	£ -	£ -	£ 4 000 00	£ 3 203 99	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Total		£ -	£ -	£ 26 590 00	£ 23 675 98	£ -	£ -	£ 27 250 00	£ 22 489 50	£ -	£ 26 060 00	£ -	£ 25 810 00	£ -	£ 25 960 00

Kings Arms

Delegation: Officers		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
134	Kings Arms	£ -	£ -	£ 18 000 00	£ -	£ -	£ -	£ 18 000 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
189	Kings Arms CIL	£ -	£ 1 000 00	£ -	£ 6 841 38	£ -	£ 1 500 00	£ -	£ 69 000 00	£ -	£ -	£ -	£ -	£ -	£ -
255	Staffing	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 41 186 00	£ -	£ 41 859 00	£ -	£ 44 289 00
256	Rent	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 10 000 00	£ -	£ 10 000 00	£ -	£ 10 000 00	£ -	£ 10 000 00
257	Service Charge	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 1 700 00	£ -	£ 2 000 00	£ -	£ 2 000 00	£ -	£ 2 000 00
	Rates	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 10 000 00	£ -	£ 10 000 00	£ -	£ 10 000 00
258	Routine Maintenance	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 4 200 00	£ -	£ 9 500 00	£ -	£ 9 500 00	£ -	£ 9 500 00
259	Utilities	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 1 500 00	£ -	£ 3 000 00	£ -	£ 3 000 00	£ -	£ 3 000 00
260	Broadband	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 1 600 00	£ -	£ 2 500 00	£ -	£ 2 500 00	£ -	£ 2 600 00
261	Responsive Maintenance	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 250 00	£ -	£ 1 000 00	£ -	£ 1 000 00	£ -	£ 1 000 00
262	IT	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 5 100 00	£ -	£ 6 900 00	£ -	£ 6 900 00	£ -	£ 6 900 00
263	Promotion	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 250 00	£ -	£ 250 00	£ -	£ 250 00
264	Room Hire	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 15 500 00	£ -	£ 20 000 00	£ -	£ 25 000 00	£ -
264	Accessibility Improvement	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 4 000 00	£ -	£ -	£ -	£ -
	PRS Music	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 700 00	£ -	£ 700 00	£ -	£ 700 00	£ -	£ 700 00
Total		£ -	£ 1 000 00	£ 18 000 00	£ 6 841 38	£ -	£ 1 500 00	£ 18 000 00	£ 94 050 00	£ 15 500 00	£ 91 036 00	£ 20 000 00	£ 87 709 00	£ 25 000 00	£ 90 239 00

Open Spaces Development

Delegation: Officers (old cost centre)		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
182	Machinery Purchase	£ -	£ -	£ -	£ 68 253 57	£ -	£ -	£ -	£ 345 00	£ -	£ -	£ -	£ -	£ -	£ -
183	Mower Lease (3 Month)	£ -	£ -	£ -	£ 1 102 98	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
184	Depot Set Up	£ -	£ -	£ -	£ 13 788 74	£ -	£ -	£ -	£ 487 82	£ -	£ -	£ -	£ -	£ -	£ -
185	Depot Costs (5 Months)	£ -	£ -	£ -	£ 10 257 70	£ -	£ -	£ -	£ 521 00	£ -	£ -	£ -	£ -	£ -	£ -
186	People (excl. Salaries)	£ -	£ -	£ -	£ 4 352 29	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
187	Insurance	£ -	£ -	£ -	£ 15 860 51	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
188	Contingency	£ -	£ -	£ -	£ 1 700 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Total		£ -	£ -	£ -	£ 115 315 79	£ -	£ -	£ -	£ 1 353 82	£ -	£ -	£ -	£ -	£ -	£ -

OS Depot

Delegation: Officers		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
204	Rent	£ -	£ -	£ -	£ -	£ -	£ -	£15 000 00	£ 14 293 80	£ -	£ 15 000 00	£ -	£ 15 000 00	£ -	£ 15 000 00
205	Rates	£ -	£ -	£ -	£ -	£ -	£ -	£10 000 00	£ 4 178 50	£ -	£ 5 000 00	£ -	£ 5 250 00	£ -	£ 5 500 00
206	Broadband	£ -	£ -	£ -	£ -	£ -	£ -	£1 200 00	£ 481 80	£ -	£ 525 00	£ -	£ 550 00	£ -	£ 550 00
207	Electric	£ -	£ -	£ -	£ -	£ -	£ -	£2 000 00	£ 750 00	£ -	£ 1 000 00	£ -	£ 1 000 00	£ -	£ 1 000 00
208	Water	£ -	£ -	£ -	£ -	£ -	£ -	£500 00	£ 430 00	£ -	£ 525 00	£ -	£ 550 00	£ -	£ 600 00
209	Cleaning/Sundries	£ -	£ -	£ -	£ -	£ -	£ -	£2 500 00	£ 750 00	£ -	£ 1 000 00	£ -	£ 1 000 00	£ -	£ 1 000 00
210	Alarm & CCTV Service	£ -	£ -	£ -	£ -	£ -	£ -	£1 250 00	£ 715 00	£ -	£ 1 000 00	£ -	£ 1 000 00	£ -	£ 1 000 00
211	Bin Collections	£ -	£ -	£ -	£ -	£ -	£ -	£1 000 00	£ 150 00	£ -	£ 350 00	£ -	£ 350 00	£ -	£ 350 00
212	Responsive Maintenance	£ -	£ -	£ -	£ -	£ -	£ -	£1 000 00	£ 750 00	£ -	£ 1 000 00	£ -	£ 1 000 00	£ -	£ 1 000 00
Total		£ -	£ -	£ -	£ -	£ -	£ -	£ 34 450 00	£ 22 499 10	£ -	£ 25 400 00	£ -	£ 25 700 00	£ -	£ 26 000 00

OS Overheads

Delegation: Officers		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
174	TC Planting	£ -	£ -	£ -	£15 000 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
175	Park Planting & Security	£ -	£ -	£ -	£25 000 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
213	Bin Emptying	£ -	£ -	£ -	£ -	£ -	£ -	£ 32 000 00	£ 31 531 50	£ -	£ 34 000 00	£ -	£ 34 000 00	£ -	£ 34 000 00
214	Bulbs	£ -	£ -	£ -	£ -	£ -	£ -	£ 3 000 00	£ 3 053 50	£ -	£ 3 000 00	£ -	£ 3 000 00	£ -	£ 3 000 00
215	Clothing & PPE	£ -	£ -	£ -	£ -	£ -	£ -	£ 2 500 00	£ 2 000 00	£ -	£ 2 500 00	£ -	£ 2 500 00	£ -	£ 2 500 00
216	Fuel & Consumables	£ -	£ -	£ -	£ -	£ -	£ -	£ 10 000 00	£ 9 100 00	£ -	£ 10 000 00	£ -	£ 10 000 00	£ -	£ 10 000 00
217	Green Waste	£ -	£ -	£ -	£ -	£ -	£ -	£ 1 000 00	£ 1 200 00	£ -	£ 1 250 00	£ -	£ 1 250 00	£ -	£ 1 250 00
218	In Bloom & Green Flag	£ -	£ -	£ -	£ -	£ -	£ -	£ 1 250 00	£ 1 250 00	£ -	£ 1 250 00	£ -	£ 1 250 00	£ -	£ 1 250 00
219	Inspections	£ -	£ -	£ -	£ -	£ -	£ -	£ 3 000 00	£ 1 389 00	£ -	£ 1 500 00	£ -	£ 1 500 00	£ -	£ 1 500 00
220	Insurance	£ -	£ -	£ -	£ -	£ -	£ -	£ 5 000 00	£ 2 951 20	£ -	£ 5 000 00	£ -	£ 5 000 00	£ -	£ 5 000 00
221	IT	£ -	£ -	£ -	£ -	£ -	£ -	£ 3 000 00	£ 1 890 00	£ -	£ 2 500 00	£ -	£ 2 500 00	£ -	£ 2 500 00
222	Locking Park	£ -	£ -	£ -	£ -	£ -	£ -	£ 30 000 00	£ 14 000 00	£ -	£ -	£ -	£ -	£ -	£ -
223	Mower Leases	£ -	£ -	£ -	£ -	£ -	£ -	£ 6 050 00	£ 6 050 00	£ -	£ 6 050 00	£ -	£ 6 050 00	£ -	£ 6 050 00
224	OS Responsive Maintenance	£ -	£ -	£ -	£ -	£ -	£ -	£ 5 000 00	£ 5 000 00	£ -	£ 5 000 00	£ -	£ 5 000 00	£ -	£ 5 000 00
225	PA Responsive Maintenance	£ -	£ -	£ -	£ -	£ -	£ -	£ 5 000 00	£ 5 000 00	£ -	£ 5 000 00	£ -	£ 5 000 00	£ -	£ 5 000 00
226	Park Water Bill	£ -	£ -	£ -	£ -	£ -	£ -	£ 2 500 00	£ 2 676 00	£ -	£ 3 000 00	£ -	£ 3 000 00	£ -	£ 3 000 00
227	Phone Contracts	£ -	£ -	£ -	£ -	£ -	£ -	£ 1 400 00	£ 1 320 00	£ -	£ 1 400 00	£ -	£ 1 400 00	£ -	£ 1 400 00
229	Plants	£ -	£ -	£ -	£ -	£ -	£ -	£ 15 000 00	£ 14 350 00	£ -	£ 15 000 00	£ -	£ 15 000 00	£ -	£ 15 000 00
230	Servicing	£ -	£ -	£ -	£ -	£ -	£ -	£ 5 000 00	£ 5 000 00	£ -	£ 5 000 00	£ -	£ 5 000 00	£ -	£ 5 000 00
231	Software	£ -	£ -	£ -	£ -	£ -	£ -	£ 4 000 00	£ 529 50	£ -	£ 4 000 00	£ -	£ 4 000 00	£ -	£ 4 000 00
232	Sundries	£ -	£ -	£ -	£ -	£ -	£ -	£ 2 000 00	£ 1 250 00	£ -	£ 2 000 00	£ -	£ 2 000 00	£ -	£ 2 000 00
233	Tool Hire	£ -	£ -	£ -	£ -	£ -	£ -	£ 1 500 00	£ 1 500 00	£ -	£ 750 00	£ -	£ 750 00	£ -	£ 750 00
234	Tractor Flailing	£ -	£ -	£ -	£ -	£ -	£ -	£ 3 000 00	£ 1 100 00	£ -	£ 2 000 00	£ -	£ 2 000 00	£ -	£ 2 000 00

235	Training	£	-	£	-	£	-	£	-	£	2 500 00	£	2 500 00	£	-	£	2 500 00	£	-	£	2 500 00	£	-	£	2 500 00				
236	Tree Inspections	£	-	£	-	£	-	£	-	£	5 750 00	£	1 425 00	£	-	£	6 500 00	£	-	£	6 500 00	£	-	£	6 500 00				
237	Tree Works	£	-	£	-	£	-	£	-	£	5 000 00	£	4 730 00	£	-	£	5 000 00	£	-	£	5 000 00	£	-	£	5 000 00				
238	Vehicle Sundries	£	-	£	-	£	-	£	-	£	1 000 00	£	-	£	-	£	-	£	-	£	-	£	-	£	-				
239	Watering	£	-	£	-	£	-	£	-	£	15 000 00	£	11 115 00	£	-	£	15 000 00	£	-	£	15 000 00	£	-	£	15 000 00				
250	Leases Income	£	-	£	-	£	-	£	-	£	8 696 70	£	-	£	-	£	-	£	-	£	-	£	-	£	-				
	Tools	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	2 000 00	£	-	£	2 000 00	£	-	£	2 000 00				
	Staffing	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	272 323 00	£	-	£	275 187 00	£	-	£	333 970 00				
Total		£	-	£	-	£	40 000 00	£	26 803 57	£	-	£	8 696 70	£	170 450 00	£	131 910 70	£	-	£	413 523 00	£	-	£	416 387 00	£	-	£	475 170 00

OS Projects

Delegation: Environment

Delegation: Environment		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
50	Provision of Benches & Litter/Dog Bins	£ -	£ -	£ 2 500 00	£ -	£ -	£ -	£ 2 500 00	£ 1 000 00	£ -	£ 2 500 00	£ -	£ 2 500 00	£ -	£ 2 500 00
77	Playing Pitch Strategy	£ -	£ -	£ -	£ 4 350 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
131	Green Corridor	£ -	£ 610 00	£ 30 000 00	£ 19 984 32	£ -	£ -	£ 15 000 00	£ 5 000 00	£ -	£ 7 500 00	£ -	£ 7 500 00	£ -	£ 7 500 00
172	Play Area Reserve	£ -	£ -	£ 10 500 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
241	Signage	£ -	£ -	£ -	£ -	£ -	£ -	£ 2 000 00	£ 2 000 00	£ -	£ 1 000 00	£ -	£ 1 000 00	£ -	£ 1 000 00
242	PA Planned Maintenance	£ -	£ -	£ -	£ -	£ -	£ -	£ 10 000 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
243	Weed Management	£ -	£ -	£ -	£ -	£ -	£ -	£ 5 000 00	£ 3 600 00	£ -	£ 5 000 00	£ -	£ 5 000 00	£ -	£ 5 000 00
244	Wellington Park	£ -	£ -	£ -	£ -	£ -	£ -	£ 20 000 00	£ 18 000 00	£ -	£ 10 000 00	£ -	£ 10 000 00	£ -	£ 10 000 00
	Monument Planter Project	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 7 500 00	£ -	£ -	£ -	£ -
	Playing Field Paths	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 17 000 00	£ -	£ -	£ -	£ -	£ -	£ -
Total		£ -	£ 610 00	£ 43 000 00	£ 24 334 32	£ -	£ -	£ 54 500 00	£ 46 600 00	£ -	£ 33 500 00	£ -	£ 26 000 00	£ -	£ 26 000 00

Pitches & Pavilions

Delegation: Officers

Delegation: Officers		Last Year						Current Year						Next Year		Year 2		Year 3											
Code	Title	24-25 Receipts Budget		24-25 Receipts Actual		24-25 Payments Budget		24-25 Payments Actual		25-26 Receipts Budget		25-26 Receipts YE		25-26 Payments Budget		25-26 Payments YE		26-27 Receipts Budget		26-27 Payments Budget		27-28 Receipts Budget		27-28 Payments Budget		28-29 Receipts Budget		28-29 Payments Budget	
240	Utilities	£	-	£	-	£	-	£	-	£	-	£	-	£	3 500 00	£	8 000 00	£	-	£	7 000 00	£	-	£	7 250 00	£	-	£	7 500 00
228	Pitch Marking	£	-	£	-	£	-	£	-	£	-	£	-	£	2 500 00	£	1 200 00	£	-	£	2 500 00	£	-	£	2 500 00	£	-	£	2 500 00
	Routine Maintenance	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	4 750 00			£	5 000 00			£	5 250 00
	Responsive Maintenance	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	-	£	4 500 00	£	-	£	4 500 00	£	-	£	4 500 00
252	Pitch/Pavillion Hire	£	-	£	-	£	-	£	-	£	-	£	4 987 61	£	-	£	-	£	6 000 00	£	-	£	-	£	-	£	-	£	-
Total		£	-	£	-	£	-	£	-	£	-	£	4 987 61	£	6 000 00	£	9 200 00	£	6 000 00	£	18 750 00	£	-	£	19 250 00	£	-	£	19 750 00

Play Areas

Delegation: None (old cost centre)

Delegation: None (old cost centre)		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
45	Tone Play Area	£ -	£ -	£ 5 000 00	£ 1 668 98	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
145	Weavers Reach Play Area	£ -	£ -	£ 5 000 00	£ 5 061 60	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
146	Annual Play Inspections	£ -	£ -	£ 500 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Total		£ -	£ -	£ 10 500 00	£ 6 730 58	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -

Pop Up Shop

Delegation: Officers

Delegation: Officers		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
117	Rent	£ 4 500 00	£ 3 500 00	£ 6 000 00	£ 6 000 00	£ 3 500 00	£ 3 750 00	£ 6 000 00	£ 6 000 00	£ 3 500 00	£ 6 000 00	£ 3 500 00	£ 6 000 00	£ -	£ 6 000 00
118	Rates	£ -	£ -	£ 3 500 00	£ 1 811 97	£ -	£ -	£ 2 000 00	£ 2 336 00	£ -	£ 2 500 00	£ -	£ 2 600 00	£ -	£ 2 700 00
119	Responsive Maintenance	£ -	£ -	£ 1 500 00	£ 110 00	£ -	£ -	£ 1 000 00	£ -	£ -	£ 1 000 00	£ -	£ 1 000 00	£ -	£ 1 000 00
149	Deposits	£ -	£ 2 300 00	£ -	£ 1 760 69	£ -	£ 674 39	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
253	Utilities	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 855 00	£ 300 00	£ 750 00	£ 300 00	£ 780 00	£ 300 00	£ 780 00
Total		£ 4 500 00	£ 5 800 00	£ 11 000 00	£ 9 682 66	£ 3 500 00	£ 4 424 39	£ 9 000 00	£ 9 191 00	£ 3 800 00	£ 10 250 00	£ 3 800 00	£ 10 380 00	£ 300 00	£ 10 480 00

Public Toilets

Delegation: Officer

Delegation: Officer		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
173	Toilets	£ -	£ -	£ 22 000 00	£ 8 000 92	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
53	Longforth Road Toilets	£ -	£ -	£ 11 000 00	£ 2 826 56	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
133	Longforth Rd Toilet Refurb	£ -	£ -	£ 10 000 00	£ 73 871 28	£ -	£ 64 796 68	£ -	£ 51 988 36	£ -	£ -	£ -	£ -	£ -	£ -
245	Cleaning	£ -	£ -	£ -	£ -	£ -	-	£ 30 000 00	£ 15 600 00	£ -	£ 25 000 00	£ -	£ 26 500 00	£ -	£ 27 500 00
246	Sundries	£ -	£ -	£ -	£ -	£ -	-	£1 500 00	£ 900 00	£ -	£ 1 500 00	£ -	£ 1 500 00	£ -	£ 1 500 00
247	Utilities	£ -	£ -	£ -	£ -	£ -	-	£4 000 00	£ 7 000 00	£ -	£ 7 500 00	£ -	£ 8 000 00	£ -	£ 8 500 00
248	Responsive Maintenance	£ -	£ -	£ -	£ -	£ -	-	£5 000 00	£ 1 500 00	£ -	£ 6 000 00	£ -	£ 6 000 00	£ -	£ 6 000 00
249	Loan	£ -	£ -	£ -	£ -	£ -	-	£20 000 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Total		£ -	£ -	£ 43 000 00	£ 84 698 76	£ -	£ 64 796 68	£ 60 500 00	£ 76 988 36	£ -	£ 40 000 00	£ -	£ 40 000 00	£ -	£ 40 000 00

Together in Tone

Delegation: Community Committee

Delegation: Community Committee		Last Year				Current Year				Next Year		Year 2		Year 3	
Code	Title	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
	Grant Income	£ -	£ -	£ -	£ -	£ -	£ 2 500 00	£ -	£ -	£ 7 500 00	£ -	£ -	£ -	£ -	£ -
	Staffing	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 562 50	£ -	£ 1 687 50	£ -	£ -	£ -	£ -

Artist	£	-	£	-	£	-	£	-	£	-	£	1 250 00	£	-	£	3 750 00	£	-	£	-	£	-	£	-
Digital Content	£	-	£	-	£	-	£	-	£	-	£	250 00	£	-	£	750 00	£	-	£	-	£	-	£	-
Events	£	-	£	-	£	-	£	-	£	-	£	250 00	£	-	£	750 00	£	-	£	-	£	-	£	-
Marketing	£	-	£	-	£	-	£	-	£	-	£	62 50	£	-	£	187 50	£	-	£	-	£	-	£	-
Volunteer Support	£	-	£	-	£	-	£	-	£	-	£	125 00	£	-	£	375 00	£	-	£	-	£	-	£	-
Total	£	-	£	-	£	-	£	-	£	2 500 00	£	-	£	2 500 00	£	7 500 00	£	7 500 00	£	-	£	-	£	-

Total	Last Year				Current Year				Next Year		Year 2		Year 3	
	24-25 Receipts Budget	24-25 Receipts Actual	24-25 Payments Budget	24-25 Payments Actual	25-26 Receipts Budget	25-26 Receipts YE	25-26 Payments Budget	25-26 Payments YE	26-27 Receipts Budget	26-27 Payments Budget	27-28 Receipts Budget	27-28 Payments Budget	28-29 Receipts Budget	28-29 Payments Budget
	£ 1 010 402 00	£ 1 033 803 15	£ 976 302 50	£ 1 118 922 42	£ 1 302 360 00	£ 1 431 555 68	£ 1 459 132 50	£ 1 455 198 77	£ 127 535 00	£ 1 752 411 09	£ 91 175 00	£ 1 699 467 50	£ 92 865 00	£ 1 791 492 00

WELLINGTON TOWN COUNCIL
Reserves

Earmarked Reserves		25/26			Anticipated				26/27			27/28			28/29		
Name	Closing Bal	Tfer (Yr Beg)	Opening Bal	Balance TD	Ant. Spend	Ant. Receipts	Tfrs (Yr End)	YE Bal	26/27 Payment	26/27 Spend	26/27 Balance	27/28 Payment	27/28 Spend	27/28 Balance	28/29 Payment	28/29 Spend	28/29 Balance
Elections	£ 5 000 00	£ 1 500 00	£ 6 500 00	£ 6 500 00	-£ 6 000 00			£ 500 00	£ 17 500 00	£ -	£ 18 000 00	£ 17 500 00	-£ 35 500 00	£ -	£ -	£ -	£ -
CIL	£ 17 084 78	£ -	£ 17 084 78	£ 10 584 78			£ 5 849 89	£ 16 434 67	£ -	£ -	£ 16 434 67	£ -	£ -	£ 16 434 67	£ -	£ -	£ 16 434 67
Railway Station	£ 22 500 00	£ 7 500 00	£ 30 000 00	£ 30 000 00				£ 30 000 00	£ -	£ -	£ 30 000 00	£ -	£ -	£ 30 000 00	£ -	£ -	£ 30 000 00
Capital Projects	£ 45 000 00	£ -	£ 45 000 00	£ 36 908 25				£ 36 908 25	£ 13 091 75	£ -	£ 50 000 00	£ -	£ -	£ 50 000 00	£ -	£ -	£ 50 000 00
Playing Pitch Strategy	£ 4 650 00	£ 4 350 00	£ 9 000 00	£ 9 000 00				£ 9 000 00	£ -	£ -	£ 9 000 00	£ 4 350 00	£ -	£ 13 350 00	£ 4 350 00	£ -	£ 17 700 00
Cades Farm Com. Hall	£ 6 900 00	£ -	£ 6 900 00	£ 6 900 00	-£ 5 000 00		-£ 1 900 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Youth Services	£ 26 000 00	£ 24 000 00	£ 50 000 00	£ 52 278 74	-£ 2 278 74		-£ 50 000 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Cost of Living Fund	£ 8 072 50	£ 11 927 50	£ 20 000 00	£ 20 000 00	-£ 12 000 00		-£ 8 000 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Green Grants	£ 7 000 00	£ -	£ 7 000 00	£ 7 000 00			-£ 7 000 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Committed CIL	£ 67 200 00	£ -	£ 67 200 00	£ 67 200 00	-£ 17 200 00			£ 50 000 00	£ -	£ -	£ 50 000 00	£ -	£ -	£ 50 000 00	£ -	£ -	£ 50 000 00
Vehicle Replacement	£ 6 500 00	£ 12 000 00	£ 18 500 00	£ 18 500 00				£ 18 500 00	£ 12 000 00	£ -	£ 30 500 00	£ 12 000 00	£ -	£ 42 500 00	£ 12 000 00	£ -	£ 54 500 00
Kings Arms CIL	£ 74 158 62	£ -	£ 74 158 62	£ 11 008 51	-£ 5 158 62		-£ 5 849 89	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Longforth CIL	£ 62 300 00	£ -	£ 62 300 00	£ 62 300 00	-£ 5 000 00			£ 57 300 00	£ -	-£ 57 300 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Play Areas	£ 10 500 00	£ 10 000 00	£ 20 500 00	£ 20 500 00				£ 20 500 00	£ 10 000 00	£ -	£ 30 500 00	£ 10 000 00	£ -	£ 40 500 00	£ 10 000 00	£ -	£ 50 500 00
Bridges	£ -	£ 20 000 00	£ 20 000 00	£ 20 000 00				£ 20 000 00	£ 20 000 00	£ -	£ 40 000 00	£ 20 000 00	£ -	£ 60 000 00	£ 20 000 00	£ -	£ 80 000 00
Basins Allotments CIL	£ -	£ -	£ -	£ 2 960 00	-£ 2 960 00			£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Longforth Road Toilets	£ -	£ -	£ -	£ -			£149 672 00	£ 149 672 00	£ -	-£ 149 672 00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Total	£362 865 90			£ 381 640 28	-£ 55 597 36		£ 82 772 00	£ 408 814 92	£ 72 591 75		£ 274 434 67	£ 63 850 00		£ 302 784 67	£ 46 350 00		£ 349 134 67

General Reserves £250,000



WELLINGTON TOWN COUNCIL

Serving Wellington and Rockwell Green

2026/27 BUDGET BREAKDOWN

Youth Provision – 6p

- Cradle to Career Initiative
- In the Mix Sessions
- Family Workshops

Facilities – 13p

- Playing Pitches and Pavilions
- Town Council Offices

Environment and Open Spaces – 28p

- Overheads (incl. depot, machinery & staffing)
- Green Corridor
- Wellington Park
- Play Areas
- Allotments
- Environmental Improvements
- Climate Strategy

External Funding – 4p

- Grants
- Service Level Agreements

Community – 16p

- Community Development & Support
- Community & Project Staffing
- Kings Arms Community Hub

Core Costs – 22p

- General Administration
- Insurance and Legal Costs
- IT Equipment

Democratic Services – 1p

- Councillors' Allowances
- Mayor's Allowance & Events
- Councillors' Expenses (e.g. travel, training etc)

Economic Development – 10p

- Town Centre Projects
- Promotion of Wellington
- Pop-Up Shop
- Annual and one-off events
- Management of Public Toilets

