

**MINUTES OF THE WELLINGTON TOWN COUNCIL ENVIRONMENT COMMITTEE HELD
AT THE UNITED REFORMED CHURCH HALL, WEDNESDAY 22 OCTOBER 2025 AT
7.00 PM**

Present: Councillor C Booth (Chair)
Councillors M Lithgow, J Lloyd, M McGuffie and S Pringle-
Kosikowsky.

In attendance: Dave Farrow – Chief Executive/Town Clerk
Darren Hill – Open Spaces Manager
Wasif Choudhury – Democratic Services and Finance Officer
One member of the press

292. APOLOGIES

There were no apologies.

293. DECLARATIONS OF INTEREST

There were no declarations of interest.

294. MINUTES

It was **AGREED** to clarify line 237 to confirm that there would be no increase in cost as a result of not purchasing new bins.

RESOLVED to approve and sign the minutes of the meeting held on 17 September 2025 noting the above clarification.

295. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC

There were no members of the public present.

296. BASINS ALLOTMENTS ADVISORY BOARD

The minutes of the meeting held on 22nd September 2025 were noted.

It was **RESOLVED** to approve the following:

- a) To begin tree maintenance work inside the allotment site to include new trees/hedge plants to fill gaps around the boundary line (£1,000)
- b) To complete maintenance of tracks and skip hire (£1,000)

297. LONGFORTH FARM ALLOTMENTS

It was **RESOLVED** to approve £5,000 from the CIL allocation for this project is delegated to Council Officers to commence preparation work on the allotment site set up.

298. FOOTPATH UPDATE

Steve Saunders had provided his apologies beforehand and therefore this update was not provided.

299. OPEN SPACES MANAGER REPORT

The report had been circulated in advance of the meeting. The Open Spaces Manager provided a verbal update, and this was noted by the Committee.

At this juncture, the Town Clerk entered the meeting.

Councillors noted that the Wellington Green Corridor is receiving national acclaim and congratulated the Open Spaces Team for all of their efforts towards this.

300. OPEN SPACES MATTERS FOR CONSIDERATION

The papers circulated with the agenda were considered.

It was **RESOLVED** to approve the purchase of an oak board to allow for corporate sponsorship plaques erected at the entrance of Wellington Park (£600).

It was **AGREED** that further conversations should be had regarding the erection of plaques on benches for individual residents.

It was **RESOLVED** to arrange repairs to whole roof of the park shelter (£5,100).

301. RISK ASSESSMENT – GREEN CORRIDOR

Risk assessment has yet to take place, so this item was withdrawn.

302. CORNER CLOSE

Councillor Booth proposed the possibility of installing dog training/activity equipment to be installed in the open space near Hoyles Road.

It was **AGREED** not to take this proposal any further.

303. ACCESSIBLE PLOT – THE BASINS ALLOTMENT SITE

It was **RESOLVED** to approve delegated spend of £3,000 and to give delegated power to the Facilities Manager to project manage the expenditure and complete the creation of the “Accessible Plot” as detailed in Accessible Plot Cost Report.

304. BUDGETS

It was **RESOLVED** to approve expenditure to date against the budgets delegated to the Committee in the current year (2025/26).

It was **RESOLVED** to approve Officer delegated spending from the available Basins Allotment budget code for provision of skips and other maintenance requirements.

It was **RESOLVED** to approve the items for inclusion in the 2026/27 (and onwards) budget.

There being no further business the meeting closed at 20:10pm

Sign.....

Date.....



Title	Open Space Managers Report November 2025
Meeting	Environment Meeting
Date of meeting	17/11/25
Action Required	
Report Author and email address	Darren Hill Open Spaces Manager darren@wellingtontowncouncil.co.uk

1. Introduction

1.1 This is an update on the Open Spaces Team.

1.2 The team has been focused on clearing leaves and ensuring the park has been ready for events such as the festival of light and Remembrance Sunday.

CCTV will be getting installed the first week in December.

The bulbs will start to be planted in areas of the Green Corridor and entrance to Wellington where there are gaps. We will also be planting bulbs in the tree rings in the park.

The compound at the Playing field has been tidied up and we are just waiting on the Cricket club to remove their vehicles. We have removed the stone around the tree in the playing field.

We have cleared all the leaves from North St car park various other location in Wellington, I have been in contact with Somerset Council as there is still on going issues around round sweeping.

Health and Safety update, the repairs to the play equipment in the REC, has now been completed and everything is operational. We have removed the ramps which were defective at the skate park.

We are still waiting on WT Consultancy for a date to undertake the Risk Assessment of the Green Corridor.

The tractor Flailing has started, we are hoping this will be completed in the next few weeks.

TTW has requested Linden Meadow is cut collected and baled, I have received a quotation however, I am waiting on more before proceeding.

I am working on a plan with Somerset Council to install the Monument planter on the Longforth RD roundabout.

2. Background

2.1

2.2 etc

- Detail all relevant background information including previous decisions that will enable the Council/committee to have a full understanding of what they are being asked to consider,
- Reference any documents attached as appendices

3. Links to Council Vision and Place Plan

4. Financial Implications

Detail any costs associated with the decision and which budget they will be taken from. Where quotes have been received add as appendices. Needs sign off by DSFM

5. Risks

Set out any risks associated with the proposal and how they are going to be mitigated.

6. Considerations

If the report is for info, then it is just for noting

If a decision/s is/are required detail the decisions needed. This will form the basis of the minute of the meeting (subject to any amendments discussed at the meeting)

7. Background Papers

There may be documents that are too large to attach as appendices but that you feel that councillors may find useful. If so detail them here with hyperlinks.



Title	Repairs required for Play Areas
Meeting	Environment Committee
Date of meeting	19/11/2025
Action Required	Approval of spend and to commence works
Report Author and email address	Darren Hill – Open Spaces Manager

1. Introduction

Wellington Play Areas were inspected by an independent specialist (The Play Inspection Company) in October 2025 to review and ensure the long-term safety of the site, equipment and ancillary items.

As a result of this inspection, numerous works requiring action were identified.

2. Background

The British and European safety standard BS EN1176 require that all play areas have at least one inspection every year from an independent suitably qualified body such as RoSPA.

The primary goal is to ensure that play areas are safe for children to use and meet current safety standards. They do these by identifying potential hazards and risks associated with the equipment and play area, looking for signs of major wear and tear, vandalism, and long-term structural problems.

3. Links to Council Vision and Place Plan

Vision

- An inclusive, safe and secure town where everybody is supportive of each other and offers particular care for the more vulnerable members of our community

Wellington Place Plan

- Inclusive Access and Connected Communities
- Pride in Place: Culture, Heritage & Belonging
- A Healthy, Sustainable & Green Town
- Youth, Learning & Lifelong Support
- Housing, Inclusion & Community Safety

4. Financial Implications

We are requiring detailed costings for this work however it is anticipated that the £10,000 PA Planned Maintenance budget is sufficient.

5. Risks

Invalidation of cover: Insurers may refuse to pay out if it's proven that we ignored identified risks or failed to maintain play areas as recommended in the inspection report.

Negligence and Personal Injury claims: If an accident occurs and it's shown that hazards were identified in the inspection but not rectified, we may be found negligent. This would result in compensation for injuries and massive reputational damage for the council undermining public confidence.

Worsening damage: Small defects (e.g. rust, wear, or loose fittings) can deteriorate into major issues if ignored, leading to much higher repair or replacement costs later.

Unplanned closures: Emergency repairs or temporary closures can disrupt access and lead to lost community trust or revenue (for commercial sites).

Fines and prosecutions: We would be found in serious breach of our statutory requirements if we did not ensure that play areas were safe by not acting on the recommended works required in the inspection report. This would result in significant fines.

6. Considerations

To approve delegated spend of up to £10,000 from the PA Planned Maintenance budget to action the following works required:

- Play area surface repairs required at Warren Rd, Dobree Park, Westford Grange
- Timber repairs fencing repairs at Burrough Way,
- New gates at Chestnut Close and Weavers Reach.

- Westford Grange new sign and repairs
- New disable attachments on swing in the Rec
- The Rec surf rocker repair.
- New metal gate on entrance at Jurston Lane slow-release needs replacing
- Removal of rubber surface at Corner Close Play Area.
- Andrew Allan fencing requires painting
- Painting required at: Chestnut Close, Dobree Park, Warren Rd.

7. Background Papers

Details inspection reports can be provided upon request however they are too large to attach to the papers.

11. Project Initiation Form (PIF) 2

Project Initiator	Darren Hill		
Project Title	New Playing Fields Path		
Description	To dig up the path from the corner by the cricket nets and stop at the WAFC new path, add in soakaways and reprofile, a new 2.1m wide tarmac path.		
Benefits	There are issues now when it rains, as the WAFC path is all level the rainwater runs down the side of the path and washes out the area next to our narrow path, also the mobility scooters and push chairs must go on the mud if there are other users of the path.		
Financial Implications			
Upfront / Set Up Costs	£17,000	Ongoing Costs (Per Year)	£0.00
Does the Project generate income	Y / N	If Yes, Please Specify	
Existing Council Budget?	Y / N	If Yes, Please Specify	
Other Implications (i.e., environmental etc.)			
Staffing resource required	Officer management time.		
Risks and Issues			
For Office Use			
Name of Committee for discussion	P&F	Date of Meeting Presented	10 th November
Scheduled start date (if passed by resolution)	April assuming addition to 26-27 budget		
Lead Officer	Open Space Manager		



Title	Pump Track Project Initiation
Meeting	Environment Committee
Date of meeting	19 November 2025
Action Required	Consideration for Recommendation to Council
Report Author and email address	townclerk@wellingtontowncouncil.co.uk

1. Introduction

1.1 The purpose of this report is to ask the Committee to consider recommending to Full Council that the Pump Track in the Recreation Ground project progresses from agreement in principle.

2. Background

2.1 At the Council meeting held in the 1 September 2025 the Council agreed in principle to building a Pump Track on the Recreation Ground to allow officers to undertake more work to establish whether the project was feasible in practice.

2.2 The attached Project Initiation Form (PIF) summarises the work that has been undertaken to date which shows that the project is feasible and that we should now move to the next phase of the project.

2.3 At the Council meeting I was asked to establish if Court Fields School would be prepared to give up some land by the proposed site of the track to allow it to be situated further away from the play area. Initial indications were that it would not but discussions will continue as the project progresses.

3 Links to Council Vision and Place Plan Vision

- A town with vibrant cultural, sporting, and social communities
- Proud and protective of our heritage, green spaces, and biodiversity

Wellington Place Plan

- Pride in Place: Culture, Heritage & Belonging
- A Healthy, Sustainable & Green Town
- Youth, Learning & Lifelong Support

4 Financial Implications See PIF

5 Risks See PIF

6 Considerations

To consider recommending to Full Council:

1. That having established the viability of the project it agrees to proceed with it in practice.
2. To proceed with a Formal request to Somerset Council to allocate S106 Funds of £48,710.30 to the project.
3. To proceed with Grant and Funding applications for the balance of the cost.
4. To seek Competitive Tenders for the construction of the Pump Track.
5. To seek quotations to improve footpath access from the entrance to the Recreation Ground to the play area and then on to Pump Track site as part of the project.



WELLINGTON TOWN COUNCIL

Project Initiation Form



Project Initiator	Helen Acreman
Project Title	Pump Track, Wellington Recreation Ground
Description	Construction of a Pump Track at Wellington Recreation Ground
Benefits	<p>Provide community facilities for wheeled sports on the recreation ground.</p> <p>Improve path access to the recreation ground</p>
Progress to date	<ol style="list-style-type: none"> 1. Initial paper taken to August Environment Committee where in principle support for the pump track on the Recreation Ground was agreed 2. Enquiries made with Somerset Council and confirmation received that Planning Permission is not required 3. Expression of interest to utilise £48,710.30 of unused S106 funding for the pump track as listed below has been agreed in principal. <ul style="list-style-type: none"> - Sportsman Inn - £5,000.00 - Rylands Nursery - £1,200.00 - Land adjacent North Street Car Park £42,510.30 4. Discussions regarding using all or part of S106 funding for sports/playing pitch facilities that had previously been earmarked for junior pitches at Longforth Farm are ongoing.
Decisions required	<p><u>To recommend to Full Council</u></p> <ol style="list-style-type: none"> 1. Having established the viability of the project it agrees to proceed with it in practice. 2. To proceed with Formal request to Somerset Council to allocate S106 Funds of £48,710.30 to the project. 3. To proceed with Grant and Funding applications for the balance of the cost. 4. To seek Competitive Tenders for the construction of the Pump Track. 5. To seek quotations to improve footpath access from the entrance to the Recreation Ground to

Once completed, please return this form to the Town Clerk. An informal discussion is encouraged before a project is presented to a Committee. Please be sure to also include/attach any documents relevant to the project.

	the play area and then on to Pump Track site as part of the project.		
Financial Implications			
Upfront / Set Up Costs	£180,000	Ongoing Costs (Per Year)	Will be run by others but a small annual maintenance/repair budget will be required.
Does the Project generate income	N	If Yes, Please Specify	
Existing Council Budget?	N	If Yes, Please Specify	£48,710.30 possible S106 monies, further funding via grant applications and fundraising will be required
Other Implications (i.e., environmental etc.)	<p>Using the recreation ground provides more accessible facilities on a site already used for leisure.</p> <p>Locating the pump track on the recreation ground also gives the opportunity to improve footpath access.</p> <p>Pump track is above ground and sufficient clearance will be given to tree roots and canopy.</p>		
Staffing resource required	<p>Current Project Officer to manage until build completed.</p> <p>No staffing requirement when facility is open as User Group will run events</p>		
Risks and Issues	<ol style="list-style-type: none"> 1. Insufficient funding available to complete the project 2. Reputational risk if sufficient funding cannot be raised to support the project 		
For Office Use			
Name of Committee for discussion	Full Council	Date of Meeting Presented	19 th November 2025
Scheduled start date (if passed by resolution)	Prov April 2026		
Lead Officer	Dave Farrow, Chief Executive Officer/Town Clerk		



Title	Memorandum of Understanding with Transition Town Wellington
Meeting	Environment Committee
Date of meeting	19 November 2025
Action Required	Consider Recommendation to Full Council
Report Author and email address	townclerk@wellingtontowncouncil.co.uk

1. Introduction

- 1.1 The purpose of this report is to seek the Committee's views on whether it will recommend to Full Council that it enters in to a Memorandum of Understanding (MOU) with Transition Town Wellington (TTW).

2. Background

- 2.1 Historically TTW had an agreement with the former Somerset West and Taunton Council for its work in Fox's Field which the Town Council inherited and more recently it has undertaken tree planting and other work in Linden Meadow following the Council's acquisition of the site. It also undertakes other work around the town, including in the Green Corridor, which is useful for the Town Council.
- 2.2 The Council has recently established and adopted its Nature Recovery Strategy and a key element of that is working in partnership with local groups to deliver it.
- 2.3 In discussion with TTW it was suggested that it would be beneficial to both the Council and TTW to have a single document that set out the relationship between the two organisations so there is a degree of formalisation and clarity of the relationship. The attached draft MOU is what has come out of those discussions.

3 Links to Council Vision and Place Plan

Vision

- Proud and protective of our heritage, green spaces, and biodiversity
- Committed to becoming a net carbon neutral town
-

Wellington Place Plan

- Pride in Place: Culture, Heritage & Belonging
- A Healthy, Sustainable & Green Town
- Enterprise, Skills & Local Economies

4 Financial Implications

4.1 There are no financial implications

5 Risks

5.1 There are no risks associated with entering in to the MOU

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6 Considerations

6.1 The Committee is asked to consider recommending to Full Council that the MOU with TTW be adopted.

Memorandum of Understanding (MoU)

Between Wellington Town Council and Transition Town Wellington (TTW)

Date: [Insert Date]

1. Parties

This Memorandum of Understanding is made between:

- Wellington Town Council ("the Council"), the local authority responsible for the Open Spaces in the town of Wellington, Somerset ("the Open Spaces"); and
- Transition Town Wellington (TTW), a community environmental group, registered address: 78 North Street, Wellington TA 21 8NA

2. Purpose

The purpose of this MoU is to establish a mutual understanding that allows TTW to undertake environmental, food-growing and community-based activities within the Open Spaces, while ensuring that the Council bears no legal or financial liability for such activities.

3. Scope of Activities

TTW may undertake the following types of work in the Open Spaces:

- Habitat restoration and conservation
- Planting, sowing and maintenance of plant species by careful design and selection for the purposes of producing food, soil health improvement and other ecological benefits
- Community engagement and educational activities
- Light landscaping and ecological improvements

All activities must be:

- Non-commercial
- Environmentally sustainable
- Consistent with the Council's policies and land management objectives
- Undertaken in support of the Council's Nature Recovery Strategy

4. Responsibilities of TTW

TTW agrees to:

- Obtain prior approval from the Council for new projects and activities

- Ensure all volunteers are adequately managed and supervised
- Maintain appropriate public liability insurance (minimum £5 million)
- Comply with all relevant health and safety regulations
- Leave the site in a clean and safe condition after activities

5. Responsibilities of the Council

The Council agrees to:

- Consider TTW's proposals in good faith
- Provide reasonable access to the Open Spaces for approved activities
- Not be held liable for any injury, damage, or loss arising from TTW's activities
- Liaise with TTW for Council work in TTW managed open spaces, e.g. grass cutting and baling

6. Liability and Indemnity

TTW shall indemnify and hold harmless the Council from any claims, liabilities, damages, or expenses arising from TTW's activities. This includes, but is not limited to, injury to persons, damage to property, or breach of law.

7. Duration and Termination

This MoU shall remain in effect for a period of 5 years from the date of signing and may be renewed by mutual agreement. Either party may terminate this MoU with 30 days' written notice.

8. Non-Legal Binding

This MoU is not intended to create legal obligations or a formal partnership. It reflects the goodwill and cooperative spirit between the parties.

Signatures

Signed for and on behalf of Wellington Town Council:

Name: _____

Position: _____

Signature: _____

Date: _____

Signed for and on behalf of Transition Town Wellington:

Name: _____

Position: _____

Signature: _____

Date: _____



Title	Statement of Support - Westford Stream Natural Flood Management
Meeting	Environment Committee
Date of meeting	19/11/2025
Action Required	Approval
Report Author and email address	Community Development Officer – Laura Batcha

1. Introduction

Somerset Rivers Authority are funding projects with the aim to manage flood risks in Somerset.

There are currently two complementary projects planned in Westford, Devon which may positively impact Wellington as we are downstream:

- A series of 8 settlement ponds with associated bunds which will intercept and store sediment and nutrients as well as water, thus slowing the flow and reducing the amount of silt coming off the land and into the drainage network
- A series of silt traps on a flow pathway, again reducing the level of silt ending up in the drains and helping them to work effectively

2. Background

Somerset Rivers Authority funds many land management and Natural Flood Management (NFM) activities across Somerset. Various techniques are used, singly or in combinations designed to suit to local needs and conditions. All share the aim of reducing local flood risks, by slowing the flow of water down through catchments to vulnerable areas, in ways that work with nature.

3. Links to Council Vision and Place Plan

Vision

- An inclusive, safe and secure town where everybody is supportive of each other and offers particular care for the more vulnerable members of our community
- Proud and protective of our heritage, green spaces, and biodiversity
- Committed to becoming a net carbon neutral town
- Connected with the Blackdown Hills National Landscape and surrounding communities

Wellington Place Plan

- Inclusive Access and Connected Communities
- A Healthy, Sustainable & Green Town

4. Financial Implications

No financial costs.

5. Risks

No specific risks as this project will take place regardless of our support.

6. Considerations

To approve the following statement of support:

Wellington Town Council is pleased to offer its support for the Natural Flood Management project proposed upstream of Westford, located just over the border in Devon.

Although the scheme sits outside Wellington's administrative boundary, the Council recognises its potential to deliver meaningful benefits to residents within our town, particularly in flood-affected areas such as Westford. By reducing siltation and improving water management upstream, the project contributes to wider flood resilience efforts across our local catchment.

Wellington Town Council therefore welcomes and supports this collaborative approach to natural flood management and looks forward to seeing the outcomes of the project in the coming months.

7. Background Papers

None

Thursday 13 November 2025

WELLINGTON TOWN COUNCIL
Summary of Income & Expenditure 2025 - 2026

All Cost Centres and Codes Delegated to Economic Development Committee (Between 01/04/2025 and 31/03/2026)

Allotments		Income			Expenditure						Notes
Code	Title	Inc Budget	Inc Actual	Inc Variance	Exp Budget	Ex Actual	Committed	Ex Total	Ex Variance	Net Position	
43	Basins	3,040.00	3,337.00	297.00	2,500.00	405.35		405.35	2,094.65	2,391.65	
92	Longforth	3,000.00		-3,000.00	2,500.00	425.00		425.00	2,075.00	-925.00	
148	Allotment Deposits		364.00	364.00	0.00	200.00		200.00	-200.00	164.00	
190	Longforth Allotments CIL			0.00	0.00			0.00	0.00	0.00	
194	Management Software			0.00	500.00	432.00		432.00	68.00	68.00	
251	Basins Allotment CIL			0.00		3,995.72		3,995.72	-3,995.72	-3,995.72	
Total		6,040.00	3,701.00	-2,339.00	5,500.00	5,458.07	0.00		41.93	-2,297.07	

Environment		Income			Expenditure						Notes
Code	Title	Inc Budget	Inc Actual	Inc Variance	Exp Budget	Ex Actual	Committed	Ex Total	Ex Variance	Net Position	
46	Footpaths PRoW Maintenance			0.00	500.00	121.86		121.86	378.14	378.14	
52	Environmental Improvements			0.00	30,000.00	3,141.50	4,300.00	7,441.50	22,558.50	22,558.50	
113	Electricity for Street Light			0.00	1,500.00	450.17		450.17	1,049.83	1,049.83	
129	Additional Street Lighting			0.00	10,000.00			0.00	10,000.00	10,000.00	
168	Cycle Route Cont.			0.00	4,000.00	3,900.00		3,900.00	100.00	100.00	
Total		0.00	0.00	0.00	46,000.00	7,613.53	4,300.00		34,086.47	34,086.47	

Environmental Improvements Detail					Notes
Code	Item	Budget	Of Which PO	Of Which Actual Balance	
April	Compost & Mulch	500.00		107.40	- Complete. Surplus released back into available budget
April	H-rail & tree	200.00			- Will be covered in Y2 Tree Strategy.
April	Relocate Planters				- Done FOC - amount released back into available budget (£400)
Sept	Year 2 Tree Strategy	4,300.00		4,300.00	
Sept	North St CP	2,470.00		2,037.60	- Complete. Surplus released back into available budget
Total		7,470.00	-	2,145.00	4,300.00

OS Projects		Income			Expenditure						Notes
Code	Title	Inc Budget	Inc Actual	Inc Variance	Exp Budget	Ex Actual	Committed	Ex Total	Ex Variance	Net Position	
50	Provision of Benches & Litter/Dog Bins			0.00	2,500.00	360.00	268.21	628.21	1,871.79	1,871.79	
77	Playing Pitch Strategy			0.00				0.00	0.00	0.00	
131	Green Corridor		610.00	610.00	15,000.00	3,285.20	1,550.00	4,835.20	10,164.80	10,774.80	
172	Play Area Reserve			0.00				0.00	0.00	0.00	
241	Signage			0.00	2,000.00	1,943.30		1,943.30	56.70	56.70	Line delegated to OSM
242	PA Planned Maintenance			0.00	10,000.00		10,000.00	10,000.00	0.00	0.00	
243	Weed Management			0.00	5,000.00	3,200.00		400.00	3,600.00	1,400.00	
244	Wellington Park			0.00	20,000.00	10,173.45	5,700.00	15,873.45	4,126.55	4,126.55	
Total		0.00	610.00	610.00	54,500.00	18,961.95	17,918.21		17,619.84	18,229.84	

Green Corridor Detail					
Code	Item	Budget	Of Which PO	Of Which Actual Balance	Notes
April	Posts & Rails & Gates	1,550.00		1,362.55	0.00 Complete, surplus released back into budget (£187.45)
June	Bales	3,400.00		1,850.00	1,550.00
Total		4,950.00	0.00	3,212.55	1,550.00

Wellington Park Detail					
Code	Item	Budget	Of Which PO	Of Which Actual Balance	Notes
April	Fountain Pump	900.00		883.30	Complete. Surplus released back into available budget (£16.70)
April	Lockable Posts (rec)	450.00		481.21	Complete
April	Heritage Bins	2,500.00		2,019.00	Complete. Surplus released back into available budget (£481)
April	Shelter Repairs	700.00		713.37	Complete
April	Graffiti Removal	120.00		112.44	Complete
April	Perennial plants	1,500.00		1,500.00	Complete
June	Toilets Repairs	6,780.00		4,260.00	Complete. Surplus released back into available budget (£2,520)
October	Shelter Roof	5,100.00			5,100.00
October	Sponsor Board	600.00			600.00
Total		18,650.00	0.00	9,969.32	5,700.00

Finance Manager Notes

As per the Terms of Reference of the Committee, it should review the budget lines delegated to it at each meeting. The relevant Cost Codes are detailed above.

These tables detail the income and expenditure budgets as set for 2025/26 as well as the actual amounts recorded to date. For expenditure budgets, amounts are further detailed for items committed by Purchase Orders (PO) as well as expenditure committed by previous decisions by the Committee that have not yet been allocated to a supplier to raise a PO. The detail tables contain further details on the lines approved at previous meetings giving an update on the balances. Lines have been added to the detail tables assuming all items on the current agenda are approved at the most expensive quotations.

The Net Position column details the amounts currently available for use.