

MINUTES OF THE WELLINGTON TOWN COUNCIL POLICY & FINANCE COMMITTEE HELD AT UNITED REFORM CHURCH HALL ON WEDNESDAY 13 MAY 2026 AT 6.00 PM

Present: Councillor J Cole (Chair)
Councillors A Govier, M Lithgow, J Lloyd, M McGuffie, S Mercer, C Penk and J Thorne

In attendance: Dave Farrow – Town Clerk/Chief Executive
Alice Kendall – Democratic Services & Finance Manager
Wasif Choudhury – Democratic Services & Finance Officer
One member of the press
One member of the public

22 ELECTION OF CHAIRMAN

It was **RESOLVED** to elect Councillor J Cole as Chairman for the forthcoming year.

23 ELECTION OF VICE CHAIRMAN

It was **RESOLVED** to elect Councillor M Lithgow as Vice Chairman for the forthcoming year.

24 APOLOGIES

Apologies were received from Councillors K Wheatley.

25 DECLARATIONS OF INTEREST

Councillors A Govier and J Lloyd have a standing personal interest declaration relating to MTMIT, the Council’s IT consultant, being former customers of the company.

Councillor Thorne has a standing personal interest declaration relating to MTMIT, the Council’s IT consultant, being a friend of the company owner. Also, in relation to any payments to Tindle Newspapers as an employee of the company.

Councillor J Lloyd noted a personal interest in relation to minute 30 as she is a member of the Wellington Cricket Club.

26 PUBLIC PARTICIPATION

One member of the public spoke in relation to the Wellington Tennis Club lease item.

27 WELLINGTON TENNIS CLUB LEASE

It was **AGREED** to move this item forward on the agenda.

Councillors noted there was a need to review all of the leases inherited from Somerset Council relating to the Wellington Playing Field to ensure they are fit for purpose. Councillors noted that the current lease for the Wellington Tennis Club cannot be breached by ad hoc discounts agreed by the Council so the current agreement and rent should continue until the review takes place.

It was **RESOLVED** that Councillors J Lloyd, M Lithgow and M McGuffie will form a working group to review the lease agreements of the Wellington Football Club, Wellington Cricket Club and the Wellington Tennis Club.

28 MINUTES

It was **RESOLVED** to approve and sign the minutes of the meeting held on 20 April 2026.

29 ACCOUNTING STATEMENTS

(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 02 MAY 2026

RESOLVED to approve the bank reconciliation.

(b) TO NOTE AND APPROVE EXPENDITURE OVER £250 FOR 01 APRIL – 02 MAY 2026

RESOLVED to approve the expenditure.

(c) TO NOTE AND APPROVE CUMULATIVE SUPPLIER EXPENDITURE OVER £500 FOR 01 APRIL – 02 MAY 2026

RESOLVED to approve the expenditure.

(d) TO NOTE AND APPROVE INCOME RECEIVED 01 APRIL – 02 MAY 2026

RESOLVED to approve income.

To condense income from clubs.

(e) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2025-26 YEAR AS AT 02 MAY 2026

RESOLVED to note and approve the budget report.

30 LICENSING AMENDMENT REQUEST

a) Iron Duke

After some discussions, it was **RESOLVED** to not support this amendment to the licence but noted that if it is approved by Somerset Council then it should contain a condition that door security will be reinstated if requested by the Police.

b) Wellington Cricket Club

It was **RESOLVED** to raise no objection.

Councillors asked that the working group set up to review club leases should also clarify the rules on live music.

31 COMPLAINTS PROCEDURE

It was **AGREED** that there were additional amendments required before this policy can be approved. The Democratic Services and Finance Officer will liaise with Councillor M Lithgow before submitting to Full Council for approval.

There being no further business the meeting closed at 18:45pm

Signed

Date

Wellington Town Council
Uncashed payments/transfers out (All banks)
(Upto 02/06/2026)

Voucher	Date	Cheque No.	Description	Total	Bank
1155	15/12/2025	CARD	Kings Arms - Festive Together Mornir	11.75	Lloyds Treasurers PC 87:
8	01/04/2026	CARD	Canva Subscription		Lloyds Treasurers PC 87:
19	01/04/2026	SUMUP	Card Transaction Fees		Lloyds Current Account 2
47	08/04/2026	DD	Various Items		Lloyds Current Account 2
48	08/04/2026	DD	Fuel		Lloyds Current Account 2
172	01/05/2026	CARD	Parking (van charging)	1.30	Lloyds Treasurers PC 87:
244	19/05/2026	DD	Fore Street Gas Bill	207.92	Lloyds Current Account 2
245	19/05/2026	DD	Kings Arms Electric Bill	167.65	Lloyds Current Account 2
246	19/05/2026	DD	Rec Pavillion Electric Bill	24.65	Lloyds Current Account 2
255	19/05/2026	BACS	Deductions - May	14,697.22	Lloyds Current Account 2
256	19/05/2026	BACS	Superann - May	12,196.50	Lloyds Current Account 2
257	20/05/2026	BACS	Grants Online Subscription	150.00	Lloyds Current Account 2
258	20/05/2026	BACS	Waste Removal	123.84	Lloyds Current Account 2
260	21/05/2026	DD	OS Depot Electric Bill	57.99	Lloyds Current Account 2
263	21/05/2026	BACS	Office 365 Subscriptions	3,900.09	Lloyds Current Account 2
264	22/05/2026	BACS	Waste Removal	63.00	Lloyds Current Account 2
265	22/05/2026	BACS	SALC Fee	3,035.34	Lloyds Current Account 2
266	22/05/2026	BACS	North Street Toilet - Extension plans	660.00	Lloyds Current Account 2
267	22/05/2026	BACS	Audit Fees	474.00	Lloyds Current Account 2
268	22/05/2026	BACS	Grant	4,800.00	Lloyds Current Account 2
269	22/05/2026	BACS	Traveller Eviction Cost	10,338.00	Lloyds Current Account 2
270	22/05/2026	BACS	Van sign writting	666.60	Lloyds Current Account 2
271	22/05/2026	BACS	Councillor Expenses	17.80	Lloyds Current Account 2
273	22/05/2026	DD	Fore Street Water Bill	123.86	Lloyds Current Account 2
276	26/05/2026	BACS	Window Cleaning - 28-30 Fore Street	95.00	Lloyds Current Account 2
277	26/05/2026	BACS	Cleaning	1,920.00	Lloyds Current Account 2
278	26/05/2026	BACS	Office Cleaning	458.88	Lloyds Current Account 2
279	27/05/2026	DD	Kings Arms Water Bill	255.45	Lloyds Current Account 2
281	27/05/2026	BACS	Cleaning (KA)	520.00	Lloyds Current Account 2
282	27/05/2026	DD	Town Hall Clock Electric Bill	13.23	Lloyds Current Account 2
283	28/05/2026	DD	Fuel	306.06	Lloyds Current Account 2
285	28/05/2026	BACS	Waste Removal	65.52	Lloyds Current Account 2
286	29/05/2026	BACS	Green Corridor H&S 2026 works reqt	2,623.00	Lloyds Current Account 2
287	29/05/2026	BACS	Signage	43.20	Lloyds Current Account 2
288	29/05/2026	BACS	Play Area Repair	933.60	Lloyds Current Account 2
289	29/05/2026	BACS	Together in Tone Project Co-ordinatic	1,000.00	Lloyds Current Account 2
290	01/06/2026	BACS	Health & Safety Advisor	420.00	Lloyds Current Account 2
291	01/06/2026	SO	Depot Rent	1,429.38	Lloyds Current Account 2
292	01/06/2026	DD	Mower Lease	601.79	Lloyds Current Account 2
293	01/06/2026	SO	Pop Up Shop Rent	500.00	Lloyds Current Account 2
294	01/06/2026	SO	Health & Safety Advisor	150.00	Lloyds Current Account 2
295	01/06/2026	BACS	CCTV	36.00	Lloyds Current Account 2
297	01/06/2026	CARD	Milk	1.75	Lloyds Treasurers PC 87:
298	01/06/2026	CARD	Milk	0.85	Lloyds Treasurers PC 87:
302	01/06/2026	DD	Dobree Park Pavillion Gas Bill	14.56	Lloyds Current Account 2
303	01/06/2026	BACS	PPE/Uniform	452.00	Lloyds Current Account 2
305	02/06/2026	DD	North Street Toilet Electric Bill	46.17	Lloyds Current Account 2
306	02/06/2026	BACS	Payroll System	130.20	Lloyds Current Account 2
307	02/06/2026	BACS	Plumbing repairs - WPF Pavilion	115.00	Lloyds Current Account 2
Total-----				63,849.15	

Wellington Town Council
Uncashed receipts/transfers in (All banks)
(Upto 02/06/2026)

Voucher	Date	Cheque No.	Description	Total	Bank
1	01/04/2026	SUMUP	Jumble Trail & Warm Welcome Dona		Lloyds Current Account 2
10	09/04/2026		Allotment Rent	17.50	Lloyds Current Account 2
11	09/04/2026		Allotment Rent	8.75	Lloyds Current Account 2
14	10/04/2026		Pop Up Shop Refund	-69.47	Lloyds Current Account 2
15	13/04/2026		Allotment Rent	15.00	Lloyds Current Account 2
16	13/04/2026		Allotment Rent	15.00	Lloyds Current Account 2
17	13/04/2026		Allotment Rent	20.00	Lloyds Current Account 2
65	22/05/2026		Pop Up Shop	-90.37	Lloyds Current Account 2
66	22/05/2026		Pop Up Shop	-88.41	Lloyds Current Account 2
67	27/05/2026		Allotment Deposit & Rent	66.00	Lloyds Current Account 2
68	29/05/2026		Pop Up Shop	-83.51	Lloyds Current Account 2
69	01/06/2026		Insurance Claim	2,603.36	Lloyds Current Account 2
70	01/06/2026		Insurance Claim	1,562.01	Lloyds Current Account 2
71	01/06/2026		Insurance Claim	1,041.34	Lloyds Current Account 2
Total-----				5,017.20	

Wellington Town Council

02 June 2026 (2026 - 2027)

PAYMENTS LIST

Agenda Item 5b

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
180	Professional Fees	05/05/2026		Lloyds Current Accou	BACS	Health & Safety Advisor	WT Consultancy	S	350.00	70.00	420.00
178	Telephone & Broadband	05/05/2026		Lloyds Current Accou	BACS	Starlink Broadband	MTMIT	S	600.00	120.00	720.00
179	IT Support	05/05/2026		Lloyds Current Accou	BACS	IT Support	MTMIT	S	1,395.00	279.00	1,674.00
179	Broadband	05/05/2026		Lloyds Current Accou	BACS	IT Support	MTMIT	S	225.00	45.00	270.00
178	Broadband	05/05/2026		Lloyds Current Accou	BACS	Starlink Broadband	MTMIT	S	187.50	37.50	225.00
189	Park Water Bill	06/05/2026		Lloyds Current Accou	BACS	Wellington Park Water Bill	Water2Business	S	400.13	80.02	480.15
202	Fuel & Consumables	08/05/2026		Lloyds Current Accou	DD	Fuel	Allstar	S	263.13	52.62	315.75
216	Service Level Agreements	11/05/2026		Lloyds Current Accou	BACS	SLA Agreement	Reminiscence Learning	X	20,000.00		20,000.00
217	Service Level Agreements	11/05/2026		Lloyds Current Accou	BACS	SLA Agreement	Wellington Community Cou	X	22,620.00		22,620.00
215	Cleaning/Sundries	11/05/2026		Lloyds Current Accou	BACS	Various Items	H T Perry & Son	S	16.62	3.32	19.94
215	OS Responsive Maintenance	11/05/2026		Lloyds Current Accou	BACS	Various Items	H T Perry & Son	S	217.62	43.53	261.15
215	Responsive Maintenance	11/05/2026		Lloyds Current Accou	BACS	Various Items	H T Perry & Son	S	32.22	6.44	38.66
207	Monument Planter Project	11/05/2026		Lloyds Current Accou	BACS	Monument Planter Works	R W Gale	S	7,295.30	1,459.06	8,754.36
223	Utilities	13/05/2026		Lloyds Current Accou	DD	Wellington Playing Field Pavillic	British Gas	L	261.42	13.07	274.49
231	Rent	14/05/2026		Lloyds Current Accou	SO	Pop Up Shop Rent	H T Perry & Son	X	500.00		500.00
240	Hire of Hall	18/05/2026		Lloyds Current Accou	BACS	Hall Hire	Wellington URC	X	390.00		390.00
239	Tools	18/05/2026		Lloyds Current Accou	BACS	Rotovator Purchase	Willis and Grabham	S	458.33	91.67	550.00
254	Core Staffing	19/05/2026		Lloyds Current Accou	BACS	Net Salaries	Various	X	9,704.06		9,704.06
255	Core Staffing	19/05/2026		Lloyds Current Accou	BACS	Deductions - May	HMRC	X	4,410.97		4,410.97
256	Core Staffing	19/05/2026		Lloyds Current Accou	BACS	Superann - May	Somerset County Council	X	3,228.60		3,228.60
256	Staffing	19/05/2026		Lloyds Current Accou	BACS	Superann - May	Somerset County Council	X	1,551.63		1,551.63
255	Staffing	19/05/2026		Lloyds Current Accou	BACS	Deductions - May	HMRC	X	2,020.66		2,020.66
254	Staffing	19/05/2026		Lloyds Current Accou	BACS	Net Salaries	Various	X	4,875.44		4,875.44
242	Planned Improvements	19/05/2026		Lloyds Current Accou	BACS	28-30 Fore Street - External I	M J Fletcher Property Main	Z	2,310.00		2,310.00
253	Responsive Maintenance	19/05/2026		Lloyds Treasurers PC	CARD	Various OS Items	Wiveliscombe Country Fees	S	18.29	3.65	21.94
253	OS Responsive Maintenance	19/05/2026		Lloyds Treasurers PC	CARD	Various OS Items	Wiveliscombe Country Fees	S	225.53	45.11	270.64
253	Vehicle Sundries	19/05/2026		Lloyds Treasurers PC	CARD	Various OS Items	Wiveliscombe Country Fees	S	11.66	2.33	13.99
254	Staffing	19/05/2026		Lloyds Current Accou	BACS	Net Salaries	Various	X	2,053.42		2,053.42
256	Staffing	19/05/2026		Lloyds Current Accou	BACS	Superann - May	Somerset County Council	X	711.77		711.77
255	Staffing	19/05/2026		Lloyds Current Accou	BACS	Deductions - May	HMRC	X	584.28		584.28
255	Staffing	19/05/2026		Lloyds Current Accou	BACS	Deductions - May	HMRC	X	718.31		718.31
254	Staffing	19/05/2026		Lloyds Current Accou	BACS	Net Salaries	Various	X	2,005.69		2,005.69
256	Staffing	19/05/2026		Lloyds Current Accou	BACS	Superann - May	Somerset County Council	X	595.48		595.48
255	F&R Staffing	19/05/2026		Lloyds Current Accou	BACS	Deductions - May	HMRC	X	2,042.63		2,042.63

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
256	F&R Staffing	19/05/2026		Lloyds Current Accou	BACS	Superann - May	Somerset County Council	X	1,974.26		1,974.26
254	F&R Staffing	19/05/2026		Lloyds Current Accou	BACS	Net Salaries	Various	X	6,716.31		6,716.31
254	Staffing	19/05/2026		Lloyds Current Accou	BACS	Net Salaries	Various	X	13,025.42		13,025.42
255	Staffing	19/05/2026		Lloyds Current Accou	BACS	Deductions - May	HMRC	X	4,920.37		4,920.37
256	Staffing	19/05/2026		Lloyds Current Accou	BACS	Superann - May	Somerset County Council	X	4,134.76		4,134.76
263	Cllr 365	21/05/2026		Lloyds Current Accou	BACS	Office 365 Subscriptions	MTMIT	S	993.60	198.71	1,192.31
263	Office 365	21/05/2026		Lloyds Current Accou	BACS	Office 365 Subscriptions	MTMIT	S	2,256.48	451.30	2,707.78
267	Audit Fees	22/05/2026		Lloyds Current Accou	BACS	Audit Fees	IAC Audit and Consultancy	S	395.00	79.00	474.00
269	Professional Fees	22/05/2026		Lloyds Current Accou	BACS	Traveller Eviction Cost	GRC Legal Services Ltd	S	6,855.00	1,371.00	8,226.00
266	Professional Fees	22/05/2026		Lloyds Current Accou	BACS	North Street Toilet - Extension	Property Plans (Southwest)	Z	660.00		660.00
268	Grants	22/05/2026		Lloyds Current Accou	BACS	Grant	Park Run	S	4,300.00	500.00	4,800.00
265	SALC	22/05/2026		Lloyds Current Accou	BACS	SALC Fee	SALC	X	3,035.34		3,035.34
269	OS Responsive Maintenance	22/05/2026		Lloyds Current Accou	BACS	Traveller Eviction Cost	GRC Legal Services Ltd	S	1,760.00	352.00	2,112.00
270	Sundries	22/05/2026		Lloyds Current Accou	BACS	Van sign writing	Somerset Sign & Print Co	S	555.50	111.10	666.60
277	Cleaning	26/05/2026		Lloyds Current Accou	BACS	Cleaning	AIS Cleaners	S	1,600.00	320.00	1,920.00
278	Routine Maintenance	26/05/2026		Lloyds Current Accou	BACS	Office Cleaning	AIS Cleaners	S	382.40	76.48	458.88
281	Routine Maintenance	27/05/2026		Lloyds Current Accou	BACS	Cleaning (KA)	Star Shine Domestics	Z	520.00		520.00
283	Fuel & Consumables	28/05/2026		Lloyds Current Accou	DD	Fuel	Allstar	S	255.05	51.01	306.06
286	Green Corridor	29/05/2026		Lloyds Current Accou	BACS	Green Corridor H&S 2026 work	M J Fletcher Property Main	Z	2,623.00		2,623.00
288	PA Responsive Maintenance	29/05/2026		Lloyds Current Accou	BACS	Play Area Repair	Ministry of Play	S	778.00	155.60	933.60
289	Staffing	29/05/2026		Lloyds Current Accou	BACS	Together in Tone Project Co-or	Caroline Besterman	X	1,000.00		1,000.00
290	Professional Fees	01/06/2026		Lloyds Current Accou	BACS	Health & Safety Advisor	WT Consultancy	S	350.00	70.00	420.00
293	Rent	01/06/2026		Lloyds Current Accou	SO	Pop Up Shop Rent	H T Perry & Son	X	500.00		500.00
291	Rent	01/06/2026		Lloyds Current Accou	SO	Depot Rent	Indigenous Lettings	S	1,191.15	238.23	1,429.38
303	Clothing & PPE	01/06/2026		Lloyds Current Accou	BACS	PPE/Uniform	Shirt Attack	S	376.67	75.33	452.00
292	Mower Leases	01/06/2026		Lloyds Current Accou	DD	Mower Lease	BNP Paribas Leasing Soluti	S	501.49	100.30	601.79
Total									153,940.49	6,502.38	160,442.87

Wellington Town Council
Cumulative Supplier Report

Agenda Item 5c
02/06/2026

Sum of Net		
Supplier	Net	Total
AIS Cleaners	382.40	382.40
	1,600.00	1,600.00
AIS Cleaners Total		1,982.40
Allstar	136.45	136.45
	214.79	214.79
	255.05	255.05
	263.13	263.13
Allstar Total		869.42
BNP Paribas Leasing Solutions Ltd	501.49	501.49
BNP Paribas Leasing Solutions Ltd Total		501.49
British Gas	12.60	12.60
	14.98	14.98
	23.48	23.48
	43.98	43.98
	49.14	49.14
	52.15	52.15
	55.23	55.23
	84.99	84.99
	131.98	131.98
	143.14	143.14
	159.67	159.67
	198.02	198.02
261.42	261.42	
British Gas Total		1,230.78
Caroline Besterman	1,000.00	1,000.00
Caroline Besterman Total		1,000.00
GRC Legal Services Ltd	1,760.00	1,760.00
	6,855.00	6,855.00
GRC Legal Services Ltd Total		8,615.00
H T Perry & Son	16.62	16.62
	32.22	32.22
	217.62	217.62
	500.00	1,000.00
H T Perry & Son Total		1,266.46
HMRC	584.28	584.28
	718.31	718.31
	2,020.66	2,020.66
	2,042.63	2,042.63
	4,410.97	4,410.97
4,920.37	4,920.37	
HMRC Total		14,697.22
Indigenous Lettings	1,191.15	1,191.15
Indigenous Lettings Total		1,191.15
M J Fletcher Property Maintenance	2,310.00	2,310.00
	2,623.00	2,623.00
M J Fletcher Property Maintenance Total		4,933.00
MTMIT	187.50	187.50
	225.00	225.00
	600.00	600.00
	993.60	993.60
	1,395.00	1,395.00
2,256.48	2,256.48	

Wellington Town Council
Cumulative Supplier Report

02/06/2026

MTMIT Total		5,657.58
Park Run	4,300.00	4,300.00
Park Run Total		4,300.00
Property Plans (Southwest) Ltd	660.00	660.00
Property Plans (Southwest) Ltd Total		660.00
R W Gale	7,295.30	7,295.30
R W Gale Total		7,295.30
Reminiscence Learning	20,000.00	20,000.00
Reminiscence Learning Total		20,000.00
SALC	25.00	25.00
	3,035.34	3,035.34
SALC Total		3,060.34
Somerset County Council	595.48	595.48
	711.77	711.77
	1,551.63	1,551.63
	1,974.26	1,974.26
	3,228.60	3,228.60
	4,134.76	4,134.76
Somerset County Council Total		12,196.50
Somerset Sign & Print Co	555.50	555.50
Somerset Sign & Print Co Total		555.50
Star Shine Domestics	520.00	520.00
Star Shine Domestics Total		520.00
Various	2,005.69	2,005.69
	2,053.42	2,053.42
	4,875.44	4,875.44
	6,716.31	6,716.31
	9,704.06	9,704.06
	13,025.42	13,025.42
Various Total		38,380.34
Water2Business	103.06	103.06
	114.03	114.03
	178.00	178.00
	232.89	232.89
	400.13	400.13
Water2Business Total		1,028.11
Wellington Community Counselling	22,620.00	22,620.00
Wellington Community Counselling Total		22,620.00
Willis and Grabham	30.00	30.00
	162.74	162.74
	206.14	206.14
	231.33	231.33
	458.33	458.33
Willis and Grabham Total		1,088.54
WT Consultancy	125.00	125.00
	350.00	700.00
WT Consultancy Total		825.00
Grand Total		154,474.13

Receipts

Agenda Item 5d

Here you can enter, edit and search receipt transactions for income received by the council.

Voucher No	Date	Net	VAT	Total	Cashed Date	Description	Customer	Bank	
✓	Redwood Bank - 1 Records (Net £747.66)								
84	02.06.2026	£747.66	£0.00	£747.66	02.06.2026	Interest	Redwood Bank	Redwood	
✓	Cambridge & Counties - 1 Records (Net £752.66)								
83	02.06.2026	£752.66	£0.00	£752.66	02.06.2026	Interest	Cambridge & Counties	Cambridge & Counties 15020773	
✓	Lloyds Bank - 2 Records (Net £95.26)								
82	02.06.2026	£93.97	£0.00	£93.97	02.06.2026	Interest	Lloyds Bank	Lloyds Deposit Account 07788306	
64	18.05.2026	£1.29	£0.00	£1.29	18.05.2026	Recovery	Lloyds Bank	Lloyds Current Account 2195145	
✓	SumUp Payments Ltd - 1 Records (Net £66.00)								
81	02.06.2026	£66.00	£0.00	£66.00	02.06.2026	Allotment Rent	SumUp Payments Ltd	Lloyds Current Account 2195145	1↻
✓	Wellington Association Football Club - 6 Records (Net £953.11)								
80	02.06.2026	£119.71	£0.00	£119.71	02.06.2026	Pitch Hire	Wellington Association Football Club	Lloyds Current Account 2195145	
79	02.06.2026	£31.07	£0.00	£31.07	02.06.2026	Pitch Hire	Wellington Association Football Club	Lloyds Current Account 2195145	
77	02.06.2026	£93.21	£0.00	£93.21	02.06.2026	Pitch Hire	Wellington Association Football Club	Lloyds Current Account 2195145	
76	02.06.2026	£62.14	£0.00	£62.14	02.06.2026	Pitch Hire	Wellington Association Football Club	Lloyds Current Account 2195145	
72	02.06.2026	£584.84	£0.00	£584.84	02.06.2026	Pitch Hire	Wellington Association Football Club	Lloyds Current Account 2195145	
57	14.05.2026	£62.14	£0.00	£62.14	18.05.2026	Pitch Hire	Wellington Association Football Club	Lloyds Current Account 2195145	



Voucher No	Date	Net	VAT	Total	Cashed Date	Description	Customer	Bank
Wellington Majorettes - 1 Records (Net £250.00)								
78	02.06.2026	£250.00	£0.00	£250.00	02.06.2026	Pitch Hire	Wellington Majorettes	Lloyds Current Account 2195145
Reminiscence Learning - 2 Records (Net £105.00)								
75	02.06.2026	£30.00	£0.00	£30.00	02.06.2026	KA Room Hire	Reminiscence Learning	Lloyds Current Account 2195145
74	02.06.2026	£75.00	£0.00	£75.00	02.06.2026	KA Room Hire	Reminiscence Learning	Lloyds Current Account 2195145
Hummingbird Crafts - 1 Records (Net £250.00)								
73	02.06.2026	£250.00	£0.00	£250.00	02.06.2026	Pop Up Shop	Hummingbird Crafts	Lloyds Current Account 2195145
Lloyds, London - 1 Records (Net £1,041.34)								
71	01.06.2026	£1,041.34	£0.00	£1,041.34		Insurance Claim	Lloyds, London	Lloyds Current Account 2195145
Navigators Insurance Company UK Branch - 1 Records (Net £1,562.01)								
70	01.06.2026	£1,562.01	£0.00	£1,562.01		Insurance Claim	Navigators Insurance Company UK Branch	Lloyds Current Account 2195145
Allianz Global Corporate & Specialty SE - 1 Records (Net £2,603.36)								
69	01.06.2026	£2,603.36	£0.00	£2,603.36		Insurance Claim	Allianz Global Corporate & Specialty SE	Lloyds Current Account 2195145
On Your Bike Recycle Ltd - 1 Records (Net -£83.51)								
68	29.05.2026	-£83.51	£0.00	-£83.51		Pop Up Shop	On Your Bike Recycle Ltd	Lloyds Current Account 2195145
Maxine Smyth - 1 Records (Net £66.00)								
67	27.05.2026	£66.00	£0.00	£66.00		Allotment Deposit & Rent	Maxine Smyth	Lloyds Current Account 2195145
Claire Western Art - 1 Records (Net -£88.41)								

Voucher No	Date	Net	VAT	Total	Cashed Date	Description	Customer	Bank	
66	22.05.2026	-£88.41	£0.00	-£88.41		Pop Up Shop	Claire Western Art	Lloyds Current Account 2195145	
▼ SB Bakes - 1 Records (Net -£90.37)									
65	22.05.2026	-£90.37	£0.00	-£90.37		Pop Up Shop	SB Bakes	Lloyds Current Account 2195145	
▼ National Trust - 1 Records (Net -£80.08)									
63	18.05.2026	-£80.08	£0.00	-£80.08	18.05.2026	Deposit Refund	National Trust	Lloyds Current Account 2195145	
▼ Wellington Carnival Committee - 1 Records (Net £20.00)									
62	18.05.2026	£20.00	£0.00	£20.00	18.05.2026	KA Room Hire	Wellington Carnival Committee	Lloyds Current Account 2195145	
▼ Thrive - 1 Records (Net £16.00)									
61	18.05.2026	£16.00	£0.00	£16.00	18.05.2026	KA Room Hire	Thrive	Lloyds Current Account 2195145	
▼ GoFundMe - 1 Records (Net £578.34)									
60	15.05.2026	£578.34	£0.00	£578.34	02.06.2026	Grant Funding - Pump Track	GoFundMe	Lloyds Current Account 2195145	↻
▼ H Tredwin & Son Ltd - 1 Records (Net £275.00)									
59	14.05.2026	£275.00	£0.00	£275.00	18.05.2026	Sponsorship	H Tredwin & Son Ltd	Lloyds Current Account 2195145	
▼ Jamieson Jewellers - 1 Records (Net £250.00)									
58	14.05.2026	£250.00	£0.00	£250.00	18.05.2026	Pop Up Shop	Jamieson Jewellers	Lloyds Current Account 2195145	
▼ Friends of Wellington Park - 1 Records (Net £445.00)									
56	14.05.2026	£445.00	£0.00	£445.00	18.05.2026	Sponsorship	Friends of Wellington Park	Lloyds Current Account 2195145	
▼ Wellington Monument Rotary - 2 Records (Net £100.00)									

Voucher No	Date	Net	VAT	Total	Cashed Date	Description	Customer	Bank
55	14.05.2026	£60.00	£0.00	£60.00	18.05.2026	KA Room Hire	Wellington Monument Rotary	Lloyds Current Account 2195145
54	14.05.2026	£40.00	£0.00	£40.00	18.05.2026	KA Room Hire	Wellington Monument Rotary	Lloyds Current Account 2195145
▼ Lianne Short Art - 1 Records (Net £250.00)								
53	14.05.2026	£250.00	£0.00	£250.00	18.05.2026	Pop Up Shop	Lianne Short Art	Lloyds Current Account 2195145
▼ Over 60s Exercise with Stephanie Anne - 1 Records (Net £40.00)								
52	14.05.2026	£40.00	£0.00	£40.00	18.05.2026	KA Room Hire	Over 60s Exercise with Stephanie Anne	Lloyds Current Account 2195145
▼ Wellington Women in Business - 1 Records (Net £15.00)								
51	14.05.2026	£15.00	£0.00	£15.00	18.05.2026	KA Room Hire	Wellington Women in Business	Lloyds Current Account 2195145
▼ Wellington & District Camera Club - 1 Records (Net £100.00)								
50	14.05.2026	£100.00	£0.00	£100.00	18.05.2026	Pop Up Shop	Wellington & District Camera Club	Lloyds Current Account 2195145
▼ Wellington Tennis Club - 1 Records (Net £1,343.09)								
49	14.05.2026	£1,343.09	£0.00	£1,343.09	18.05.2026	Rent	Wellington Tennis Club	Lloyds Current Account 2195145
▼ Wellington Cricket Club - 1 Records (Net £564.25)								
48	14.05.2026	£564.25	£0.00	£564.25	18.05.2026	Rent	Wellington Cricket Club	Lloyds Current Account 2195145
▼ Somerset Community Foundation - 1 Records (Net £3,000.00)								
47	11.05.2026	£3,000.00	£0.00	£3,000.00	02.06.2026	Grant	Somerset Community Foundation	Lloyds Current Account 2195145
▼ Nationwide - 1 Records (Net £597.29)								
46	11.05.2026	£597.29	£0.00	£597.29	11.05.2026	Interest	Nationwide	Nationwide 01343556

Wellington Town Council
Summary of Income & Expenditure 2026 - 2027
All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

Agenda Item 5e

Accelerating Reform Fund (AF)

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
266	Grant Income	29,800.00	30,859.22	1,059.22				1,059.22 (3%)
267	Staffing				29,250.00	6,888.09	22,361.91	22,361.91 (76%)
268	Directory				5,000.00		5,000.00	5,000.00 (100%)
269	Volunteer Support				250.00		250.00	250.00 (100%)
270	Carer Campaign				6,000.00		6,000.00	6,000.00 (100%)
SUB TOTAL		29,800.00	30,859.22	1,059.22	40,500.00	6,888.09	33,611.91	34,671.13 (76%)

Administration

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17	Staff Training				3,000.00	340.83	2,659.17	2,659.17 (88%)
18	Staff Travelling				500.00	65.20	434.80	434.80 (86%)
19	Staff Recruitment				3,000.00		3,000.00	3,000.00 (100%)
27	Photocopier				1,500.00	229.74	1,270.26	1,270.26 (84%)
34	Insurances				22,500.00	23,965.31	-1,465.31	-1,465.31 (-6%)
35	Stationery & Postage				1,500.00	323.35	1,176.65	1,176.65 (78%)
36	Audit Fees				3,000.00	395.00	2,605.00	2,605.00 (86%)
40	Hire of Hall				1,860.00	390.00	1,470.00	1,470.00 (79%)
54	Professional Fees				20,000.00	10,626.00	9,374.00	9,374.00 (46%)
65	Emergency Planning				1,000.00		1,000.00	1,000.00 (100%)
286	Core Staffing				289,942.00	34,899.17	255,042.83	255,042.83 (87%)
287	Bank Fees				250.00	41.50	208.50	208.50 (83%)
SUB TOTAL					348,052.00	71,276.10	276,775.90	276,775.90 (88%)

Affiliation Fees

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	SALC				2,800.00	3,035.34	-235.34	-235.34 (-8%)
99	SLCC				480.00		480.00	480.00 (100%)
100	CCS				100.00		100.00	100.00 (100%)
SUB TOTAL					3,380.00	3,035.34	344.66	344.66 (-8%)

Allotments

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Basins	3,230.00	234.50	-2,995.50	2,500.00	302.78	2,197.22	-798.28 (-13%)
92	Longforth	3,000.00		-3,000.00	2,500.00		2,500.00	-500.00 (-9%)
148	Allotment Deposits		158.25	158.25		52.79	-52.79	105.46 (N/A)
190	Longforth Allotments CIL							(N/A)
194	Management Software				500.00		500.00	500.00 (100%)
251	Basins Allotment C.I.L					342.02	-342.02	-342.02 (N/A)
SUB TOTAL		6,230.00	392.75	-5,837.25	5,500.00	697.59	4,802.41	-1,034.84 (N/A)

Wellington Town Council
Summary of Income & Expenditure 2026 - 2027
All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

Christmas

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Hire of Lights				11,000.00		11,000.00	11,000.00 (100%)
115	Lights Install				13,500.00		13,500.00	13,500.00 (100%)
116	Switch on Event	1,000.00		-1,000.00	8,500.00	75.00	8,425.00	7,425.00 (78%)
123	Stall Deposits							(N/A)
136	Electricity				500.00		500.00	500.00 (100%)
137	Additional Lights & Install							(N/A)
160	Free Parking				4,750.00		4,750.00	4,750.00 (100%)
195	Christmas Trees				3,500.00		3,500.00	3,500.00 (100%)
SUB TOTAL		1,000.00		-1,000.00	41,750.00	75.00	41,675.00	40,675.00 (N/A)

CIL

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
71	C.I.L							(N/A)
181	Committed CIL							(N/A)
SUB TOTAL								(N/A)

Community Services

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
66	Other Payments							(N/A)
67	Youth Development				50,000.00	65.12	49,934.88	49,934.88 (99%)
97	Cades Farm Community Hall				5,000.00		5,000.00	5,000.00 (100%)
139	Cost of Living Crisis				10,000.00		10,000.00	10,000.00 (100%)
196	Community Development & Suppo				14,000.00	245.42	13,754.58	13,754.58 (98%)
288	Staffing				119,262.00	17,006.63	102,255.37	102,255.37 (85%)
289	Staffing Funding	31,255.00	35,000.00	3,745.00				3,745.00 (11%)
291	In the Mix				9,000.00		9,000.00	9,000.00 (100%)
SUB TOTAL		31,255.00	35,000.00	3,745.00	207,262.00	17,317.17	189,944.83	193,689.83 (N/A)

Cost of Democracy

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Mayors Allowance				403.39		403.39	403.39 (100%)
21	Councillors Allowance				12,116.70		12,116.70	12,116.70 (100%)
22	Members Training				250.00	50.00	200.00	200.00 (80%)
23	Members Travelling				400.00		400.00	400.00 (100%)
24	Hospitality				600.00	89.78	510.22	510.22 (85%)
25	Elections							(N/A)
89	Deputy Mayor's Expenses							(N/A)
132	Councillor Tablets				850.00		850.00	850.00 (100%)
197	Mayoral Events				2,500.00		2,500.00	2,500.00 (100%)
198	Cllr 365				900.00	993.60	-93.60	-93.60 (-10%)
SUB TOTAL					18,020.09	1,133.38	16,886.71	16,886.71 (N/A)

Wellington Town Council
Summary of Income & Expenditure 2026 - 2027
All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

Cradle to Career

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
290	Cradle to Career				14,200.00	14,200.00		14,200.00 (100%)
305	Early Years				2,000.00	2,000.00		2,000.00 (100%)
306	Employability				4,300.00	4,300.00		4,300.00 (100%)
307	Reading Town				7,000.00	7,000.00		7,000.00 (100%)
308	Mobile Phones				8,500.00	8,500.00		8,500.00 (100%)
309	Family Support				7,000.00	7,000.00		7,000.00 (100%)
310	Programme Communications				2,000.00	2,000.00		2,000.00 (100%)
311	Programme Events & Managemen				3,000.00	3,000.00		3,000.00 (100%)
312	Programme Support & Travel				2,000.00	2,000.00		2,000.00 (100%)
SUB TOTAL					50,000.00	50,000.00		50,000.00 (100%)

Economic Development

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
59	Promotion of Wellington				10,000.00	33.31	9,966.69	9,966.69 (99%)
75	Railway Station							(N/A)
76	Capital Projects							(N/A)
135	Town Centre Projects				20,000.00		20,000.00	20,000.00 (100%)
170	Heritage							(N/A)
171	Clocks				750.00	37.38	712.62	712.62 (95%)
176	CCTV				18,500.00		18,500.00	18,500.00 (100%)
177	Bus Shelters				10,000.00		10,000.00	10,000.00 (100%)
SUB TOTAL					59,250.00	70.69	59,179.31	59,179.31 (N/A)

Environment

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46	Footpaths PRoW Maintenance				500.00		500.00	500.00 (100%)
52	Environmental Improvements				10,000.00		10,000.00	10,000.00 (100%)
113	Electricity for Street Light				360.00		360.00	360.00 (100%)
129	Additional Street Lighting							(N/A)
168	Cycle Route Cont.							(N/A)
SUB TOTAL					10,860.00		10,860.00	10,860.00 (N/A)

Events

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
73	Film Festival				5,000.00		5,000.00	5,000.00 (100%)
138	Carnival				1,000.00		1,000.00	1,000.00 (100%)
147	Remembrance & AFD				1,250.00	60.42	1,189.58	1,189.58 (95%)
199	VE Day 80th An							(N/A)
200	Garden of Light				8,000.00		8,000.00	8,000.00 (100%)
201	VJ Day 80th An							(N/A)
282	Jumble Trail	200.00	133.00	-67.00	500.00	153.77	346.23	279.23 (39%)
292	Wellington Day				7,500.00	80.00	7,420.00	7,420.00 (98%)
293	Event Staffing				4,380.00		4,380.00	4,380.00 (100%)

Wellington Town Council
Summary of Income & Expenditure 2026 - 2027
All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

SUB TOTAL	200.00	133.00	-67.00	27,630.00	294.19	27,335.81	27,268.81 (N/A)
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Fore Street

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Office Rent	250.00		-250.00				-250.00 (-100%)
28	Electricity				6,000.00	1,001.80	4,998.20	4,998.20 (83%)
32	Office Equipment				2,000.00	27.73	1,972.27	1,972.27 (98%)
95	Office Furniture Replacement				1,000.00		1,000.00	1,000.00 (100%)
143	Internal Office Re-Decoration							(N/A)
156	Gas				3,500.00	330.40	3,169.60	3,169.60 (90%)
157	Business Rates				11,500.00	4,773.60	6,726.40	6,726.40 (58%)
158	Responsive Maintenance				3,750.00	175.64	3,574.36	3,574.36 (95%)
159	IT Upgrades							(N/A)
191	Community Office							(N/A)
192	Water				350.00	114.03	235.97	235.97 (67%)
193	Planned Improvements				20,000.00	3,794.31	16,205.69	16,205.69 (81%)
294	Routine Maintenance				9,000.00	1,614.86	7,385.14	7,385.14 (82%)
295	F&R Staffing				153,043.00	21,466.40	131,576.60	131,576.60 (85%)
SUB TOTAL		250.00		-250.00	210,143.00	33,298.77	176,844.23	176,594.23 (N/A)

Grants

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41	Grants				15,000.00	9,370.68	5,629.32	5,629.32 (37%)
169	Service Level Agreements				49,045.00	42,620.00	6,425.00	6,425.00 (13%)
202	Beech Grove Funding							(N/A)
SUB TOTAL					64,045.00	51,990.68	12,054.32	12,054.32 (N/A)

Help Through Winter Fund

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
279	Staffing							(N/A)
283	Food					85.75	-85.75	-85.75 (N/A)
284	Utilities							(N/A)
285	Activities		37.00	37.00		184.73	-184.73	-147.73 (N/A)
SUB TOTAL			37.00	37.00		270.48	-270.48	-233.48 (N/A)

Income

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept		784,879.50	784,879.50				784,879.50 (N/A)
2	Bank Interest	25,000.00	3,688.72	-21,311.28				-21,311.28 (-85%)
5	VAT Refund							(N/A)
6	Rents - Various	1,000.00		-1,000.00				-1,000.00 (-100%)
180	Misc Income		5,208.00	5,208.00				5,208.00 (N/A)
SUB TOTAL		26,000.00	793,776.22	767,776.22				767,776.22 (N/A)

Wellington Town Council
Summary of Income & Expenditure 2026 - 2027
All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

IT, Website & Internet

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Telephone & Broadband				3,250.00	678.00	2,572.00	2,572.00 (79%)
30	IT Equipment				2,000.00	45.57	1,954.43	1,954.43 (97%)
31	IT Support				4,750.00	1,395.00	3,355.00	3,355.00 (70%)
94	IT for New Staff				2,500.00		2,500.00	2,500.00 (100%)
101	Telephone System				2,500.00	183.71	2,316.29	2,316.29 (92%)
103	Security Software				325.00		325.00	325.00 (100%)
104	Office 365				2,750.00	2,256.48	493.52	493.52 (17%)
105	Parish Online				475.00		475.00	475.00 (100%)
107	Scribe Accounting System				2,000.00		2,000.00	2,000.00 (100%)
108	Sage Payroll & HR				3,510.00	615.50	2,894.50	2,894.50 (82%)
144	Inspection Applications							(N/A)
203	Other IT Licences				2,000.00		2,000.00	2,000.00 (100%)
SUB TOTAL					26,060.00	5,174.26	20,885.74	20,885.74 (N/A)

Kings Arms

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
134	Kings Arms							(N/A)
189	Kings Arms CIL							(N/A)
255	Staffing				41,186.00	6,456.79	34,729.21	34,729.21 (84%)
256	Rent				10,000.00	10,000.00		(0%)
257	Service Charge				2,000.00	1,894.60	105.40	105.40 (5%)
258	Routine Maintenance				9,500.00	1,557.51	7,942.49	7,942.49 (83%)
259	Utilities				3,000.00	823.52	2,176.48	2,176.48 (72%)
260	Broadband				2,500.00	187.50	2,312.50	2,312.50 (92%)
261	Responsive Maintenance				1,000.00	79.33	920.67	920.67 (92%)
262	IT				6,900.00	220.00	6,680.00	6,680.00 (96%)
263	Promotion				250.00	41.89	208.11	208.11 (83%)
264	Room Hire	15,500.00	1,543.76	-13,956.24				-13,956.24 (-90%)
265	Accessibility Improvement				4,000.00		4,000.00	4,000.00 (100%)
278	PRS Music				700.00		700.00	700.00 (100%)
296	Rates				10,000.00		10,000.00	10,000.00 (100%)
SUB TOTAL		15,500.00	1,543.76	-13,956.24	91,036.00	21,261.14	69,774.86	55,818.62 (N/A)

OS Depot

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
204	Rent				15,000.00	3,573.45	11,426.55	11,426.55 (76%)
205	Rates				5,000.00	4,505.97	494.03	494.03 (9%)
206	Broadband				525.00	313.06	211.94	211.94 (40%)
207	Electric				1,000.00	112.01	887.99	887.99 (88%)
208	Water				525.00	178.00	347.00	347.00 (66%)
209	Cleaning/Sundries				1,000.00	68.15	931.85	931.85 (93%)
210	Alarm & CCTV Service				1,000.00		1,000.00	1,000.00 (100%)
211	Bin Collections				350.00		350.00	350.00 (100%)
212	Responsive Maintenance				1,000.00	18.29	981.71	981.71 (98%)

Wellington Town Council
Summary of Income & Expenditure 2026 - 2027
All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

SUB TOTAL					25,400.00	8,768.93	16,631.07	16,631.07 (98%)
OS Overheads		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
213	Bin Emptying				34,000.00		34,000.00	34,000.00 (100%)
214	Bulbs				3,000.00		3,000.00	3,000.00 (100%)
215	Clothing & PPE				2,500.00	1,153.81	1,346.19	1,346.19 (53%)
216	Fuel & Consumables				10,000.00	2,528.15	7,471.85	7,471.85 (74%)
217	Green Waste				1,250.00	892.98	357.02	357.02 (28%)
218	In Bloom & Green Flag				1,250.00		1,250.00	1,250.00 (100%)
219	Inspections				1,500.00		1,500.00	1,500.00 (100%)
220	Insurance				5,000.00	5,000.00		(0%)
221	IT				2,500.00	339.83	2,160.17	2,160.17 (86%)
222	Locking Park							(N/A)
223	Mower Leases				6,050.00	1,504.47	4,545.53	4,545.53 (75%)
224	OS Responsive Maintenance				5,000.00	2,349.76	2,650.24	2,650.24 (53%)
225	PA Responsive Maintenance				5,000.00	778.00	4,222.00	4,222.00 (84%)
226	Park Water Bill				3,000.00	400.13	2,599.87	2,599.87 (86%)
227	Phone Contracts				1,400.00	264.00	1,136.00	1,136.00 (81%)
229	Plants				15,000.00	614.00	14,386.00	14,386.00 (95%)
230	Servicing				5,000.00	348.53	4,651.47	4,651.47 (93%)
231	Software				4,000.00		4,000.00	4,000.00 (100%)
232	Sundries				2,000.00	555.50	1,444.50	1,444.50 (72%)
233	Tool Hire				750.00		750.00	750.00 (100%)
234	Tractor Flailing				2,000.00		2,000.00	2,000.00 (100%)
235	Training				2,500.00		2,500.00	2,500.00 (100%)
236	Tree Inspections				6,500.00		6,500.00	6,500.00 (100%)
237	Tree Works				5,000.00		5,000.00	5,000.00 (100%)
238	Vehicle Sundries					312.32	-312.32	-312.32 (N/A)
239	Watering				15,000.00		15,000.00	15,000.00 (100%)
250	Leases Income		2,266.59	2,266.59				2,266.59 (N/A)
254	OS Sponsorship							(N/A)
297	Tools				2,000.00	670.77	1,329.23	1,329.23 (66%)
298	Staffing				272,323.00	42,087.90	230,235.10	230,235.10 (84%)
304	Vehicle Replacement					15,995.00	-15,995.00	-15,995.00 (N/A)
SUB TOTAL			2,266.59	2,266.59	413,523.00	75,795.15	337,727.85	339,994.44 (N/A)

OS Projects		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
50	Provision of Benches & Litter/Dog				2,500.00		2,500.00	2,500.00 (100%)
77	Playing Pitch Strategy							(N/A)
131	Green Corridor				7,500.00	2,623.00	4,877.00	4,877.00 (65%)
172	Play Area Reserve							(N/A)
241	Signage				1,000.00		1,000.00	1,000.00 (100%)
242	PA Planned Maintenance							(N/A)
243	Weed Management				5,000.00		5,000.00	5,000.00 (100%)
244	Wellington Park				10,000.00		10,000.00	10,000.00 (100%)
280	Pump Track		4,078.34	4,078.34				4,078.34 (N/A)
281	Playing Field Paths					16,647.00	-16,647.00	-16,647.00 (N/A)
299	Monument Planter Project				7,500.00	7,661.62	-161.62	-161.62 (-2%)

Wellington Town Council
Summary of Income & Expenditure 2026 - 2027
All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

SUB TOTAL		4,078.34	4,078.34	33,500.00	26,931.62	6,568.38	10,646.72 (N/A)	
Pitches & Pavilions								
		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
228	Pitch Marking				2,500.00		2,500.00	2,500.00 (100%)
240	Utilities				7,000.00	741.62	6,258.38	6,258.38 (89%)
252	Pitch/Pavilion Hire	6,000.00	1,108.46	-4,891.54				-4,891.54 (-81%)
301	Routine Maintenance				4,750.00	292.50	4,457.50	4,457.50 (93%)
302	Responsive Maintenance				4,500.00		4,500.00	4,500.00 (100%)
SUB TOTAL		6,000.00	1,108.46	-4,891.54	18,750.00	1,034.12	17,715.88	12,824.34 (93%)
Pop Up Shop								
		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
117	Rent	3,500.00	1,050.00	-2,450.00	6,000.00	1,500.00	4,500.00	2,050.00 (21%)
118	Rates				2,500.00	2,822.40	-322.40	-322.40 (-12%)
119	Responsive Maintenance				1,000.00		1,000.00	1,000.00 (100%)
149	Deposits		505.63	505.63				505.63 (N/A)
253	Utilities	300.00		-300.00	750.00	375.21	374.79	74.79 (7%)
SUB TOTAL		3,800.00	1,555.63	-2,244.37	10,250.00	4,697.61	5,552.39	3,308.02 (N/A)
Public Toilets								
		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
173	Toilets					23.75	-23.75	-23.75 (N/A)
245	Cleaning				25,000.00	3,200.00	21,800.00	21,800.00 (87%)
246	Sundries				1,500.00	32.65	1,467.35	1,467.35 (97%)
247	Utilities				7,500.00	108.10	7,391.90	7,391.90 (98%)
248	Responsive Maintenance				6,000.00	95.90	5,904.10	5,904.10 (98%)
249	Loan							(N/A)
303	Longforth Build					4,092.90	-4,092.90	-4,092.90 (N/A)
SUB TOTAL					40,000.00	7,553.30	32,446.70	32,446.70 (N/A)
Together in Tone								
		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
271	Grant Income	7,500.00	8,000.00	500.00				500.00 (6%)
272	Staffing				1,687.50	1,000.00	687.50	687.50 (40%)
273	Artist				3,750.00		3,750.00	3,750.00 (100%)
274	Digital Content				750.00		750.00	750.00 (100%)
275	Events				750.00		750.00	750.00 (100%)
276	Marketing				187.50		187.50	187.50 (100%)
277	Volunteer Support				375.00		375.00	375.00 (100%)
SUB TOTAL		7,500.00	8,000.00	500.00	7,500.00	1,000.00	6,500.00	7,000.00 (6%)

Restated

(N/A)

Wellington Town Council
Summary of Income & Expenditure 2026 - 2027
All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

NET TOTAL	127,535.00	878,750.97	751,215.97	1,752,411.09	338,563.61	1,413,847.48	2,165,063.45
V.A.T.		27,253.45			18,782.99		
GROSS TOTAL		906,004.42			357,346.60		

Wellington Town Council
Reserves Balance
2026 - 2027

Agenda Item 5f

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Elections		17,500.00			17,500.00
C.I.L	10,449.04	-10,449.04			0.00
Railway Station	30,000.00				30,000.00
Capital Projects	36,908.25	17,591.75			54,500.00
Playing Pitch Strategy	9,000.00	-9,000.00			0.00
Cades Farm Community Hall					0.00
Youth Services					0.00
Cost Of Living Funding					0.00
Green Grants					0.00
Committed C.I.L	67,200.00	-50,000.00			17,200.00
Van Replacement	18,500.00	12,000.00	15,995.00		14,505.00
Kings Arms CIL	3,691.00				3,691.00
Longforth Allotments CIL	62,300.00				62,300.00
Play Areas	20,500.00	-11,000.00			9,500.00
Bridges	20,000.00	-20,000.00			0.00
Basins Allotments C.I.L	1,454.48		342.02		1,112.46
Pump Track		101,929.04		4,078.34	106,007.38
Longforth Toilet Build	104,148.97		4,092.90		100,056.07
KA Kitchen	6,000.00				6,000.00
North Street Toilets		42,750.00			42,750.00
Total Earmarked	390,151.74	91,321.75	20,429.92	4,078.34	465,121.91
TOTAL RESERVE	390,151.74	91,321.75	20,429.92	4,078.34	465,121.91
GENERAL FUND					871,452.41
TOTAL FUNDS					1,336,574.32



Application reference:	MA/61986
Application type:	Grant of premises licence
Applicant:	Many Hands Brew Co Ltd
Premises address:	11 Tonedale Mill Industrial Park, TA21 0AW
Date received:	31 st May 2026
Last date for representations:	28 th June 2026
Activities applied for:	<p>Supply of alcohol (for consumption both on and off the premises): 16:00 – 23:00 Monday to Friday, 12:00 - 23:00 Saturday, 12:00 – 18:00 Sunday</p> <p>Late night refreshment (indoors): 17:00 – 22:00 Thursday and Friday, 13:00 – 22:00 Saturday, 13:00 – 17:00 Sunday</p> <p>Provision of live music (indoors): 19:00 – 22:00 Friday and Saturday, 14:00 – 17:00 Sunday</p> <p>Provision of recorded music (indoors): 17:00 – 23:00 Thursday and Friday, 13:00 – 23:00 Saturday, 13:00 – 18:00 Sunday</p> <p>Provision of films (indoors): 16:00 – 23:00 Thursday to Saturday, 12:00 – 18:00 Sunday</p>
Opening hours applied for:	16:00 – 23:00 Monday to Friday, 12:00 - 23:00 Saturday, 12:00 – 23:00 Sunday

Variation to existing authorisation:	N/A
Reasons for review:	N/A



WELLINGTON TOWN COUNCIL

TERMS OF REFERENCE

Group Name	Audit Working Group		
Lead Officer(s)	Chief Executive Finance Manager (RFO)		
Membership	3 Councillors		
Reports To	Policy & Finance		
Date of Adoption	June 2025	Review Due	June 2026

1. Purpose

1.1. To support the Chief Executive and RFO in the review of observations by the Council's Internal and External Auditors.

2. Summary of Responsibilities

2.1. The group has been appointed by the Policy & Finance Committee to oversee the following and make recommendations where necessary.

2.1.1. To scrutinise observations made by the Council's Internal Auditor and, if required, to agree appropriate actions with the Chief Executive and RFO

2.1.2. To receive quotations and proposals for the appointment of the Council's Internal Auditor.

2.1.3. To review observations made by the External Auditor.

3. Spending Authority

3.1. The Group has no delegated authority to incur expenditure. Any requests for expenditure must be by way of a recommendation to the Policy & Finance Committee or Full Council.

4. Reporting

4.1. The Group shall, by way of presentation of notes and action points, report to the next Policy & Finance Committee meeting after each meeting. If appropriate, the Committee Chairman may give a verbal update.

5. Membership

- 5.1. The Group shall comprise of three Councillors, to be appointed by the Policy & Finance Committee.
- 5.2. The Group must appoint a Chairman at its first meeting.

6. Operation

- 6.1. The Group has power to operate only as set out in these Terms of Reference and the Council's Standing Orders as applicable.
- 6.2. Meetings shall be held as deemed necessary.
- 6.3. As a working group is not a formally constituted committee of the Council, the normal legal requirements in relation to publication of agenda, admitting the press and public to the meetings and the publication of minutes will not apply. However, any action points agreed will be noted and circulated to group members.
- 6.4. The Chief Executive will coordinate the arrangements for meetings and the circulation of any papers to be considered.
- 6.5. The Chief Executive and/or Finance Manager will attend all meetings.



WELLINGTON TOWN COUNCIL

TERMS OF REFERENCE

Group Name	HR Sub-Committee		
Lead Officer(s)	Chief Executive		
Membership	3 Councillors		
Reports To	Policy & Finance		
Date of Adoption	June 2025	Review Due	June 2026

1. Purpose

- 1.1. To support the Chief Executive in developing and monitoring the staffing and HR matters.

2. Summary of Responsibilities

- 2.1. The Sub-Committee shall have the authority to review and make recommendations to the Policy and Finance Committee on the following:
- 2.1.1. To oversee the appointment of Council staff in consultation with the Chief Executive, any appointment being subject to the approval of Council. The appointment of staff other than the Chief Executive, may be delegated to the Chief Executive, by agreement.
 - 2.1.2. To form the interview panel for such appointments.
 - 2.1.3. To review staffing structures in consultation with the Chief Executive, to ensure the structure is sufficient to meet the aims of the Council.
 - 2.1.4. Develop and review employment practices and policies in consultation with the Chief Executive.
 - 2.1.5. Review HR related policies and the staff handbook.
 - 2.1.6. Ensure appropriate performance management and appraisal systems are in place and monitor their effectiveness.
 - 2.1.7. Ensure appropriate arrangements are in place to support staff development and training.
 - 2.1.8. Manage Disciplinary and Grievance Procedures in accordance with the appropriate council policy and processes.

3. Spending Authority

- 3.1. The Sub-Committee has no delegated authority to incur expenditure. Any requests for expenditure must be by way of a recommendation to the Policy & Finance Committee or Full Council.

4. Reporting

- 4.1. The Sub-Committee shall, by way of presentation of minutes, report to the next Policy & Finance Committee meeting after each meeting. If appropriate, the Chairman may give a verbal update.

5. Membership

- 5.1. The Group shall comprise of three Councillors, to be appointed by the Policy & Finance Committee.
- 5.2. The quorum shall be three Councillors.
- 5.3. The Group must appoint a Chairman at its first meeting.

6. Operation

- 6.1. The Group has power to operate only as set out in these Terms of Reference and the Council's Standing Orders as applicable.
- 6.2. Meetings shall be held as required the dates and times to be set by the Chief Executive and Chairman.
- 6.3. The Chief Executive will coordinate the arrangements for meetings and the circulation of any papers to be considered.
- 6.4. The Chief Executive will attend all meetings, other Council staff with management responsibilities will attend meetings as and when required.



WELLINGTON TOWN COUNCIL

TERMS OF REFERENCE

Group Name	External Funding Review Working Group		
Lead Officer(s)	Chief Executive Finance Manager (RFO)		
Membership	3 Councillors		
Reports To	Policy & Finance		
Date of Adoption	June 2025	Review Due	June 2026

1. Purpose

- 1.1. To support the Chief Executive and RFO in the oversight and review of external funding provided by the Council.

2. Summary of Responsibilities

- 2.1. The group has been appointed by the Policy & Finance Committee to oversee the following and make recommendations where necessary.

- 2.1.1. To scrutinise any new requests for ongoing funding.
- 2.1.2. To carry out annual reviews of the Council's existing SLAs
- 2.1.3. To receive and recommend approval of the annual feedback from organisations as required in their SLA.
- 2.1.4. To receive feedback from organisation in receipt of grant funding from the Council.
- 2.1.5. To scrutinise effectiveness of all other external funding awarded to organisations.

3. Spending Authority

- 3.1. The Group has no delegated authority to incur expenditure. Any requests for expenditure must be by way of a recommendation to the Policy & Finance Committee or Full Council.

4. Reporting

- 4.1. The Group shall, by way of presentation of notes and action points, report to the next Policy & Finance Committee meeting after each meeting. If appropriate, the Committee Chairman may give a verbal update.

5. Membership

- 5.1. The Group shall comprise of three Councillors, to be appointed by the Policy & Finance Committee.
- 5.2. The Group must appoint a Chairman at its first meeting.

6. Operation

- 6.1. The Group has power to operate only as set out in these Terms of Reference and the Council's Standing Orders as applicable.
- 6.2. Meetings shall be held as deemed necessary.
- 6.3. As a working group is not a formally constituted committee of the Council, the normal legal requirements in relation to publication of agenda, admitting the press and public to the meetings and the publication of minutes will not apply. However, any action points agreed will be noted and circulated to group members.
- 6.4. The Chief Executive will coordinate the arrangements for meetings and the circulation of any papers to be considered.
- 6.5. The Chief Executive and/or Finance Manager will attend all meetings.