

**MINUTES OF THE WELLINGTON TOWN COUNCIL POLICY & FINANCE
COMMITTEE HELD AT UNITED REFORM CHURCH HALL ON MONDAY 9
FEBRUARY 2026 AT 6.00 PM**

Present: Councillor M Lithgow (Chair)
Councillors J Cole, A Govier, J Lloyd, S Pringle-Kosikowski, J Thorne and K Wheatley

In attendance: Dave Farrow – Town Clerk/Chief Executive
Wasif Choudhury – Democratic Services & Finance Officer
One member of the press

443 APOLOGIES

Apologies were received from Councillors C Booth & C Penk

444 DECLARATIONS OF INTEREST

Councillors A Govier and J Lloyd have a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council's IT consultant, being a friend of the company owner. Also, in relation to any payments to Tindle Newspapers as an employee of the company.

445 PUBLIC PARTICIPATION

There were no members of the public in attendance.

446 MINUTES

It was **RESOLVED** to approve and sign the minutes of the meeting held on 12 January 2026.

447 ACCOUNTING STATEMENTS

(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 31 JANUARY 2026

RESOLVED to approve the bank reconciliation.

(b) TO NOTE AND APPROVE EXPENDITURE FOR 6 – 31 JANUARY 2026

RESOLVED to approve the expenditure.

At this juncture, Councillor A Govier joined the meeting.

(c) TO NOTE AND APPROVE INCOME RECEIVED 6 – 31 JANUARY 2026

RESOLVED to approve income.

(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2025-26 YEAR AS AT 31 JANUARY 2026

RESOLVED to note and approve the budget report.

(e) TO NOTE RESERVE BALANCES AS AT 31 JANUARY 2026

The reserve balances were noted.

448 ACCOUNTING REPORTING

It was **AGREED** to change the reporting for each Policy and Finance Committee to include the following:

- Bank Reconciliation
- Expenditure items over £250
- Cumulative supplier report where multiple payments total more than £500
- Income received
- Budget spending report to date
- Reserve balance report to date

449 STATEMENT OF INTERNAL CONTROL

It was **RESOLVED** to approve the statement of internal control with the amendment that expenditure items over £250 are reviewed by the Policy and Finance Committee.

450 ANNUAL REVIEW OF RISK

It was **RESOLVED** to approve the risk management scheme with the amendment that expenditure items over £250 are reviewed by the Policy and Finance Committee.

The document will also be amended to ensure that all references to the Chief Executive and the Policy and Finance Committee are consistent and correct.

Councillors discussed how they could increase scrutiny of salary expenditure by occasionally reviewing payments in detail.

451 INVESTMENT STRATEGY

It was **RESOLVED** to approve the Investment Strategy.

452 TOILET AND PAVILLION UPGRADES

Wellington Park Toilets

It was **RESOLVED** to approve a programme of improvements for the Wellington Park Toilets with Option 2 as the chosen design with work to be undertaken in the financial year 2026/7

North Street Toilets

