



**WELLINGTON TOWN COUNCIL  
ENVIRONMENT COMMITTEE MEETING  
AGENDA**

**Members of the Public and the Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	<b>Environment Committee</b>
Time	7.00 pm
Date	19 November 2025
Place	United Reformed Church Hall, Fore Street, Wellington TA21 8AG

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

Yours faithfully

David Farrow  
Chief Executive/Town Clerk  
[dave@wellingtontowncouncil.co.uk](mailto:dave@wellingtontowncouncil.co.uk)

13 November 2025

Committee Membership: Councillors C Booth, S Fox, J Lloyd, M Lithgow, M McGuffie and S Pringle-Kosikowsky.

**1. APOLOGIES**

To receive apologies and approve the reasons given.

**2. DECLARATIONS OF INTEREST**

To receive declarations of personal or prejudicial interests, in accordance with the Code of Conduct.

**3. MINUTES**

To approve and sign the minutes of the Environment Committee meeting held on 22 October 2025.

**4. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC**

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

**5. FOOTPATH UPDATE**

Steve Saunders will provide an update.

**6. OPEN SPACES MANAGER REPORT**

To receive an update on work since the last meeting. (Paper attached).

**7. OPEN SPACES MATTERS FOR CONSIDERATION**

- i) Report attached: Delegated spend request for Play Area repairs.

**8. PLAYING FIELD PATHS**

To consider project initiation.

**9. PUMP TRACK**

To consider a proposal to progress the Pump Track Project

**10. MEMORANDUM OF UNDERSTANDING - TRANSITION TOWN WELLINGTON**

To consider a proposed Memorandum of Understanding with Transition Town Wellington.

**11. WESTFORD STREAM NATURAL FLOOD MANAGEMENT STATEMENT**

To approve statement of support for the Natural Flood Management scheme in Westford.

**12. BUDGET REPORT**

To review actual and committed spending for delegated budgets for the 2025/26 year (paper attached).