

**MINUTES OF THE WELLINGTON TOWN COUNCIL POLICY & FINANCE COMMITTEE HELD AT UNITED REFORM CHURCH HALL ON MONDAY 9 MARCH 2026 AT 6.00 PM**

**Present:** Councillor M Lithgow (Chair)  
Councillors C Booth, J Cole, J Lloyd, A Govier, C Penk, J Thorne and K Wheatley

**In attendance:** Dave Farrow – Town Clerk/Chief Executive  
Alice Kendall – Democratic Services & Finance Manager  
Wasif Choudhury – Democratic Services & Finance Officer  
One member of the press  
Nine members of the public

**539 APOLOGIES**

Apologies were received from Councillors S Pringle-Kosikowski.

**540 DECLARATIONS OF INTEREST**

Councillors A Govier and J Lloyd have a standing personal interest declaration relating to MTMIT, the Council’s IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council’s IT consultant, being a friend of the company owner. Also, in relation to any payments to Tindle Newspapers as an employee of the company.

Councillor J Lloyd noted a personal interest in the grant application from Wellington Cricket Club as she is due to become a member.

Councillor M Lithgow also noted a personal interest in the grant application from Wellington Methodist Church as his wife is a member of St John’s Ambulance who use the premises as a meeting place.

**541 PUBLIC PARTICIPATION**

All the members of public in attendance were in relation to the review of SLAs and Grant Applications. The Chair agreed that Standing Orders would be suspended at the appropriate time to allow public speaking.

**542 MINUTES**

It was **RESOLVED** to approve and sign the minutes of the meeting held on 9 March 2026.

**543 ACCOUNTING STATEMENTS**

**(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 31 MARCH 2026**

**RESOLVED** to approve the bank reconciliation.

**(b) TO NOTE AND APPROVE EXPENDITURE OVER £250 FOR 1 - 31 MARCH 2026**

**RESOLVED** to approve the expenditure.

**(c) TO NOTE AND APPROVE CUMULATIVE SUPPLIER EXPENDITURE OVER £500 FOR 1 - 31 MARCH 2026**

**RESOLVED** to approve the expenditure.

**(d) TO NOTE AND APPROVE INCOME RECEIVED 1- 31 MARCH 2026**

**RESOLVED** to approve income.

**(e) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2025-26 YEAR AS AT 31 MARCH 2026**

**RESOLVED** to note and approve the budget report.

**544 POLICIES TO REVIEW**

**(a) GDPR Policy**

It was **RESOLVED** to recommend to Full Council that the GDPR policy be adopted.

**(b) CCTV Policy**

It was **RESOLVED** to recommend to Full Council that the CCTV policy be adopted with the following amendment:

To change the window of time that digital images should be provided to the police upon request to “as soon as possible but no later than 5 working days”

**(c) Councillor Training and Development Policy**

It was **RESOLVED** to recommend to Full Council that Councillor Training and Development Policy be adopted.

**545 CCTV**

It was **RESOLVED** to approve the Somerset Council CCTV SLA.

**546 SERVICE LEVEL AGREEMENT FUNDING**

The following were reviewed:

**(a) Updated SLA Template**

It was **RESOLVED** to recommend to Full Council that the updated SLA template is adopted.

**(b) Reminiscence Learning**

It was **RESOLVED** to suspend Standing Orders.

Representatives of Reminiscence Learning provided an update on their work so far and took questions from Councillors.

Councillor J Thorne noted that there is no mention of the support provided by Wellington Town Council in the accounts report provided.

Councillor J Cole noted that there is no data on the success of the work undertaken by Reminiscence Learning in Wellington.

It was **RESOLVED** to re-instate Standing Orders.

After much discussion, it was **RESOLVED** to recommend to Full Council that a 1-year renewal of the SLA with Reminiscence Learning be accepted.

### (c) Wellington Community Counselling

It was **RESOLVED** to suspend Standing Orders.

A representative of Wellington Community Counselling provided an update on the work they do and took questions from Councillors.

It was **RESOLVED** to re-instate Standing Orders.

It was **RESOLVED** to recommend to Full Council that a 1-year renewal of the SLA with Wellington Community Counselling be approved.

Both SLAs shall be subject to a review within the context of the Council's overall Community work and will be reviewed by the Community Committee. This timeline being in line for the Council's future budget setting.

## 547 GRANT APPLICATIONS

The following grant application were discussed:

It was **RESOLVED** to suspend Standing Orders to discuss grant applications with the applicants.

Representatives from Junior Park Run, Wellington Methodist Church and Youth Adventure Trust provided an explanation of their grant applications and took questions from Councillors.

It was **RESOLVED** to re-instate Standing Orders.

Name	Project	Grant Request	Decision
Junior Park Run	Creation/Set Up	£ 4,800.00	It was <b><u>RESOLVED</u></b> to recommend approval of this application to Full Council and for the funds to be sourced from the Youth Development Budget.
S Hamer	Kings Arms Community Hub Seated Exercise Class	£ 444.00	It was <b><u>RESOLVED</u></b> to not accept this application as the application does not fit the criteria set out in the Grants Policy.

Wellington Methodist Church	Lift Upgrade	£ 2,500.00	It was <b>RESOLVED</b> to approve this application.
Wellington Rugby Club	Summer Together: Reducing Loneliness Through Community Connection	£ 2,500.00	It was <b>RESOLVED</b> to refuse this application as it duplicates work already being funded by the Council at the Kings Arms Community Hub. It was further noted that the accounts provided show significant surplus' over the last two years.
Youth Adventure Trust	YAT Adventure Programme- Explore Days and Activity Day	£ 1,720.68	It was <b>RESOLVED</b> to approve this application. Councillors noted that this organisation should liaise with the Community Development Officer to link with the Cradle to Career project.
Wellington Cricket Club	Youth Cricket Training	£ 850.00	<b>RESOLVED</b> to approve this application.

At this juncture, Councillor K Wheatley gave apologies and left the meeting.

**548 RESERVES & ASSOCIATED PROJECTS**

It was **RESOLVED** that Council Officers will produce a report for the May 2026 Full Council meeting.

At this juncture, Councillor C Booth gave apologies and left the meeting.

**549 TO CONSIDER EXCLUDING MEMBERS OF THE PRESS AND PUBLIC**

It was **RESOLVED** to exclude members of the press and public under Schedule 12A of the Local Government Act 1972 to exclude the press and public from the meeting, on the basis that if they were present during the business to be transacted there would be a likelihood of disclosure of exempt information, within the meaning of Schedule 12A to the Local Government Act 1972:

Reason taken from the legislation - Information likely to reveal the identity of an individual.

**550 OPEN SPACES PAPER UPDATE**

The Chief Executive provided an update on the process behind the decision to appoint an additional member of staff on the Open Spaces Team which was noted.

**There being no further business the meeting closed at 20:20pm**

Signed .....

Date .....



## Wellington Town Council

02 May 2026 (2026 - 2027)

## PAYMENTS LIST

Agenda Item 7b

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
1	Electricity	01/04/2026		Lloyds Current Accou	DD	Fore Street Electric Bill	British Gas	S	403.14	80.62	483.76
16	Professional Fees	01/04/2026		Lloyds Current Accou	BACS	Health & Safety Advisor	WT Consultancy	S	350.00	70.00	420.00
17	Green Corridor	01/04/2026		Lloyds Current Accou	BACS	H&S Green Corridor Works	M J Fletcher Property Main	E	2,421.00		2,421.00
18	Clothing & PPE	01/04/2026		Lloyds Current Accou	BACS	UNIFORM FOR NEW STARTERS	Shirt Attack	S	357.88	71.58	429.46
22	Depot Costs (5 Months)	01/04/2026		Lloyds Current Accou	SO	OS Depot Rent	Indigenous Lettings	S	1,191.15	238.23	1,429.38
25	Business Rates	01/04/2026		Lloyds Current Accou	BACS	Business Rates	Somerset Council	X	1,812.20		1,812.20
25	Business Rates	01/04/2026		Lloyds Current Accou	BACS	Business Rates	Somerset Council	X	2,961.40		2,961.40
25	Rates	01/04/2026		Lloyds Current Accou	BACS	Business Rates	Somerset Council	X	2,822.40		2,822.40
25	Rates	01/04/2026		Lloyds Current Accou	BACS	Business Rates	Somerset Council	X	4,505.97		4,505.97
10	Utilities	01/04/2026		Lloyds Current Accou	DD	Kings Arms Electric Bill	British Gas	S	465.99	93.19	559.18
21	Mower Leases	01/04/2026		Lloyds Current Accou	DD	Mower Lease	BNP Paribas Leasing Soluti	S	501.49	100.30	601.79
29	Longforth Build	02/04/2026		Lloyds Current Accou	BACS	Project Management - Ravensl	Ravenslade	S	4,092.90	818.58	4,911.48
44	Insurances	07/04/2026		Lloyds Current Accou	BACS	Insurance Premium	James Hallam Ltd	X	23,965.31		23,965.31
43	Routine Maintenance	07/04/2026		Lloyds Current Accou	BACS	CAME KMS - key fob hosting 12	Came UK Ltd	S	292.50	58.50	351.00
44	Insurance	07/04/2026		Lloyds Current Accou	BACS	Insurance Premium	James Hallam Ltd	X	5,000.00		5,000.00
50	Rent	08/04/2026		Lloyds Current Accou	SO	Pop Up Shop Rent	H T Perry & Son	X	500.00		500.00
51	Service Charge	08/04/2026		Lloyds Current Accou	BACS	Kings Arms Service Charges	Falcon Rural Housing	X	1,894.60		1,894.60
52	Rent	08/04/2026		Lloyds Current Accou	BACS	Kings Arms Rent	Falcon Rural Housing	X	10,000.00		10,000.00
64	Professional Fees	15/04/2026		Lloyds Current Accou	BACS	Solicitor Fees (Crown Estate)	Amicus Law (South West) I	S	1,750.00	350.00	2,100.00
71	Routine Maintenance	20/04/2026		Lloyds Current Accou	BACS	Sanitary Bin Contract	Initial	S	205.76	41.15	246.91
72	Planned Improvements	20/04/2026		Lloyds Treasurers PC	CARD	28-30 Fore Street - Flag pole &	Flagmakers - Specialised C	S	514.31	102.87	617.18
87	Gas	20/04/2026		Lloyds Current Accou	DD	Fore Street Gas Bill	British Gas	L	329.30	16.46	345.76
66	Playing Field Paths	20/04/2026		Lloyds Current Accou	BACS	Footpath works by the football	R W Gale	S	16,647.00	3,329.40	19,976.40
67	Plants	20/04/2026		Lloyds Current Accou	BACS	Plants for around Wellington	Riverside Plant Nurseries	S	614.00	122.80	736.80
71	Routine Maintenance	20/04/2026		Lloyds Current Accou	BACS	Sanitary Bin Contract	Initial	S	67.86	13.57	81.43
84	IT	20/04/2026		Lloyds Current Accou	BACS	IT for new staff	MTMIT	S	274.00	54.80	328.80
84	Phone Contracts	20/04/2026		Lloyds Current Accou	BACS	IT for new staff	MTMIT	S	264.00	52.80	316.80
93	Planned Improvements	22/04/2026		Lloyds Current Accou	BACS	28-30 Fore Street - Scaffold	Sun Scaffolding	S	970.00	194.00	1,164.00
105	Grants	23/04/2026		Lloyds Current Accou	BACS	Grant	Wellington Methodist Churr	X	2,500.00		2,500.00
106	Grants	23/04/2026		Lloyds Current Accou	BACS	Grant	Wellington Cricket Club	X	850.00		850.00
107	Grants	23/04/2026		Lloyds Current Accou	BACS	Grant	Youth Adventure Trust	X	1,720.68		1,720.68
114	Office Cleaning & Maintenance	23/04/2026		Lloyds Current Accou	BACS	Office Cleaning	AIS Cleaners	S	382.40	76.48	458.88
110	Vehicle Replacement	23/04/2026		Lloyds Treasurers PC	CARD	Deposit for New OS Van	Vans of Sussex	S	291.67	58.33	350.00
111	Vehicle Replacement	23/04/2026		Lloyds Current Accou	BACS	New OS Van	Vans of Sussex	S	15,703.33	3,140.67	18,844.00

## PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
111	Fuel & Consumables	23/04/2026		Lloyds Current Accou	BACS	New OS Van	Vans of Sussex	X	360.00		360.00
113	Cleaning	23/04/2026		Lloyds Current Accou	BACS	Cleaning	AIS Cleaners	S	1,600.00	320.00	1,920.00
152	Routine Maintenance	24/04/2026		Lloyds Current Accou	BACS	Cleaning (KA)	Star Shine Domestics	Z	490.00		490.00
156	Core Staffing	25/04/2026		Lloyds Current Accou	BACS	Net Salaries	Various	X	9,800.51		9,800.51
156	Staffing	25/04/2026		Lloyds Current Accou	BACS	Net Salaries	Various	X	7,069.03		7,069.03
156	F&R Staffing	25/04/2026		Lloyds Current Accou	BACS	Net Salaries	Various	X	6,716.91		6,716.91
156	Staffing	25/04/2026		Lloyds Current Accou	BACS	Net Salaries	Various	X	1,933.31		1,933.31
156	Staffing	25/04/2026		Lloyds Current Accou	BACS	Net Salaries	Various	X	11,919.71		11,919.71
154	Basins	27/04/2026		Lloyds Current Accou	BACS	Waste Removal	EMS Waste Services Ltd	S	105.00	21.00	126.00
154	Green Waste	27/04/2026		Lloyds Current Accou	BACS	Waste Removal	EMS Waste Services Ltd	S	462.78	92.56	555.34
157	Staffing	28/04/2026		Lloyds Current Accou	BACS	Deductions - April	HMRC	X	2,847.42		2,847.42
157	Core Staffing	28/04/2026		Lloyds Current Accou	BACS	Deductions - April	HMRC	X	4,489.55		4,489.55
158	Core Staffing	28/04/2026		Lloyds Current Accou	BACS	Superann - Apr	Somerset County Council	X	3,853.99		3,853.99
158	Staffing	28/04/2026		Lloyds Current Accou	BACS	Superann - Apr	Somerset County Council	X	2,618.80		2,618.80
157	F&R Staffing	28/04/2026		Lloyds Current Accou	BACS	Deductions - April	HMRC	X	2,042.03		2,042.03
158	F&R Staffing	28/04/2026		Lloyds Current Accou	BACS	Superann - Apr	Somerset County Council	X	2,337.90		2,337.90
164	Utilities	28/04/2026		Lloyds Current Accou	BACS	Booking System	Scribe (Starboard Systems	S	220.00	44.00	264.00
157	Staffing	28/04/2026		Lloyds Current Accou	BACS	Deductions - April	HMRC	X	4,333.52		4,333.52
157	Staffing	28/04/2026		Lloyds Current Accou	BACS	Deductions - April	HMRC	X	505.93		505.93
158	Staffing	28/04/2026		Lloyds Current Accou	BACS	Superann - Apr	Somerset County Council	X	774.90		774.90
158	Staffing	28/04/2026		Lloyds Current Accou	BACS	Superann - Apr	Somerset County Council	X	4,431.10		4,431.10
163	Utilities	28/04/2026		Lloyds Current Accou	DD	Electricity (KA)	British Gas	S	430.96	86.19	517.15
164	IT	28/04/2026		Lloyds Current Accou	BACS	Booking System	Scribe (Starboard Systems	S	220.00	44.00	264.00
164	Utilities	28/04/2026		Lloyds Current Accou	BACS	Booking System	Scribe (Starboard Systems	S	220.00	44.00	264.00
170	Fuel & Consumables	30/04/2026		Lloyds Current Accou	DD	Fuel	Allstar	S	264.04	52.80	316.84
177	Insurances	01/05/2026		Lloyds Current Accou	BACS	Insurance Premium	James Hallam Ltd	X	288.29		288.29
175	Depot Costs (5 Months)	01/05/2026		Lloyds Current Accou	SO	Depot Rent	Indigenous Lettings	S	1,191.15	238.23	1,429.38
176	Mower Leases	01/05/2026		Lloyds Current Accou	DD	Mower Lease	BNP Paribas Leasing Soluti	S	501.49	100.30	601.79
<b>Total</b>									<b>178,650.56</b>	<b>10,127.41</b>	<b>188,777.97</b>

WELLINGTON TOWN COUNCIL  
Cumulative Supplier Report

Sum of Net		
Supplier	Net	Total
AIS Cleaners	382.40	382.40
	1,600.00	1,600.00
AIS Cleaners Total		1,982.40
Allstar	0.00	0.00
	76.52	76.52
	126.79	126.79
	148.80	148.80
	160.62	160.62
	264.04	264.04
Allstar Total		776.77
Amazon		881.88
Amicus Law (South West) LLP	1,750.00	1,750.00
Amicus Law (South West) LLP Total		1,750.00
BNP Paribas Leasing Solutions Ltd	501.49	1,002.98
BNP Paribas Leasing Solutions Ltd Total		1,002.98
British Gas	11.76	11.76
	13.02	13.02
	14.27	14.27
	23.75	23.75
	25.01	25.01
	37.00	37.00
	54.39	54.39
	56.78	56.78
	94.91	94.91
	132.22	132.22
	143.64	143.64
	223.62	223.62
	329.30	329.30
	403.14	403.14
430.96	430.96	
465.99	465.99	
British Gas Total		2,459.76
EMS Waste Services Ltd	50.00	50.00
	105.00	105.00
	462.78	462.78
EMS Waste Services Ltd Total		617.78
Falcon Rural Housing	1,894.60	1,894.60
	10,000.00	10,000.00
Falcon Rural Housing Total		11,894.60
Flagmakers - Specialised Canvas Services Ltd	514.31	514.31
Flagmakers - Specialised Canvas Services Ltd Total		514.31
H T Perry & Son	12.62	12.62
	13.49	13.49
	17.37	17.37
	84.73	84.73
	500.00	500.00
H T Perry & Son Total		628.21
HMRC	505.93	505.93
	2,042.03	2,042.03
	2,847.42	2,847.42
	4,333.52	4,333.52
	4,489.55	4,489.55

WELLINGTON TOWN COUNCIL  
Cumulative Supplier Report

02/05/2206

HMRC Total		14,218.45
Indigenous Lettings	1,191.15	2,382.30
Indigenous Lettings Total		2,382.30
James Hallam Ltd	288.29	288.29
	5,000.00	5,000.00
	23,965.31	23,965.31
James Hallam Ltd Total		29,253.60
M J Fletcher Property Maintenance	25.00	25.00
	125.00	125.00
	2,421.00	2,421.00
M J Fletcher Property Maintenance Total		2,571.00
MTMIT	65.83	65.83
	264.00	264.00
	274.00	274.00
MTMIT Total		603.83
R W Gale	16,647.00	16,647.00
R W Gale Total		16,647.00
Ravenslade	4,092.90	4,092.90
Ravenslade Total		4,092.90
Riverside Plant Nurseries	614.00	614.00
Riverside Plant Nurseries Total		614.00
Scribe (Starboard Systems Ltd)	220.00	660.00
Scribe (Starboard Systems Ltd) Total		660.00
Somerset Council	165.00	165.00
	1,812.20	1,812.20
	2,822.40	2,822.40
	2,961.40	2,961.40
	4,505.97	4,505.97
Somerset Council Total		12,266.97
Somerset County Council	774.90	774.90
	2,337.90	2,337.90
	2,618.80	2,618.80
	3,853.99	3,853.99
	4,431.10	4,431.10
Somerset County Council Total		14,016.69
Star Shine Domestics	50.00	50.00
	490.00	490.00
Star Shine Domestics Total		540.00
Sun Scaffolding	970.00	970.00
Sun Scaffolding Total		970.00
Vans of Sussex	291.67	291.67
	360.00	360.00
	15,703.33	15,703.33
Vans of Sussex Total		16,355.00
Various	1,933.31	1,933.31
	6,716.91	6,716.91
	7,069.03	7,069.03
	9,800.51	9,800.51
	11,919.71	11,919.71
Various Total		37,439.47
Wellington Cricket Club	850.00	850.00
Wellington Cricket Club Total		850.00
Wellington Methodist Church	2,500.00	2,500.00
Wellington Methodist Church Total		2,500.00
Youth Adventure Trust	1,720.68	1,720.68
Youth Adventure Trust Total		1,720.68

WELLINGTON TOWN COUNCIL  
Cumulative Supplier Report

02/05/2206

Grand Total	180,210.58
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# Wellington Town Council

02 May 2026 (2026 - 2027)

## RECEIPTS LIST

Agenda Item 7d

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1	Jumble Trail	01/04/2026		Lloyds Current Accou	SUMUP	Jumble Trail & Warm Welcome	Various	X			
1	Activities	01/04/2026		Lloyds Current Accou	SUMUP	Jumble Trail & Warm Welcome	Various	X			
4	Rent	08/04/2026		Lloyds Current Accou	BACS	Pop Up Shop	Wellington Monument Rota	X	25.00		25.00
3	Deposits	08/04/2026		Lloyds Current Accou	BACS	Pop Up Shop	Wellington Monument Rota	X			
3	Deposits	08/04/2026		Lloyds Current Accou	BACS	Pop Up Shop	Wellington Monument Rota	X	100.00		100.00
2	Pitch/Pavilion Hire	08/04/2026		Lloyds Current Accou	BACS	Pitch Hire	Wellington Association Foo	X	31.07		31.07
2	Pitch/Pavilion Hire	08/04/2026		Lloyds Current Accou	BACS	Pitch Hire	Wellington Association Foo	X	31.07		31.07
4	Rent	08/04/2026		Lloyds Current Accou	BACS	Pop Up Shop	Wellington Monument Rota	X	25.00		25.00
4	Rent	08/04/2026		Lloyds Current Accou	BACS	Pop Up Shop	Wellington Monument Rota	X	25.00		25.00
4	Rent	08/04/2026		Lloyds Current Accou	BACS	Pop Up Shop	Wellington Monument Rota	X	25.00		25.00
4	Rent	08/04/2026		Lloyds Current Accou	BACS	Pop Up Shop	Wellington Monument Rota	X	25.00		25.00
4	Rent	08/04/2026		Lloyds Current Accou	BACS	Pop Up Shop	Wellington Monument Rota	X	25.00		25.00
4	Rent	08/04/2026		Lloyds Current Accou	BACS	Pop Up Shop	Wellington Monument Rota	X	25.00		25.00
5	Pitch/Pavilion Hire	08/04/2026		Lloyds Current Accou	BACS	Pitch Hire	Wellington Association Foo	X	31.07		31.07
9	Allotment Deposits	08/04/2026		Lloyds Current Accou	SUMUP	Warm Welcome & Allotment D	SumUp Payments Ltd	X	108.25		108.25
8	Pitch/Pavilion Hire	08/04/2026		Lloyds Current Accou	BACS	Pitch Hire	Wellington Khaki Sox	X	31.07		31.07
5	Pitch/Pavilion Hire	08/04/2026		Lloyds Current Accou	BACS	Pitch Hire	Wellington Association Foo	X	31.07		31.07
6	Pitch/Pavilion Hire	08/04/2026		Lloyds Current Accou	BACS	Pitch Hire	Wellington Association Foo	X	31.07		31.07
7	Jumble Trail	08/04/2026		Lloyds Current Accou	BACS	Jumble Trail	Various	X	4.00		4.00
9	Activities	08/04/2026		Lloyds Current Accou	SUMUP	Warm Welcome & Allotment D	SumUp Payments Ltd	X	7.00		7.00
12	Basins	09/04/2026		Lloyds Current Accou	500325	Allotment Rent	Susan Bellringer	X	8.75		8.75
29	Precept	09/04/2026		Lloyds Current Accou		Precept (1 of 2)	Somerset Council	X	784,879.50		784,879.50
10	Basins	09/04/2026		Lloyds Current Accou		Allotment Rent	Joyce Botting	Z	17.50		17.50
11	Basins	09/04/2026		Lloyds Current Accou		Allotment Rent	Joyce Botting	Z	8.75		8.75
13	Basins	09/04/2026		Lloyds Current Accou	500325	Raised Bed H	Susan Bellringer	Z	17.50		17.50
14	Deposits	10/04/2026		Lloyds Current Accou		Pop Up Shop Refund	Birch Villa Cakes	X	-69.47		-69.47
31	VAT Refund	13/04/2026		Lloyds Current Accou		VAT Refund	HMRC	R		27,253.45	27,253.45
15	Basins	13/04/2026		Lloyds Current Accou		Allotment Rent	Jenny Pulling	X	15.00		15.00
16	Basins	13/04/2026		Lloyds Current Accou		Allotment Rent	Jenny Pulling	X	15.00		15.00
17	Basins	13/04/2026		Lloyds Current Accou		Allotment Rent	Jenny Pulling	X	20.00		20.00
18	Deposits	15/04/2026		Lloyds Current Accou		Pop Up Shop Refund	Linda Bennett	X	-82.53		-82.53
19	Leases Income	20/04/2026		Lloyds Current Accou		Rent	Wellington Association Foo	X	923.50		923.50
20	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	57.57		57.57
20	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	57.57		57.57
20	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	57.57		57.57

## RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
22	Rent	20/04/2026		Lloyds Current Accou		Pop Up Shop	Claire Western Art	X	150.00		150.00
23	Rent	20/04/2026		Lloyds Current Accou		Pop Up Shop	The Rotary Club of Welling	X			
24	Rent	20/04/2026		Lloyds Current Accou		Pop Up Shop	On Your Bike Recycle Ltd	X			
24	Deposits	20/04/2026		Lloyds Current Accou		Pop Up Shop	On Your Bike Recycle Ltd	X	100.00		100.00
23	Deposits	20/04/2026		Lloyds Current Accou		Pop Up Shop	The Rotary Club of Welling	X	100.00		100.00
22	Deposits	20/04/2026		Lloyds Current Accou		Pop Up Shop	Claire Western Art	X	100.00		100.00
20	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	57.57		57.57
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	115.14		115.14
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	115.14		115.14
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	57.57		57.57
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	57.57		57.57
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	57.57		57.57
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	172.71		172.71
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
21	Pitch/Pavilion Hire	20/04/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
25	Jumble Trail	20/04/2026		Lloyds Current Accou	SUMUP	Jumble Trail	Various	X	4.00		4.00
26	Allotment Deposits	22/04/2026		Lloyds Current Accou	SUMUP	Jumble Trail & Allotment Paym	Various	X	50.00		50.00
26	Jumble Trail	22/04/2026		Lloyds Current Accou	SUMUP	Jumble Trail & Allotment Paym	Various	X	8.00		8.00
28	Rent	24/04/2026		Lloyds Current Accou		Pop Up Shop	SB Bakes	X	150.00		150.00
28	Deposits	24/04/2026		Lloyds Current Accou		Pop Up Shop	SB Bakes	X	100.00		100.00
27	Pump Track	24/04/2026		Lloyds Current Accou		Pump Track Donation	Wellington Sports Federati	X	500.00		500.00
32	Jumble Trail	24/04/2026		Lloyds Current Accou		Jumble Trail	Various	X	65.00		65.00
30	Staffing Funding	24/04/2026		Lloyds Current Accou		Best Start Funding	Somerset Council	X	35,000.00		35,000.00
35	Room Hire	27/04/2026		Lloyds Current Accou	500330	Donation & Jumble	Various	X	57.76		57.76
35	Jumble Trail	27/04/2026		Lloyds Current Accou	500330	Donation & Jumble	Various	X	4.00		4.00
33	Jumble Trail	28/04/2026		Lloyds Current Accou	SUMUP	Jumble Trail	Various	X	12.00		12.00
34	Grant Income	30/04/2026		Lloyds Current Accou		Grant	Somerset Community Foun	X	16,000.00		16,000.00
43	Bank Interest	02/05/2026		Lloyds Deposit Accou		Interest	Lloyds Bank	X	1.28		1.28
44	Bank Interest	02/05/2026		Cambridge & Countie		Interest	Cambridge & Counties	X	771.07		771.07
45	Bank Interest	02/05/2026		Redwood		Interest	Redwood Bank	X	724.79		724.79
38	Pitch/Pavilion Hire	02/05/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07

## RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
39	Pitch/Pavilion Hire	02/05/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
40	Pitch/Pavilion Hire	02/05/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
41	Pitch/Pavilion Hire	02/05/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
42	Pitch/Pavilion Hire	02/05/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
42	Pitch/Pavilion Hire	02/05/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
36	Pitch/Pavilion Hire	02/05/2026		Lloyds Current Accou		Pitch Hire	Wellington Association Foo	X	31.07		31.07
37	Activities	02/05/2026		Lloyds Current Accou		Overpayment Refund	Alex Williams Illustration	X	30.00		30.00
								<b>Total</b>	<b>841,478.03</b>	<b>27,253.45</b>	<b>868,731.48</b>

**Wellington Town Council**  
**Summary of Income & Expenditure 2026 - 2027**  
**All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)**

**Agenda Item 7e**

**Accelerating Reform Fund (AF)**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
266	Grant Income	29,800.00	30,859.22	1,059.22				1,059.22 (3%)
267	Staffing				29,250.00		29,250.00	29,250.00 (100%)
268	Directory				5,000.00		5,000.00	5,000.00 (100%)
269	Volunteer Support				250.00		250.00	250.00 (100%)
270	Carer Campaign				6,000.00		6,000.00	6,000.00 (100%)
<b>SUB TOTAL</b>		<b>29,800.00</b>	<b>30,859.22</b>	<b>1,059.22</b>	<b>40,500.00</b>		<b>40,500.00</b>	<b>41,559.22 (3%)</b>

**Administration**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Salaries							(N/A)
17	Staff Training				3,000.00	235.00	2,765.00	2,765.00 (92%)
18	Staff Travelling				500.00		500.00	500.00 (100%)
19	Staff Recruitment				3,000.00		3,000.00	3,000.00 (100%)
27	Photocopier				1,500.00	229.74	1,270.26	1,270.26 (84%)
34	Insurances				22,500.00	23,965.31	-1,465.31	-1,465.31 (-6%)
35	Stationery & Postage				1,500.00	236.71	1,263.29	1,263.29 (84%)
36	Audit Fees				3,000.00		3,000.00	3,000.00 (100%)
40	Hire of Hall				1,860.00		1,860.00	1,860.00 (100%)
54	Professional Fees				20,000.00	2,161.00	17,839.00	17,839.00 (89%)
65	Emergency Planning				1,000.00		1,000.00	1,000.00 (100%)
87	Home Working Allowances							(N/A)
286	Core Staffing				289,942.00	18,144.05	271,797.95	271,797.95 (93%)
287	Bank Fees				250.00	18.97	231.03	231.03 (92%)
<b>SUB TOTAL</b>					<b>348,052.00</b>	<b>44,990.78</b>	<b>303,061.22</b>	<b>303,061.22 (N/A)</b>

**Affiliation Fees**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	SALC				2,800.00		2,800.00	2,800.00 (100%)
99	SLCC				480.00		480.00	480.00 (100%)
100	CCS				100.00		100.00	100.00 (100%)
<b>SUB TOTAL</b>					<b>3,380.00</b>		<b>3,380.00</b>	<b>3,380.00 (100%)</b>

**Allotments**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Basins	3,230.00	102.50	-3,127.50	2,500.00	301.66	2,198.34	-929.16 (-16%)
92	Longforth	3,000.00		-3,000.00	2,500.00		2,500.00	-500.00 (-9%)
148	Allotment Deposits		158.25	158.25		52.79	-52.79	105.46 (N/A)
190	Longforth Allotments CIL							(N/A)
194	Management Software				500.00		500.00	500.00 (100%)
251	Basins Allotment C.I.L					342.02	-342.02	-342.02 (N/A)
<b>SUB TOTAL</b>		<b>6,230.00</b>	<b>260.75</b>	<b>-5,969.25</b>	<b>5,500.00</b>	<b>696.47</b>	<b>4,803.53</b>	<b>-1,165.72 (N/A)</b>

**Wellington Town Council**  
**Summary of Income & Expenditure 2026 - 2027**  
**All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)**

**Christmas**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Hire of Lights				11,000.00		11,000.00	11,000.00 (100%)
115	Lights Install				13,500.00		13,500.00	13,500.00 (100%)
116	Switch on Event	1,000.00		-1,000.00	8,500.00	75.00	8,425.00	7,425.00 (78%)
123	Stall Deposits							(N/A)
136	Electricity				500.00		500.00	500.00 (100%)
137	Additional Lights & Install							(N/A)
160	Free Parking				4,750.00		4,750.00	4,750.00 (100%)
195	Christmas Trees				3,500.00		3,500.00	3,500.00 (100%)
<b>SUB TOTAL</b>		<b>1,000.00</b>		<b>-1,000.00</b>	<b>41,750.00</b>	<b>75.00</b>	<b>41,675.00</b>	<b>40,675.00 (N/A)</b>

**CIL**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
71	C.I.L							(N/A)
181	Committed CIL							(N/A)
<b>SUB TOTAL</b>								<b>(N/A)</b>

**Community Services**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
66	Other Payments							(N/A)
67	Youth Development				50,000.00	65.12	49,934.88	49,934.88 (99%)
97	Cades Farm Community Hall				5,000.00		5,000.00	5,000.00 (100%)
139	Cost of Living Crisis				10,000.00		10,000.00	10,000.00 (100%)
196	Community Development & Suppo				14,000.00	245.42	13,754.58	13,754.58 (98%)
288	Staffing				119,262.00	12,535.25	106,726.75	106,726.75 (89%)
289	Staffing Funding	31,255.00	35,000.00	3,745.00				3,745.00 (11%)
290	Cradle to Career				50,000.00		50,000.00	50,000.00 (100%)
291	In the Mix				9,000.00		9,000.00	9,000.00 (100%)
<b>SUB TOTAL</b>		<b>31,255.00</b>	<b>35,000.00</b>	<b>3,745.00</b>	<b>257,262.00</b>	<b>12,845.79</b>	<b>244,416.21</b>	<b>248,161.21 (N/A)</b>

**Community Warden**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
161	Van Charging							(N/A)
162	Van Maintenance							(N/A)
163	Storage Unit Rental							(N/A)
164	Tools							(N/A)
165	Equip. Maintenance							(N/A)
166	Clothing/PPE							(N/A)
167	Sundries							(N/A)
<b>SUB TOTAL</b>								<b>(N/A)</b>

**Wellington Town Council**  
**Summary of Income & Expenditure 2026 - 2027**  
**All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)**

**Cost of Democracy**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Mayors Allowance				403.39		403.39	403.39 (100%)
21	Councillors Allowance				12,116.70		12,116.70	12,116.70 (100%)
22	Members Training				250.00	25.00	225.00	225.00 (90%)
23	Members Travelling				400.00		400.00	400.00 (100%)
24	Hospitality				600.00	29.78	570.22	570.22 (95%)
25	Elections							(N/A)
89	Deputy Mayor's Expenses							(N/A)
132	Councillor Tablets				850.00		850.00	850.00 (100%)
197	Mayoral Events				2,500.00		2,500.00	2,500.00 (100%)
198	Cllr 365				900.00		900.00	900.00 (100%)
<b>SUB TOTAL</b>					<b>18,020.09</b>	<b>54.78</b>	<b>17,965.31</b>	<b>17,965.31 (N/A)</b>

**Economic Development**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
59	Promotion of Wellington				10,000.00	11.62	9,988.38	9,988.38 (99%)
75	Railway Station							(N/A)
76	Capital Projects							(N/A)
135	Town Centre Projects				20,000.00		20,000.00	20,000.00 (100%)
170	Heritage							(N/A)
171	Clocks				750.00	24.78	725.22	725.22 (96%)
176	CCTV				18,500.00		18,500.00	18,500.00 (100%)
177	Bus Shelters				10,000.00		10,000.00	10,000.00 (100%)
<b>SUB TOTAL</b>					<b>59,250.00</b>	<b>36.40</b>	<b>59,213.60</b>	<b>59,213.60 (N/A)</b>

**Environment**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46	Footpaths PRoW Maintenance				500.00		500.00	500.00 (100%)
49	Emptying Dog Bins							(N/A)
51	Planning Administration							(N/A)
52	Environmental Improvements				10,000.00		10,000.00	10,000.00 (100%)
113	Electricity for Street Light				360.00		360.00	360.00 (100%)
129	Additional Street Lighting							(N/A)
168	Cycle Route Cont.							(N/A)
<b>SUB TOTAL</b>					<b>10,860.00</b>		<b>10,860.00</b>	<b>10,860.00 (N/A)</b>

**Events**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
73	Film Festival				5,000.00		5,000.00	5,000.00 (100%)
138	Carnival				1,000.00		1,000.00	1,000.00 (100%)
147	Remembrance & AFD				1,250.00		1,250.00	1,250.00 (100%)
179	Annual Fireworks							(N/A)
199	VE Day 80th An							(N/A)
200	Garden of Light				8,000.00		8,000.00	8,000.00 (100%)

**Wellington Town Council**  
**Summary of Income & Expenditure 2026 - 2027**  
**All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)**

201 VJ Day 80th An							(N/A)
282 Jumble Trail	200.00	133.00	-67.00	500.00	50.77	449.23	382.23 (54%)
292 Wellington Day				7,500.00		7,500.00	7,500.00 (100%)
293 Event Staffing				4,380.00		4,380.00	4,380.00 (100%)
<b>SUB TOTAL</b>	<b>200.00</b>	<b>133.00</b>	<b>-67.00</b>	<b>27,630.00</b>	<b>50.77</b>	<b>27,579.23</b>	<b>27,512.23 (N/A)</b>

**Fore Street**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Office Rent	250.00		-250.00				-250.00 (-100%)
28	Electricity				6,000.00	641.69	5,358.31	5,358.31 (89%)
32	Office Equipment				2,000.00	27.73	1,972.27	1,972.27 (98%)
37	Office Cleaning & Maintenance					382.40	-382.40	-382.40 (N/A)
95	Office Furniture Replacement				1,000.00		1,000.00	1,000.00 (100%)
143	Internal Office Re-Decoration							(N/A)
156	Gas				3,500.00	132.38	3,367.62	3,367.62 (96%)
157	Business Rates				11,500.00	4,773.60	6,726.40	6,726.40 (58%)
158	Responsive Maintenance				3,750.00	145.64	3,604.36	3,604.36 (96%)
159	IT Upgrades							(N/A)
191	Community Office							(N/A)
192	Water				350.00		350.00	350.00 (100%)
193	Planned Improvements				20,000.00	1,639.31	18,360.69	18,360.69 (91%)
294	Routine Maintenance				9,000.00	495.76	8,504.24	8,504.24 (94%)
295	F&R Staffing				153,043.00	11,096.84	141,946.16	141,946.16 (92%)
<b>SUB TOTAL</b>		<b>250.00</b>		<b>-250.00</b>	<b>210,143.00</b>	<b>19,335.35</b>	<b>190,807.65</b>	<b>190,557.65 (N/A)</b>

**Grants**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41	Grants				15,000.00	5,070.68	9,929.32	9,929.32 (66%)
152	Green Grants							(N/A)
169	Service Level Agreements				49,045.00		49,045.00	49,045.00 (100%)
202	Beech Grove Funding							(N/A)
<b>SUB TOTAL</b>					<b>64,045.00</b>	<b>5,070.68</b>	<b>58,974.32</b>	<b>58,974.32 (N/A)</b>

**Help Through Winter Fund**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
279	Staffing							(N/A)
283	Food					52.15	-52.15	-52.15 (N/A)
284	Utilities							(N/A)
285	Activities		37.00	37.00		184.73	-184.73	-147.73 (N/A)
<b>SUB TOTAL</b>			<b>37.00</b>	<b>37.00</b>		<b>236.88</b>	<b>-236.88</b>	<b>-199.88 (N/A)</b>

**Income**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept		784,879.50	784,879.50				784,879.50 (N/A)

**Wellington Town Council**  
**Summary of Income & Expenditure 2026 - 2027**  
**All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)**

2 Bank Interest	25,000.00	1,497.14	-23,502.86		-23,502.86 (-94%)
3 Parish Grants					(N/A)
5 VAT Refund					(N/A)
6 Rents - Various	1,000.00		-1,000.00		-1,000.00 (-100%)
180 Misc Income					(N/A)
<b>SUB TOTAL</b>	<b>26,000.00</b>	<b>786,376.64</b>	<b>760,376.64</b>		<b>760,376.64 (N/A)</b>

### IT, Website & Internet

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Telephone & Broadband				3,250.00	39.00	3,211.00	3,211.00 (98%)
30	IT Equipment				2,000.00	45.57	1,954.43	1,954.43 (97%)
31	IT Support				4,750.00		4,750.00	4,750.00 (100%)
94	IT for New Staff				2,500.00		2,500.00	2,500.00 (100%)
101	Telephone System				2,500.00		2,500.00	2,500.00 (100%)
103	Security Software				325.00		325.00	325.00 (100%)
104	Office 365				2,750.00		2,750.00	2,750.00 (100%)
105	Parish Online				475.00		475.00	475.00 (100%)
107	Scribe Accounting System				2,000.00		2,000.00	2,000.00 (100%)
108	Sage Payroll & HR				3,510.00	246.00	3,264.00	3,264.00 (92%)
144	Inspection Applications							(N/A)
178	IT Impact							(N/A)
203	Other IT Licences				2,000.00		2,000.00	2,000.00 (100%)
<b>SUB TOTAL</b>					<b>26,060.00</b>	<b>330.57</b>	<b>25,729.43</b>	<b>25,729.43 (N/A)</b>

### Kings Arms

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
134	Kings Arms							(N/A)
189	Kings Arms CIL							(N/A)
255	Staffing				41,186.00	3,214.14	37,971.86	37,971.86 (92%)
256	Rent				10,000.00	10,000.00		(0%)
257	Service Charge				2,000.00	1,894.60	105.40	105.40 (5%)
258	Routine Maintenance				9,500.00	845.99	8,654.01	8,654.01 (91%)
259	Utilities				3,000.00	430.96	2,569.04	2,569.04 (85%)
260	Broadband				2,500.00		2,500.00	2,500.00 (100%)
261	Responsive Maintenance				1,000.00	17.37	982.63	982.63 (98%)
262	IT				6,900.00	220.00	6,680.00	6,680.00 (96%)
263	Promotion				250.00		250.00	250.00 (100%)
264	Room Hire	15,500.00	1,247.76	-14,252.24				-14,252.24 (-91%)
265	Accessibility Improvement				4,000.00		4,000.00	4,000.00 (100%)
278	PRS Music				700.00		700.00	700.00 (100%)
296	Rates				10,000.00		10,000.00	10,000.00 (100%)
<b>SUB TOTAL</b>		<b>15,500.00</b>	<b>1,247.76</b>	<b>-14,252.24</b>	<b>91,036.00</b>	<b>16,623.06</b>	<b>74,412.94</b>	<b>60,160.70 (N/A)</b>

### Open Spaces Development

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
182	Machinery Purchase							(N/A)
183	Mower Lease (3 Month)							(N/A)

**Wellington Town Council**  
**Summary of Income & Expenditure 2026 - 2027**  
**All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)**

184 Depot Set Up				(N/A)
185 Depot Costs (5 Months)	2,382.30	-2,382.30	-2,382.30	(N/A)
186 People (excl. Salaries)				(N/A)
187 Insurance				(N/A)
188 Contingency				(N/A)
<b>SUB TOTAL</b>	<b>2,382.30</b>	<b>-2,382.30</b>	<b>-2,382.30</b>	<b>(N/A)</b>

**OS Depot**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
204	Rent				15,000.00		15,000.00	15,000.00 (100%)
205	Rates				5,000.00	4,505.97	494.03	494.03 (9%)
206	Broadband				525.00	44.03	480.97	480.97 (91%)
207	Electric				1,000.00	56.78	943.22	943.22 (94%)
208	Water				525.00		525.00	525.00 (100%)
209	Cleaning/Sundries				1,000.00	26.55	973.45	973.45 (97%)
210	Alarm & CCTV Service				1,000.00		1,000.00	1,000.00 (100%)
211	Bin Collections				350.00		350.00	350.00 (100%)
212	Responsive Maintenance				1,000.00		1,000.00	1,000.00 (100%)
<b>SUB TOTAL</b>					<b>25,400.00</b>	<b>4,633.33</b>	<b>20,766.67</b>	<b>20,766.67 (97%)</b>

**OS Overheads**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
174	TC Planting							(N/A)
175	Park Planting & Security							(N/A)
213	Bin Emptying				34,000.00		34,000.00	34,000.00 (100%)
214	Bulbs				3,000.00		3,000.00	3,000.00 (100%)
215	Clothing & PPE				2,500.00	739.65	1,760.35	1,760.35 (70%)
216	Fuel & Consumables				10,000.00	1,223.02	8,776.98	8,776.98 (87%)
217	Green Waste				1,250.00	512.78	737.22	737.22 (58%)
218	In Bloom & Green Flag				1,250.00		1,250.00	1,250.00 (100%)
219	Inspections				1,500.00		1,500.00	1,500.00 (100%)
220	Insurance				5,000.00	5,000.00		(0%)
221	IT				2,500.00	339.83	2,160.17	2,160.17 (86%)
222	Locking Park							(N/A)
223	Mower Leases				6,050.00	1,002.98	5,047.02	5,047.02 (83%)
224	OS Responsive Maintenance				5,000.00	97.43	4,902.57	4,902.57 (98%)
225	PA Responsive Maintenance				5,000.00		5,000.00	5,000.00 (100%)
226	Park Water Bill				3,000.00		3,000.00	3,000.00 (100%)
227	Phone Contracts				1,400.00	264.00	1,136.00	1,136.00 (81%)
229	Plants				15,000.00	614.00	14,386.00	14,386.00 (95%)
230	Servicing				5,000.00		5,000.00	5,000.00 (100%)
231	Software				4,000.00		4,000.00	4,000.00 (100%)
232	Sundries				2,000.00		2,000.00	2,000.00 (100%)
233	Tool Hire				750.00		750.00	750.00 (100%)
234	Tractor Flailing				2,000.00		2,000.00	2,000.00 (100%)
235	Training				2,500.00		2,500.00	2,500.00 (100%)
236	Tree Inspections				6,500.00		6,500.00	6,500.00 (100%)
237	Tree Works				5,000.00		5,000.00	5,000.00 (100%)
238	Vehicle Sundries					295.34	-295.34	-295.34 (N/A)
239	Watering				15,000.00		15,000.00	15,000.00 (100%)

**Wellington Town Council**  
**Summary of Income & Expenditure 2026 - 2027**  
**All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)**

250 Leases Income	359.25	359.25				359.25 (N/A)
254 OS Sponsorship	-720.00	-720.00				-720.00 (N/A)
297 Tools				2,000.00	212.44	1,787.56 (89%)
298 Staffing				272,323.00	20,684.33	251,638.67 (92%)
304 Vehicle Replacement					15,995.00	-15,995.00 (N/A)
<b>SUB TOTAL</b>	<b>-360.75</b>	<b>-360.75</b>		<b>413,523.00</b>	<b>46,980.80</b>	<b>366,542.20</b>
						<b>366,181.45 (N/A)</b>

### OS Projects

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
50	Provision of Benches & Litter/Dog				2,500.00		2,500.00	2,500.00 (100%)
77	Playing Pitch Strategy							(N/A)
131	Green Corridor				7,500.00		7,500.00	7,500.00 (100%)
172	Play Area Reserve							(N/A)
241	Signage				1,000.00		1,000.00	1,000.00 (100%)
242	PA Planned Maintenance							(N/A)
243	Weed Management				5,000.00		5,000.00	5,000.00 (100%)
244	Wellington Park				10,000.00		10,000.00	10,000.00 (100%)
280	Pump Track		500.00	500.00				500.00 (N/A)
281	Playing Field Paths					16,647.00	-16,647.00	-16,647.00 (N/A)
299	Monument Planter Project				7,500.00		7,500.00	7,500.00 (100%)
<b>SUB TOTAL</b>			<b>500.00</b>	<b>500.00</b>	<b>33,500.00</b>	<b>16,647.00</b>	<b>16,853.00</b>	<b>17,353.00 (N/A)</b>

### Pitches & Pavilions

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
228	Pitch Marking				2,500.00		2,500.00	2,500.00 (100%)
240	Utilities				7,000.00	245.01	6,754.99	6,754.99 (96%)
252	Pitch/Pavilion Hire	6,000.00	155.35	-5,844.65				-5,844.65 (-97%)
301	Routine Maintenance				4,750.00	292.50	4,457.50	4,457.50 (93%)
302	Responsive Maintenance				4,500.00		4,500.00	4,500.00 (100%)
<b>SUB TOTAL</b>		<b>6,000.00</b>	<b>155.35</b>	<b>-5,844.65</b>	<b>18,750.00</b>	<b>537.51</b>	<b>18,212.49</b>	<b>12,367.84 (-97%)</b>

### Pop Up Shop

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
117	Rent	3,500.00	450.00	-3,050.00	6,000.00	500.00	5,500.00	2,450.00 (25%)
118	Rates				2,500.00	2,822.40	-322.40	-322.40 (-12%)
119	Responsive Maintenance				1,000.00		1,000.00	1,000.00 (100%)
149	Deposits		348.00	348.00				348.00 (N/A)
253	Utilities	300.00		-300.00	750.00	220.00	530.00	230.00 (21%)
<b>SUB TOTAL</b>		<b>3,800.00</b>	<b>798.00</b>	<b>-3,002.00</b>	<b>10,250.00</b>	<b>3,542.40</b>	<b>6,707.60</b>	<b>3,705.60 (N/A)</b>

### Public Toilets

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	Longforth Road Toilets							(N/A)
133	Longforth Rd Toilet Refurb							(N/A)

**Wellington Town Council**  
**Summary of Income & Expenditure 2026 - 2027**  
**All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)**

173 Toilets			23.75	-23.75	-23.75 (N/A)
245 Cleaning	25,000.00	1,600.00	23,400.00	23,400.00	23,400.00 (93%)
246 Sundries	1,500.00	32.65	1,467.35	1,467.35	1,467.35 (97%)
247 Utilities	7,500.00		7,500.00	7,500.00	7,500.00 (100%)
248 Responsive Maintenance	6,000.00	95.90	5,904.10	5,904.10	5,904.10 (98%)
249 Loan					(N/A)
303 Longforth Build			4,092.90	-4,092.90	-4,092.90 (N/A)
<b>SUB TOTAL</b>		<b>40,000.00</b>	<b>5,845.20</b>	<b>34,154.80</b>	<b>34,154.80 (N/A)</b>

### Together in Tone

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
271	Grant Income	7,500.00	8,000.00	500.00				500.00 (6%)
272	Staffing				1,687.50		1,687.50	1,687.50 (100%)
273	Artist				3,750.00		3,750.00	3,750.00 (100%)
274	Digital Content				750.00		750.00	750.00 (100%)
275	Events				750.00		750.00	750.00 (100%)
276	Marketing				187.50		187.50	187.50 (100%)
277	Volunteer Support				375.00		375.00	375.00 (100%)
<b>SUB TOTAL</b>		<b>7,500.00</b>	<b>8,000.00</b>	<b>500.00</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>8,000.00 (6%)</b>

Restated (N/A)

<b>NET TOTAL</b>	<b>127,535.00</b>	<b>863,006.97</b>	<b>735,471.97</b>	<b>1,752,411.09</b>	<b>180,915.07</b>	<b>1,571,496.02</b>	<b>2,306,967.99</b>
<b>V.A.T.</b>		<b>27,253.45</b>			<b>11,146.75</b>		
<b>GROSS TOTAL</b>		<b>890,260.42</b>			<b>192,061.82</b>		



Meeting	Policy and Finance Committee
Date of meeting	13/05/2026
Briefing Item	8 LICENSING AMENDMENT REQUEST
Author and email address	Wasif Justice-Choudhury wasif@wellingtontowncouncil.co.uk

## 1. Context

The Iron Duke and Wellington Cricket Club have both submitted applications to amend their licenses.

The Iron Duke application was raised at the May Annual Meeting, and it was agreed that this would be discussed at the next Policy and Finance Committee.

## 2. Briefing

### **Iron Duke**

The Iron Duke is applying for two specific changes to its existing premises licence:

- Change to door supervisor requirements.

The current wording of Condition 4 in Annex 3 is being replaced with:

“The premises licence holder will risk assess on an ongoing basis the requirement for door supervisors at the premises and use door supervisors in such numbers and at such times as deemed necessary by the risk assessment. Any reasonable Police request for the reinstatement of door supervisors shall be considered in the risk assessment.”

What this likely means in practice:

They may currently have a stricter fixed requirement to provide door staff at certain times.

The new wording gives the venue more flexibility to decide when security staff are needed.

They'd make that decision based on their own ongoing risk assessment.

Avon and Somerset Police can still ask for door supervisors to be reinstated, but the wording stops short of making that automatic.

This change could reduce staffing costs for the venue, but residents, the council and authorities will still need reassurance that busy nights/events are still properly managed.

They're also asking for:

- **an additional hour for all licensable activities**
- specifically on **St Patrick's Day**

This is a fairly limited request—it applies only to St Patrick's Day and doesn't permanently extend their regular operating hours.

### **Wellington Cricket Club**

Wellington Cricket Club is applying to add/extend these activities on **Fridays and Saturdays**:

- **Alcohol sales: 11:00 AM → Midnight**
- **Live music: 7:00 PM → Midnight**
- **Recorded music: 7:00 PM → Midnight**

### **What this likely means**

This suggests the club wants to operate more like an event venue on Friday and Saturday evenings—possibly for:

- private parties
- weddings/functions
- live bands
- club events
- social evenings

The biggest practical change is likely the move to **midnight alcohol sales and music**, which may be a concern if nearby homes could be affected by:

- noise from live bands/DJs
- people leaving late at night
- traffic/parking issues
- outdoor drinking/smoking noise

The lease agreement states the following:

“The Tenant must not play or use in the Pavilion any **musical instrument, audio or other equipment or apparatus that produces sound that may be heard outside the Pavilion** if the Landlord in his absolute discretion considers such sounds to be undesirable...”

The wording of this lease clearly indicates that the council as landlord needs to sign off on any event that involves live music.

### 3. Background Papers

Appendix 1: Iron Duke Application

Appendix 2: Wellington Cricket Club Application

Appendix 1 – Iron Duke Application

Applicant:	JS Wetherspoons PLC
Premises address:	The Iron Duke, Fore Street, Wellington
Date received:	30 <sup>th</sup> of April 2026
Last date for representations:	28th of May 2026
Activities applied for:	n/a
Opening hours applied for:	No change
Variation to existing authorisation:	<p>The application seeks to vary the wording of Condition 4 in Annex 3 of the Premises Licence to now read as follows:- 4. The premises licence holder will risk assess on an ongoing basis the requirement for door supervisors at the premises and use door supervisors in such numbers and at such times as deemed necessary by the risk assessment.</p> <p>Any reasonable Police request for the reinstatement of door supervisors shall be considered in the risk assessment.</p>



	<p>The application also seeks to add in St Patrick's Day to all licenseable activities for an additional hour There are no further changes to the Premises Licence.</p>
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## Appendix 2: Wellington Cricket Club

### **Public notice - Licensing Act 2003**

An application has been made to Somerset Council to vary a premises licence under the above Act.

Applicant: Wellington Cricket Club

Address of premises: Wellington Cricket Club, Courtland Road, Wellington, TA21 8NE

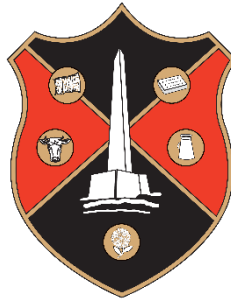
Proposed variation: Friday and Saturday:  
The sale by retail of alcohol 11:00 – Midnight  
Live Music 19:00 - Midnight  
Recorded Music 19:00 – Midnight

A summary of the application can be viewed online at **[www.somerset.gov.uk](http://www.somerset.gov.uk)** on the 'Recent licence applications' page. The Council keeps the licensing register in digital form. You can ask to be sent a copy of the full application by email by phoning 0300 123 2224 or by emailing **[environmentalhealth.west@somerset.gov.uk](mailto:environmentalhealth.west@somerset.gov.uk)**

Any person wishing to make a representation do so in writing to the licensing authority, giving in detail the grounds of objection, with 28 days of the date of this notice. Representations can be emailed to **[environmentalhealth.west@somerset.gov.uk](mailto:environmentalhealth.west@somerset.gov.uk)**

It is an offence to knowingly or recklessly make a false statement in connection with an application, the maximum fine for which a person is liable, on summary of conviction, is a level 5 on the standard scale.

Date: 06/05/2026



## WELLINGTON TOWN COUNCIL COMPLAINTS PROCEDURE

### 1. Introduction

1.1 Wellington Town Council recognises that members of the public may, from time to time, have concerns about the activities of the Council, its services, its staff, or its councillors. This procedure provides a clear process for raising complaints where someone feels they have been unfairly treated or where the Council has failed in its duties.

1.2 This procedure covers complaints about the Council's administration, procedures, services, or the conduct of councillors under the Councillor Code of Conduct.

1.3 Complaints about a policy decision made by the Council will be referred back to the Council, or the relevant Committee, for consideration.

### 1.4 Eligible criteria for a complaint:

- **Failure of Services** — Neglect or delay in maintaining things the Council is responsible for, such as play areas, public open spaces, benches, litter bins, or bus shelters.
- **Administrative Failure** — Poor communication, unreasonable delays, failure to follow procedures, or providing misleading information.
- **Councillor Conduct** — Breaches of the Member Code of Conduct, including disrespect, bullying, intimidation, or failure to disclose financial interests.
- **Discrimination or Bias** — Complaints about biased decision-making or unfair treatment by staff or councillors.

### 1.5 What criteria is not considered by this policy:

- **County Council Services** — Potholes, highways, council tax, schools, social housing, or waste collection. These must be directed to the relevant principal authority.
- **Policy Decisions** — This procedure cannot be used to challenge a policy decision you simply disagree with.
- **Private Life of Councillors** — Behaviour outside their official role unless it breaches the Councillor Code of Conduct.

- **Anonymous Complaints** — Complaints must normally be in writing and signed.
- **Criminal Activity** — Allegations such as fraud must be reported to the police.

## **2. Submitting a Complaint**

- 2.1 Complaints should be submitted in writing to the Town Clerk or other nominated officer. If a complaint is made verbally, a written record will be created noting the complainant's name, contact details, and the nature of the complaint.
- 2.2 If the complainant does not wish to address the complaint to the Town Clerk, it may be submitted to the Mayor as Chair of the Council.
- 2.3 The Town Clerk or nominated officer will acknowledge receipt of the complaint and advise when it will be considered by the Council or by a committee established to hear the complaint. The complainant will be informed whether the matter will be treated confidentially.
- 2.4 The complainant will be invited to attend the meeting at which the complaint will be considered and may bring a representative.
- 2.5 At least seven clear working days before the meeting, the complainant must provide copies of any documentation they wish to rely on. The Council will also provide the complainant with any documents it intends to use.

## **3. The Meeting**

- 3.1 The Council or committee will consider whether the public and press should be excluded. Any decision on the complaint will be announced at a Council meeting in public.
- 3.2 The Chairman will introduce everyone present and explain the procedure.
- 3.3 The complainant (or representative) will outline the grounds for the complaint. Questions may then be asked by: (i) the Town Clerk or nominated officer, and (ii) members.
- 3.4 The Town Clerk or nominated officer will explain the Council's position. Questions may then be asked by: (i) the complainant, and (ii) members.
- 3.5 Both parties will be given the opportunity to summarise their positions.
- 3.6 Both parties will then leave the room while members consider the evidence and decide whether the complaint is upheld. If clarification is needed, both parties may be invited back.
- 3.7 The complainant and Town Clerk/nominated officer may wait for the decision. If the decision cannot be made on the day, they will be informed when it will be finalised and communicated.

## **4. After the Meeting**

4.1 The decision will be confirmed in writing within seven working days, including details of any action to be taken.

## **5. Complaints About Councillor Conduct**

5.1 Town Councillors are required to follow the Member Code of Conduct. Complaints alleging a breach of the Code will be handled under this Complaints Procedure and may be referred to an appropriate committee or independent person for consideration, depending on the nature of the allegation.