



WELLINGTON TOWN COUNCIL MEETING AGENDA

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	Community Committee
Time	6.00 pm
Date	Monday 17 November 2025
Place	United Reformed Church Hall, Fore Street TA21 8AG

...

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

David Farrow
Chief Executive/Town Clerk
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11 November 2025

Committee Membership: Councillors J Cole, A Govier, C Govier-Wiggins (Chair), M Lithgow, J Lloyd, M McGuffie and C Penk.

AGENDA

1 CHAIR TO WELCOME MEMBERS

2 TO RECEIVE APOLOGIES AND APPROVE THE REASONS GIVEN

3 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations).

4 PUBLIC PARTICIPATION

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that are not specified on the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

5 MINUTES

To confirm and sign the minutes of the Community Committee meeting held 20 October 2025.

6 COMMUNITY CONNECT CHAMPION UPDATE

Receive an update on the following:

- a) Connect Somerset
- b) One Team Review
- c) Wacky Wednesdays
- d) Children and Young Peoples Plan
- e) Cradle to Career
- f) Household Support Fun
- g) Winter Fund

7 SALC MID-POINT EVALUATION

Receive an update on the evaluation findings and progress of the Kings Arms Community Hub since opening in July 2025.

8 CHRISTMAS YOUTH DELIVERY

To note the report on In the Mix provision during Christmas and consider the following:

- a) Approve spend of £400 from Wellington Community Support Services to expand delivery capacity for the Christmas youth sessions on 29 and 30 December 2025.
- b) Support the inclusion of discretionary places for young people who may not meet HAF criteria but who would benefit from structured support and social connection during the festive period, as identified by youth workers.
- c) Agree that the outcomes and feedback from these sessions will be used to inform future youth provision planning and partnership delivery in 2026.

9 APPRENTICESHIP

To note the report on the requirement for an apprenticeship post and consider the following:

- a) Approve the creation a Business Administration Apprentice post within the Community Development function.
- b) Authorise the Community Development Officer and Town Clerk to proceed with recruitment for a start date of January 2026 (or April 2026 if more appropriate).
- c) If the start date is agreed for January, recommend to Full Council that IT equipment requirements are met by an overspend of the IT for new starter budget line.
- d) Approve the post to be funded through the Community Budget (2025/26–26/27) as per the first draft previously presented.

10 YOUTH DEVELOPMENT BUDGET

To note the report and consider the following:

- a) Approve the creation of a Youth Development Budget line within the 2026–27 Community Budget.
- b) Approve the proposed allocation and framework as outlined in Section 3 of the report.
- c) Delegates authority to the Community Development Officer, in consultation with the Town Clerk, to administer the budget in line with the Council's financial regulations and report progress to the Community Committee on a bi-monthly basis.

11 COMMUNITY KITCHEN & CAFÉ

To consider allocating the remaining £8,000 from the 2025–26 Community Development Budget to develop the Kings Arms Community Kitchen and Café.

12 COMMUNITY DEVELOPMENT BUDGET

To consider the following:

- a) Approve the proposed Community Development Budget 2026–27 (£11,000) and its allocations as set out in Appendix A.
- b) Agree that delivery is managed by the Community Development Officer in line with the priorities of the pending Community Development Plan and Wellington Place Plan.

13 UPDATED INCOME REPORT FOR KACH

To consider the following:

- a) Note the confirmed annual income position of £15,495.60 for the Kings Arms Community Hub based on current verified bookings.
- b) Approve the introduction of a standard room hire charging policy for all organisations using the Hub from April 2026, ensuring consistency and transparency across all room bookings.
- c) Agree that voluntary and charitable organisations delivering activities which meet the Kings Arms Community Hub priorities but do not generate income will be supported to access external funding to cover hire costs.

- d) Delegate authority to the CEO/Town Clerk to determine, on a case-by-case basis, whether the Council will absorb hire costs where funding is not secured and community benefit is demonstrated.
- e) Note that while room hire alone may not cover the full operational costs of the Hub, there will be opportunities throughout the year to generate additional income through funding bids, partnership projects, and the future operation of the Hub Café (either via a Service Level Agreement with a third-party operator or a voluntary-run café model).